

CITY OF
RAYMORE,
MISSOURI

Adopted Annual Budget for Fiscal Year Beginning Nov. 1, 2023



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CITY LEADERSHIP

Mayor and City Council

Kristofer P. Turnbow, Mayor

Reginald Townsend	Ward I
Donald Baker	Ward I
Joseph Burke III	Ward II
Tabitha Forster	Ward II
Kevin Barber	Ward III
Jay Holman	Ward III
Sonja Abdelgawad (Mayor Pro Tem)	Ward IV
Tom Engert	Ward IV

City Manager and Management Team

Jim Feuerborn, City Manager

Ryan Murdock, Assistant City Manager

Jim Wilson	Chief of Police
Erica Hill	City Clerk
Melissa Harmer	Communications Manager
Angela Davis	Court Administrator
David Gress	Development Services Director
Jordan Lea	Economic Development Director
Tim Baldwin	Emergency Management Director
Elisa Williams	Finance Director
Shawn Aulgur	Human Resources Director
Jim Mayberry	Integrated Technology Systems Director
Nathan Musteen	Parks & Recreation Director
Mike Krass	Public Works Director / City Engineer

Volunteer Boards & Commissions
Arts Commission
Board of Appeals
Board of Zoning Adjustment
License Tax Review Committee
Planning & Zoning Commission
Tax Increment Financing Committee
Tree Board

City of Raymore

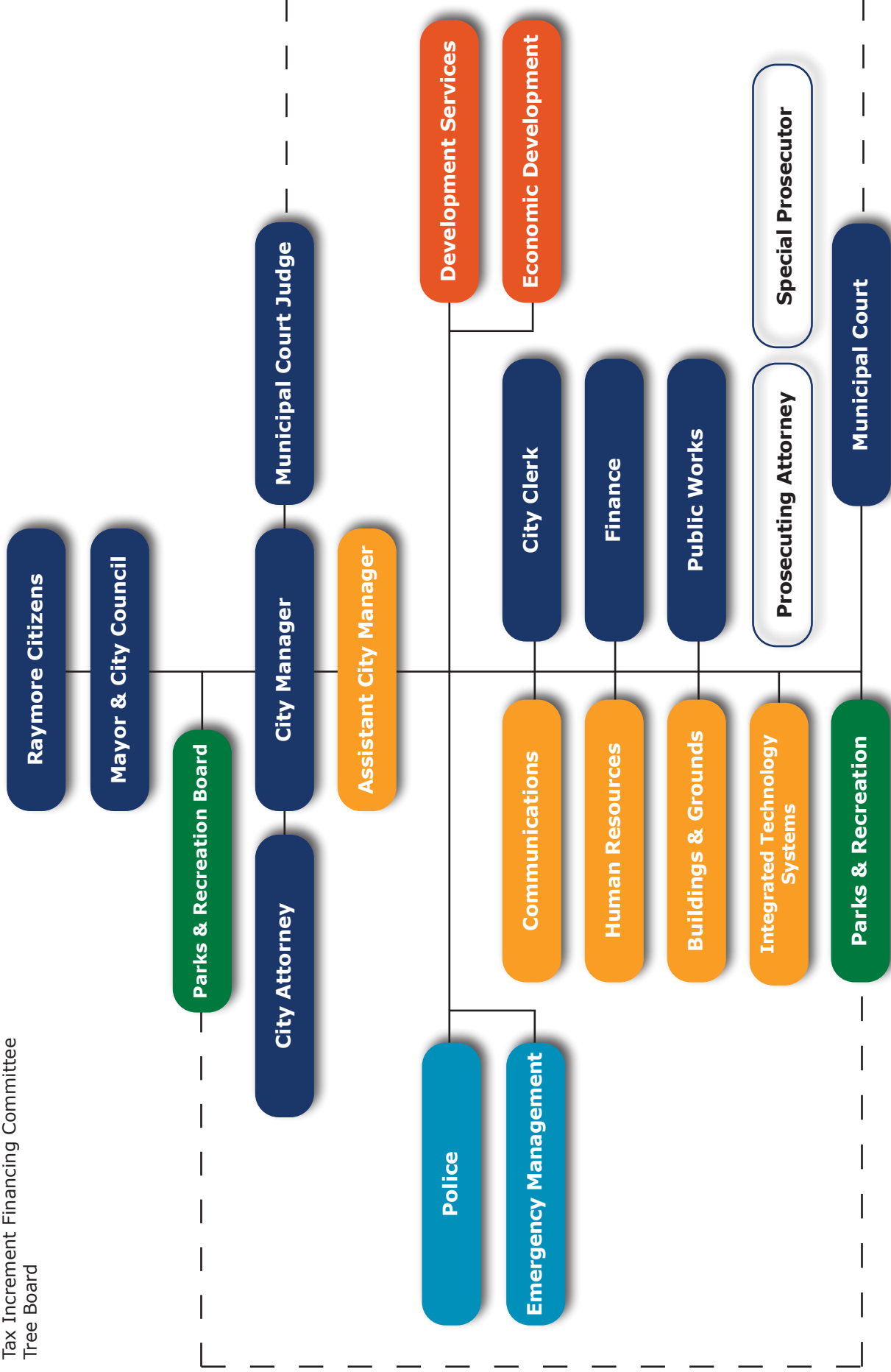


TABLE OF CONTENTS

City Leadership.....	i
Citywide Organizational Chart.....	ii
Table of Contents.....	iii
GFOA Distinguished Budget Presentation Award	ix

1. INTRODUCTION

City of Raymore Demographics	1
Financial Policies	11
Discussion of Budget Process & Policies.....	15
Budget/CIP Process Calendar	18

2. BUDGET MESSAGE

City Manager's Letter to Council	21
City Manager's Executive Summary / Budget Detail	25
Combined Operating Expenditures by Fund	33
Combined Operating Expenditures by Service	34

3. GENERAL FUND

Budget Summary	35
Revenue Descriptions & Trends	
Real Estate Property Tax.....	36
Personal Property Tax.....	37
Penalties.....	38
Land-Line Telecom Franchise Tax.....	41
Everygy Franchise Tax	42
Osage Valley Electric Franchise	43
SPIRE Franchise Tax.....	44
Internet Cable / Video Franchise Tax.....	45
Wireless Telecom Franchise Tax	46
City Sales Tax	47
Gasoline Tax.....	48
State Vehicle Sales Tax	49
Miscellaneous Permits	50
Residential Building Permits & Plan Review	51
Commercial Building Permits & Plan Reviews.....	52
Engineering Inspection & Plan Reviews	53
Land Disturbance Permits	54

Right of Way Fees.....	55
Zoning Fees	56
Street Lights.....	57
Structure Plan Review Fees	58
Code Enforcement Reimbursement.....	59
Warning System Fees	60
Farmers Market.....	61
Arts Commission	62
Filing Fees.....	63
Occupational License Tax Fees	64
Liquor Licenses	65
Dog & Cat Licenses.....	66
Municipal Court Fines	67
DWI-Drug Offense Reimbursement	68
Inmate Prisoner Detainee Security Fund	69
Animal Control Fine Revenue	70
Animal Control Sheltering Services	71
Dispatch Fees	72
SRO Services	73
Police Grants	74
Emergency Management Grant	75
Copies.....	76
Refunds & Reimbursements	77
COVID-19 Reimbursements	78
Interest Revenue	79
Miscellaneous Revenue.....	80
Cell Tower Revenue	81
Transfer in From Restricted Revenue Fund	82
Transfer in From Transportation Fund.....	83
Transfer in From Stormwater Sales Tax Fund	84
Transfer in From Enterprise Fund.....	85
Transfer in From Capital Projects.....	86

Departmental Narratives, Organizational Charts & Budgets

Administration	87
Administration - Human Resources.....	93
Integrated Technology Systems	97
Economic Development	103
Development Services.....	109
Public Works.....	119
Public Works - Engineering	120
Public Works - Operations & Maintenance Division: Streets	125
Buildings & Grounds.....	131

Public Works – Stormwater Water Quality Division.....	135
Public Works – Stormwater System Maintenance.....	137
Municipal Court	141
Finance	147
Communications	153
Prosecuting Attorney	159
Police Department – Administration	163
Police Department – Operations Division	165
Police Department – Support Service Division	167
Emergency Management	173
Transfers to Other Funds	179

4. PARKS & RECREATION

Budget Summary	181
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Revenue Descriptions & Trends

Real Estate Property Tax.....	182
Personal Property Tax.....	183
Interest Revenue	184
Miscellaneous Revenue.....	185
Park Rental Fees.....	186
Transfers from the General Fund	187
Transfers from the Park Sales Tax Fund.....	188
Recreation Programs	189
Special Event Contributions.....	190
Concession Revenue	191
Facility Rental Revenue.....	192
Rental Fees.....	193
Centerview	194
Miscellaneous	195
Raymore Activity Center Concessions / Revenue.....	196
Facility Rental Revenue.....	197
Raymore Activity Center Programs.....	198

Departmental Narratives, Organizational Charts & Budgets

Parks Division	199
Recreation Division	205
Centerview	211
Raymore Activity Center	217



5. ENTERPRISE FUND

Budget Summary	223
Revenue Descriptions & Trends	
Water Sales	224
Sewer Use Charge	225
Water Meter Supply Fee	226
Utility Penalties	227
Solid Waste Fees	228
Solid Waste Container Fee	229
Contractual	230
Interest Revenue	231
Miscellaneous	232
Departmental Narratives, Organizational Charts & Budgets	
Water Utilities	233
Sewer Utilities	229
Solid Waste	243
Transfers to Other Funds	247
Enterprise Fund Payment to General Fund	248

6. DEBT SERVICE

General Obligation Bonds	
General Obligation Bond Narrative	253
Budget Summary	255
Legal Debt Limits	256
General Obligation Bond Schedules	257
Revenue Bonds	
Revenue Bond Narrative	265
Special Obligation Bonds	
Special Obligation Bond Narrative	267
Budget Summary (Fund 45)	269
Special Obligation Bond Schedules	270
Budget Summary (Funds 52 & 53)	273
Special Obligation Bond Schedules	274
Leasehold Revenue Bonds	
Leasehold Revenue Bond Narrative	275
Budget Summary	277
Leasehold Revenue Bond Schedules	278



7. INTERNAL SERVICE REVENUE FUND

VERP Fund	281
Budget Summary.....	282
Restricted Revenue Fund	283
Budget Summary.....	285
Revenue Descriptions & Trends	
Municipal Court Cash Bond Interest	286
Police Training	287
Interest Revenue	288
Transfers in From General Fund	289
Transfers in From Transportation Sales Tax Fund	290
Transfers in From Enterprise Fund	291

8. CAPITAL FUNDS

Capital Budget	293
City Manager's Budget Summary & Comments	295
Capital Project Summary by Type	299
Capital Project Summary by Funding Source.....	300
Capital Budget by Project Type.....	301
Capital Improvement Program by Project – 5 Year Summary	302
Impact of Capital Expenditures on Operating & Existing Services	303
Capital Funds Individual Budgets	
Building & Equipment Replacement (BERP Fund (05))	305
Park Fee in Lieu Fund (27)	315
Transportation Sales Tax Fund (36)	319
Transportation GO Bond Fund	329
Excise Tax Fund (37)	333
Capital Improvements Sales Tax Fund (45)	339
Stormwater Sales Tax Fund (46)	347
Park Sales Tax Fund (47)	353
Parks GO Bond Fund	359
Water Connection Fee Fund (52).....	361
Sewer Connection Fund (53)	365
Enterprise Capital Maintenance Fund (54)	369



9. APPENDIX

Summary Schedules

Combined Four-Year Statement of Rev., Exp. & Changes in Fund Balance.....	377
Combined Statement of Rev., Exp. & Changes in Fund Balance.....	378
Capital Funds Combined Statement of Rev., Exp. & Changes in Fund Balance .	379
Combined Revenues by Fund	381
Combined Expenditures by Fund	382
General Fund Revenue & Expense Comparison	384
Park Fund Revenue & Expense Comparison.....	385
Enterprise Revenue & Expense Comparison.....	386
Property Tax Levy Distribution	387
Property Tax Levy – Raymore	388
History of Property Valuation and City Tax Levy	389
Property Tax Assessed Valuations by Classification	390
Sales Tax Breakdown.....	391
Combined Expenditures by Function	392
Personnel Expenditures by Type	393
Position Control Roster	394
Salary Range Chart	395
Step Chart	397
Budget Ordinance	398
2022 Municipal Ward Boundaries	401
Strategic Plan.....	403

10. GLOSSARY

Specific Terms	416
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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Raymore
Missouri**

For the Fiscal Year Beginning

November 01, 2022

Christopher P. Morill

Executive Director



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CITY OF RAYMORE



Hawk's Nest Inclusive Playground at Hawk Ridge Park

HISTORY

The Raymore Township was one of the last areas settled in Cass County due to the scarcity of large creeks, rivers and timbered areas. Prior to the Civil War, the township possessed only three inhabitants and it was not until after the war that settlement grew rapidly. The rich prairie soil was used for farms and ranches, some of which still exist today.

Raymore was initially platted in 1874, incorporated on March 20, 1877, and became a Fourth Class city on March 5, 1988. The community was named after its founding fathers, George Rea and Henry Moore. Rea

and Moore were instrumental in building the Kansas City, Clinton and Springfield Railroad, which later brought the railroad through Raymore in 1885. For almost 50 years, the Raymore Depot and local hotel hosted eight daily trains and their passengers and crew in transit from Kansas City to Springfield.

Located in northwestern Cass County along Interstate 49, Raymore's recent history is dominated by rapid growth. Raymore is one of the fastest growing communities in the area, consistently placing among the top communities for new residential construction in the Kansas City Metropolitan area.



GENERAL

The City is a constitutional charter city and political subdivision, duly created and existing under the laws of the State of Missouri. Additional information regarding the City, its history, socio-economic structure, commercial and residential growth may be obtained by contacting City Hall or visiting the City's website.

Raymore is almost 20 square miles in area and is located approximately 23 miles south of Downtown Kansas City in the west central part of the state. The present estimated population of the City is 24,203.

Government

A council/manager form of government leads the City of Raymore. The City adopted its Charter in November 1997. The City Council consists of eight members, with two members elected from each of the four wards. The Council Members serve two-year, staggered terms. The Mayor is elected at-large, serves a three-year term and presides over meetings of the City Council.

The City Manager is appointed by the Mayor, with the advice and consent of the City Council and serves as the chief administrative officer of the City. Council Members set the policy for the City and the City Manager is responsible for administering this policy in the day-to-day activities of City operations.

Department heads for municipal operations report to the City Manager.

The City Council establishes utility and tax rates, and authorizes all municipal indebtedness and tax rates to support the adopted budget. The City's fiscal year ends on Oct. 31.

City staff consists of approximately 108 full- and part-time employees. The City participates in the Missouri Local Government Employees Retirement System (LAGERS), administered by a seven-member, independent board of trustees pursuant to Missouri statutes. The plan is a defined benefit plan that provides for normal, early and disability retirement benefits to participants meeting certain eligibility requirements. The plan covers substantially all full-time employees of the City.

Municipal Services and Utilities

The City owns and operates its own water and sewer systems. Evergy provides a majority of the electrical service and Spire provides a majority of the natural gas service. The City provides its citizens with services such as street maintenance and construction, police protection, code enforcement, engineering and planning, building inspections and parks and recreation programs.

COMMUNITY

Police Protection

The City of Raymore Police Department provides public service to the community 24 hours a day, year-round. These functions are performed through two divisions: the Operations Division and the Support Services Division. These are further subdivided into the Patrol Unit, Investigations Unit, Traffic Enforcement Unit, Community Interaction Unit, Animal Control, and Property, Evidence and Supply Unit.

Fire Protection

The South Metro Fire District provides fire suppression and advanced life support emergency medical response for 52 square miles in Cass County, including the cities of Raymore and Lake Winnebago, and unincorporated parts of the county.

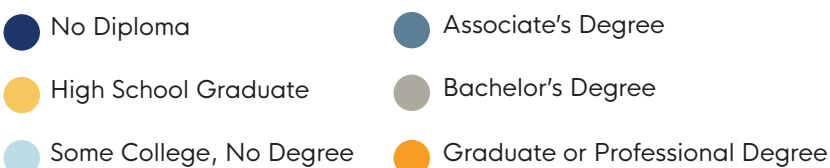
EDUCATION

The public school population for the City of Raymore is adjoined with the City of Peculiar to create the Raymore-Peculiar School District, which covers approximately 94 square miles of the Cass County area.

The City's residents have access to more than 22 colleges and universities, nine community colleges and numerous religious, technical and business schools.

- 44% of Raymore residents over the age of 25 have earned at least one college degree.
- 37% of Raymore residents have a bachelor's degree or higher. The national average is 33.7%.
- 95.3% of Raymore residents over the age of 25 are high school (or equivalent) graduates. The national average is 88.9%.

Education Attainment of Raymore Residents Age 25 & Over

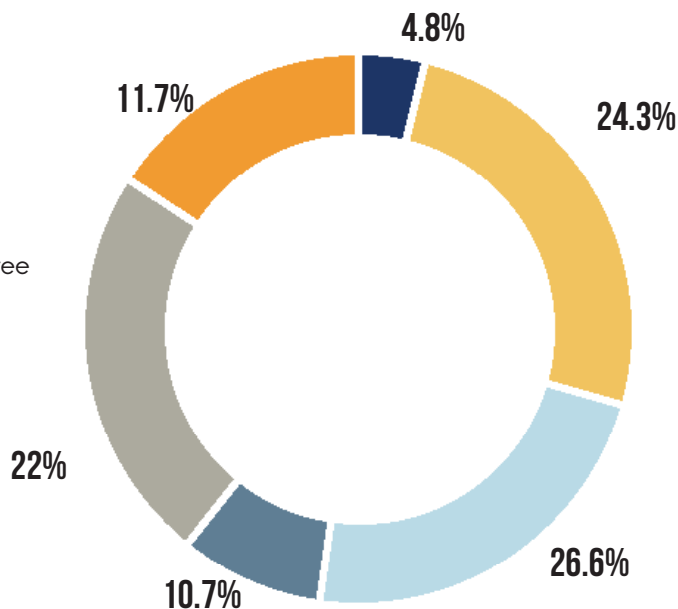


Public Schools

The Raymore-Peculiar School District consists of 10 schools and an early learning center, which had 6,379 students enrolled for the 2022-2023 school year. The district is accredited with distinction in performance by the Missouri Dept. of Elementary & Secondary Education and has regularly received regional and statewide recognition as a world class system for public education.

The district includes:

- Raymore-Peculiar High School (serving 9-12)
- Raymore-Peculiar East Middle School (6-8)
- Raymore-Peculiar South Middle School (6-8)
- Bridle Ridge Elementary (K-5)
- Eagle Glen Elementary (K-5)
- Creekmoor Elementary (K-5)
- Peculiar Elementary (K-5)
- Stonegate Elementary (K-5)
- Raymore Elementary (K-5)
- Timbercreek Elementary (K-5)
- Shull Early Learning (Pre-K)



PARKS & RECREATION

The City of Raymore provides numerous venues for sporting and recreation activities. The City's incorporated boundary includes 10 parks with various amenities. Events throughout the year include: Touch-a-Truck, Easter Festival, Mini Mud Run, Movies in the Park, Fishing Derby, Spirit of America Celebration, Veterans Celebration and the Mayor's Tree Lighting and Raymore Christmas Tree Trail, as well as sporting leagues and instructional programs.

The Raymore Parks & Recreation Board oversees recreation programming. The Board was established under City Code Chapter 120 and Chapter 90 of the Revised Statutes of the State of Missouri as an administrative board.

The mission of the Raymore Parks & Recreation Board is to be fiscally responsible in maintaining and expanding land, facilities and programs. The Board also strives to provide diverse recreational programs and a range of parks and green spaces accessible to all residents. The Board, in conjunction with the City Council, oversees the Parks & Recreation Department, which manages the day-to-day operations.

Memorial Park - 400 Park Lane

Memorial Park is located off Olive St. behind Raymore Elementary School. The park area is 20+ acres and has a pleasant mix of passive and active space. The park hosts several of Raymore's special events and festivals.

Park amenities include:

- Arboretum with walking trail
- One large shelter house with stage
- One small shelter house
- Two tennis courts
- One concession stand with attached restrooms
- Four ball fields, shared with Raymore Elementary
- Two sand volleyball courts
- One basketball court
- Playground equipment

Recreation Park - 1011 S. Madison St.

Located on the southern end of town on 80 acres, Recreation Park is the largest of Raymore's parks. It is also the most active park with approximately 80% of its space dedicated to active programmable use.

Park amenities include:

- Raymore Activity Center (listed on the next page)
- Six-field baseball / softball complex
- Soccer fields

- Football field
- Two concession stands
- Four lighted tennis courts
- One lighted basketball court
- Two playground areas
- Two shelter houses - Optimists Shelter and Moon Valley Shelter
- Fishing pond
- Skate park
- Exercise trail (approximately 1.5 miles)
- Disc golf course

Moon Valley Park - 500 Chestnut Cir

Moon Valley Park features green space, a playground, shelter house and restroom on 18 acres.

Hawk Ridge Park - 701 Johnston Parkway

Hawk Ridge Park is a nationally award winning park. The 79-acre park offers the fully accessible Hawk's Nest Inclusive Playground, Johnston Lake (daily creel limits for fishing are four channel catfish, two bass, 20 blue gill, 30 crappie) and accessible amenities including an amphitheater, ADA fishing dock, bridge and jetty, shelter house with four ADA family restrooms and two picnic areas featuring picnic tables, a grill and fireplace, a paved walking trail around the lake that offers access points to each of the park's amenities; expanded parking at a south lot and additions ADA restrooms at the south entrance.

Ward Park - Sierra Drive at Ward Park Place

Located on 3.88 acres on the western end of Sierra Drive in Ward Park Place Subdivision, Ward Park features playground equipment, a pergola, picnic table, grill and a paved walking trail.



ECONOMIC & DEMOGRAPHIC DATA

COMMERCE AND INDUSTRY

Major Employers

	Employer	Product/Service	Number of Employees
1	Walmart	Retail	405
2	Ray-Pec School District	Education	336
3	Foxwood Springs	Senior Living	274
4	Compass Health Network	Medical	218
5	Cosentino's Price Chopper	Grocery Store	152
6	Sam's Club	Wholesale Retail	150
7	Lowe's	Home Improvement	136
8	City of Raymore	Government	108
9	Sunrise Nursing & Memory Care	Medical	97
10	Benton House of Raymore	Senior Living	46

Source: Raymore Department of Finance - Contacted businesses for information

*Raymore-Peculiar School District - Number of employees for the entire district is 980; the number of employees employed within the City of Raymore is 336 - Contacted Human Resources Department for school district.

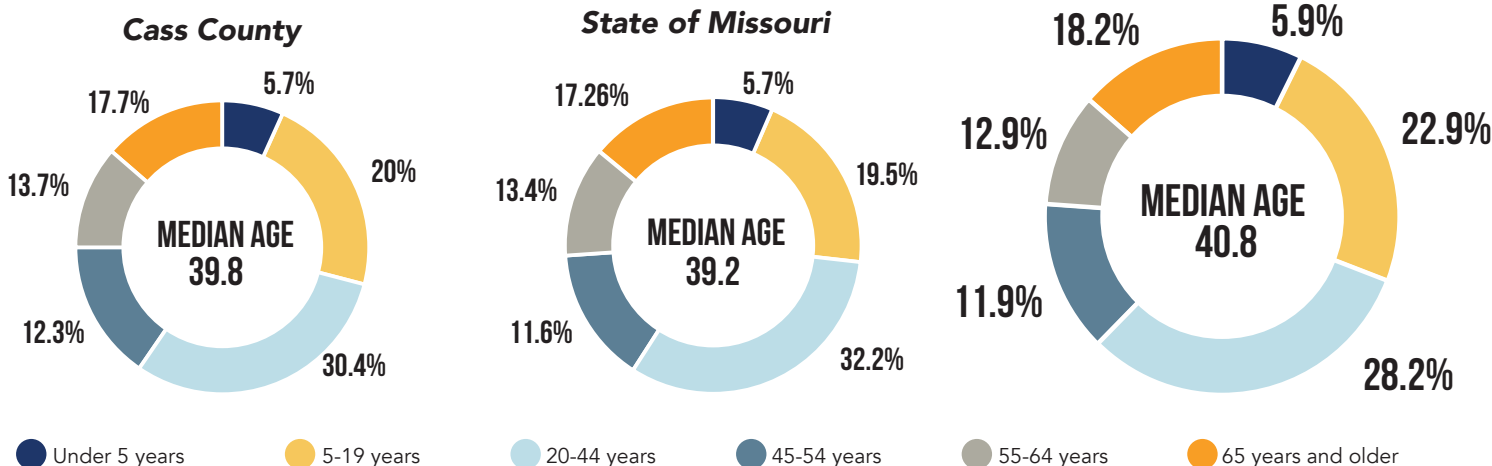
GENERAL AND DEMOGRAPHIC INFORMATION

Census Population Data

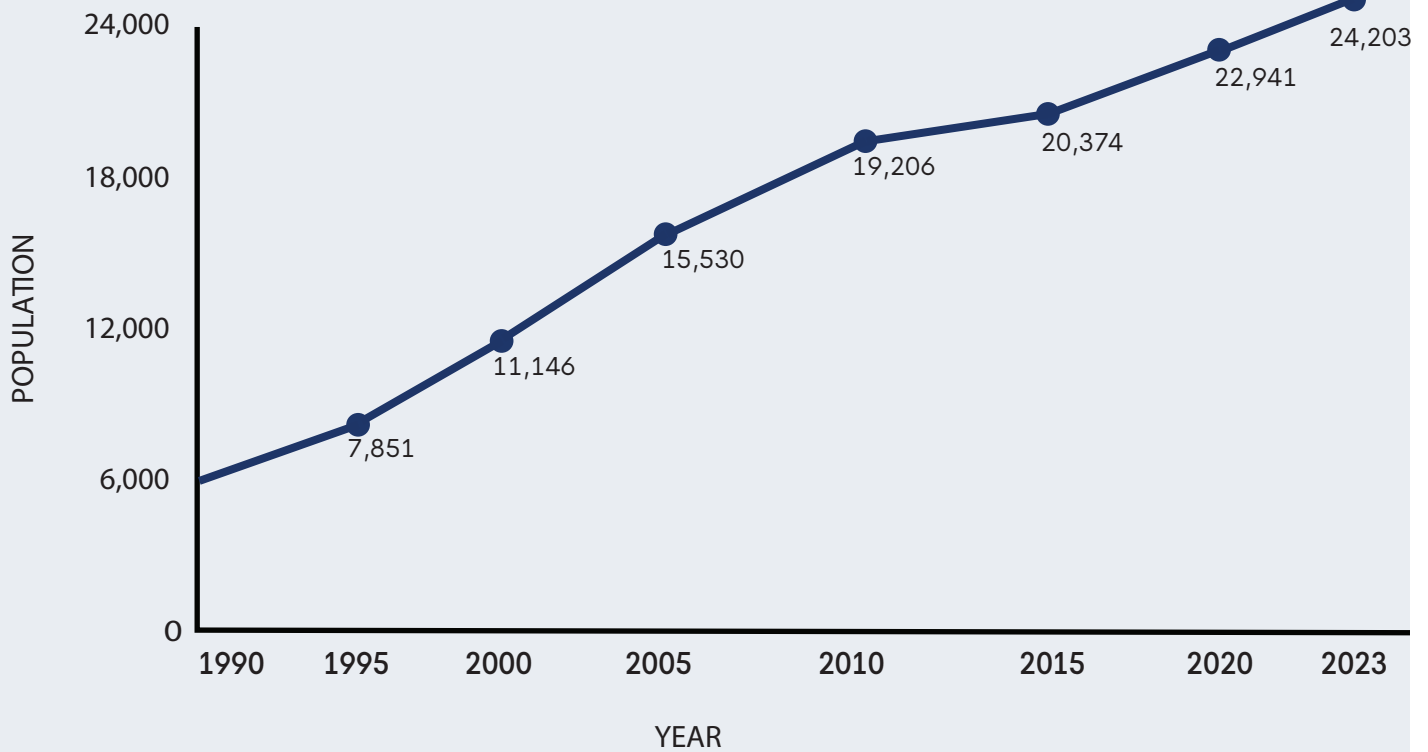
	1970	1980	1990	2000	2010	2020
City of Raymore	587	3154	5592	11,146	19,206	22,941
Cass County	39,448	51,029	63,808	82,092	99,478	109,638
State of Missouri	4,677,623	4,916,776	5,117,073	5,595,211	5,988,927	6,168,187

Source: U.S. Department of Commerce, Economics & Statistics Administration; Bureau of the Census. Missouri Data Center, Jefferson City, Missouri and City Department of Economic Development

Population Distribution by Age



Population Statistics*



*1990, 2000, 2010 and 2020 are actual per U.S. Bureau of Census, all other years are estimates.

Unemployment Figures

	2019	2020*	2021	2022	2023
City of Raymore					
Total Labor Force	11,344	11,059	11,183	11,697	12,274
Unemployed	310	858	147	438	289
Unemployment Rate	2.7%	7.8%	0.9%	2.6%	2.4%
Cass County					
Total Labor Force	54,386	52,161	54,653	54,590	56,700
Unemployed	1,660	4,237	1,777	3,551	1,306
Unemployment Rate	3.1%	8.1%	2.1%	4.3%	2.3%
State of Missouri					
Total Labor Force	3,052,386	3,012,321	3,075,500	3,064,950	3,132,334
Unemployed	97,578	930,259	133,400	85,171	75,822
Unemployment Rate	3.2%	10.1%	4.3%	2.8%	2.4%

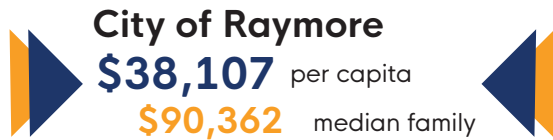
Source: Missouri Economic Research & Information Center (MERIC), MO Dept E.D. – Civilian Labor Force Date April 2023.

The unemployment data for 2022 is as of April 2023.

* Unemployment numbers nationwide increased in 2020 as the nation faced an unprecedented shut down of businesses in response to the COVID-19 pandemic.

INCOME STATISTICS

Income Figures per 2023 US Census Quick Facts



State of Missouri
\$33,770 per capita
\$61,043 median family

Cass County
\$36,072 per capita
\$76,924 median family

Median Earnings

Male (full-time)	\$71,940
Female (full-time)	\$56,312

Employment Status

Population 16+ years	17,426
In labor force	12,274
Civilian Labor Force	11,091
Employed	11,985
Unemployed	289

Occupation

Management, Professional	47.5%
Service Occupations	15.9%
Sales and Office Occupations	20.5%
Natural Resources, Const. and Maint. Occupations	7.6%
Production, Transp. & Matl Moving Occupations	8.5%

Source: US Census Bureau, Quick Facts 2023 American Community Survey 5-Year Estimates

HOUSING STRUCTURES

Housing Type	Number of Units	Percent of Units
Single-Family	7,293	74%
Duplex	500	5%
Multi-Family	1,280	13%
Apartments	791	8%

Median Home Value

City of Raymore	\$245,900
Cass County	\$212,000
State of Missouri	\$171,800

Source: U.S. Department of Commerce Bureau of the Census and Raymore Development Services Department.



BUILDING CONSTRUCTION

Total Building Permits and Estimated Cost by Type

	2018	2019	2020	2021	2022
Residential					
Number of Permits	245	132	147	272	429
Estimated Cost	50,686,500	32,607,900	\$36,368,200	\$57,700,900	\$87,458,000
Non-Residential					
Number of Permits	19	18	12	38	26
Estimated Cost	5,229,300	1,805,800	\$46,040,500	\$39,600,680	\$94,373,000

PROPERTY TAXES

	Major Property Tax Payers	Local Assessed Valuation	% of Total Top 10 Local Assessed Valuation
1	Sam's Club	\$3,775,720	16.4%
2	Walmart	\$3,419,060	14.9%
3	MCI Eagle Glen Apartments	\$3,340,420	14.5%
4	Raymore Healthcare Investors LLC (Foxwood Springs)	\$3,291,660	14.3%
5	Lowe's Home Centers Inc	\$2,625,170	11.4%
6	Spire Missouri Inc	\$2,092,290	9.1%
7	Raymore SLP LLC (Benton House)	\$1,371,640	6%
8	LDR Missouri I LLC (Raymore Commerce Center))	\$1,136,070	4.9%
9	Raymore Group LLC (Raymore Market Center - Price Chopper)	\$1,025,300	4.5%
10	Creekmoor Property Owners Association Inc	\$936,620	4.1%

Source: County Assessor.
Assessed valuation includes
real estate and personal
property. (Based upon
assessed valuation for
2022)

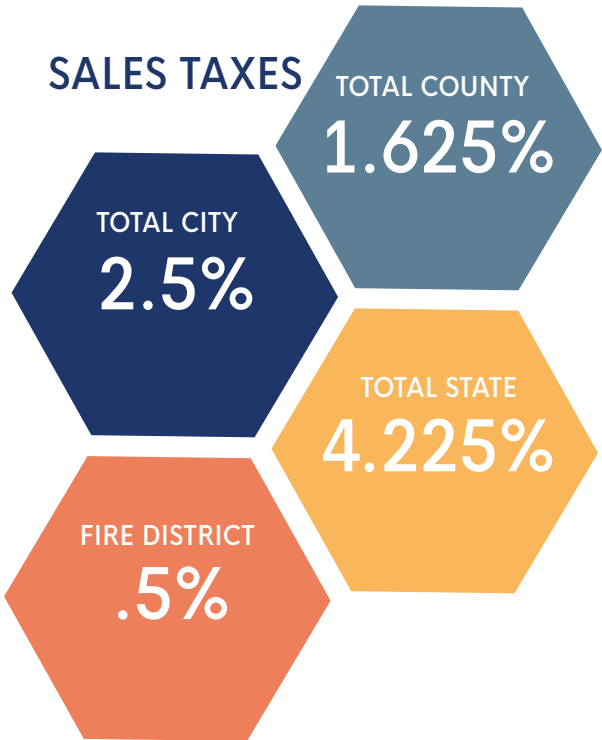


TAX COLLECTION RECORD

The following table sets forth tax collection information for the City for fiscal years for which audited financial statements are available.

Year Ended*	Total Levy	Taxes Levied	Current and Delinquent Collections
2023	1.2182	\$6,049,980	-
2022	1.2447	\$5,308,955	\$5,097,274
2021	1.2447	\$5,052,916	\$4,856,342
2020	1.2502	\$4,836,059	\$4,649,702
2019	1.2497	\$4,698,128	\$4,299,686

*Based on Cass County February fiscal year end.



INCENTIVE DISTRICT TAXES

Community Improvement District		
58 Highway Regional Market CID adds .5%	9.35%	
Foxwood Village CID adds .75%	9.6 %	
Jeter Farm CID adds .5%	9.35%	
Raymore Galleria CID adds 1%	9.85%	
Foxridge CID	Property tax only	
Highway 58 & Dean Avenue CID adds 1%	9.85%	
Transportation Development District		
East Gateway TDD adds 1%	9.85%	
Hubach Hill Rd & N Cass Pkwy TDD adds .25%	9.1 %	
Belton/Raymore Interchange TDD adds .5%	9.35%	

Note: Hubach Hill Rd & N Cass Pkwy combined with Belton/Raymore Interchange TDD adds .75% for a total of 9.6%

FINANCIAL POLICIES

ACCOUNTING AND AUDITING OVERVIEW

The City of Raymore currently produces financial information that is in conformity with generally accepted accounting principles, inclusive of GASB's 34 requirements. The financial information structure of the City is organized on the basis of funds and account groups within each fund, with each fund considered a separate accounting entity. The activities and operations of each fund are accounted for separately, with a set of self-balancing accounts that make up the funds assets, liabilities, fund equity, revenues and expenditures or expenses as appropriate.

The City's financial information is audited annually by a firm of independent certified public accountants, in accordance with generally accepted governmental auditing standards.

The following is an overview and summary of the policies and practices used to develop the annual budget. To view the full text of each policy, visit www.Raymore.com/FinancialPolicies

OPERATING RESERVES

Resolution 10-70

The City of Raymore believes that in order to provide security for any foreseeable contingency, a restriction of 20% of the proposed fund expenditures

should be held in reserve for application to next years fund balance.

Resolution 10-70 adopted Sept. 27, 2010 states, "It shall, in the budget annually adopted by the City Council, be the policy of the Council to hold an amount equivalent to 20 percent of the departmental operating expenditures in the General Fund, Park Fund and Enterprise Fund in reserve, in order to be prepared for unforeseen emergencies that may occur."

INVESTMENT POLICY

It is the policy of the City of Raymore to invest public funds in a manner which will provide a reasonable investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

Except for cash in certain restricted and special funds, the City of Raymore will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

Investment through external programs, facilities and professionals operating in a manner consistent with this policy will constitute compliance with this policy.

CAPITALIZATION POLICY

General Objectives

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield.

DEBT POLICY

The ability of the City to incur debt is limited by Article VI of the Constitution of the State of Missouri. Section 26(a) of the Article provides that a city may not become indebted in an amount exceeding in any year, the income and revenue provided for such year plus any unencumbered balances from previous years, except as set forth in Section 23(a) and Sections 26(b-e). Section 27 of the Article provides that a city may issue revenue bonds for the purpose of paying all or part of the cost of purchasing, constructing, extending or improving municipal utilities.

The City of Raymore is authorized under the aforementioned Articles, to issue General Obligation Bonds, Revenue Bonds, Special Revenue Bonds and Certificates of Participation. When determining the type of bond to issue, the following factors are considered:

- The direct and indirect beneficiaries of the project to be financed. The larger proportion of citizens should benefit from projects financed with General Obligation Bonds.
- The lifetime of the benefits generated by the project.
- The revenues that may be raised by alternative types of user charges.
- The cost-effectiveness of user charges.
- The effect of the proposed bond issue on the City's ability to finance future project of equal or higher priority.
- The true interest and net interest cost of each type of bond.
- The impact on the City's financial condition and credit ratings.

Resolution 03-23

To establish for the City of Raymore a policy for capitalization for real property, infrastructure, equipment, works of art and historical treasures, intangible assets, donated assets and leased property.

Historically, City of Raymore has complied with the financial reporting requirements of the Government Accounting Standards Boards (GASB.) City assets for the Proprietary Funds have been recorded and depreciated. Governmental fund assets will be recorded in the General Fixed Asset Account Group (GFAAG) at original or historical cost and adjusted each year for new assets purchased and assets replaced due to obsolescence, damage, theft or loss.

The GASB issued Statement No. 34, effective June 30, 2003, requires City infrastructure, works of art, historical treasures, intangible assets and depreciation to be recorded for all funds in the government-wide financial statements.

This policy addressed the elements of financial reporting introduced by GASB Statement No. 34 and ensures that capital asset transactions are accounted for consistently and in accordance with generally accepted accounting principles.

PURCHASING POLICY

City Code Chapter 135

Section 135.010: General Provisions - This Chapter provides guidelines to be followed in purchasing goods and services for the City. These policies and procedures supersede all prior purchasing directives, memoranda, and practices. The City Manager shall be responsible for enforcing this policy.

BASIS OF PRESENTATION

The accounts of the City are organized on the basis of funds and groups of accounts, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts which comprise its assets, liabilities, equities, revenues and expenditures. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the City.

FUND STRUCTURE

Governmental Fund Types:

General Fund

The general fund is the general operating fund of the City. GAAP prescribe that the general fund be used "to account for all financial resources except those required to be accounted for in another fund." That is, it is presumed that all of a government's activities are reported in the general fund unless there is a compelling reason to report an activity in some other fund type.

Internal Service Funds

Governments often wish to centralize certain services and then allocate the cost of those services within the government. Internal service funds are generally used for central garage and motor pools, duplicating and printing services, information systems, purchasing, and central stores. The goal of an internal service fund is to measure the full cost of providing goods and services provided and recouping that cost through fees or charges.

Capital Project Funds

Capital Project Funds are used to report major capital acquisition and construction separately from their ongoing operating activities. Separate reporting enhances an understanding of the government's capital activities, and it helps to avoid the distortions in financial resources trend information that can arise when capital and operating activities are mixed.

Special Revenue Funds

Special revenue funds most often have certain revenue sources set aside for a specific purpose. GAAP provide that special revenue funds be used "to account for the proceeds of specific revenue sources

(other than for major capital projects) that are legally restricted to expenditure for specified purposes." Parties outside the government as well as the governing body itself can impose these legal restrictions.

Debt Service Funds

Resources set aside to meet current and future debt service requirements on general long-term debt are recorded in a Debt Service Fund. GAAP permit the use of debt service funds "to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest."

Fiduciary Funds

Fiduciary Funds are used "to report assets held in a trustee or agency capacity for others and therefore cannot be used to support the government's own programs." Fiduciary funds include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds. The distinction between trust funds and agency funds is that trust funds normally are subject to a trust agreement that affects the degree of management involvement and the length of time that the resources are held.

Proprietary Fund Types:

Enterprise Funds

An enterprise fund may be used to report any activity for which a fee is charged to external users for goods or services. GAAP also require the use of an enterprise fund for any activity whose principal revenue sources meet any of the following criteria: 1) debt backed solely by fees and charges; 2) legal requirement to recover cost; or 3) policy decision to recover cost.

BASIS OF ACCOUNTING

All governmental fund types use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable"

FUND STRUCTURE

BASIS OF ACCOUNTING AND BUDGETING

Modified Accrual Basis				Accrual Basis	
Governmental Fund Types				Fiduciary Funds*	Proprietary Fund Type
General	Capital Projects	Special Revenue	Debt Service	Trust & Agency	Enterprise
	BERP	Parks and Recreation	General Obligation Bonds	Development Projects	Water/Sewer
Internal Service Fund Type	Park Fee-in-Lieu			Meter Deposit	
VERP	Transportation Sales Tax			Escrow	
Restricted Revenues	Excise Tax				
	Capital Improvement Sales Tax				
	Stormwater Sales Tax				
	Parks Sales Tax				
	Water Connection				
	Sewer Connection				
	Enterprise Capital Maint.				

* These funds are not included in the FY 2023 Budget due to their intended purposes.

Indicates a major fund

means the amount of the transaction can be determined and "available" means collectible within the current period or seen enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due. Those revenues susceptible to accrual are sales taxes, property taxes, franchise taxes.

Proprietary fund types utilize the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

BASIS OF BUDGETING

The final budget adopted by the City Council must be a balanced budget, where total resources equal total obligations. The City Charter prohibits a budget which projects spending in excess of available resources. The City's budget is prepared on the modified accrual basis (which is the same accounting basis used for all governmental funds) and assumes that prior year's ending cash balances can be utilized to balance the budget.

The Proprietary fund types utilize the accrual basis of budgeting.

DISCUSSION OF BUDGET PROCESS

RSMo. Chapter 67 requires the City to prepare a balanced budget and provide specific budgetary information within the budget document. The City prepares the overall budget on a modified accrual basis, with departmental budgets prepared on a zero-based, maintenance and expansion basis. This same modified accrual basis is used in preparation and reporting of the City's audited financial statements. All unexpended budget appropriations expire at the end of the fiscal year. Primary budgetary control focuses at the department level with transfers between programs within a department allowed upon the authorization of the City Manager.

Upon receipt of the departmental budget request, the following events occur:

- All departmental budget requests for the coming year are submitted to the Finance Department, which consolidates and compares the current year requests to prior year actual and current year budgets.
- **Budget Division Hearings** - Meetings are held with the department directors and City Manager prior to submission of the recommended budget to the Mayor and City Council.
- **City Council Work Session(s)** - The City Council reviews the proposed budget and expansion requests in one or more work sessions prior to

the public hearing.

- **Public Hearing** - A public hearing is held prior to the budget's approval and adoption. The City Council votes on possible changes to the City Manager's recommended budget and the final budget is proposed for adoption.
- **Budget Adoption** - Budget approval and adoption takes place at the second regular council meeting in October preceding the new fiscal year. The ordinance to adopt the proposed budget is read and acted on at the City Council meeting preceding the start of the fiscal year.

LONG-TERM FINANCIAL PLANNING

A long-term financial plan (LTFP) provides guidance for where the City wants to go financially and how it plans to get there. The LTFP combines financial forecasting with financial strategies, allowing City officials and management to evaluate the long-term sustainability of the annual budget. The LTFP has a multi-year horizon; with two years shown in the annual budget on most funds and five years shown on the capital funds. Internally, management looks at ten to twenty years.

The LTFP is reviewed annually and updated each year using the most recent information available. Revenues are forecast using historical trend analysis

that is appropriately adjusted based on known business openings/closings and any additional known facts. Expenditures are forecast using projected inflation as well as any known future impacts. Debt is reviewed annually both internally and with the assistance of a Financial Advisor to maintain the most appropriate debt portfolio and debt margin.

The long-term financial plan can be broken into four major phases:

1. **Mobilization:** resources to undertake planning, preliminary financial analysis, definition of the underlying purpose of the planning process, the City's service level preferences, financial policies and the scope of the planning effort.
2. **Analysis:** focuses on the City's financial position, making long-term projections and the analyzing the City's probable future financial position.
3. **Decision:** strategies, plans and adjustments are created and agreed upon.
4. **Execution:** strategies become operational through the budget, financial performance measures and action plans.

To read more of the City's LTFP, visit our website at www.Raymore.com/FinancialPolicies

BUDGET ADMINISTRATION

Personnel Services

Expenditure control in the area of personnel services is provided through position control rosters. There are no new positions created without the approval of the City Manager, Mayor and the City Council. This category consists of all wages, salaries, associated taxes and benefits.

Commodities

The Commodities category consists of non-capitalized and consumable items such as fuel and lubricants used for motorized equipment and vehicles, communication equipment (mobile phones), computer

equipment, tools and equipment, office supplies and furniture and other non-contractual items.

Maintenance & Repairs

Buildings, grounds, plant and equipment maintenance and vehicle maintenance are included in this category, which encompasses the maintenance and repair expenses incurred in the routine operation of the department.

Utilities

Utility expenditures are those incurred for gas, electric, phone, water and sewer. These are recorded in the Building and Grounds department by building. Individual departmental budgets do not include any utility amounts.

Contractual Services

Contractual Services are professional fees such as legal fees, advertising, auditing, testing, education, training, travel expenses and service and equipment rentals.

Capital Outlay

Capital Outlay are expenditures that exceed \$5,000 incurred through the acquisition or enhancement of fixed assets, to the extent the expenditure exceeds \$5,000 and has useful life or can be expected to extend the life three years or more. These include building improvements, capital lease payments and vehicles.

Debt Service

Debt Service consists of the principal, interest and fiscal agent expenditures relating to General Obligation and Revenue bonds.

Inter-fund Transfers/Miscellaneous

Inter-fund Transfers are used to provide resources on a program basis while still maintaining fiscal integrity by fund source and type. Miscellaneous items include bad debt, depreciation expense, amortization and losses incurred on sale of assets or bond refunding.

Capital Expenditures

Capital Expenditures are monies expended for the acquisition, improvement or replacement of capital assets. No capital expenditures shall be made unless:

- The Capital Expenditure was specifically budgeted for in the adopted annual budget, or
- The Finance Director determines that there are funds available within the department's budget, and the City Manager approves the purchase in writing, or
- The City Council may authorize unbudgeted expenditures in excess of \$10,000 when the re-appropriation of funds does not diminish the overall goal and objectives of the department's program for which these funds are taken.

The request for such approval shall be included and highlighted on the Council's Regular Agenda, and support material shall be provided that explains the purpose of the change and its impact on budget priorities.

CONTROL OF BUDGET AMENDMENTS

Reporting

The Finance Department provides monthly reports of budget position on a timely basis to each Department Director, the City Manager, Mayor and City Council.

Expenditure Projection and Analysis

The Finance Department analyzes the expenditures of each department on a monthly basis and informs each Department Director whose expenditures appear to be exceeding the adopted budget. By the end of the seventh month of each budget year, the Finance Department notifies all Department Directors whose budgets are likely to be exceeded and also notifies the City Manager, Mayor and City Council. Within two weeks of notification, each Department Director will inform the Finance Director and City Manager of the actions that will be taken to avoid exceeding the departmental budget.

Transfers

Departmental transfers not changing fund balances may be made as follows:

- Department Directors may transfer within the department's budget up to \$500 with a written request approved by the Finance Director.
- Department Directors may transfer within the department's budget \$500 to \$10,000 with written approval from the City Manager and the

Finance Director.

- Transfers over \$10,000 within or between departments require City Council Approval.

Budget Amendments

If during the budget year the Finance Department determines that a department's expenditures will exceed the approved departmental budget without exceeding the fund budget, the Finance Director shall, with the approval of the City Manager, prepare an adjustment to the budget.

If any department's or fund's expenditures are expected to exceed the approved fund budget, a Budget Amendment shall be prepared for submission to the Mayor and City Council.

In the event of a public emergency, the City Manager may authorize expenditures by a department or fund which is exceeding budget.

Summary

The Director of each department is responsible and accountable for the expenditures of his/her department. The Finance Director will, through timely reports and analysis, keep Department Directors and elected officials informed of any potential budgetary issues. A department shall not exceed its approved budget without authorization from the City Manager and/or Mayor and Council.

Amendments, which change the total budgeted appropriations for any fund, must be made through adoption of a budget amendment ordinance.





BUDGET CALENDAR

Budget Development	Timeline
Management Team Meets to Discuss Budget/CIP Calendar and Training on Budget Preparation Manual if Necessary	April 18
VERP Adjustments/Confirmations Due	April 28
Budget Flow/Design Meeting	April 28
Park Board Work Session - CIP review	May 9
Water and Sewer Rate Analysis	April 24-28
Park Board Committee Meeting - CIP review	May 12
Schedule of Fees Adjustments Due	May 12
Equipment Requests Due to Information Technology	May 12
Personnel Requests Due to Human Resources	May 12
Finance Follow Up with Departments	May 15-19
FY 2023 End of Year Expenditure Projections Due	May 26
Water and Sewer Rate Analysis and Recommendation to Management	May 25
Department Revenue Projections and Expenditure Requests Due	May 26
Department Narratives, Org. Charts, and Performance Measures for Budget Due	May 26
Document Creation to Communications Manager	May 30-June 2
Park Board Work Session - Operating Budget Review	June 6
Department Budget Meetings	June 12-16
Park Board Meeting and Approval of Operating Budget	June 20
Tax Levy Public Hearing Notice to the Paper	July 7

BUDGET CALENDAR

Finalize and Adopt

Schedule of Fees - FY24 (Fees, Water/Sewer Rates, Excise Tax Fee) Public Hearing	July 24
Park Board Meeting - Final Review of Park Budget to go to Council	July 25
City Manager Changes to Communications Manager Due	Aug. 9
Management Team Budget Meeting - Expansion Item Discussion	Aug. 9
Council - Tax Levy Public Hearing and First Reading	Aug. 14
Proposed Budget Document Submitted to Council	Aug. 17
Council - Budget/CIP Worksession	Aug. 21
Council - Tax Levy Second Reading	Aug. 28
Planning and Zoning CIP Worksession and Public Hearing	Sept. 5
Fiscal Year 2024 Budget/CIP Public Hearing Submitted to the Paper	Sept. 8
Council Budget/CIP Worksession (if necessary)	Sept. 18

Council Budget/CIP Worksession (if necessary)	Oct. 2
Council-FY24 Budget/CIP Public Hearing & 1st Reading of Budget/CIP Ordinance	Oct. 9
Council-FY24 Budget Second Reading	Oct. 23

Post Adoption

Adopted Budget Adjustments Finalized	Oct. 31
Post Adoption Memorandums Due	Nov. 3
Adopted Budget Documents to Communications Manager Due	Nov. 3
FY24 Adopted Budget Book Submitted to Council	Dec. 11



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City of
RAYMORE,
MISSOURI

100 Municipal Circle • Raymore, Mo.
816-331-0488 • www.raymore.com

August 21, 2023

**The Honorable Kristofer P. Turnbow and
Members of the Raymore City Council**

Dear Mayor Turnbow and Members of Council:

The Proposed Operating Budget for the Fiscal Year 2023-2024 is hereby submitted for your consideration. This budget is the product of a comprehensive team effort from every level of the municipal organization, which benefits the entire City of Raymore.

Budget Process

The budget for the Fiscal Year 2023-2024 is the result of a detailed and thoughtful consideration on the part of the City Manager, Management Team and staff over the past several months, taking into account the public service needs of the community, the City Strategic Plan and the goals and objectives of the Mayor and Council.

Budget development is not a quick or easy process due to the decisions that are encompassed in the proposed document and the far-reaching and comprehensive outcomes being sought. Determination of the annual budget is the most important single endeavor of the City Council as it impacts future strategic planning. Due to its comprehensive nature it must entail the range of services offered and prioritize the allocation of government resources to meet the needs and desires of our citizens. Core and essential services always receive the highest priority in committing funds, yet all budgeting decisions are challenging due to the City's limited resources. Therefore, a great deal of time is spent in reviewing both operating and capital plans to assure that resources are having the greatest service impact for our citizens.



All components of the annual budget were analyzed and prepared by Department Directors and subsequently reviewed and deliberated by the City Manager during department budget meetings.

Staff has worked diligently to draft a proposed budget that meets the goals expressed by the City Council, the needs identified by the strategic plan, various comprehensive plans and the needs expressed and desired by the citizens of Raymore. The proposed budget provides a guideline of targeted government services achieved through better communication and understanding of those goals and needs to save taxpayer money. By addressing our long-term financial challenges now, we avoid using existing fund balance on ongoing operations, and instead are able to preserve our reserves for critical long-term infrastructure and City facility needs. City policy wisely requires that each of the City's operating funds carry a restriction on total fund balance of 20% of the proposed fund operating expenditures. The budget is in compliance with the City Charter requirement that total proposed expenditures not exceed estimated revenues plus any unencumbered cash reserves estimated to be on hand at the beginning of the ensuing fiscal year.

This budget has been prepared using the modified zero-based budget and target-based budgeting approach. This combined approach requires each department to prepare a budget request as if it were being done for the first time with the understanding that available resources should be dedicated to targeted service areas to address the strategic plan and other plans described above. While taking historical context into account, requests were reviewed in line item detail to ensure that they did not include incremental additions to the prior year's budget numbers. Detail sheets were developed for each appropriate line item to allow for this review and to better serve as a management tool during the implementation of the budget. Budget development was also approached from a ***maintenance*** and ***expansion*** request perspective. The maintenance requests represent ongoing provision of targeted services, as determined in consultation between Department Heads and the City Manager when budgets are presented for review. Expansion requests represent an increase in service level or provision of a new service or program, or a significant capital equipment outlay.

Economic Condition and Outlook

In the near term, the City anticipates a slight downturn in residential single family homes as we continue to fight against a threatened landfill on our northern border. Multi-family, commercial and industrial development, however, will continue to enjoy level growth in Raymore. As the economy began to come out of the pandemic, excellent commercial and industrial developers began to invest in Raymore again

and build out commercial – and especially industrial – development. The city continues to be uniquely positioned to experience continued growth even with the landfill threat due to the strong base that is already in place and sound financial planning on the part of the City Council. During FY 2023, staff conservatively projects that there will be approximately 159 single family permits issued and 17 commercial building permits issued. This FY 2024 budget conservatively anticipates slight decreases in these numbers and assumes no significant commercial permits.

Many factors provide for continued stable growth in Revenues, including:

- remaining conservatively constant in budgeted housing permits versus what we have been historically realizing
- conservatively budgeting an increase in sales tax revenue over FY 2023 budget – primarily associated with the additional sales taxes associated with recreational marijuana
- the Hancock Amendment's artificial cap placed on realization of housing growth assessed valuation revenues being slightly offset by Chapter 100 PILOT payments on our industrial and multi-family projects

Proposed Budget - Fiscal Year 2023-2024

Summaries of revenues and expenditures are included for all City funds and expenditure information is provided for each department or significant division where they exist within a particular fund. Financial information provided on the summary pages includes:

- actual revenues and expenditures for FY 2021 and FY 2022
- FY 2023 adopted budget
- amended budget during FY 2023
- projected revenues and expenditures for FY 2023
- FY 2024 department requested and City Manager proposed budget for Council consideration

Budget detail was prepared by program for each department and division, which allows cost of service information to be represented and analyzed by service area.

Immediately following this message is an executive summary that provides comparison detail and further summary information about the proposed FY 2024 budget, as well as a presentation of the proposed budget by service area.

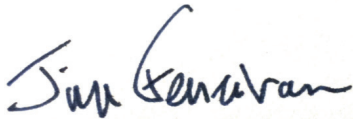
Acknowledgments

My sincere thanks go to all the department heads and division managers who



worked hard to prepare this budget. It is a long, time consuming process and they all use it to focus on excellence in service delivery to our citizens. A very special thank you to Finance Director Ms. Elisa Williams, who has played a major role both in producing this document and providing insight and advice to me. Thanks also to Mr. Ryan Murdock for his invaluable assistance and advice in putting this document before you, and to Mr. David Gress for his background information and advice. I am deeply grateful to all for their time and work.

Respectfully Submitted,



Handwritten signature of Jim Feuerborn in blue ink.

Jim Feuerborn, City Manager

City of
RAYMORE,
MISSOURI

CITY MANAGER'S PROPOSED FY 2024 BUDGET DETAILS

OPERATING & DEBT SERVICE FUNDS HIGHLIGHTS:

The primary non-capital funds for the City are the General Fund, Park Fund, Enterprise Fund and Debt Service Fund. Some highlights of these follow.

GENERAL FUND

Beginning Balance

A surplus (revenues over expenditures during the fiscal year) of \$442,069 after transfers was projected at the end of FY 2022 when the FY 2023 Proposed Budget was submitted last year. The FY 2022 General Fund actually ended up having a surplus of \$1,386,329 after transfers. It should be noted that this difference in actual revenue over expenses projected can be attributed to revenues coming in \$402,413 higher than projected, expenses coming in \$548,847 lower than expected and transfers out being \$7,000 higher than projected. The higher than projected surplus led to an increase of \$944,259 in actual beginning balance for FY 2023, for a total actual beginning balance of \$6,415,105. This beginning balance represented an increase in actual General Fund beginning balance from the budgeted FY 2023 beginning balance of 17.26%.

FY 2023 revenues are projected to come in \$1,042,929 higher (8.93%) than the FY 2023 budget

number. While most revenues are in line with budget expectations, there are items of note:

- Property Taxes are projected to come in \$84,384 higher (4.77%) than budgeted. Nearly all of this increase can be attributed to an increase in personal property taxes due to new valuation formulas on larger vehicles.
- Franchise Taxes are projected to come in \$218,809 higher (9.52%) than budgeted. This increase is due to the price increases imposed by both Evergy and Spire on electric and gas to residential customers.
- Sales Taxes are projected to be \$334,302 higher (8.01%) than budgeted. The city received higher than budgeted regular sales tax due to the start up of several traditional retail and food service businesses, but the larger increase came from higher receipts of gasoline sales tax associated with the new population counts from the 2020 census.
- The Fees and Permits revenue line item is projected to come in higher than budgeted by \$130,459 (19.84%). This projected revenue amount, while higher than budgeted, is still lower than actually received in FY 2022 by \$250,318.

Total Expenditures for FY 2023 are projected to be \$6,969 below the expenditure budget.

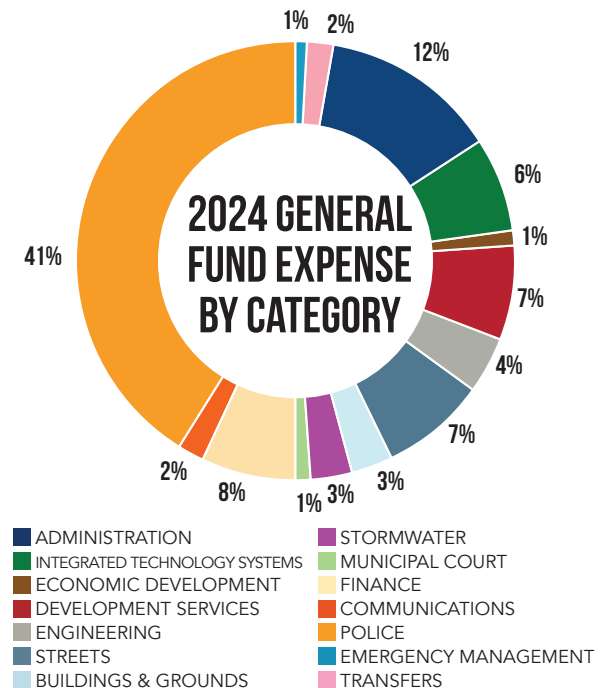
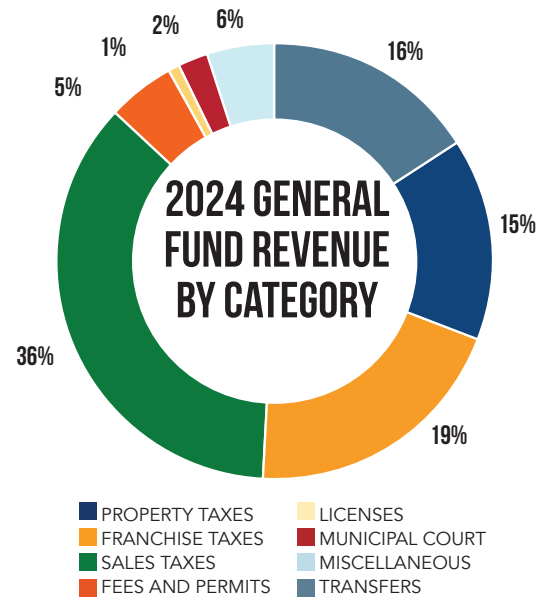
The combination of the FY 2023 higher than budgeted actual beginning fund balance combined with projected FY 2023 revenues being higher than budgeted and FY 2023 expenditures being almost exactly as budgeted results in a projected unreserved (gross) fund balance projected at the end of FY 2023 in the amount of \$5,101,844. This amount is \$1,239,158 (32.08%) more than budgeted.

FY 2024 Revenues

Staff projects total FY 2024 revenues budgeted to come in \$1,435,203 (12.29%) higher than the FY 2023 budget amount.

Some highlights of projected/budget FY 2024 revenues in the General Fund are as follows:

- **Property Tax:** Property tax and PILOT receipts in FY 2024 are budgeted to be \$221,877 (12.55%) higher than budgeted in FY 2023. This amount reflects an overall increase in assessed valuation associated with a reassessment year but is limited due to the Hancock amendment. This year our actual growth in assessed valuation was 10.5647% but was artificially limited by the Hancock amendment to 5%. This amounts to a loss of revenue of \$98,689.
- **Franchise Taxes:** Franchise tax receipts for FY 2024 are budgeted to come in \$242,161 (10.54%) higher than the FY 2023 budgeted amount. The addition of 153 new residences in FY 2023 is assumed in this budgeted amount. The significant increase in this revenue category is due to the increase in natural gas prices from Spire discussed earlier.
- **Sales Tax:** The Sales tax receipts in FY 2024 are budgeted to be \$534,754 (12.87%) higher than the FY 2023 budgeted amount. There is no budgeted revenue for FY 2024 associated with any projected retail sales outlet that has not broken ground or submitted plans as of this writing.
- **Fees and Permits:** In FY 2024 staff is budgeting permit revenue assuming 138 single family units. This amount is down from the 153 permits budgeted for FY 2023 and reflects the uncertainty of the single family housing market associated with the



threatened landfill. This decrease in budget results in a revenue decrease from the FY 2023 budget of \$11,758.

- **Municipal Court:** FY 2024 Municipal Court revenues are budgeted to increase by \$21,346 (8.50%) over the FY 2023 budgeted amount as the Court continues to recover from the impacts of

the pandemic but remains limited by burdensome ceilings placed on fines by State Statute.

- **Transfer from Transportation Fund:** Some proceeds from the half-cent Transportation Sales Tax are transferred each year to the General Fund and are used for transportation-related infrastructure maintenance expenditures. A transfer of \$320,000 is again budgeted in FY 2024.
- **Transfer from Stormwater Sales Tax Fund:** The City has a Parks/Stormwater sales tax in the amount of one-half cent. Forty percent of the receipts from this tax is allocated to Parks & Recreation; forty percent is allocated to the Stormwater Sales Tax Fund; and twenty percent is allocated to each of these funds in amounts determined by the City Council each year. For several years staff has recommended that the distribution of this twenty percent be divided equally between the two funds. Staff recommends that this amount be once again evenly distributed between the Parks and Stormwater Sales Tax Funds. The transfer into the General Fund of \$318,362 from the Stormwater Sales Tax Fund represents an offset of direct General Fund expenses associated with Stormwater projects in the city.
- **Transfer from Enterprise Fund:** Transfers are made from the Enterprise Fund to compensate the General Fund for administrative work serving the Enterprise Fund functions such as utility billing and administrative salaries. For FY 2024 it is budgeted to transfer \$1,217,801. A complete explanation of the methodology used to compute the amount for this transfer is presented in the *Transfers from Enterprise Fund to Other Funds* chapter in the Enterprise Fund budget.
- **Capital Project Administration / Inspection Transfer:** The City makes a transfer from the Capital Budgets to compensate the General Fund for staff time administering and inspecting capital projects. For FY 2024, the budget contains a transfer of \$237,727. Only those capital projects that actually require significant non-inspection staff time are included in this transfer and are analyzed in detail prior to the revenue being budgeted.

COMPENSATION/ BENEFITS/STAFFING

Compensation

The FY 2024 proposed budget as presented includes "stepping" all employees through the chart and an improvement to the entire salary chart of 1.5%. This results in an approximately 4% salary increase for all of our employees at this time. This is a necessary step to recruit excellence and retain the excellent employees we have. As stated in the transmittal letter for this budget the current economic environment is challenging and we must find ways to meet that challenge for our employees.

Health Insurance

Health insurance benefits costs are budgeted at this time to increase by 31% for medical, 5% for dental, and 5% for vision care overall. The medical represents the current rate increase being calculated and given to us by Cigna but will still be heavily discussed prior to October 31. The increase does not include any plan changes.

LAGERS

The LAGERS (Local Agency Government Retirement System) contributions beginning on November 1, 2023 for FY 2024 will be 13.7% for the General Employee Group and 16.8% for the Police Employee Group. The elements of the City of Raymore retirement plan are as follows:

Program - L6 (2% multiplier)

Final Average Salary - 36 months (as opposed to 60 months)

No rule of 80

Non-Contributory (City makes the entire contribution as opposed to the employee contributing 2%, 4% or 6% of the amount)

Staffing

The FY 2024 proposed budget includes a single new staff addition. The position of Business Development Coordinator in the Parks and Recreation Department. This individual's role is to attract new bookings and rentals to the City as additional revenue sources.

This individual's salary and expenses will be split 33 1/3 between the Parks, Centerview and RAC portions of the budget. For the first two years (FY 2024 and FY 2025) the City Manager is proposing an additional \$100,000 transfer from the General Fund to those divisions funds to offset those expenses until the position is both self-funded and making additional revenue for Parks and Recreation.

Recruitment and Retention Bonus
The Fiscal Year 2024 budget continues the recruitment and retention bonus established in FY 2023. The recruitment bonus is \$2,500 at six months and an additional \$2,500 at the one year anniversary. The retention bonus is \$5,000 on each 5-year anniversary of employment.

DEPARTMENTAL NOTES

Departmental items of particular note are as follows:

Administration: The FY 2024 budget for this department is proposed to decrease from the FY 2023 budget amount by \$16,476. This decrease reflects adjustments for actual benefits being paid for individuals on different plans and a lower VERP contribution.

Integrated Technology Systems: The FY 2024 budget is proposed to decrease from the FY 2023 budget by \$30,955. This decrease is reflective of the fact that in FY 2023 there was a "spike" in purchases of computers and equipment that the department is responsible for that has now leveled out. It is also decreasing due to a lower VERP contribution.

Development Services: The FY 2024 budget is proposed to increase by \$61,643 over the FY 2023 budget amount. This increase is associated with increases in salaries and group insurance costs and an expansion item purchase of PlacerAI.

Engineering: The FY 2024 budget is proposed to increase from the FY 2023 budget by only \$5,767.

This small change reflects an increase in salaries and insurance that is nearly offset by a reduction in the VERP contribution.

Streets: The FY 2024 budget is proposed to decrease from the FY 2023 budget by a very slight \$483. This reflects slightly increased personnel and VERP contributions offset by decreases in commodity costs, especially fuel.

Buildings and Grounds: The FY 2024 budget is proposed to decrease from the FY 2023 budget by \$27,346. This reflects increases in personnel costs and utility costs and a lowering of the VERP costs.

Stormwater: The FY 2024 budget is proposed to increase from the FY 2023 budget by \$20,814. This increase is entirely in wages and benefits.

Court: The FY 2024 budget is proposed to increase from the FY 2023 budget by \$32,659 and like Stormwater is entirely associated with normal increases in personnel costs.

Finance: The FY 2024 budget for this department is proposed to increase from the FY 2023 budget by \$63,283. This is due to increased personnel costs and significant increases in the costs associated with credit card processing.

Police: The FY 2024 budget for this department is proposed to increase from the FY 2023 budget by \$204,642. This increase is associated with normal increases in salary and benefits and an increase in the department's VERP contribution.

Transfers from General Fund to Park Fund: This budget includes increasing the transfer from the General Fund to the Park Fund by \$100,000 from \$100,000 to \$200,000.

Expansion Items Included in City Manager's General Fund Proposed Budget:

Smart Deploy - IT	\$ 2,427
KU Emerging Leaders Academy - ED	\$ 1,700
PlacerAI - ED	\$21,000

KU Emerging Leaders Academy - DS	\$ 1,700
ArcGIS Training Academy - DS	\$ 2,685
Flock Note Cameras (2) - PD	\$ 6,300
Community Service Supervisor - PD	\$16,403

Expansion Items Not Included in City Manager's General Fund Proposed Budget:

Police Officers (2) - PD	\$192,368
Patrol Vehicle - PD	\$ 63,000

FY 2024 Projected Ending Fund Balance – Operations:

After all the foregoing it is projected that the General Fund ending gross fund balance for FY 2024 will be a total of \$6,196,976. After reserving an amount equivalent to 20% of operating expenditures (\$2,345,109), as is the City's policy, a net unrestricted (available) fund balance of \$3,851,867 is projected at the end of FY 2024.

Compensation and Classification Study Impact:

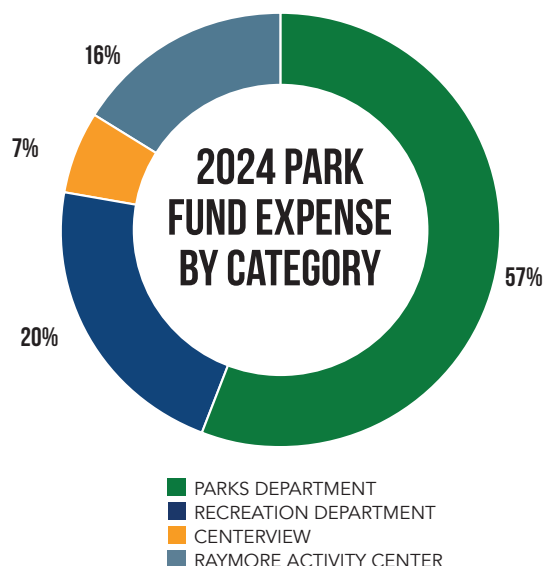
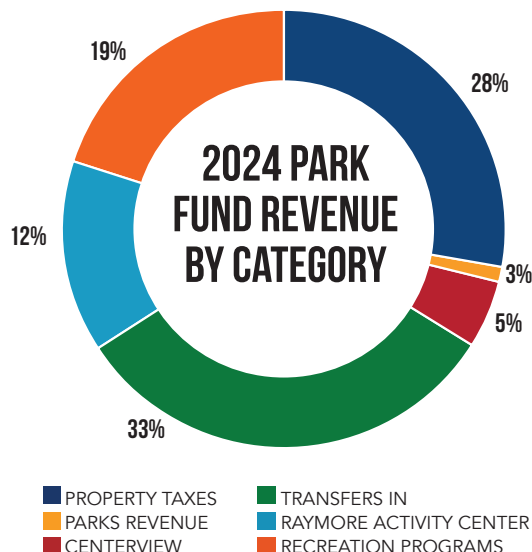
The City is currently conducting a comprehensive compensation and classification study. Studies of this sort almost always yield results that are costly to the City but allow for more equity internally and competitiveness in the employment market.

The current City Manager's proposed budget as presented has \$1,095,131 in surplus single year recurring revenue over expenses to allow the city to address, in priority order, the recommendations that will result from the study.

If all of this money is expensed during the year, this will change fund balance as follows:

Total gross fund balance:	\$5,101,845
Total 20% restricted reserve:	\$2,564,135
Total available fund balance:	\$2,537,710

This amount is available for additional use as the Council directs. As always, the City Manager strongly recommends that the Council considers use of these funds for non-recurring cost projects or equipment purchases only and not recurring cost expenses.



PARK FUND

The Parks & Recreation Board submitted a balanced operating budget as expenditures do not exceed revenues projected for the year and available fund balance to start the year, which, as every year, the City Manager forwards to the Council unchanged.

Revenues

The primary revenue sources for the Park Fund are as follows:

Park Levy: The Park Levy for the next year is \$0.1063 per \$100 of assessed valuation. Of every dollar of property tax paid by Raymore residents and businesses within the City, 8.73 cents goes for funding of the City's Parks & Recreation program. It is currently projected that this levy will generate \$544,255 in FY 2024, or approximately 28.01% of the total operating revenue to include transfers in from other funds..

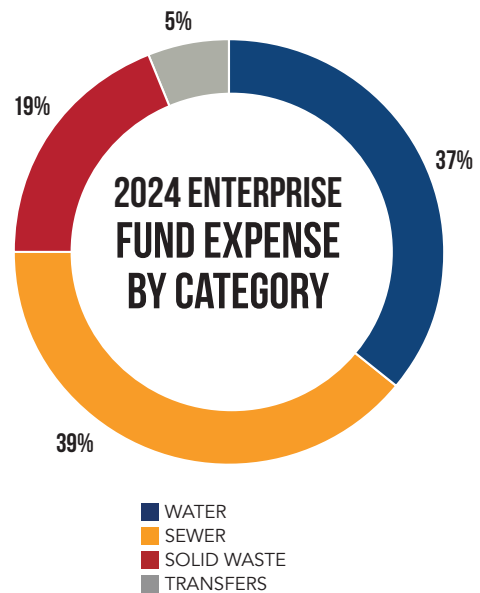
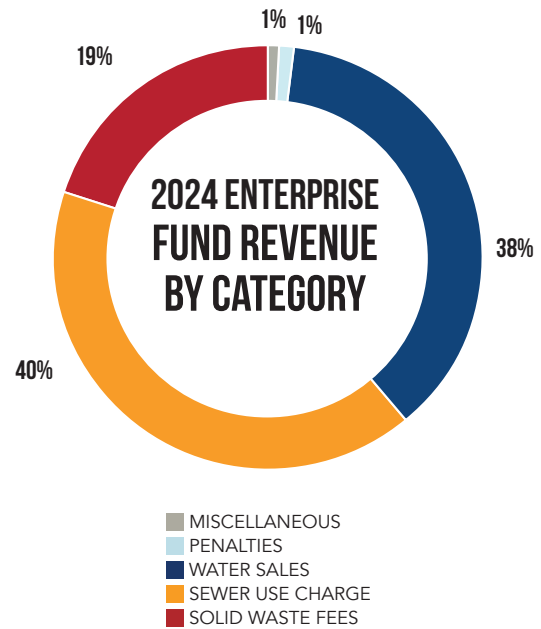
Program Revenue: Operating revenues derived from resident participation in programs and in rentals of facilities offered by the Department and associated concessions are conservatively budgeted to account for approximately 38.54% of all revenue into the Park and Recreation Fund. In FY 2024, a total of \$748,821 is budgeted.

Park Sales Tax Fund Transfer: In addition to the Park Levy, proceeds from part of the City's 2.5-cent sales tax go to the Parks Sales Tax Fund. An amount necessary to balance the Parks & Recreation budget is then transferred to the Park Fund. The department is not able to fund its operations entirely from the Property Tax Levy and Program Revenue. In FY 2024, it is budgeted to transfer \$450,000 from the Park Sales Tax Fund to the Park Fund.

Transfer from General Fund – General Assistance: As noted above in the discussion of Transfers from the General Fund, it is budgeted in FY 2024 to increase the transfer to the Park Fund in the amount of \$200,000 to be applied to miscellaneous expenses and to pay for the Business Development Coordinator new position.

Revenue Breakdown Percentages for Parks and Recreation - Operating Fund:

Levy:	\$ 544,255	28.01%
Program:	\$ 748,820	38.54%
Transfers:	\$ 650,000	33.45%
Total:	\$1,943,075	100.00%



Parks and Recreation Expenditures are budgeted to increase from the FY2023 budget amount by \$222,776. This increase is primarily associated with normal personnel and utility increases and the cost for the expansion item request of the new Business Development Coordinator.

It should be noted that Recreation personnel costs are again being distributed to the RAC and to

Centerview as appropriate.

Expansion Items Included in City Manager's Parks and Recreation Fund Proposed Budget:

Business Development Coordinator	\$99,575
Certified Public Manager Program (2)	\$ 8,200

Expansion Items Not Included in City Manager's Parks and Recreation Fund Proposed Budget:

None

ENTERPRISE FUND (Water, Sewer and Solid Waste)

General

The Enterprise Fund is strictly operated on a Cost of Service basis. Each year the water and sewer rate model is used and refined to assure that customers are charged only what it costs to provide the service and allow for required restricted fund balance and a small available balance for unforeseen emergencies.

Revenues

The Enterprise Fund is funded mainly by water and sewer sales and fees charged for solid waste collection. FY 2024 revenues are projected to come higher than FY 2023 budgeted revenues as staff continues to refine the cost of service model. The model is refined to accurately reflect revenues in each division (water and sewer) to only cover expenses associated with providing this utility and provide a fiscally prudent but minimal available fund balance after the 20% restricted amount.

FY 2024 water and sewer use charges reflect water rates remaining the same as FY 2023 at \$6.54 and a \$0.17 increase in sewer rates from \$8.96 to \$9.13 for an overall increase in the blended rate to \$15.67 per 1,000 gallons.

Expenditures

Water: The cost to purchase water from Kansas City Water Services (KCWS) is included in this budget. The budgeted amount for this purchase in FY 2024 is

\$2,529,178. This amount is higher than the FY 2023 budget and projected amounts reflecting an increase in consumption associated with the increase in customers in the city and an increase in KCMO Water Rates of 5%.

Sewer: The cost of treatment of sewer by the Little Blue Valley Sewer District is included in this budget. The budgeted amount for this service in FY 2024 is \$1,650,079. This amount is a budgeted increase of 5.23% from FY 2023.

The cost of treatment of sewer by the Middle Big Creek Sewer is included in this budget. The budgeted amount for this service in FY 2024 is \$1,056,528. The per connection charge for Middle Big Creek will be changing from \$41 per connection to \$44 per connection – a 7.32% increase.

Solid Waste:

Revenues and expenditures for the solid waste, recycling, and yard waste pickup service are shown in the Enterprise Fund. Total fees to customers match contractual obligations and total \$2,107,197 for FY 2024.

Transfers Out:

The Enterprise Fund makes an annual payment to the General Fund for services provided by General Fund operations for the benefit of the Utility. The payment is made according to a formula for the calculation of the cost of services provided, as outlined in the *Transfers from Enterprise Fund to Other Funds* chapter in the Enterprise Fund. The calculated transfer amount for FY 2024 is \$1,217,802.

The Enterprise Capital Maintenance Fund receives a transfer from the Enterprise Fund to reserve funds to pay for major capital projects that are related to serving existing ratepayers (as opposed to projects related to

growth and maintenance, which are funded from the Water Connection Fee Fund or the Sewer Connection Fee Fund). In FY 2024, the amount for this transfer is again budgeted at \$600,000.

Expansion Items Included in City Manager's Enterprise Fund Proposed Budget:

None

Expansion Items Not Included in City Manager's Enterprise Fund Proposed Budget:

None

DEBT SERVICE FUND

The Debt Service Fund accounts for debt service on all debt issuances the City has made for capital improvements that are still outstanding.

At this writing prior to the close of FY 2024, the total debt service payment from the debt service fund that is known and scheduled is \$2,628,975.

At the end of FY 2023, the City will have a total outstanding debt required to be paid out of this fund of \$30,750,000. The General Margin of eligible debt stands at \$49,653,274 against outstanding general debt of \$15,162,570. The Specific Margin eligible debt stands at the same \$49,653,274 against outstanding specific debt of \$15,587,430. Therefore, the city currently has a general debt capacity of \$34,490,704 and specific debt capacity of \$34,065,844.

In addition to the six debt obligations required to be paid out of the debt service fund there are Special Obligation bonds paid out of the Capital Improvement, Water and Sewer Connection Fee funds that total additional debt of \$6,970,850 that don't apply against the Margins.

INTERNAL SERVICES FUNDS

The Vehicle and Equipment Replacement Fund (VERP) is a sinking fund for the replacement of existing equipment. In 2020, the cars and pickups up to 550s transitioned from being purchased through the VERP

method to being leased through Enterprise Leasing. Larger vehicles and specialized rolling stock continue to be purchased using the VERP method. In FY 2024, the following vehicles are set to be purchased out of this fund:

Parks and Recreation: 1 Kubota Mower

The leasing program through Enterprise Leasing has proven to be very successful both financially and in practice. So much so, in fact, that a number of departments have been able to budget no lease payments this year due to balance surpluses and will also be able to actually reduce future year's lease payments based on experience.

The Restricted Revenue Fund (04) is used to account for and restrict funds that the City receives or that the Council allocates for a specific operating purpose, but which might not be spent in that budget year. The funds are deposited directly into the fund using a dedicated revenue account for each source, and expended or transferred from that specific account.

CAPITAL BUDGET

The FY 2024 Capital Budget and 2024–2028 Capital Improvements Program (CIP) are included in a separate document. The first year of the 5-year CIP is incorporated into the annual budget as the Capital Budget. A separate transmittal letter is submitted summarizing the FY 2024 Capital Budget and 5-year CIP.

Combined Operating Expenditures by Fund

General Fund:

Administration	1,433,703
Information Technology	768,889
Economic Development	168,601
Development Services	845,428
Engineering	494,016
Streets	897,094
Stormwater	367,466
Building & Grounds	408,592
Municipal Court	173,948
Finance	900,307
Communications	238,283
Prosecuting Attorney	24,400
Police	4,868,348
Emergency Management	136,470
Transfer Out	373,400

Total General Fund	12,098,945
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Parks and Recreation Fund:

Parks	1,104,448
Recreation	380,002
Centerview	141,135
Raymore Activity Center	301,165

Total Parks and Recreation Fund	1,926,750
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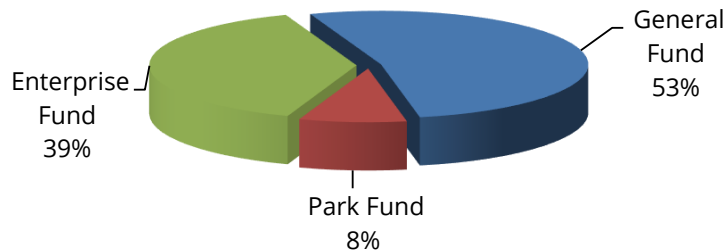
Enterprise Fund

Water	3,428,583
Sewer	3,615,436
Debt Service	-
Transfer Out	1,948,534

Total Enterprise Fund	8,992,553
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Total Combined Operating Expenditures	\$	23,018,248
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Combined Operating Expenditures



Combined Operating Expenditures by Service

Administration

Administration	1,433,703
Information Technology	768,889
Finance	900,307
Communications	238,283

Total Administration	3,341,182
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Development

Economic Development	168,601
Development Services	845,428

Total Development	1,014,029
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Transfer Out

Transfer Out	373,400
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Total Transfer Out	373,400
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Parks and Recreation

Parks and Recreation	1,926,750
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Total Parks and Property	1,926,750
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Public Works

Engineering	494,016
Streets	897,094
Stormwater	367,466
Building & Grounds	408,592
Water & Sewer	8,992,553

Total Public Works	11,159,721
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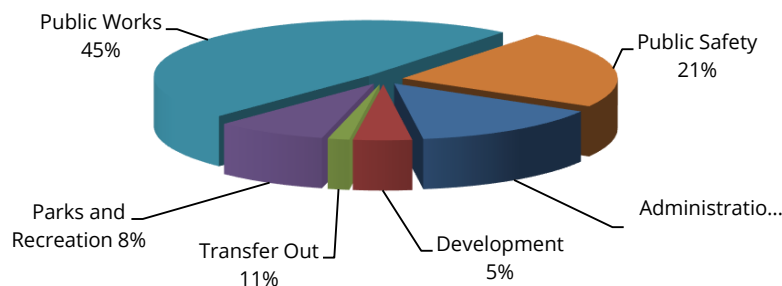
Public Safety

Police	4,868,348
Emergency Management	136,470
Municipal Court	173,948
Prosecuting Attorney	24,400

Total Public Safety	5,203,166
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Total Combined Operating Expenditures	\$ 23,018,248
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Combined Operating Expenditures



General Fund (01)

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Department Projected	2023-24 Department Requested	2023-24 City Manager Proposed	2023-24 Council Adopted
Fund Balance								
Beginning of Year	5,227,793	5,028,776	5,470,846	6,415,105	6,415,105	5,101,844	5,101,844	5,101,844
Revenue								
Property Taxes	1,646,222	1,722,185	1,768,168	1,768,168	1,852,552	1,990,045	1,990,045	1,990,045
Franchise Taxes	2,062,798	2,284,808	2,297,549	2,297,549	2,516,358	2,539,710	2,539,710	2,539,710
Sales Taxes	3,945,445	4,154,897	4,171,136	4,171,136	4,505,438	4,707,891	4,707,891	4,707,891
Fees & Permits	866,659	1,038,432	657,655	657,655	788,114	645,897	645,897	645,897
Licenses	123,770	125,547	122,477	122,477	130,174	128,292	128,292	128,292
Municipal Court	252,855	204,252	251,228	251,228	273,284	272,574	272,574	272,574
Miscellaneous	543,007	621,147	533,958	533,958	701,481	737,377	737,377	737,376
Other Sources & (Uses)								
Transfer from Restricted Revenue Fund	30,000	105,442			-	-	-	
Transfer from Transportation Fund	320,000	320,000	320,000	320,000	320,000	320,000	320,000	320,000
Transfer from Stormwater S.T.	300,000	306,000	312,120	312,120	312,120	318,362	318,362	318,362
Transfer from Enterprise Fund	967,988	999,504	1,123,664	1,123,664	1,123,664	1,217,801	1,217,801	1,217,801
Transfer from Capital Funds	40,345	6,000	122,519	122,519	200,219	237,727	237,727	237,727
One-Time revenues								
Total Revenue	11,099,089	11,888,213	11,680,474	11,680,474	12,723,403	13,115,677	13,115,677	13,115,677
Total Fund Bal & Revenues	16,326,882	16,916,989	17,151,320	18,095,580	19,138,508	18,217,521	18,217,521	18,217,521
Expenditures								
Administration	1,362,848	1,374,210	1,450,179	1,450,179	1,424,597	1,435,894	1,433,703	1,433,703
Integrated Technology Systems	616,597	642,062	799,844	799,844	769,570	766,462	768,889	768,889
Economic Development	120,087	119,848	156,102	156,102	144,652	166,901	168,601	168,601
Development Services	720,365	732,002	783,785	783,785	778,613	820,043	845,428	845,428
Engineering	388,030	436,522	488,249	488,249	484,046	494,016	494,016	494,016
Streets	807,022	823,330	897,577	897,577	878,819	897,094	897,094	897,094
Building & Grounds	340,759	329,521	381,246	381,246	374,421	408,592	408,592	408,592
Stormwater	280,519	268,002	346,652	346,652	465,985	367,466	367,466	367,466
Municipal Court	133,591	121,669	141,289	141,289	136,214	173,948	173,948	173,948
Finance	681,786	754,064	837,024	837,024	837,484	895,107	900,307	900,307
Communications	179,780	200,916	223,207	223,207	214,052	238,283	238,283	238,283
Prosecuting Attorney	24,000	24,000	24,400	24,400	24,000	24,400	24,400	24,400
Police	4,066,234	4,093,330	4,663,706	4,663,706	4,666,100	4,845,645	4,868,348	4,868,348
Emergency Management	124,528	99,407	134,046	134,046	121,785	136,470	136,470	136,470
COVID-19	30,721	-	-	-	-	-	-	-
Total Expenditures	9,876,868	10,018,884	11,327,307	11,327,307	11,320,338	11,670,321	11,725,545	11,725,545
<i>Revenue over/under prior to transfers and reserve</i>	<i>1,222,221</i>	<i>1,869,329</i>	<i>353,167</i>	<i>353,167</i>	<i>1,403,065</i>	<i>1,445,356</i>	<i>1,390,131</i>	<i>1,390,132</i>
Fund Balance before Transfers & Reserve	6,450,014	6,898,105	5,824,013	6,768,273	7,818,171	6,547,200	6,491,976	6,491,976
Other								
Transfer Out to VERP - Police Vehicles								
Transfer Out to BERP Fund								
Transfer Out to Park Fund	100,000	100,000	150,000	150,000	150,000	100,000	200,000	200,000
Transfer Out to Transportation Fund		180,000						
Transfer Out to Park Sales Tax Fund			30,000	30,000	30,000			
Transfer Out to Stormwater Sales Tax Fund								
Transfer Out to Capital Improvement Fund	301,362	16,000	656,327	1,056,327	1,056,327			63,400
Transfer Out to Ent. Cap. Maint. Fund								
Transfer Out to Restricted Revenue Fund	1,019,876	187,000	1,125,000	1,480,000	1,480,000	95,000	95,000	110,000
	1,421,238	483,000	1,961,327	2,716,327	2,716,327	195,000	295,000	373,400
Total Transfers	1,421,238	483,000	1,961,327	2,716,327	2,716,327	195,000	295,000	373,400
<i>Revenue over/under after transfers</i>	<i>(199,017)</i>	<i>1,386,329</i>	<i>(1,608,160)</i>	<i>(2,363,160)</i>	<i>(1,313,262)</i>	<i>1,250,356</i>	<i>1,095,131</i>	<i>1,016,732</i>
Fund Balance After Transfers	5,028,776	6,415,105	3,862,686	4,051,946	5,101,844	6,352,200	6,196,976	6,118,576
Less: Restricted Balances								
Less: Reserve Balance 20% of Exp	(1,975,374)	(2,003,777)	(2,265,461)	(2,265,461)	(2,264,068)	(2,334,064)	(2,345,109)	(2,345,109)
Available Fund Balance-End of Year	3,053,403	4,411,328	1,597,225	1,786,484	2,837,776	4,018,136	3,851,867	3,773,467

Real Estate Property Tax

General Ledger Codes:

01-00-4010-0000

Legal Authority:

Municipal Charter: Article XI; Section 11.8
State Statute: Chapter 67.110 & 140 RSMo
Missouri State Constitution: Article X

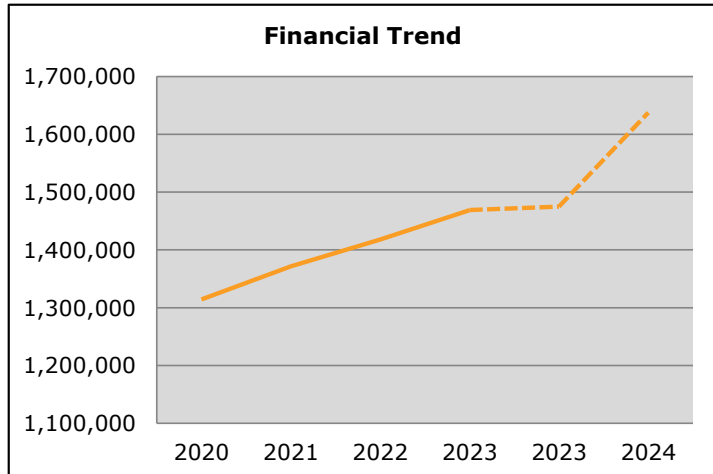
Revenue Description

Real Property Tax- Assessed property values are determined by taking the market value of the property, as determined by the county assessor, and multiplying by the assessment ratio. Assessment ratios are commercial at 32%, residential at 19%, and agricultural at 12%. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments through a vote of the people and within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Cass County collects and distributes the property taxes for the City of Raymore.

The FY24 City General Operating levy is .3949; the Debt Service levy is 0.7170 and the Parks levy is .1063 with real estate assessed valuation at \$410,659,582 compared to \$357,806,243 last year. The collection rate is estimated at 99%.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	1,029,637	-1.85%
2015 Actual	1,057,119	2.67%
2016 Actual	1,090,194	3.13%
2017 Actual	1,126,200	3.30%
2018 Actual	1,182,571	5.01%
2019 Actual	1,237,964	4.68%
2020 Actual	1,314,291	6.17%
2021 Actual	1,371,677	4.37%
2022 Actual	1,417,703	3.36%
2023 Budget	1,468,994	7.09%
2023 Projected	1,474,927	0.40%
2024 Adopted	1,637,597	11.03%



Personal Property Tax

General Ledger Codes:

01-00-4020-0000

Legal Authority:

Municipal Charter: Article XI; Section 11.8

State Statute: Chapter 67.110 & 140 RSMo

Missouri State Constitution: Article X

Revenue Description

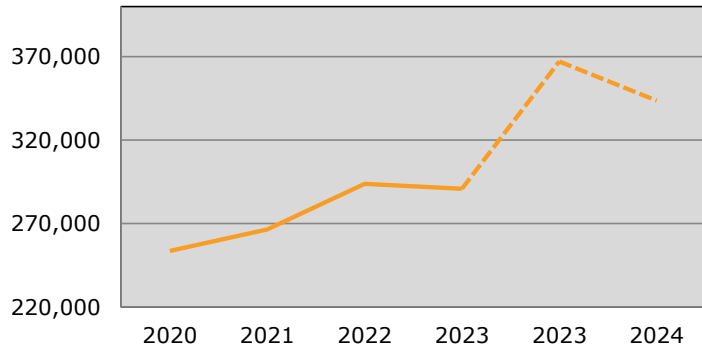
Personal Property Tax - assessed valuation is equal to 33% of market value set by the State Tax Commission. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments through a vote of the people within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Tax amounts are determined using market value of the property, as determined using a formula from the State Tax Commission and applied by the County Assessor, multiplied by the assessment ratio. Cass County collects and distributes the property taxes for the City of Raymore.

The FY24 City General Operating levy is 0.3949; the Debt Service levy is 0.7170 and the Parks levy is 0.1063 with personal property assessed valuation at \$85,873,159 compared to \$68,718,655 last year. The collection rate is estimated at 99%.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	200,155	2.86%
2015 Actual	204,725	2.28%
2016 Actual	206,314	0.78%
2017 Actual	218,310	5.81%
2018 Actual	238,977	9.47%
2019 Actual	253,489	6.07%
2020 Actual	253,531	0.02%
2021 Actual	266,451	5.10%
2022 Actual	293,700	10.23%
2023 Budget	290,775	9.13%
2023 Projected	367,093	26.25%
2024 Adopted	343,622	-6.39%

Financial Trend



Penalties

General Ledger Codes: 01-00-4030-0000	Legal Authority: Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X
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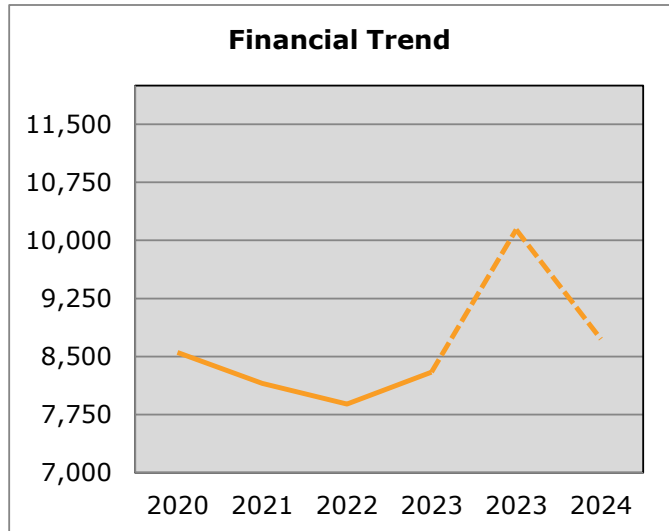
Revenue Description

Penalties- are accrued beginning January 1 following the December 31 due date for yearly property tax billings. The delinquent property tax accrues interest at the rate of 2% per month compounded.

Property tax rates are set by local governments through the vote of the people within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Tax amounts are determined using market value of the property, applied by the County Assessor, multiplied by the assessment ratio. Cass County collects and distributes the property taxes for the City of Raymore.

The FY24 revenue is estimated based on historical data trends.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	7,546	-34.18%
2015 Actual	7,612	0.88%
2016 Actual	7,614	0.03%
2017 Actual	7,785	2.24%
2018 Actual	7,672	-1.45%
2019 Actual	8,353	8.89%
2020 Actual	8,554	2.40%
2021 Actual	8,152	-4.70%
2022 Actual	7,886	-3.26%
2023 Budget	8,299	1.80%
2023 Projected	10,140	22.18%
2024 Adopted	8,726	-13.94%



Motor Vehicle License Tax

General Ledger Codes:

01-00-4045-0000

Legal Authority:

Municipal Charter: Article XI; Section 11.8
 State Statute: Chapter 137 RSMo.
 State Statute: Section 301.340 RSMo.
 Missouri State Constitution: Article X

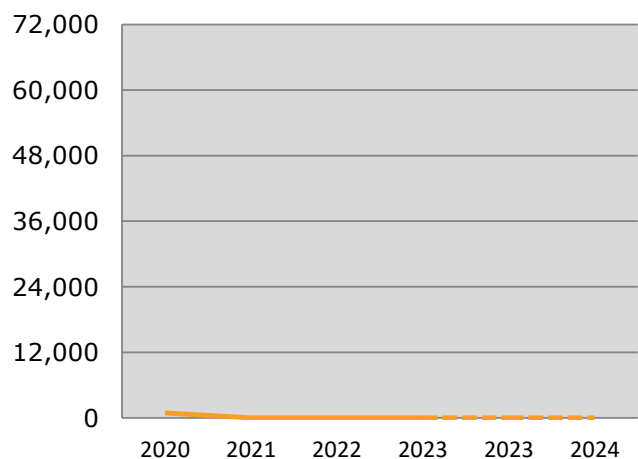
Revenue Description

Motor Vehicle License Tax -Upon voter approval a municipality is authorized to impose a motor vehicle license tax. Section 301.310 RSMo. establishes the basis for the license tax as either a flat rate or based on horsepower. Through FY 2012, the City of Raymore assessed a flat \$5.00 per vehicle and billing and collection was done in conjunction with property tax through the County.

On January 23, 2012 the City Council repealed this tax, effective in FY 2013. Revenues for FY16 were therefore budgeted at zero. The amount projected represents collections of delinquent taxes associated with this tax.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	575	-84.34%
2015 Actual	270	-53.11%
2016 Actual	48	-82.31%
2017 Actual	100	110.04%
2018 Actual	0	N/A
2019 Actual	14	N/A
2020 Actual	904	6212.01%
2021 Actual	0	N/A
2022 Actual	0	N/A
2023 Budget	0	N/A
2023 Projected	0	N/A
2024 Adopted	0	N/A

Financial Trend



Financial Institution Tax

General Ledger Codes: 01-00-4043-0000	Legal Authority: Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 148 RSMo. State Statute: Section 148.080 RSMo. Missouri State Constitution: Article X
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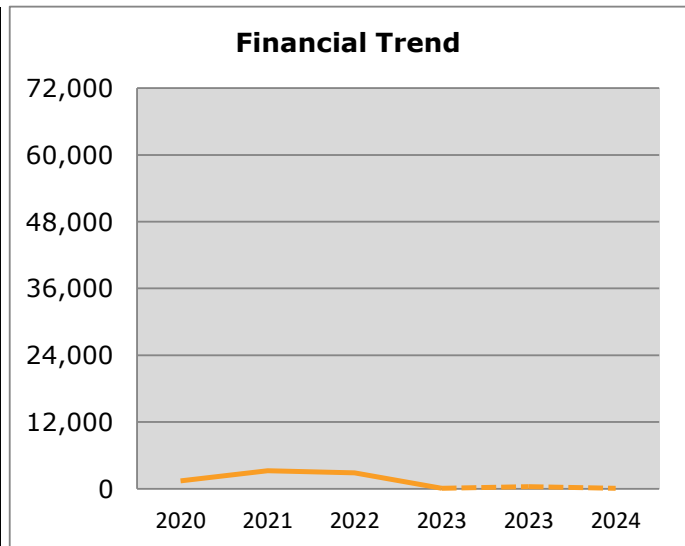
Revenue Description

Financial Institution Tax-

A special tax of 7 percent assessed on the net income of banks and other financial institutions, minus applicable credits and a 2 percent state service fee, distributed among the various tax levy districts in which a bank resides.

This tax is distributed to the County annually and the County makes the distribution to the tax levy districts.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	728	-37.68%
2015 Actual	23	-96.81%
2016 Actual	149	541.73%
2017 Actual	47	-68.38%
2018 Actual	3,040	6350.59%
2019 Actual	255	-91.60%
2020 Actual	1,425	458.40%
2021 Actual	3,250	127.97%
2022 Actual	2,896	-10.88%
2023 Budget	100	-96.92%
2023 Projected	392	291.57%
2024 Adopted	100	-74.46%



Land-Line Telecom Franchise Tax

General Ledger Codes:

01-00-4060-0000

Legal Authority:

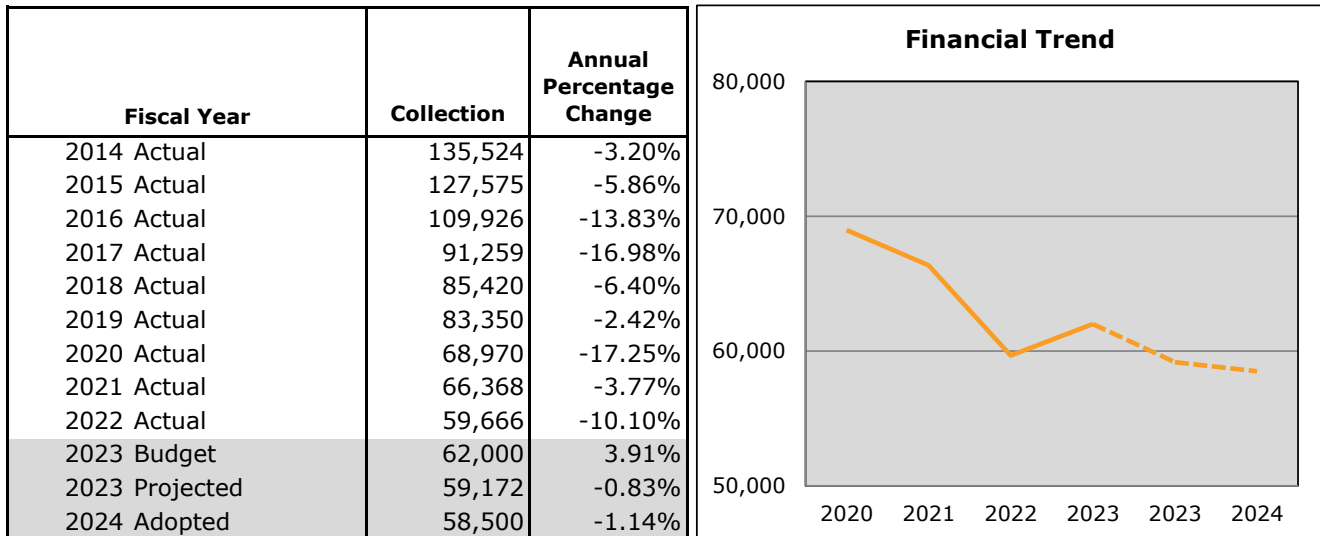
Municipal Charter: Article XII
Municipal Code: Section 640.010
Municipal Code: Section 640.030
State Statute: 67.2675-2714
Missouri State Constitution: Article X

Revenue Description

Each company or corporation engaged in the business of supplying public, non-municipal telephone services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the City limits.

Land-line and wireless telecommunications are split into separate accounts for budget reporting purposes.

Staff is projecting FY23 based on YTD revenue through May and average three years revenue for June through October. Staff is conservatively estimating FY24 revenues using FY23 projections. The revenue in this line item is expected to decline over the years as customers discontinue land line service.



Evergy Franchise Tax

General Ledger Codes:

01-00-4065-0000

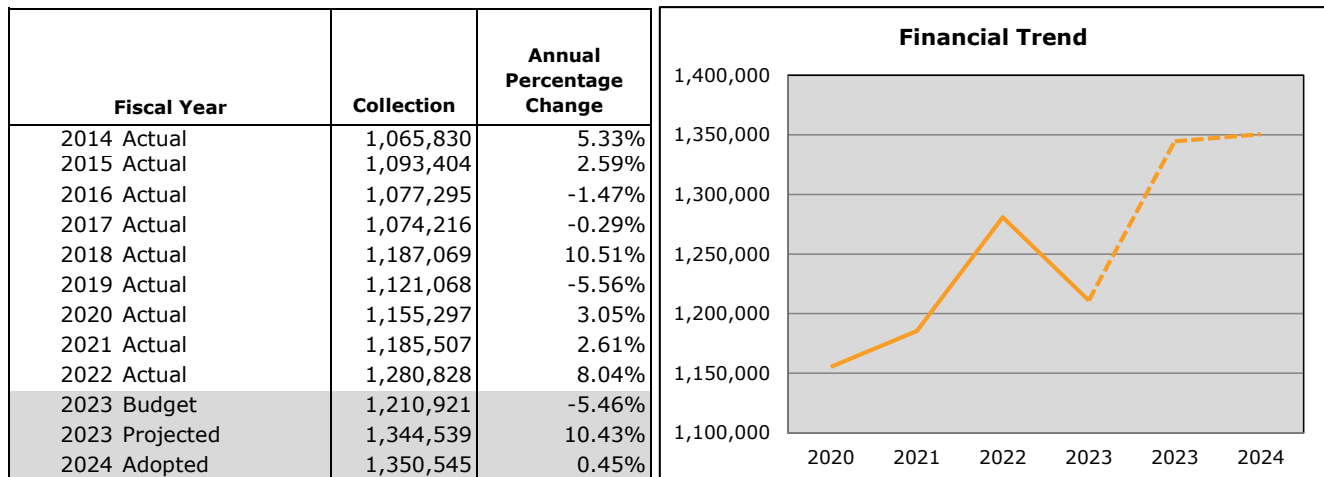
Legal Authority:

Municipal Charter: Article XII
Municipal Code: Section 640.010
State Statute: 393.297
Missouri State Constitution: Article X

Revenue Description

Evergy Electric (formerly KCP&L) - Each company or corporation engaged in the business of supplying public, non-municipal electric services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the city limits. This revenue source is dependent on weather conditions resulting in variances that are sometimes material.

During 2019, KCP&L was required by the Public Utility Commission to refund customers for overcharging in the prior year. This resulted in approximately \$40,000 reduction of franchise revenue in FY19. FY23 projected revenues are based on actual revenues through May plus the average of the prior year June-October. Staff is conservatively estimating FY24 revenues using FY23 projections plus growth of 138 new homes.



Osage Valley Elec Franchise

General Ledger Codes:

01-00-4070-0000

Legal Authority:

Municipal Charter: Article XII

Municipal Code: Section 640.010

State Statute: 393.297

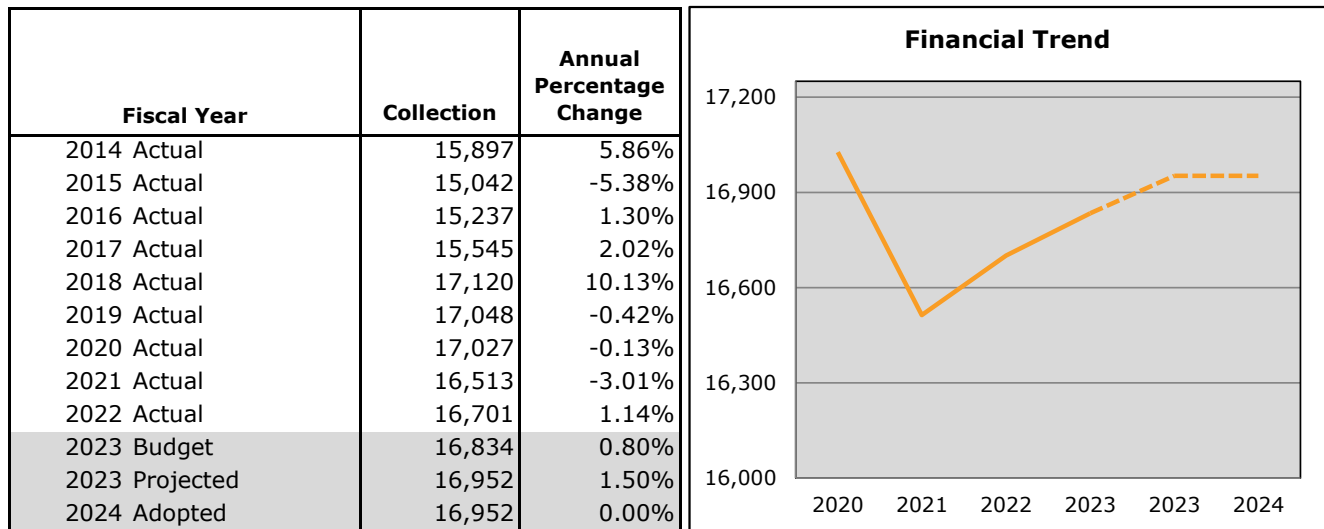
Missouri State Constitution: Article X

Revenue Description

Osage Valley Electric - Each company or corporation engaged in the business of supplying public, non-municipal electric services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the city limits. This revenue source is dependent on weather conditions resulting in variances that are sometimes material.

Osage Valley Electric serves the southern portions of the city limits bordering the county areas. Any land annexed further south will be served by this utility.

Because Osage Valley Electric revenues will only increase due to rate increases, annexation of additional property, and actual building taking place on same, FY23 projected is based YTD revenue through May and average two years revenue for June through October. The proposed FY24 revenue is conservatively estimated based on FY23 projection.



Spire Franchise Tax

General Ledger Codes:

01-00-4075-0000

Legal Authority:

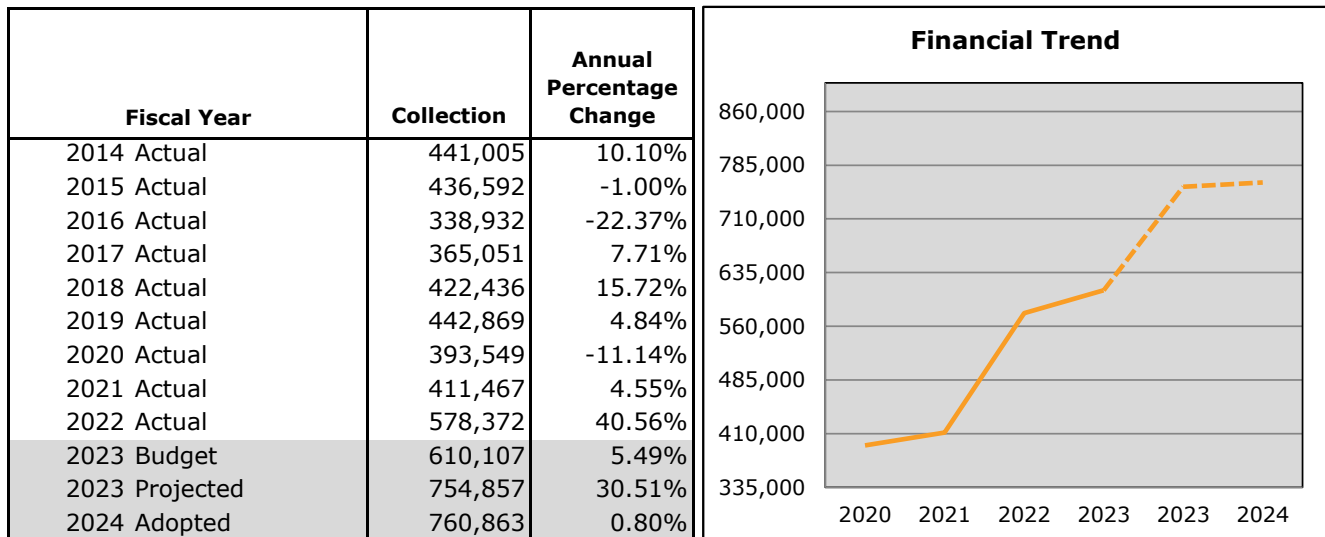
Municipal Charter: Article XII
Municipal Code: Section 640.010
State Statute: 393.297
Missouri State Constitution: Article X

Revenue Description

SPIRE- Each company or corporation engaged in the business of supplying public, non-municipal natural gas services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the city limits. This revenue source is dependent on weather conditions resulting in variances that are sometimes material.

During FY22, there was a significant rate increase for all Spire customers which resulted in a large increase in the amount of Franchise revenue to the City.

FY23 revenue is projected using YTD receipts through May and two-year average for Jun through Oct. The proposed FY24 revenue is conservatively estimated based on FY23.



Internet Cable / Video Franchise Tax

General Ledger Codes:

01-00-4080-0000

Legal Authority:

Municipal Charter: Article XII

Municipal Code: Section 640.010

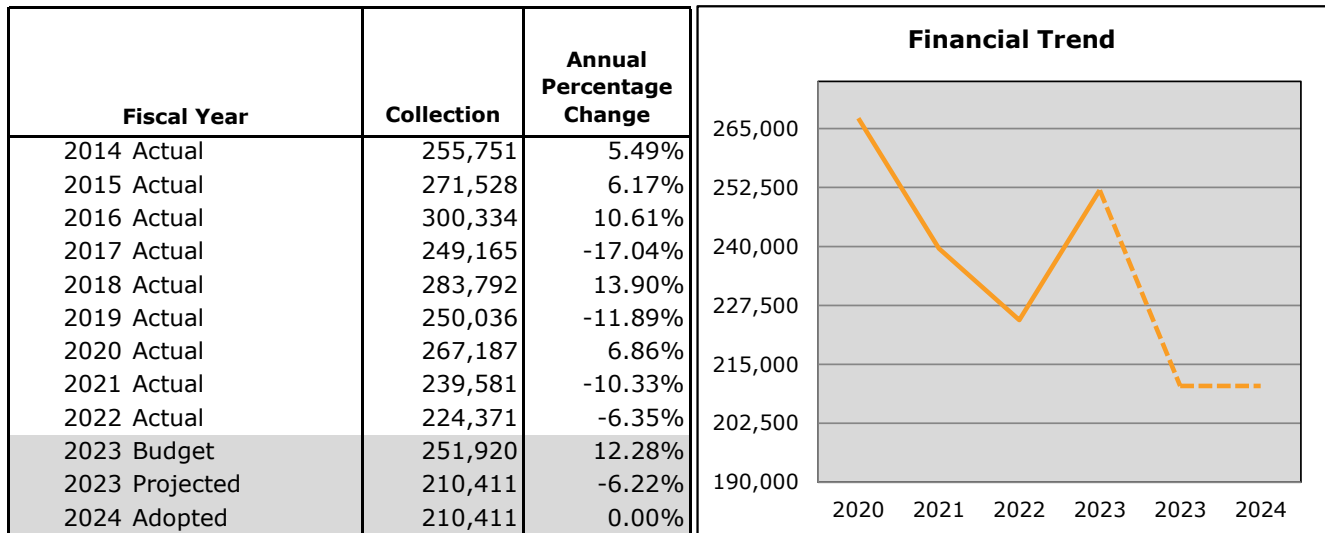
State Statute: 67.2689

Missouri State Constitution: Article X

Revenue Description

Internet Cable / Video - Each company or corporation engaged in the business of supplying public, non-municipal cable services to the citizens pays an annual franchise tax of five percent (5%) of the gross receipts collected from the sale of this public utility service within the city limits. Starting in August of 2023, Missouri Senate Bill 163 will begin to reduce the amount of franchise tax from 5% to 4.5% and will continue to reduce by .5% each August until it reaches 3.5% in 2027.

FY23 revenues are projected using current receipts and historical trends. FY24 revenues are estimated based on FY23 projection.



Wireless Telecom Franchise Tax

General Ledger Codes:

01-00-4090-0000

Legal Authority:

Municipal Charter: Article XII

Municipal Code: Section 640.010

Municipal Code: Section 640.030

State Statute: 67.2675-2714

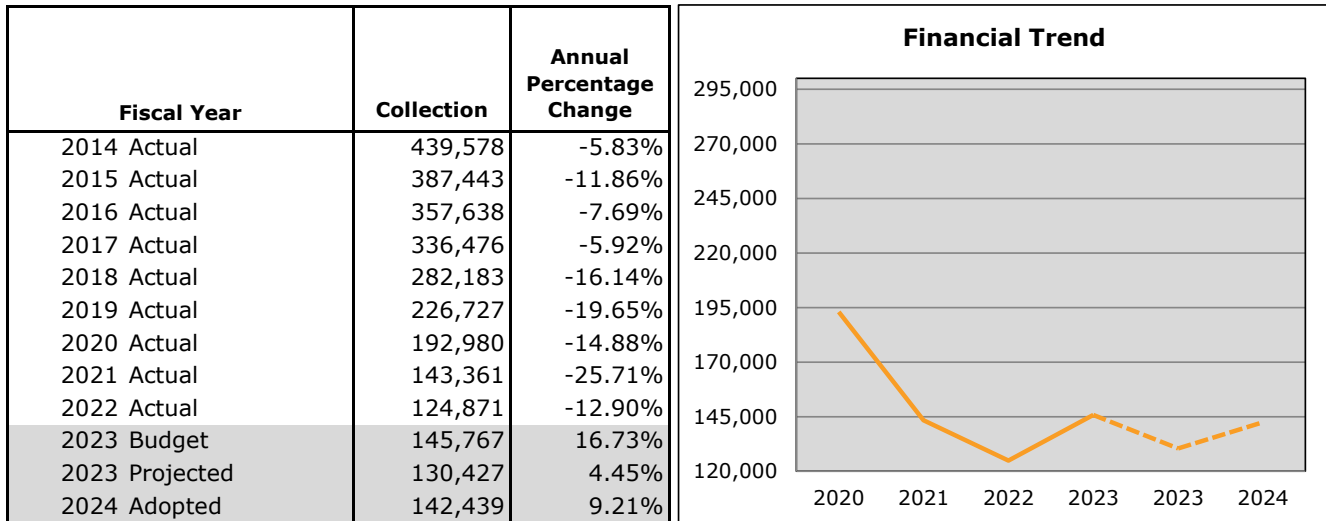
Missouri State Constitution: Article X

Revenue Description

Miscellaneous - This revenue source reports franchise receipts from cellular telecommunications companies. Companies pay an annual franchise tax of seven percent (7%) of gross receipts collected.

In the recent past the spikes in revenue seen below can be attributed to various one-time settlements with the different wireless carriers. FY11 marked the end of the large settlements.

This revenue source has experienced decline over the past few years, due to the way the industry is offering coverage. This tax is only applicable to the cellular service and not the data service. Staff is projecting FY23 revenues based on current receipts and the percentage trend being observed. FY24 revenues are estimated using current rates and an additional 138 homes.



City Sales Tax

General Ledger Codes:

01-00-4100-0000

Legal Authority:

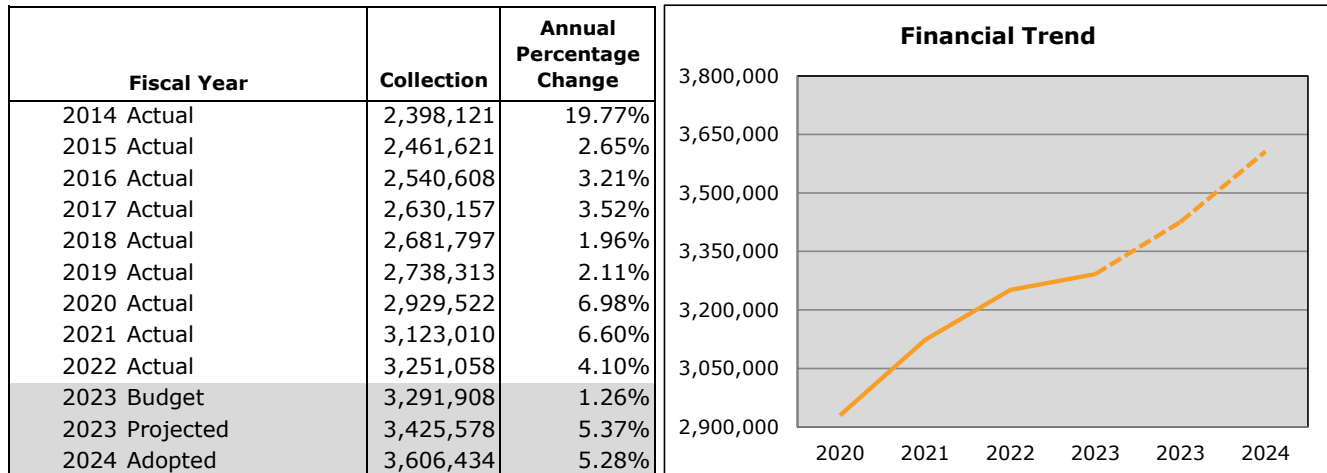
Municipal Code: Sections 145.010
 State Statute: 94.500-94.550 RSMo
 Missouri State Constitution: Article X
 Missouri State Constitution: Article XIV

Revenue Description

City Sales Tax – All cities except those located in St. Louis County are authorized to collect a general revenue sales tax. City voters approved a general sales tax of one percent (1%) on receipts from the sale at retail of tangible personal property or taxable services.

In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY23 projected revenues are based on current receipts through June and the average receipts collected in the prior two years for July through October. The FY24 revenue is conservatively based on FY23 projections, a 1.5% increase as well as the addition of new commercial business.



Gasoline Tax

General Ledger Codes:

01-00-4135-0000

Legal Authority:

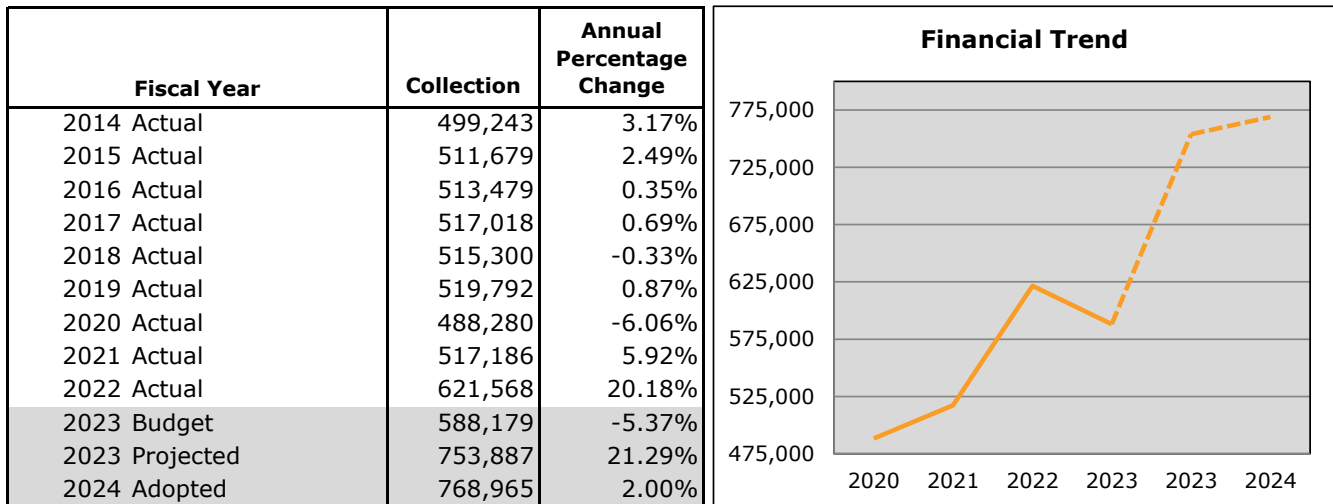
Missouri State Constitution: Article IV; Section 30b

Revenue Description

Gasoline Tax - All municipalities over 100 population share in 15 percent of the state highway fund, which includes revenues from the motor fuel tax. The state vehicle fuel tax (gasoline tax) is the local share of the state tax on motor vehicle fuel sold. Distribution is based on the population of the City as of the 2020 census count.

Starting January 2023 the City recognized a significant increase in revenues received due to the adjustment associated with the 2020 census count.

The FY23 projected revenues estimated revenues are projected using YTD receipts through June and an average of \$62,500/month for July through October. FY24 is estimated using FY23 projections and a 2% increase.



State Vehicle Sales Tax

General Ledger Codes:

01-00-4140-0000

Legal Authority:

Missouri State Constitution: Article IV; Section 30b

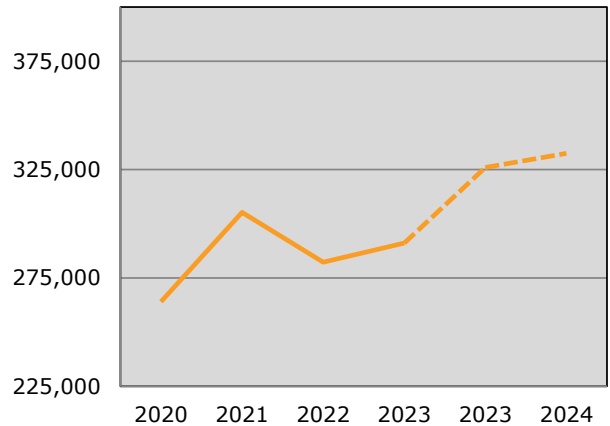
Revenue Description

State Vehicle Sales Tax - All municipalities over 100 population share in 15 percent of the state highway fund that includes revenues from motor fuel tax, license and registration fees and one-half of the regular state sales tax on automobiles. The vehicle sales tax is based and allocated to the city in which the vehicle is titled.

The FY23 projected revenues estimated revenues are projected using YTD receipts through June and two year historical trend for July through October. The FY24 revenue is conservatively estimated using FY23 projections with a 2% increase.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	230,377	11.76%
2015 Actual	239,915	4.14%
2016 Actual	247,175	3.03%
2017 Actual	255,531	3.38%
2018 Actual	260,510	1.95%
2019 Actual	260,507	0.00%
2020 Actual	264,017	1.35%
2021 Actual	305,250	15.62%
2022 Actual	282,271	-7.53%
2023 Budget	291,049	3.11%
2023 Projected	325,973	15.48%
2024 Adopted	332,492	2.00%

Financial Trend



Miscellaneous Permits

General Ledger Codes:

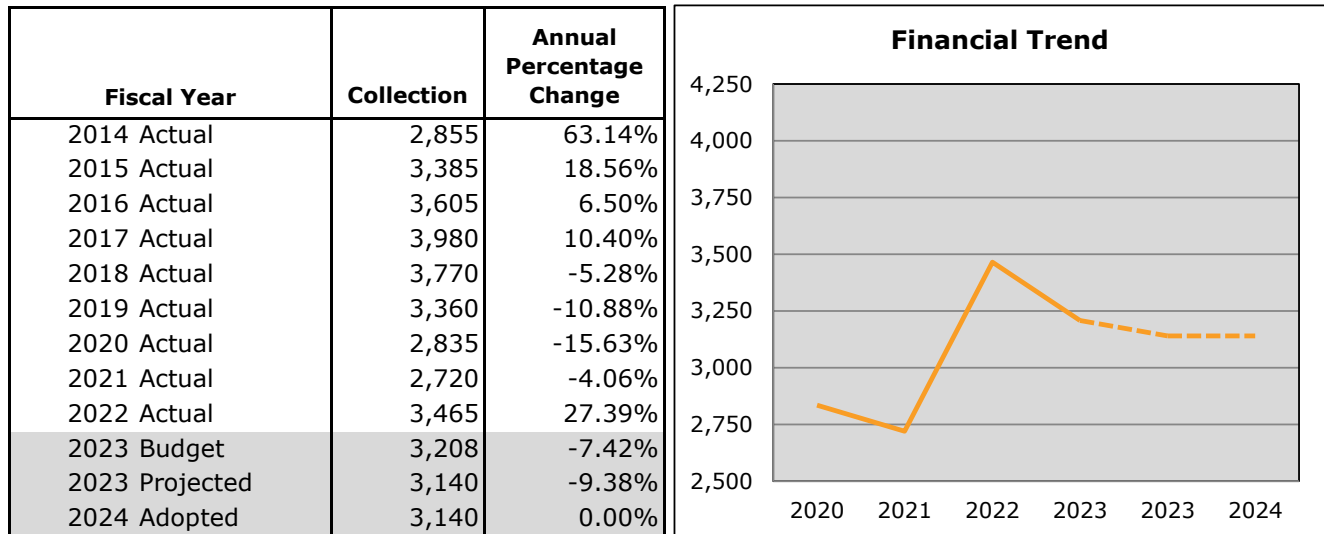
01-00-4155-0000

Legal Authority:

Municipal Charter: Section 12.3
Municipal Code: Section 500.080
Municipal Code: Section 215.030
Municipal Code: Section 610.010
State Statute: Chapter 89

Revenue Description

Miscellaneous Permits - Firework permits, solicitor permits and sign permits are recorded in this revenue account. Projections for future revenues are based on most recent historical activity. FY23 projected revenues are based on YTD receipts through May and expected fireworks and solicitor permits. FY24 revenues are estimates to remain the same as FY23 projections.



Residential Building Permits

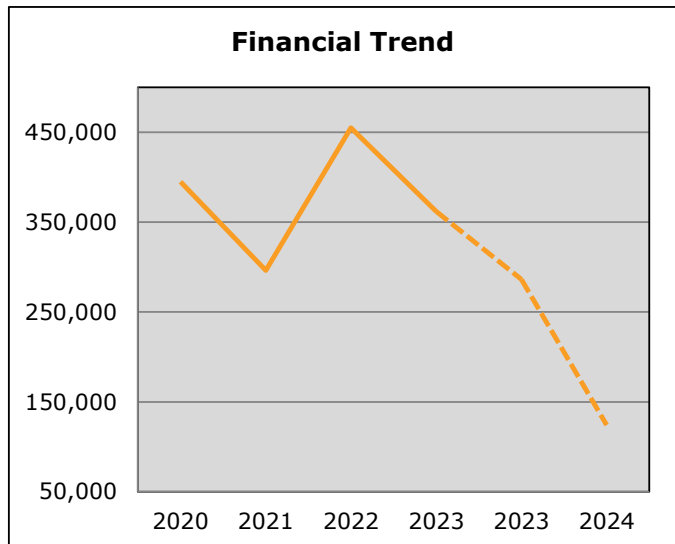
General Ledger Codes: 01-00-4160-0000	<u>Legal Authority:</u> Municipal Code: Section 455 Municipal Code: Section 500-545 State Statute: Chapter 89
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Revenue Description

Building Permits - A building permit must be obtained from the City before work is initiated on any construction job. Building valuation is calculated based on the Building Valuation Data from the April issue of Building Standards Magazine. Presently the fee is four dollars (\$4.00) per one thousand dollars (\$1,000) of building valuation. The residential building valuation to which the \$4.00 fee is applied is calculated on living area multiplied by the per square foot cost to build the individual structure.

Staff projects FY23 revenues based on current receipts through June. Revenues for FY24 are estimated based on 138 projected residential starts for the fiscal year with an average permit fee for these homes of \$900.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	170,478	16.46%
2015 Actual	198,798	16.61%
2016 Actual	264,555	33.08%
2017 Actual	292,436	10.54%
2018 Actual	308,744	5.58%
2019 Actual	200,087	-35.19%
2020 Actual	395,020	97.42%
2021 Actual	296,270	-25.00%
2022 Actual	454,917	53.55%
2023 Budget	361,950	-20.44%
2023 Projected	286,272	-20.91%
2024 Adopted	124,200	-56.61%



Commercial Building Permits & Plan Reviews

General Ledger Codes:

01-00-4161-0000

Legal Authority:

Municipal Code: Section 455

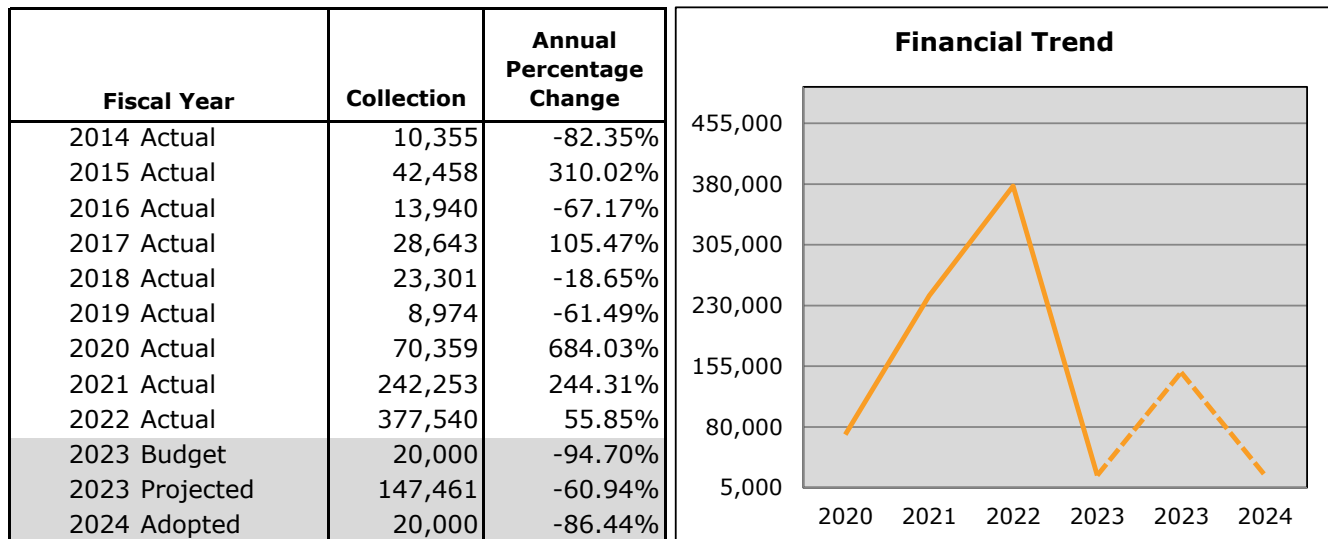
Municipal Code: Section 500-545

State Statute: Chapter 89

Revenue Description

Building Permits - A building permit must be obtained from the City before work is initiated on any building construction job. Building valuation is calculated based on the Building Valuation Data from the April issue of Building Standards Magazine. Presently the fee is four dollars (\$4.00) per one thousand dollars (\$1,000) of building valuation. Building valuation for all building types, other than residential, is calculated on the gross floor area multiplied by the per square foot cost to build the structure.

FY23 revenues are based on current receipts. FY24 revenues are a conservative estimate.



Engineering Inspection & Plan Reviews

General Ledger Codes:

01-00-4165-0000

Legal Authority:

Municipal Code: Section 455

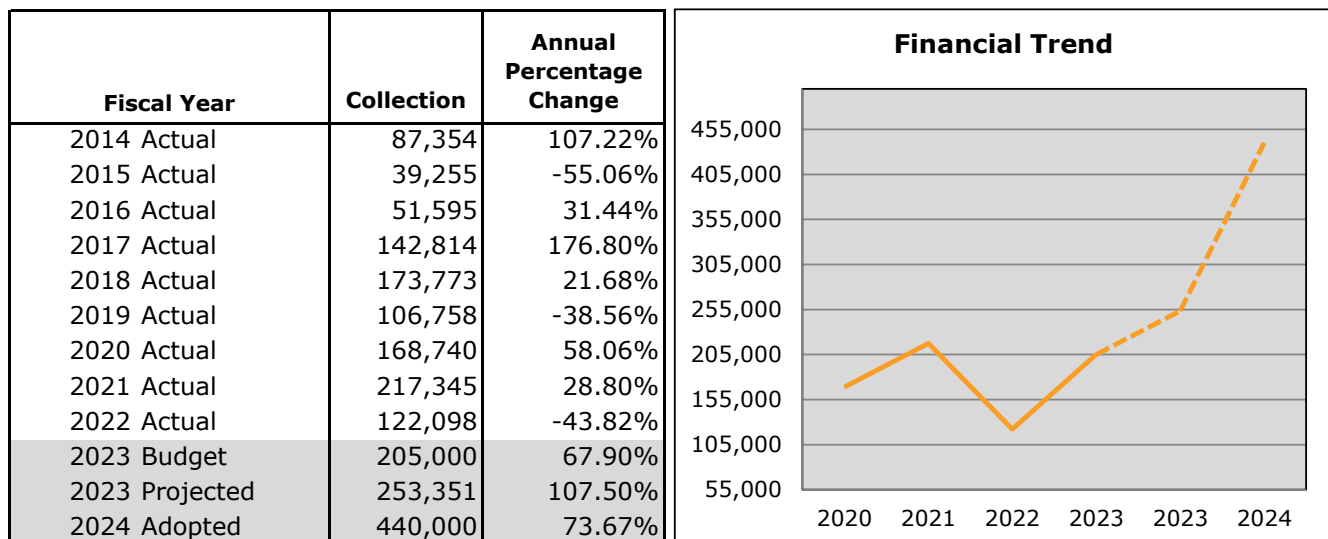
Municipal Code: Section 500-545

State Statute: Chapter 89

Revenue Description

Inspection Fees - These fees are collected for City-provided inspection of all infrastructure installed on private development projects. The fee is 5% for inspection services and an additional 1% for administrative costs in plan review.

FY23 projections are based on current receipts through June. FY24 is estimated based on three additional subdivisions, the Dean Avenue extension project with Vantrust and economic development.



Land Disturbance Permits

General Ledger Codes:

01-00-4170-0000

Legal Authority:

Municipal Code: Section 455
Municipal Code: Section 500-545
State Statute: Chapter 89

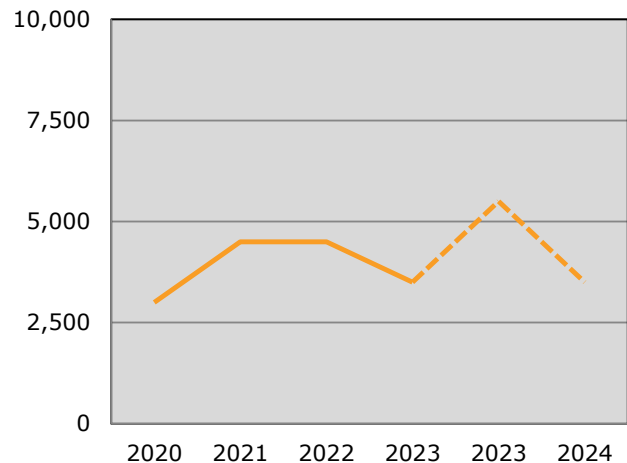
Revenue Description

Grading Permit - The revenues recorded in this account are fees charged to cover Engineering's inspection of initial grading for new projects.

FY23 projections are based on current receipts. FY24 a conservative estimate.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	3,500	16.67%
2015 Actual	2,000	-42.86%
2016 Actual	1,500	-25.00%
2017 Actual	3,000	100.00%
2018 Actual	1,500	-50.00%
2019 Actual	2,500	66.67%
2020 Actual	3,000	20.00%
2021 Actual	4,500	50.00%
2022 Actual	4,500	0.00%
2023 Budget	3,500	-22.22%
2023 Projected	5,500	22.22%
2024 Adopted	3,500	-36.36%

Financial Trend



Right of Way Fees

General Ledger Codes:

01-00-4175-0000

Legal Authority:

Municipal Code: Section 455

Municipal Code: Section 500-545

State Statute: Chapter 89

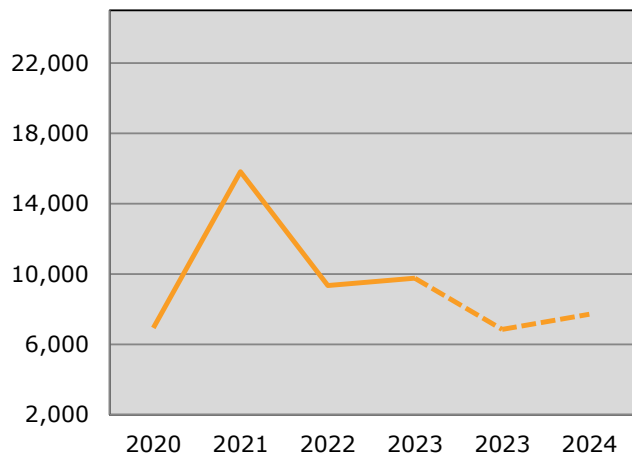
Revenue Description

Right of Way Fees are collected as part of the Land Disturbance Ordinance. This Ordinance helps the City keep track of what entity is working within our right-of-way. The permit fee covers the administrative costs and degradation fees associated with any disturbed infrastructure. The Right-of-Way fee is recommended by the City Engineer, approved by the City Council, and listed in the Schedule of Fees maintained in the City Clerk's office.

FY23 projections are based on current receipts and historical trends. FY24 is conservatively based on the average of FY20, FY22 & FY23 projection.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	2,065	-34.44%
2015 Actual	4,436	114.82%
2016 Actual	10,010	125.65%
2017 Actual	14,950	49.35%
2018 Actual	23,454	56.88%
2019 Actual	5,782	-75.35%
2020 Actual	6,936	19.96%
2021 Actual	15,824	128.14%
2022 Actual	9,355	-40.88%
2023 Budget	9,760	4.33%
2023 Projected	6,854	-26.73%
2024 Adopted	7,715	12.56%

Financial Trend



Zoning Fees

General Ledger Codes:

01-00-4180-0000

Legal Authority:

Municipal Code: Section 455

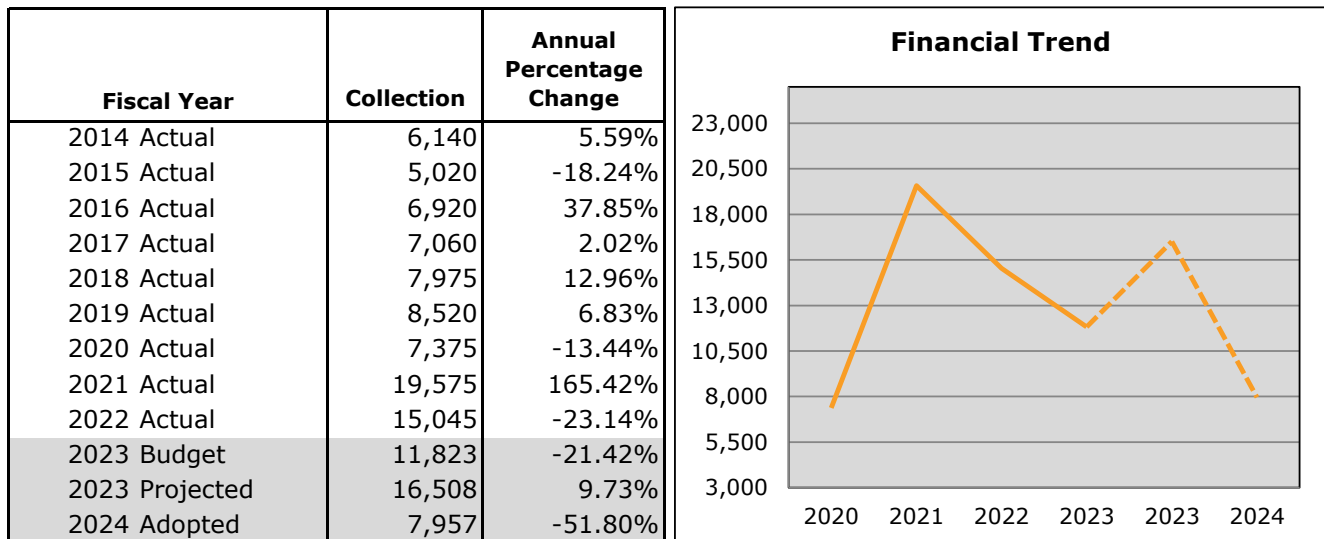
Municipal Code: Section 500-545

State Statute: Chapter 89

Revenue Description

Zoning Fees - Filing fees are charged for rezoning, variance requests and subdivision and conditional use permit requests. The fees offset advertising and administrative expenses.

Revenue estimates for FY23 and FY24 are based on best information available to date for the number and type of requests being estimated for the fiscal period.



Street Lights

General Ledger Codes:

01-00-4181-0000

Legal Authority:

Municipal Code: Section 455

Municipal Code: Section 500-545

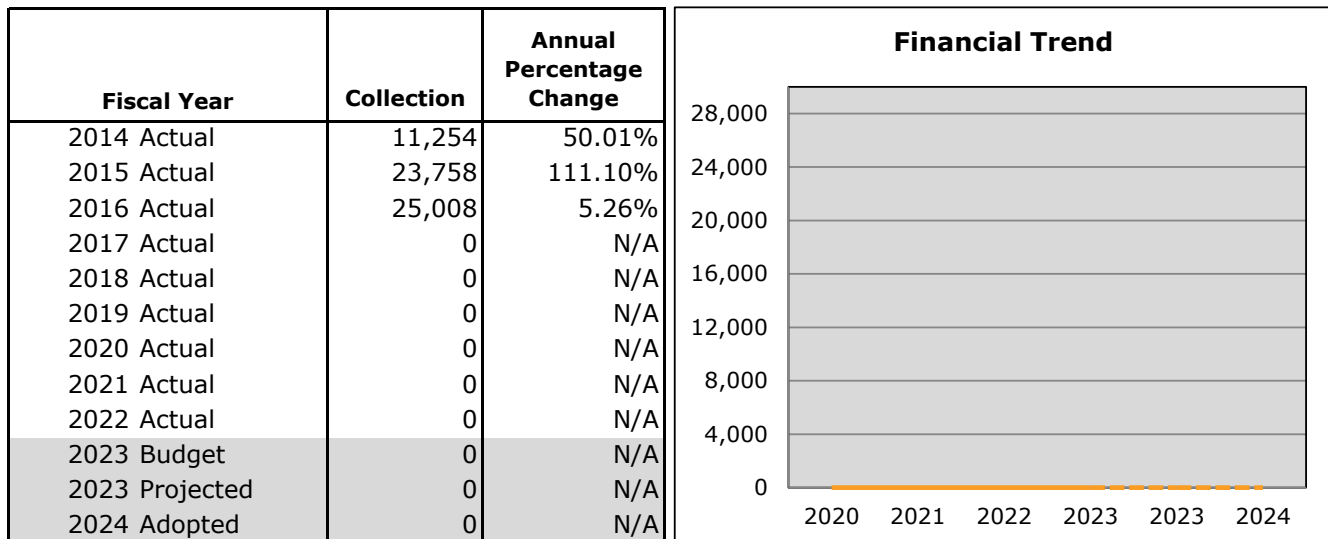
State Statute: Chapter 89

Revenue Description

Street Lights - Based on engineering estimates, five (5) years of estimated operating costs for street lighting in new developments is charged and recorded in this revenue account. After five years, the cost of street lighting in a development is assumed by the City.

During FY16, there was no additional development that required installation of street lights.

FY17 will have no revenue associated due to the fact that this fee will be eliminated effective November 1, 2016, as developers will be responsible for the installation of the street lights.



Structure Plan Review Fees

General Ledger Codes:

01-00-4182-0000

Legal Authority:

Municipal Code: Section 500.080

Municipal Code: Section 500-150

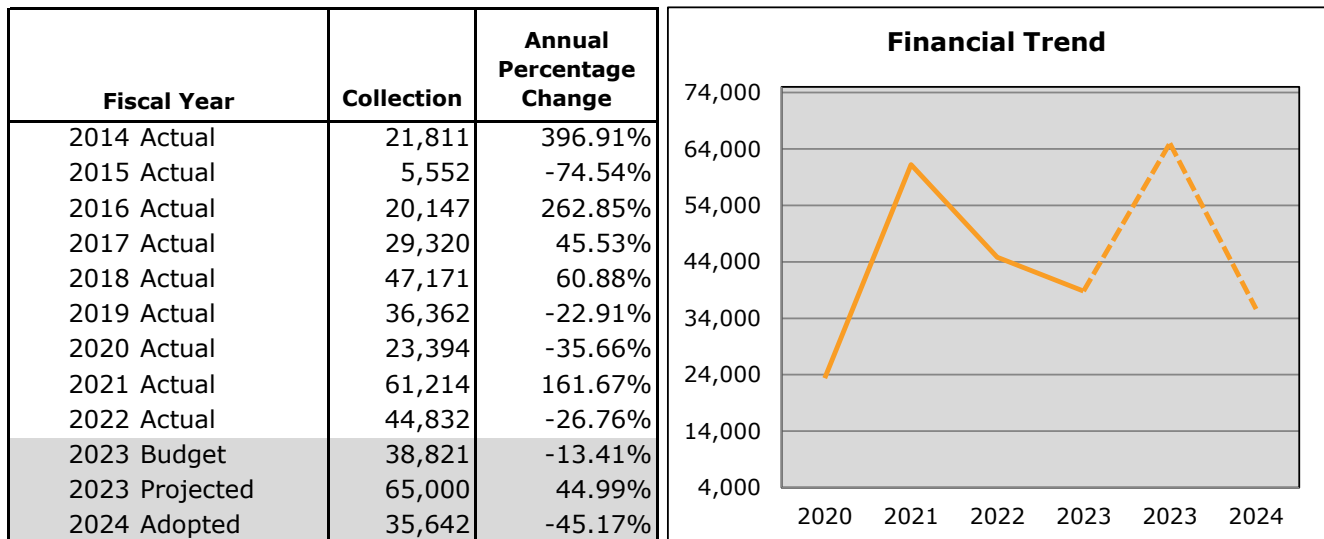
Municipal Code: 515.170

State Statute: Chapter 89

Revenue Description

Building Plan Review Fees - Plan review fees are set at a one-time forty-two dollar (\$42.00) fee for each new residential, duplex, or four-plex building plan submitted. For all other buildings the fee is forty-two dollar (\$42.00) for the first one hundred thousand dollars (\$100,000) of building valuation plus two dollars (\$2.00) per each additional one thousand dollars (\$1,000) of building valuation thereafter. Valuation is set by International Building Code specifications.

Revenues are based in part on historical trends and in part on estimated number of reviews projected for the fiscal year. FY23 revenue is based on receipts as of June and historical data. FY24 revenues are estimated based on historical data.



Code Enforcement Reimbursement

General Ledger Codes:

01-00-4184-0000

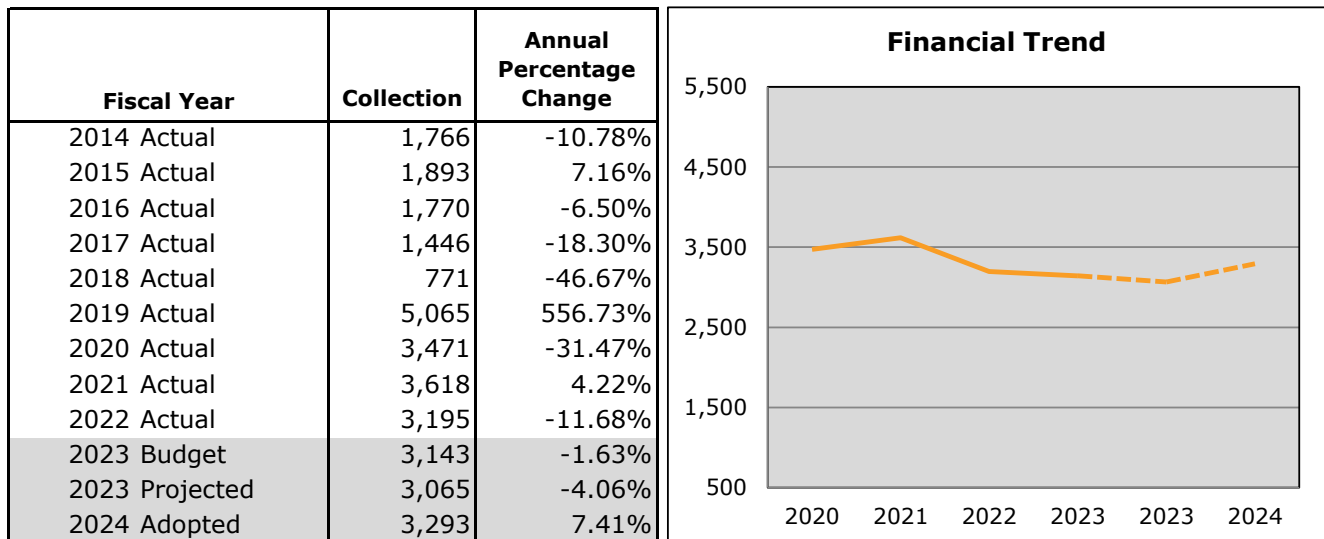
Legal Authority:

Municipal Code: Section 200
Municipal Code: Section 400
Municipal Code: Section 500
State Statute: Chapter 89

Revenue Description

Code Enforcement Reimbursement - The City is at times required to contract out code enforcement services for nuisance violations. The citizen is billed for actual reimbursement cost plus an administrative fee.

FY10 was the first year of recognition of this revenue stream by the City. FY23 projection is based on Nov-May actual plus the three year average of June-Oct. FY24 is estimated based on the average of FY21, FY22 & FY23 projection.



Warning System Fees

General Ledger Codes:

01-00-4185-0000

Legal Authority:

Municipal Code: Section 455

Municipal Code: Section 500-545

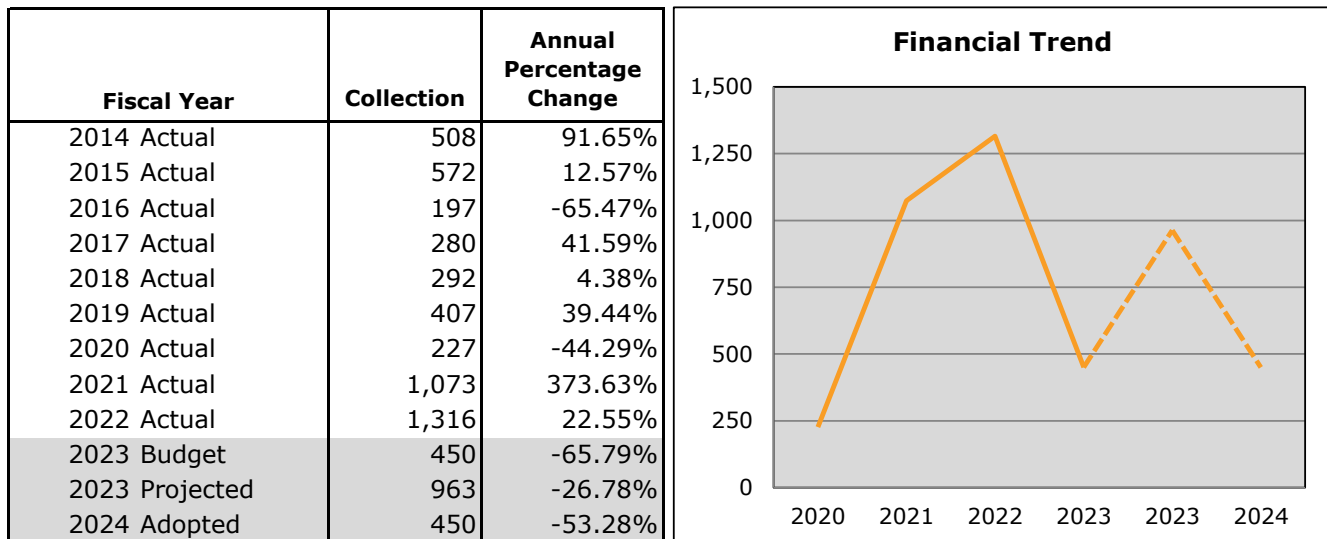
State Statute: Chapter 89

Missouri Constitution: Article VI; Section 19-22

Revenue Description

Warning System Fees - Fees are derived from subdivision developments that require additional weather warning systems installed (tornado siren). Nine dollars (\$9.00) per acre is charged.

FY23 projections are based on current receipts. Staff is budgeting FY24 based on three new subdivisions.



Farmers Market

General Ledger Codes:

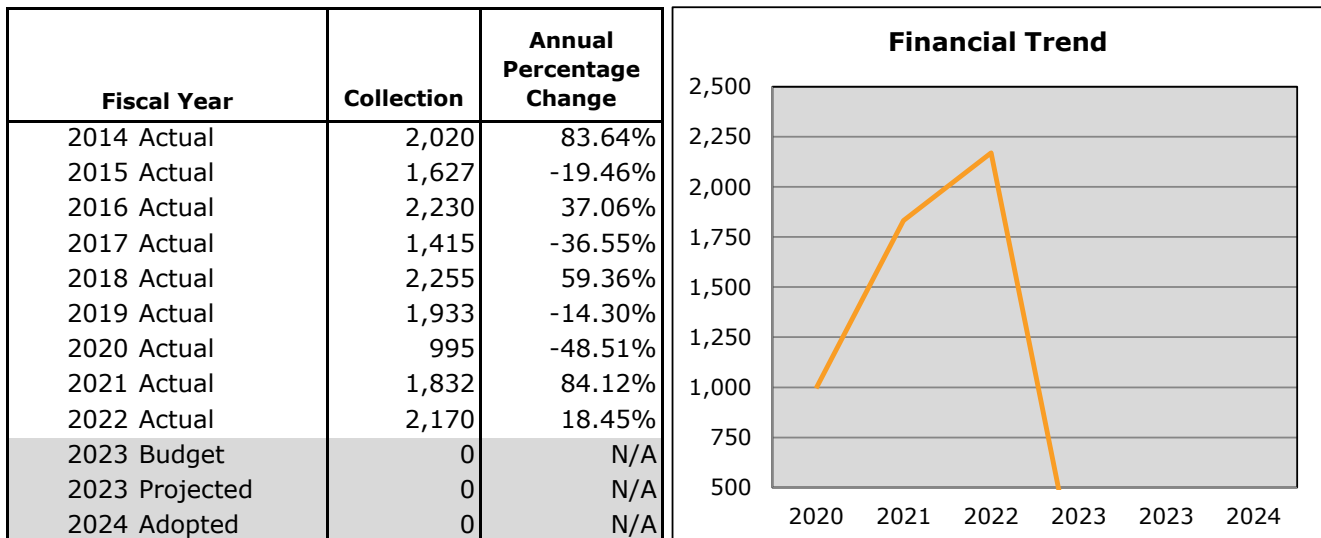
01-00-4186-0000

Legal Authority:

Revenue Description

Farmers Market - The City started a Farmers Market in 2012. Fees associated with rental of booth spaces are accounted for here.

Beginning in FY23, this revenue was moved to the Parks Department.



Arts Commission

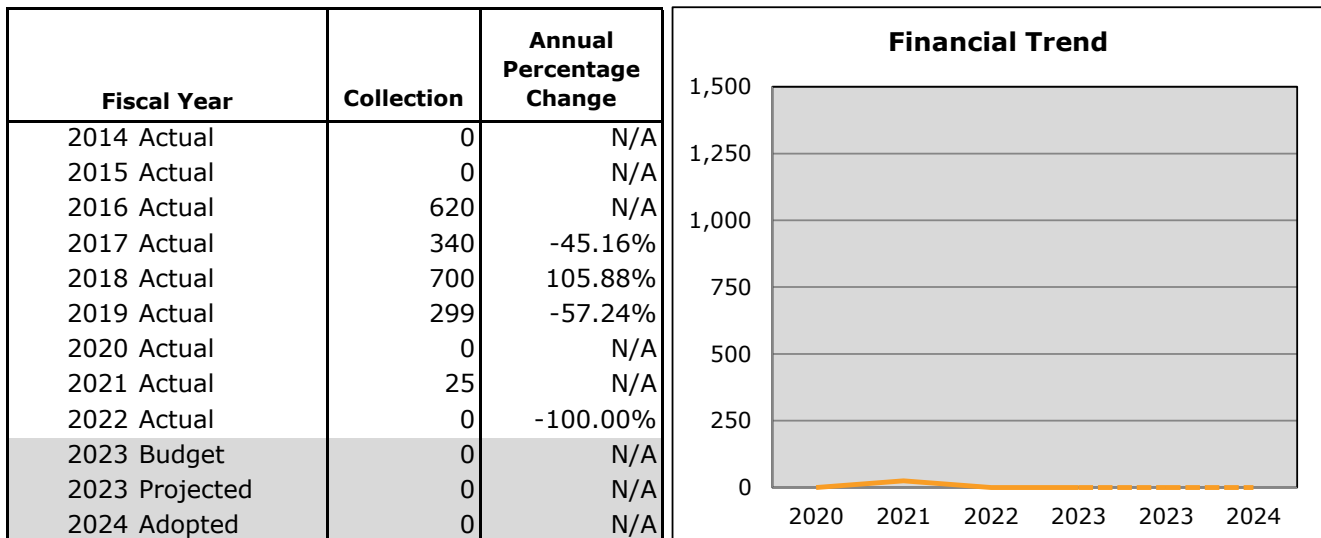
General Ledger Codes: 01-00-4187-0000	<u>Legal Authority:</u>
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Revenue Description

Arts Commission- The City created an Arts Commission in 2015. Fees associated with art projects, rental of booth spaces, etc. are accounted for here.

In FY22, the Arts Commission chose to waive the fees for booth rentals at Summer Scene and asked that the participants offer a gift card to their booth to be given in drawings as a way to increase community involvement.

FY24 projected revenues are estimated based on FY23 projections.



Filing Fees

General Ledger Codes: 01-00-4190-0000	Legal Authority: Municipal Code Section 105.040 State Statute: Section 115.001-122.650 RSMo.
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Revenue Description

Filing Fees - The City of Raymore charges \$20 per person for candidate filings for positions on the City Council. FY24 revenues are based on an estimate of 10 filing fees.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2014 Actual	100	-58.33%	
2015 Actual	0	-100.00%	
2016 Actual	140	N/A	
2017 Actual	240	71.43%	
2018 Actual	140	-41.67%	
2019 Actual	160	14.29%	
2020 Actual	140	-12.50%	
2021 Actual	120	-14.29%	
2022 Actual	200	66.67%	
2023 Budget	160	33.33%	
2023 Projected	140	-12.50%	
2024 Adopted	200	25.00%	

Occupational License Tax Fees

General Ledger Codes:

01-00-4200-0000

Legal Authority:

Municipal Code: Chapters 605

State Statute: Section 94.110 & 94.270 RSMo.

Revenue Description

Occupational License Tax Fees - This is a fee instituted for doing business within the City and is due and payable by the business, trade, occupation or avocation at the time of commencing operations with an annual renewal on or before the first day of January of each year. The City of Raymore fee is based on a flat rate of \$100 per business, with the exception of home-based occupations which was lowered to \$25.00 beginning November 1, 2014. The Hancock Amendment requires that an increase in business license fees must be put before a vote of the people.

FY23 revenues are projected based on YTD receipts through June plus a 4 year average of revenue for July through October. Staff estimates FY 2024 revenue based on the average of FY22 & FY23 projection.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2014 Actual	98,777	-7.30%	
2015 Actual	106,553	7.87%	
2016 Actual	114,690	7.64%	
2017 Actual	119,746	4.41%	
2018 Actual	113,970	-4.82%	
2019 Actual	108,785	-4.55%	
2020 Actual	106,980	-1.66%	
2021 Actual	111,540	4.26%	
2022 Actual	113,302	1.58%	
2023 Budget	108,938	-2.33%	
2023 Projected	117,186	7.57%	
2024 Adopted	115,244	5.79%	

Liquor Licenses

General Ledger Codes:

01-00-4210-0000

Legal Authority:

Municipal Code: Section 600

State Statute: Section 94.270 RSMo.

State Statute: Chapters 311 & 312 RSMo.

Revenue Description

Liquor License - The City charges one and one-half times the rate charged by the state to licensed liquor providers as allowed by Section 311.220 RSMo.

FY23 projections are based on current receipts and historical trends. Staff estimates FY 2024 revenue based on the average of FY21, FY22 & FY23 projection.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2014 Actual	11,150	-2.76%	
2015 Actual	11,400	2.24%	
2016 Actual	11,588	1.64%	
2017 Actual	14,055	21.29%	
2018 Actual	13,568	-3.47%	
2019 Actual	13,354	-1.57%	
2020 Actual	10,580	-20.78%	
2021 Actual	12,110	14.47%	
2022 Actual	12,045	-0.54%	
2023 Budget	13,379	10.48%	
2023 Projected	12,848	-3.97%	
2024 Adopted	12,848	-3.97%	

Dog and Cat Licenses

General Ledger Codes:

01-00-4220-0000

Legal Authority:

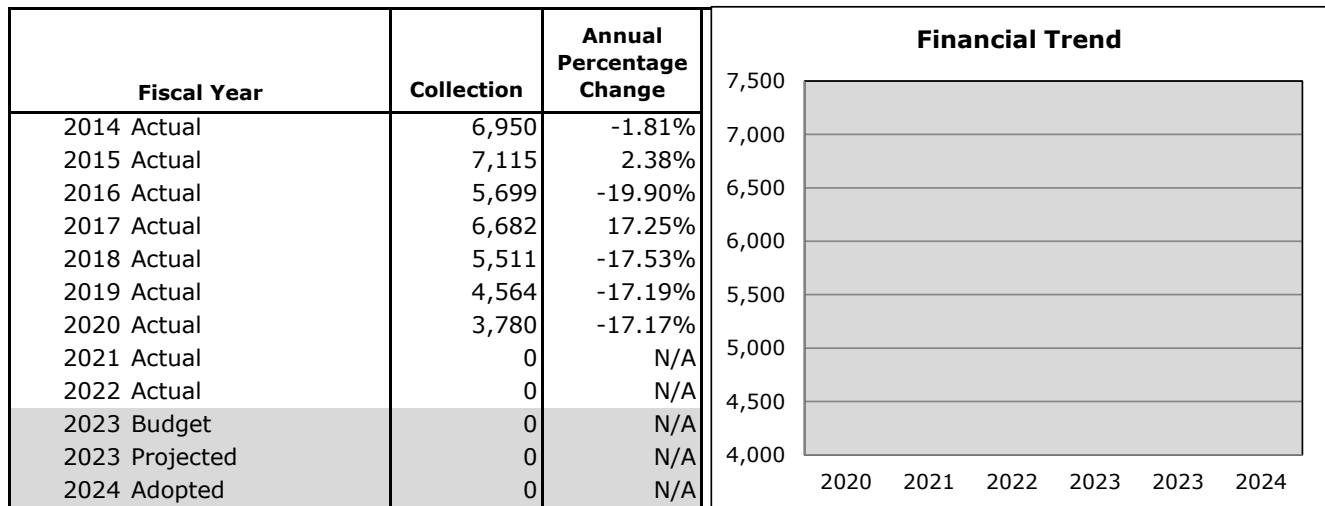
Municipal Code: Section 205

State Statute: Section 94.270 RSMo.

Revenue Description

Dog License - All dogs or cats over the age of six months within the City limits must be licensed annually. The license is valid for the calendar year and is renewed each January 1st thereafter at the rate of \$5 for neutered and \$20 for un-neutered animals. Fees are increased to \$7.50 and \$30 if paid after January 31st.

In FY21, dog & cat licenses were no longer required.



Municipal Court Fines

General Ledger Codes:

01-00-4250-0000

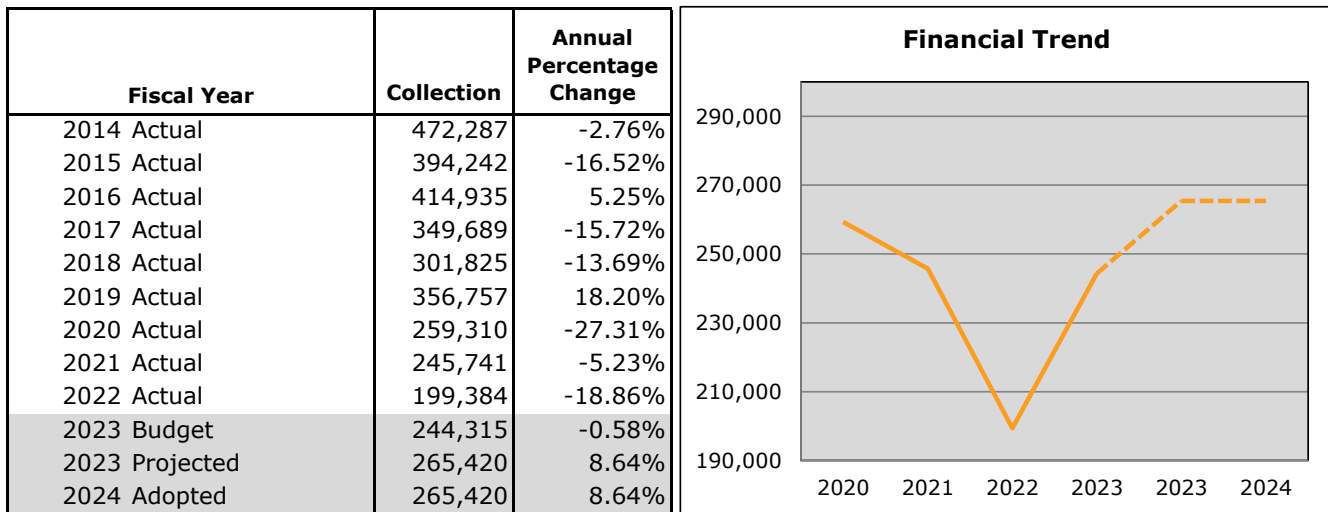
Legal Authority:

Municipal Code: Chapter 130
State Statute: Chapter 479

Revenue Description

Municipal Court Fines - Municipalities derive revenue from the fines and forfeitures collected in municipal court.

The FY23 projected revenues are based on current receipts through June and estimating receipts for July through October based on the percent increase of July-October of 2022 over 2021. FY24 is budgeted based on the FY24 projection.



DWI-Drug Offense Reimbursement

General Ledger Codes:

01-00-4252-0000

Legal Authority:

Municipal Code: Section 130.290

State Statute: Chapters 479 & 483 & 590

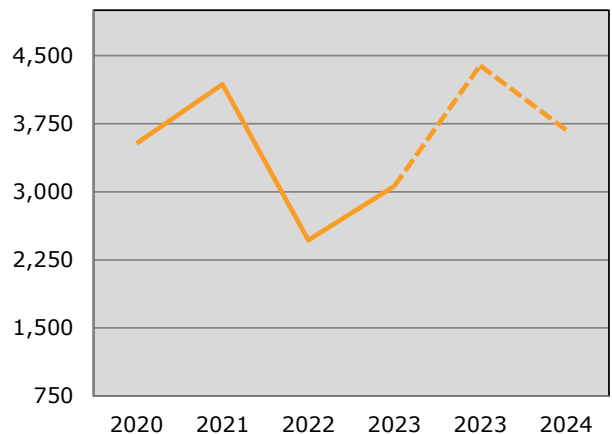
Revenue Description

DWI-Drug Offense Reimbursement - In addition to fines, municipalities may impose a court fee of \$12-\$15 (488.013 RSMo.) and levy a fee to recoup the additional costs related to traffic violations involving alcohol and drugs.

The inconsistent nature of when this type of offense may occur makes it difficult to project. FY24 revenue is based on the average of the previous three years.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	3,400	-56.22%
2015 Actual	4,377	28.74%
2016 Actual	2,100	-52.02%
2017 Actual	2,154	2.57%
2018 Actual	1,527	-29.12%
2019 Actual	3,520	130.54%
2020 Actual	3,532	0.36%
2021 Actual	4,184	18.45%
2022 Actual	2,468	-41.02%
2023 Budget	3,061	-26.84%
2023 Projected	4,391	43.46%
2024 Adopted	3,681	20.25%

Financial Trend



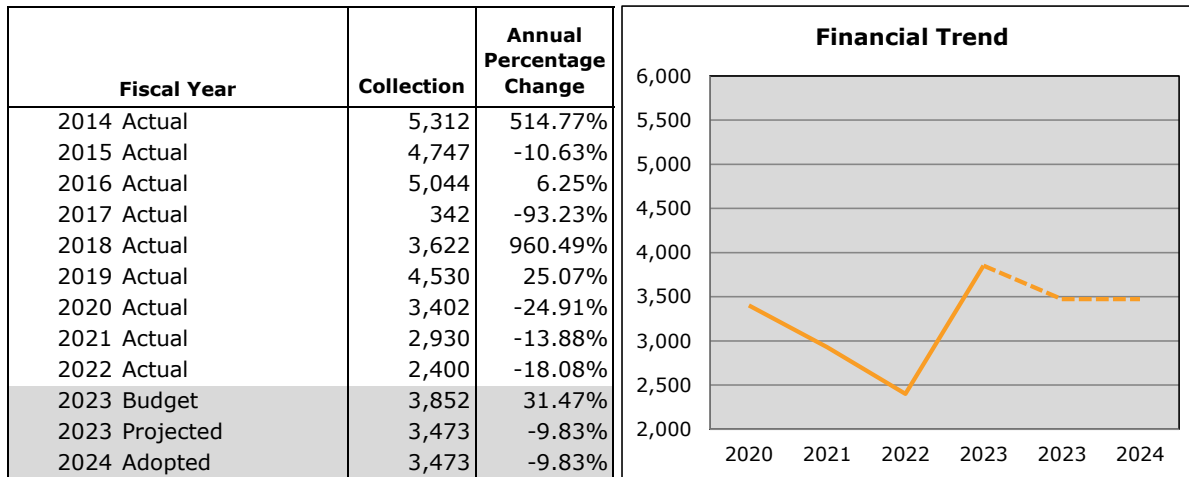
Inmate Prisoner Detainee Security Fund

General Ledger Codes: 01-00-4253-0000	Legal Authority: Municipal Code: Section 130.290 State Statute: Chapters 488
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Revenue Description

Police Training Fees - In addition to any fine that may be imposed by the Municipal Judge there are assessed fees, as costs in all cases, an Inmate Prisoner Detainee Security Fund of \$2.00. This assists in providing additional funds for reimbursement of costs associated with inmate incarceration.

This revenue source was enacted by ordinance by the City Council on May 13, 2013. FY24 revenue is based on the average of the previous three years.



Animal Control Fine Revenue

General Ledger Codes:

01-00-4275-0000

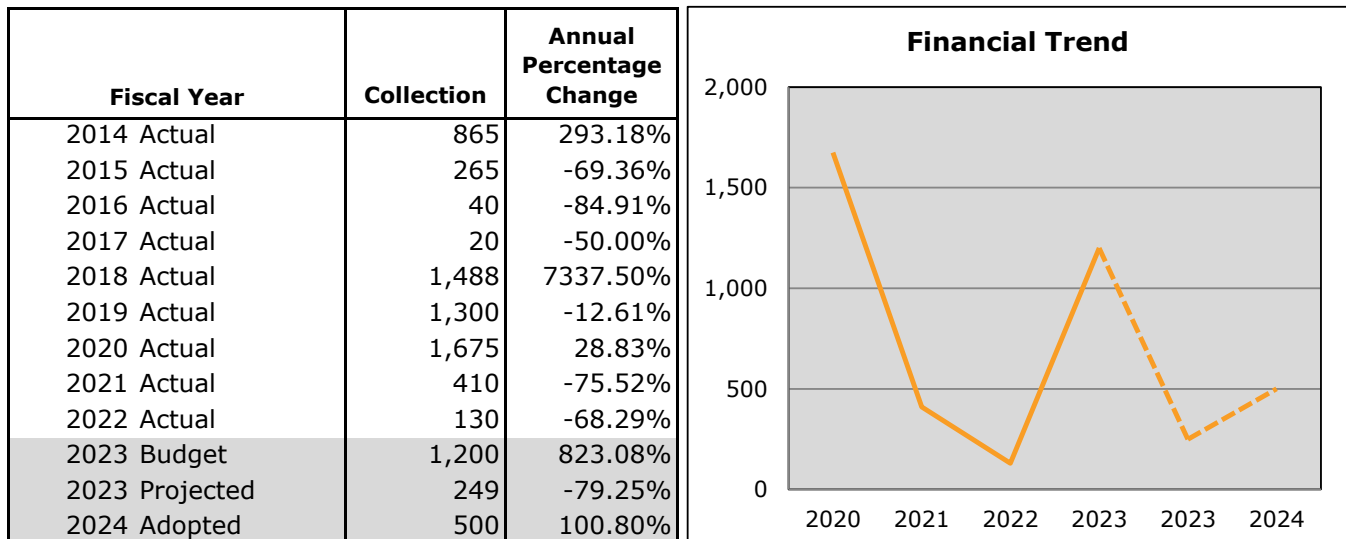
Legal Authority:

Municipal Code: Chapter 205
State Statute: Chapter 82

Revenue Description

Animal Control Fine - This account collects fines imposed by the Municipal Court for violations of the City's animal control regulations.

FY23 revenues are projected based on YTD receipts through May. FY24 is estimated based on a conservative estimate.



Animal Sheltering Services

General Ledger Codes:

01-00-4280-0000

Legal Authority:

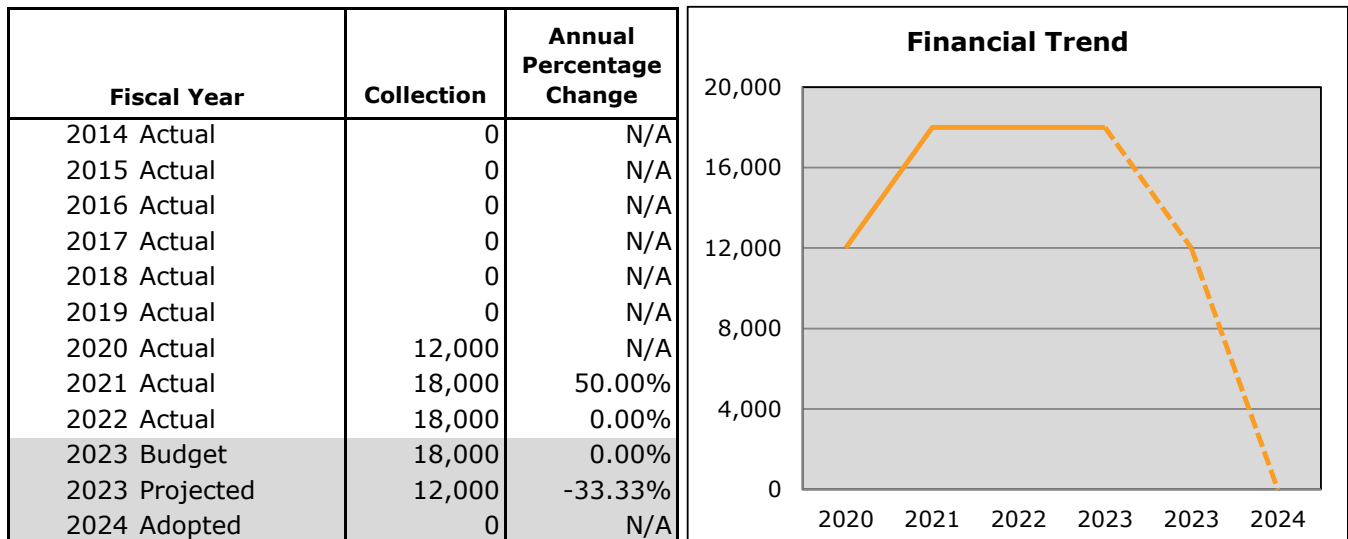
Municipal Code: Chapter 205
State Statute: Chapter 82

Revenue Description

Animal Control Fine - This account collects revenue for sheltering services provided to the City of Peculiar.

This contract began on Marcy 1, 2020.

FY23 projections are based on a contract for 8 months ending in June 2023.
FY24 projection is based on no current contract with the City of Peculiar.



Dispatch Fees

General Ledger Codes: 01-00-4310-0000	Legal Authority: Municipal Code: 200 State Statute: Chapter 82
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Revenue Description
Dispatch Fees - The City of Raymore Police Department provides dispatch service for the City of Peculiar, South Metro Fire Protection District and West Peculiar Fire District. The City of Peculiar is assessed a fee based on 5% of that City's assessed property values each year. South Metro Fire Protection District is assessed a fee based on the levy amount imposed by the fire district on all real and personal property within the district boundaries for the purpose of paying for a centralized dispatch center. Currently this levy is \$0.7091 per \$100 of assessed valuation in accordance with RSMo. 3210243(1). West Peculiar Fire District is assessed a fee based on 3% of the District's assessed property values each year. The City bills each jurisdiction annually. The South Metro Fire Protection District is allowed to submit communication equipment receipts up to 5% of the annual dispatch fee paid by the South Metro Fire Protection District. The FY23 projection is based on actual receipts. FY24 budget is base on Assessed Valuations provided by the Cass County Clerk.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2014 Actual	169,190	1.93%	
2015 Actual	171,511	1.37%	
2016 Actual	168,907	-1.52%	
2017 Actual	174,196	3.13%	
2018 Actual	188,499	8.21%	
2019 Actual	232,941	23.58%	
2020 Actual	254,916	9.43%	
2021 Actual	271,335	6.44%	
2022 Actual	281,587	3.78%	
2023 Budget	281,587	3.64%	
2023 Projected	300,666	6.78%	
2024 Adopted	353,438	17.55%	

SRO Services

General Ledger Codes:

01-00-4311-0000

Legal Authority:

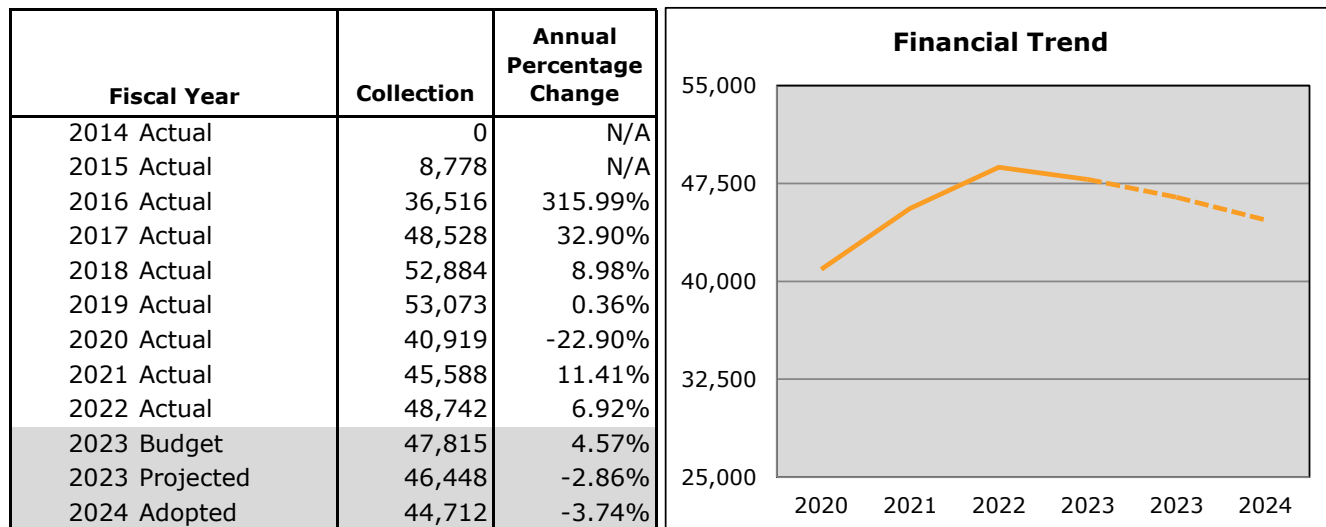
Municipal Code: State Statute: Chapter

Revenue Description

SRO Services- The City of Raymore provides school resource Officer services for schools in Raymore and the East Middle School. Ordinance 2020-035.

Rate is \$262 per day for each full day or \$131 per half day. Maximum of 212 full work days or combination thereof whenever school is in session.

Term of the agreement shall be from July 1, 2023 through June 30, 2024 as outlined in the SRO calendar and may be extended by mutual agreement of the City and District as deemed necessary to satisfy attendance requirements that may have been affected by inclement weather, or other factors.



Police Grants

General Ledger Codes:

01-00-4320-0000

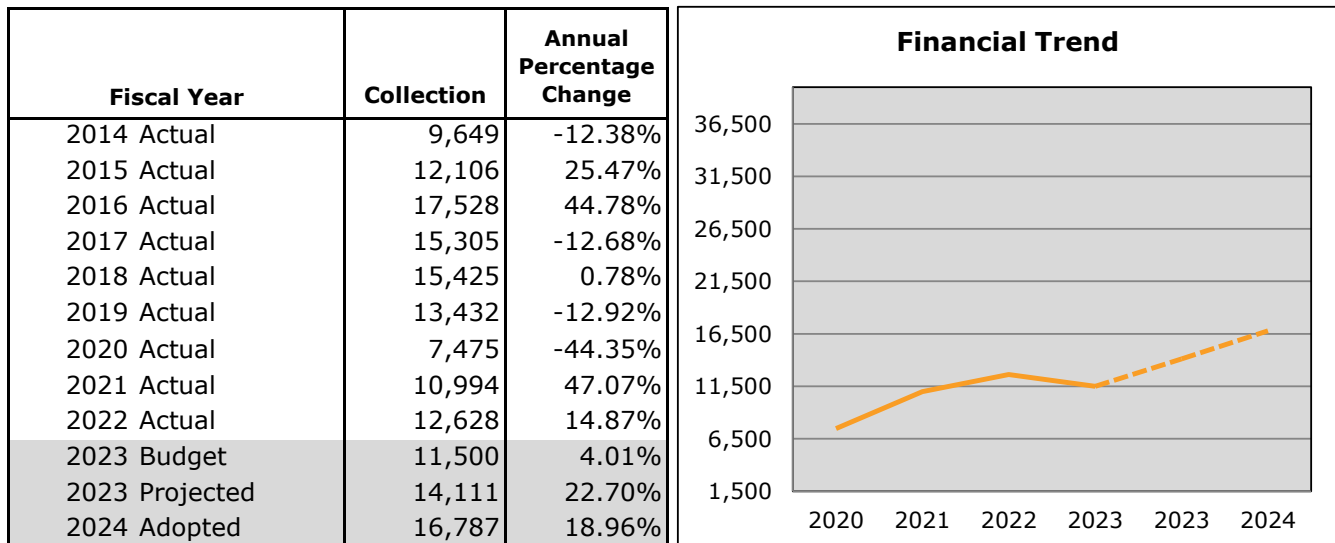
Legal Authority:

State Statute: Chapter 82

Revenue Description

Police Grants - The Safety Traffic Enforcement Program (S.T.E.P.) Grant provides reimbursement of overtime wages for hazardous moving violation enforcement and DWI checkpoints through the Missouri Division of Highway Safety. The City receives reimbursement for one-half the cost of body armor ballistic vests. Funding is approved through the U.S. Department of Justice-Bulletproof Vest Partnership Program.

FY23 revenues are projected using current receipts and estimated additional claims on available grant funds. FY24 revenues are estimated based on the FY24 grant award.



Emergency Mgmt Grant

General Ledger Codes:

01-00-4325-0000

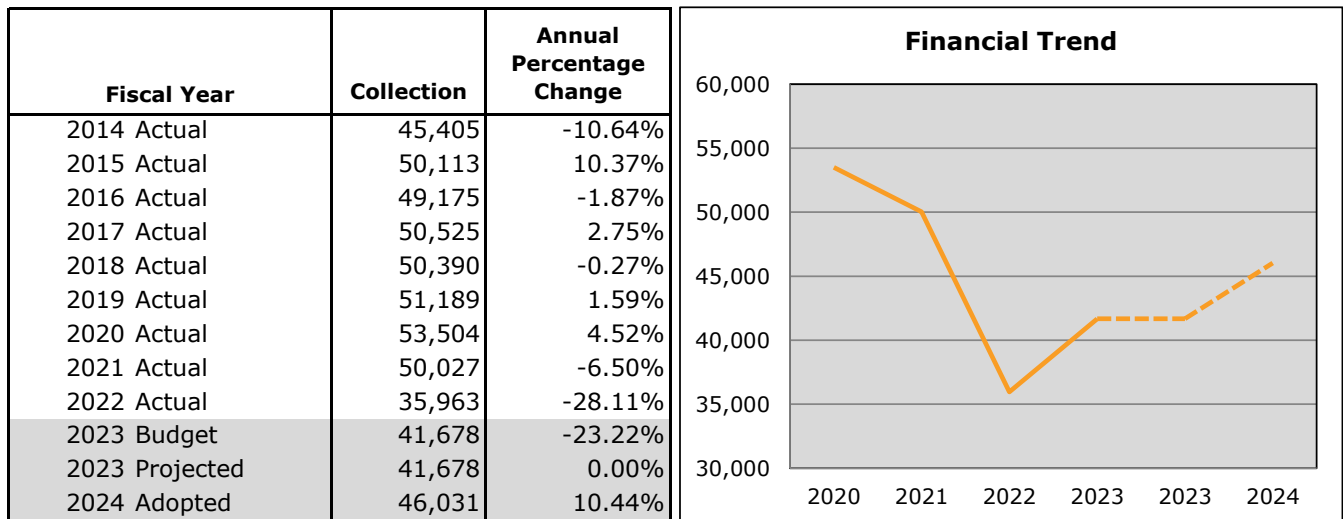
Legal Authority:

State Statute: Chapter 82

Revenue Description

Emergency Management Grant - Grants received for the current fiscal year (FY20) include \$53,789 from the Federal Government for emergency management related expenditures, primarily salary and benefit costs. Additional funds are distributed to each entity at the end of each grant year if leftover funds are available.

FY24 revenues are estimated based on grant application submitted in July 2023.



Copies

General Ledger Codes:

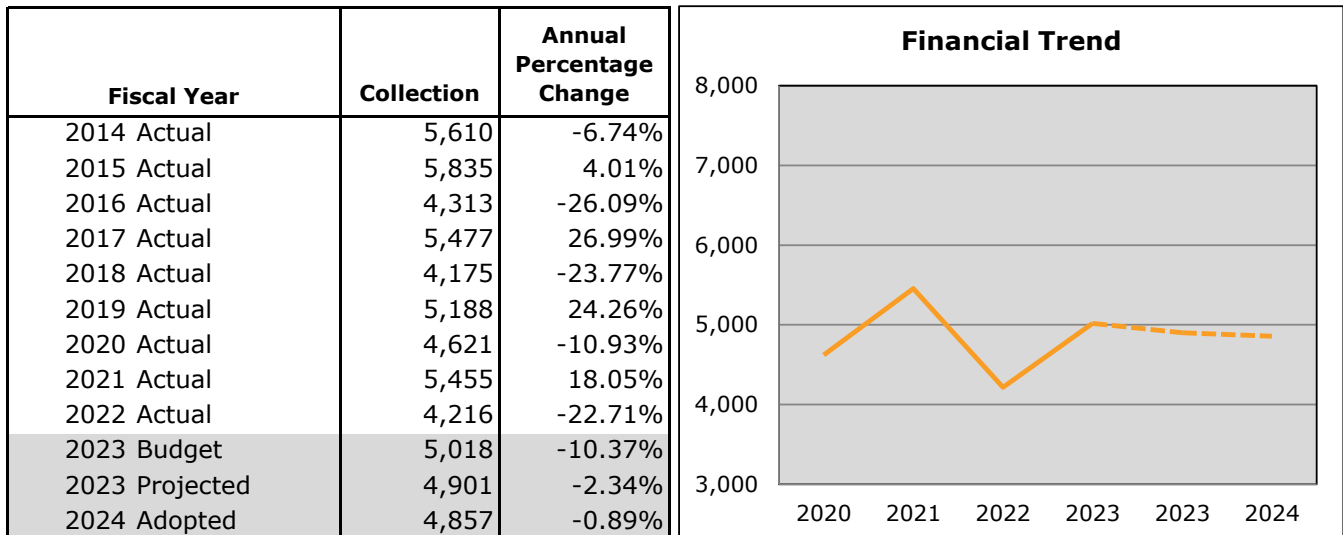
01-00-4330-0000

Legal Authority:

State Statute: Chapter 82
"Sunshine Law" on public information

Revenue Description

Copies - Photocopies are provided to the citizens by request. Color map reproduction cost ranges from \$5.00 - \$25.00 depending on the size of the map. Standard black and white copies are \$.10 per copy. This revenue is unpredictable in nature. FY23 revenue is projected based on the three year average historical trend. FY24 revenue is estimated using the average of FY21, FY22 and FY23 projection.



Refunds & Reimbursements

General Ledger Codes: 01-00-4340-0000	Legal Authority: State Statute: Chapter 82
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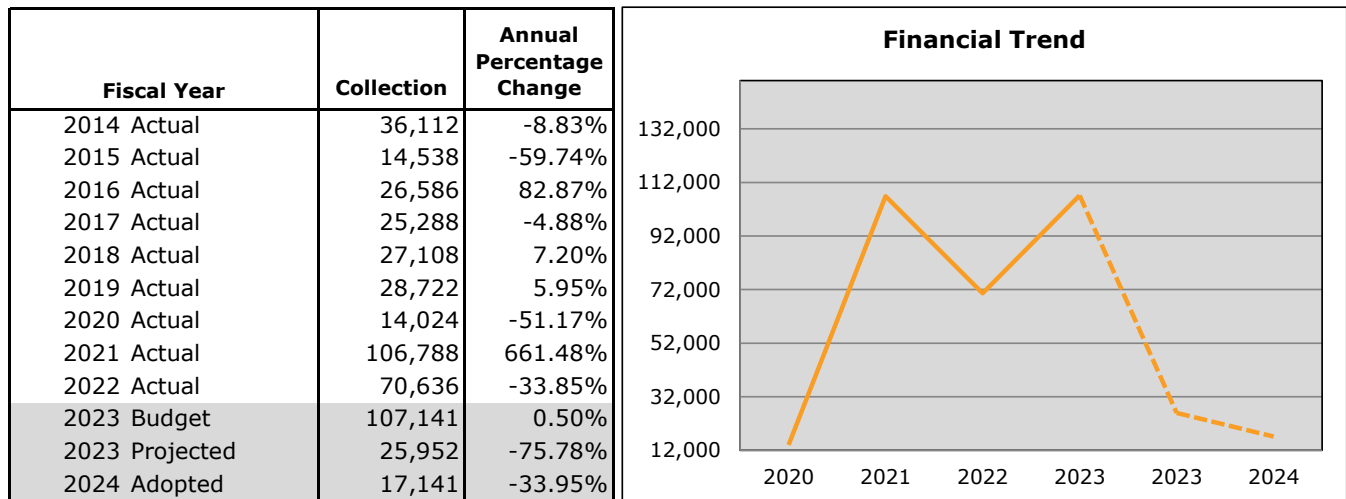
Revenue Description

Refunds & Reimbursements - Reimbursements/refunds to the City are recorded in this account. In the current fiscal year, the majority of the reimbursements are from state tax refunds for gasoline purchases. Historical revenues are not a reliable predictor of this account. Revenues are estimated conservatively and based on the five year historical trend.

Listed below are highlights of a few of the larger revenues receipted, projected and estimated:

	2020	2021	2022	2023	2024
City gas purchase state tax refund	-	12,919	11,297	16,160	6,000*
Property tax liens (mowing)	4,060	5,987	3,641	6,004	5,211*
Rebates	2,517	1,884	2,428	3,204	3,204*
CIGNA Reimbursement	-	79,923	59,049	0.00	0.00

*Estimated



COVID-19 Reimbursements

General Ledger Codes:

01-30-4340-0000

Legal Authority:

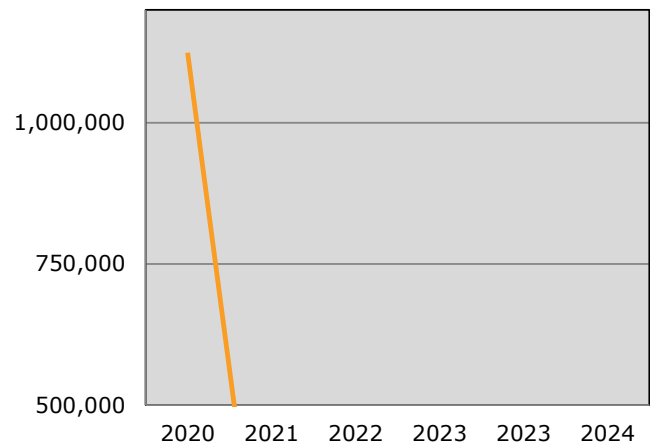
State Statute: Chapter 82

Revenue Description

COVID-19 Reimbursements - This account was created to track the COVID-19 Reimbursements reimbursed to the City from Cass County for the Cares Act established in 2020 in response to the COVID-19 pandemic.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	0	N/A
2019 Actual	0	N/A
2020 Actual	1,124,198	N/A
2021 Actual	0	-100.00%
2022 Actual	0	N/A
2023 Budget	0	N/A
2023 Projected	0	N/A
2024 Adopted	0	N/A

Financial Trend



Interest Revenue

General Ledger Codes:

01-00-4350-0000

Legal Authority:

State Statute: Chapter 82

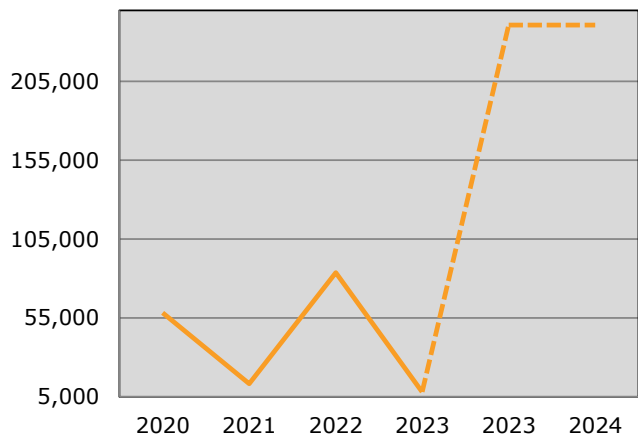
Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds. FY18 revenues were estimated based on the assumption of no change in interest rates or carrying balances of the FY18 investments, however, interest rates have risen throughout the year and continue to do so.

FY23 revenues are based YTD interest earned. FY24 is estimated based on FY23 projection.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	12,630	-0.35%
2015 Actual	25,770	104.03%
2016 Actual	34,902	35.44%
2017 Actual	42,304	21.21%
2018 Actual	80,001	89.11%
2019 Actual	122,569	53.21%
2020 Actual	58,191	-52.52%
2021 Actual	13,356	-77.05%
2022 Actual	83,743	527.01%
2023 Budget	8,131	-6.24%
2023 Projected	240,693	2860.19%
2024 Adopted	240,693	0.00%

Financial Trend



Miscellaneous Revenue

General Ledger Codes:

01-00-4370-0000

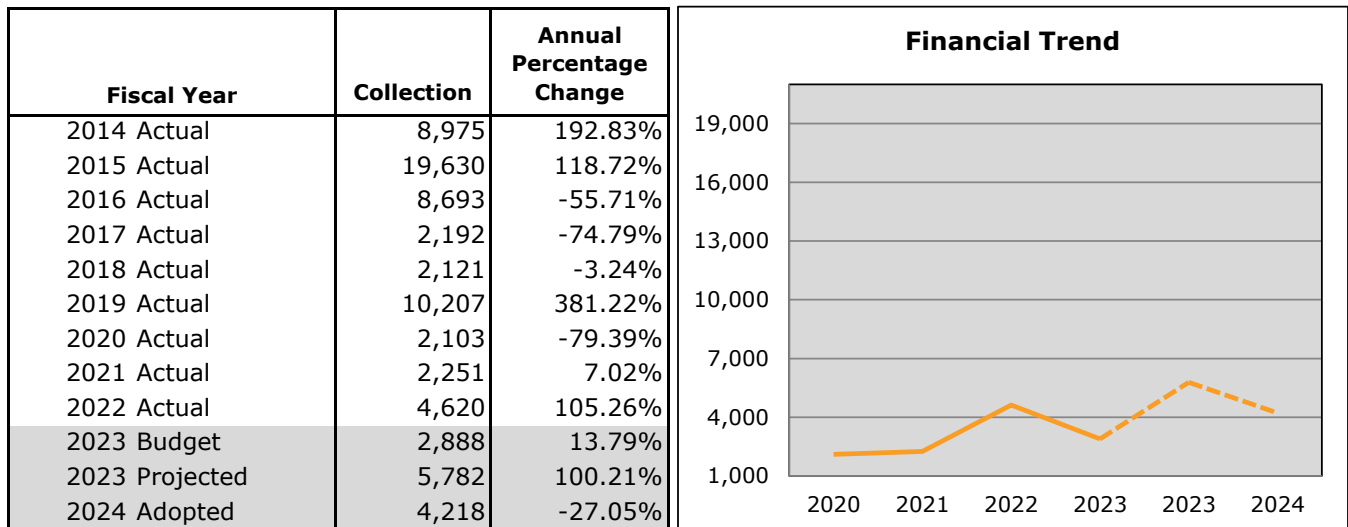
Legal Authority:

State Statute: Chapter 82

Revenue Description

Miscellaneous Revenue - Sale of real and personal property (auction of surplus property) and municipal court restitution are recorded in this account. This revenue source is unpredictable in nature.

FY23 revenues reflect the sale on multiple items on GovDeals, an auction website. FY24 revenues are estimated based on historical trends as well as the intention to continue utilizing the GovDeals auction.



Cell Tower Revenue

General Ledger Codes:
01-00-4410-0000

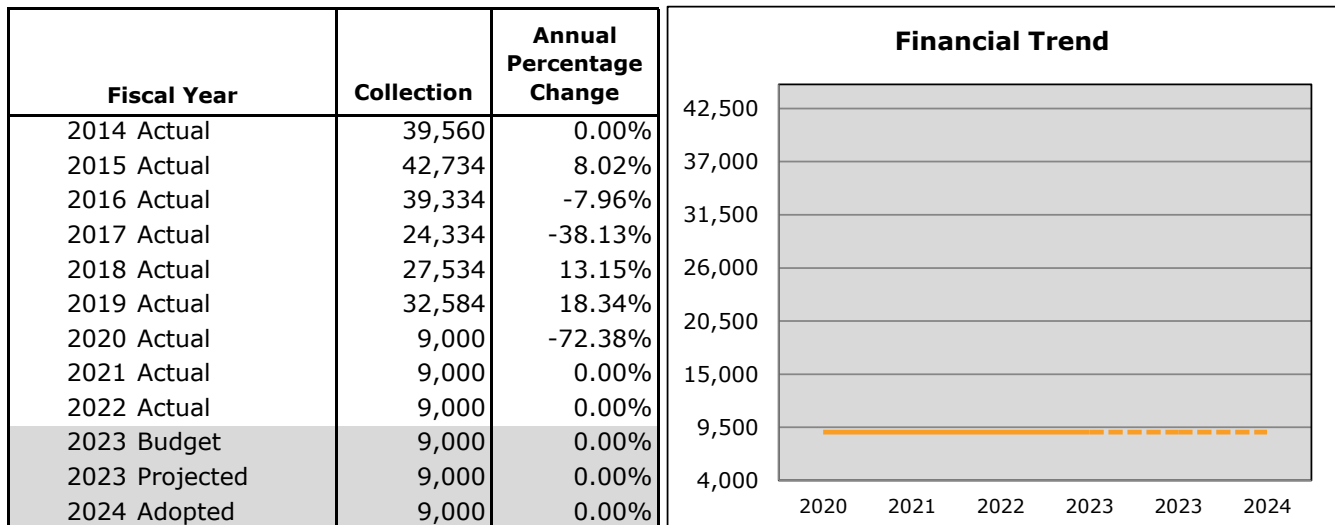
Legal Authority:
Municipal Ordinance: 28057 & 26066
State Statute: Chapter 82

Revenue Description

Cell Tower Revenue - The City had lease options with APT of Kansas City and Cricket Communications for the cellular companies to locate communication antennas on City water towers. Both of these options have been terminated.

FY18 revenues were estimated to decrease considerably due to the removal of the Elm Street water tower to be performed by an independent contractor in exchange of land rental for a mono-tower with a 6% cell phone revenue for all equipment placed on the tower. That contract was delayed getting the cellular service transferred properly. The water tower will be taken down during the summer of 2018.

FY24 revenues are estimated based on the contract with the mono-tower contract that began in FY20.



Transfer in From Restricted Revenue Fund

General Ledger Codes: 01-00-4904-0000	Legal Authority: Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

Transfer From the Restricted Revenue Fund -

There are no transfers budgeted for FY24.

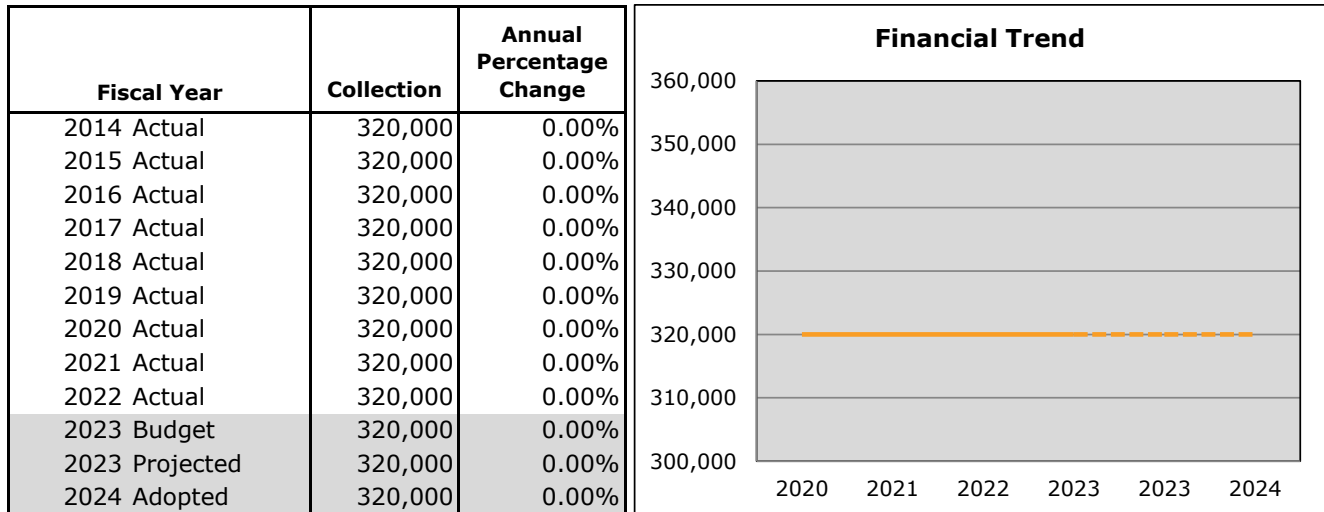
Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2014 Actual	0	N/A	
2015 Actual	0	N/A	
2016 Actual	30,000	N/A	
2017 Actual	14,000	-53.33%	
2018 Actual	0	-100.00%	
2019 Actual	14,000	N/A	
2020 Actual	0	-100.00%	
2021 Actual	30,000	N/A	
2022 Actual	105,442	251.47%	
2023 Budget	0	-100.00%	
2023 Projected	0	N/A	
2024 Adopted	0	N/A	

Transfer in From Transportation Fund

General Ledger Codes: 01-00-4936-0000	<u>Legal Authority:</u> Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

Transfer From the Transportation Fund - These funds represent a fund balance transfer from the Transportation Fund (36) to the City. The funds are used to offset costs incurred by the Street Department in the General Fund.



Transfer in From Stormwater Sales Tax Fund

General Ledger Codes: 01-00-4946-0000	Legal Authority: Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

Transfer from the Stormwater Sales Tax Fund - These funds represent a transfer from the Stormwater Sales Tax Fund (46) to support the direct costs associated with expenditures related to the personnel costs of the Stormwater Department in the General Fund.

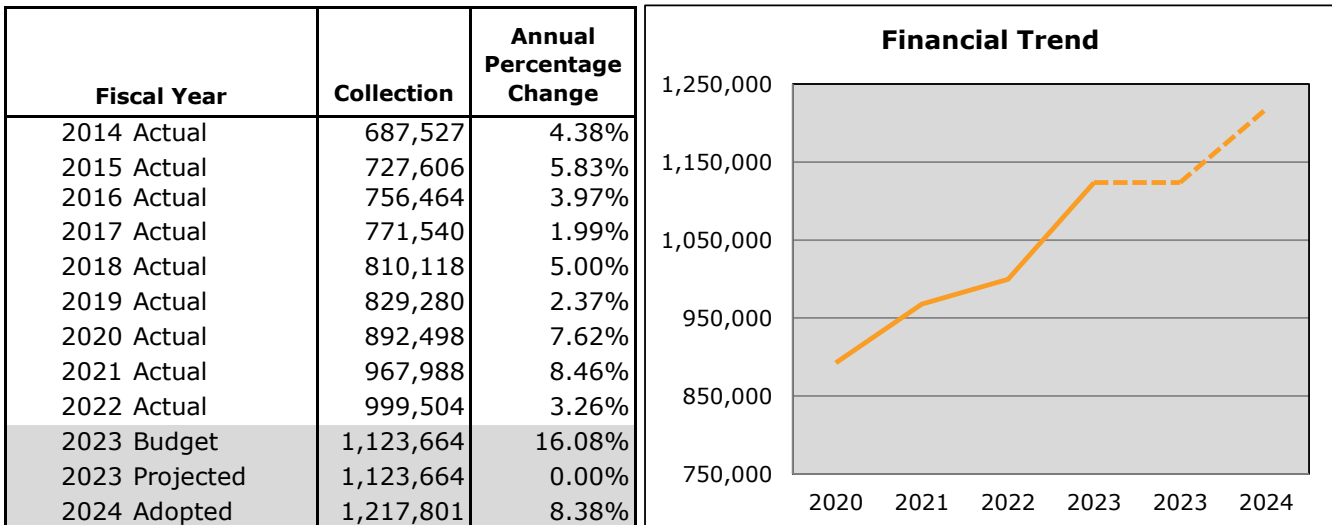
Fiscal Year	Collection	Annual Percentage Change	Financial Trend			
2014 Actual	195,429	-3.46%				
2015 Actual	230,425	17.91%				
2016 Actual	258,115	12.02%				
2017 Actual	253,064	-1.96%				
2018 Actual	285,209	12.70%				
2019 Actual	295,000	3.43%				
2020 Actual	295,000	0.00%				
2021 Actual	300,000	1.69%				
2022 Actual	306,000	2.00%				
2023 Budget	312,120	4.04%				
2023 Projected	312,120	0.00%				
2024 Adopted	318,362	2.00%				

Transfer in From Enterprise Fund

General Ledger Codes: 01-00-4950-0000	Legal Authority: Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

Transfer from the Enterprise Fund - These funds represent a payment to the General Fund for costs associated with administrative support of the activities of the Enterprise Fund.



Transfer in From Capital Projects

General Ledger Codes: 01-00-4998-0000	Legal Authority: Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

Capital Project A&I - These funds represent a payment of six percent (6%) against those Capital Funds which have been provided administrative and inspection services by the General Fund. These fees are assessed against projects which are programmed in the CIP.

The FY24 estimated revenue is based on projects listed in the CIP on schedule to be completed during FY24 and shown below:

Street Preservation	48,000	Madison St Trail Repl	19,811
Annual Curb Program	36,000	Original Town Valve Install Program	4,200
Maintenance of Thoroughfares	12,000	Original Town 4" Waterline Replacement	15,000
ROW Infrastructure Repairs	9,000	Parks - HRP Basketball	12,000
Annual Curb Program (storm)	12,000	Parks - HRP Plaza Event Space	30,000
Hydrant	9,913	Prks - Rec Park Pickleball	4,080
Inflow & Infiltration	9,072	Ramp Replacement Foxridge	9,151
Curb Ramp Repair/Replace	7,500		

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2014 Actual	36,808	14.54%	
2015 Actual	0	N/A	
2016 Actual	17,000	N/A	
2017 Actual	49,873	193.37%	
2018 Actual	0	N/A	
2019 Actual	4,885	N/A	
2020 Actual	47,400	870.40%	
2021 Actual	40,346	-14.88%	
2022 Actual	6,000	-85.13%	
2023 Budget	122,519	203.67%	
2023 Projected	200,219	63.42%	
2024 Adopted	237,727	18.73%	

ADMINISTRATION

The Administration Department is the focal point of activities between the Mayor, City Council, and City Departments. It provides administrative leadership for the organization and translates the policies and directives of the City Council into operating programs. The department directs the delivery of municipal services and provides leadership on City operations, community visioning and intergovernmental/regional cooperation.

PROGRAMS

City Council

The powers of the City, as provided by state law and the City Charter, are vested in the Mayor and City Council. The Council is composed of eight members, from four wards, and the Mayor.

City Management/Administration

The City Manager is the chief administrative officer of the City and is responsible for the management of all personnel, the administration of all departments, provision of support and policy recommendations to the Council, development and implementation of the annual budget and capital program, enforcement of laws, and carrying out all Council policies and directives.

City Clerk

The City Clerk's office manages and retains all City records. This includes:

- Assisting citizens and the media in research of ordinances, contracts and other public information
- Coordinating the preparation of information required for City Council meetings
- Serving as a secretary to City Council during meetings
- Providing permanent record retention for all City Council, Board and Commission meetings
- Facilitating the application and selection process for appointments to volunteer boards and commissions
- Coordinating the election process
- Ensuring the City Code is updated and maintained
- Issuing occupational licenses, fireworks permits, low speed neighborhood vehicle registrations and liquor licenses

Legal Services

The City Attorney serves as the chief legal advisor to the City and represents the City in all legal proceedings in some form.

GOALS

City Management/Administration

1. Provide leadership to the elected officials and professional staff on citywide issues (4.2.3)
2. Respond to Council and citizen requests for information (4.1.1)
3. Ensure that customer service provided by employees is prompt, courteous and professional and that all follow-up inquiries are dealt with in a timely manner (1.2.3)
4. Ensure that City services are provided at the highest level of quality within available funding (4.1)

City Clerk

1. Maintain compliance with governmental record management guidelines and best practice requirements in accordance with Chapter 109 of the Revised Statutes of the State of Missouri (4.3.3)
2. Maintain compliance with Chapter 610, Missouri Sunshine Law, of the Revised Statutes of the State of Missouri for providing transparency in government (4.3.3)
3. Maintain the City Code with Council approved legislation on a biannual basis (4.1.3)
4. Maintain compliance with City Code requirements for licensing and permitting (4.1.2)

Legal Services

1. Provide appropriate legal advice to the governing body (4.1.3)

FY 2023 PERFORMANCE SUMMARY

1. Transition to paperless agenda and city council packet management (4.1.2)
2. The City Clerk continued educational opportunities through the Missouri City Clerk and Finance Officers Association, Missouri Municipal League and International Institute of Municipal Clerks (4.1.3)
3. Administration led regional efforts to prevent the development of a solid waste landfill on Raymore's northern border, which would negatively impact the health, safety and welfare of generations of citizens in the area, as well as Raymore's economy

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues



CITY COUNCIL AND MAYOR

Mission To serve as the governing body for the City of Raymore and provide leadership to City staff by establishing policies and ordinances in compliance with national, state and City Charter requirements.

Service Description The City Council is the policy-making body of the City of Raymore. Its members are responsible for developing a budget for the City and adopting legislation that has the force of law within the City limits, within the bounds of Missouri statutes.

Objectives		Goal Alignment
A	Establish and implement fair and equitable codes, ordinances and resolutions	4.1.3
B	Appoint citizens to various committees established to carry out City business	1.3.3
C	Provide organizational leadership and direction to staff on City-wide issues	4.1.3
D	Provide input and ultimately adopt the City's annual budget	4.3.1

Performance Measures		2021	2023	2024 Budget
A	Number of ordinances and resolutions adopted	128	105	130
B	Number of active boards and commissions	8	8	8
C	Number of City Council meetings held	24	24	24

ADMINISTRATION

Mission To provide administrative leadership to the organization and assist the City Council in developing, implementing and evaluating policies and programs to serve the residents and businesses of Raymore.

Service Description The Administration Department is the focal point of activities between the Mayor, City Council and City departments. It provides administrative leadership for the organization and translates the policies and directives of the City Council into operating programs. The department directs the delivery of municipal services and provides leadership on City operations, community visioning and intergovernmental/regional cooperation.

Objectives		Goal Alignment
A	Respond to Council and citizen requests for information	4.1.1
B	Ensure that citizens receive excellent customer service from employees	1.2.3
C	Provide leadership to elected officials and professional staff on city-wide issues	4.1.3
D	Ensure that city services are provided at the highest level of quality within available funding	4.3.1

Performance Measures		2022	2023	2024 Budget
A	Percent of citizens satisfied or very satisfied with the overall quality of services provided by the City	86%	86%	86%
B	Percent of citizens satisfied or very satisfied with the overall image of the City	81%	81%	81%
C	Percent of citizens satisfied or very satisfied with the quality of customer service provided by City employees	80%	80%	80%

CITY CLERK

The City Clerk's office manages and retains all City records. This includes:

- Assisting citizens and the media in research of ordinances, contracts and other public information
- Coordinating the preparation of information required for City Council meetings
- Providing permanent record retention of all City Council, Board and Commission meetings
- Coordinating the election process
- Ensuring the City Code is updated and maintained
- Issuing occupational licenses, fireworks permits, neighborhood vehicle registrations and liquor licenses

Objectives		Goal Alignment
A	Maintain compliance with governmental record management guidelines in accordance with Chapter 109 of the Revised Statutes of the State of Missouri	4.3.3
B	Maintain compliance with Chapter 610, Missouri Sunshine Law, of the Revised Statutes of the State of Missouri for providing transparency in government	4.3.3
C	Maintain the City Code with Council approved legislation on a biannual basis	4.1.3
D	Maintain compliance with City Code requirements for licensing and permitting	4.1.2

Performance Measures		2022	2023	2024 Budget
A	Total Occupational Licenses issued	1256	1225	1225
B	Number of liquor licenses issued	26	26	27
C	Neighborhood vehicle permits issued	80	85	125
D	Record requests fulfilled	183	150	160

ADMINISTRATION

HUMAN RESOURCES DIVISION

Human Resources partners with City departments to provide programs, services and environments that maximize the potential of its workforce. Department staff are committed to maintaining a customer focus while supporting the organizational goals and objectives.

The Human Resources Division is organized under the Administration Department and operates as an internal service for all departments and employees.

Human Resources administers and oversees all personnel and employee service programs including recruitment and hiring, performance management, employee relations, employee benefit programs, training and development, and safety and risk management efforts.

GOALS

1. Maintain a high quality City workforce and position Raymore as an employer of choice in the region (4.2.1)
2. Develop and maintain an on-boarding process that clearly defines expectations of employees (4.2.2)
3. Create a culture that places priority on retaining employees (4.2.2)
4. Continuously review, update and administer the City's comprehensive compensation and benefit package to ensure we remain competitive in our offerings and costs (4.2.1)

5. Oversee and facilitate training and development for all personnel (4.2)

FY 2023 PERFORMANCE SUMMARY

1. Implemented a hiring incentive
2. Implemented retention incentives
3. Hosted a successful Citywide training and appreciation day
4. Continued working to streamline benefits management utilizing the online benefits portal
5. HR Manager was elected to Missouri Public Risk (MPR) Board of Directors
6. Introduced planned wellness activities and education
7. Partnered with McGrath Human Resources Group to perform a compensation and benefits study

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

HUMAN RESOURCES

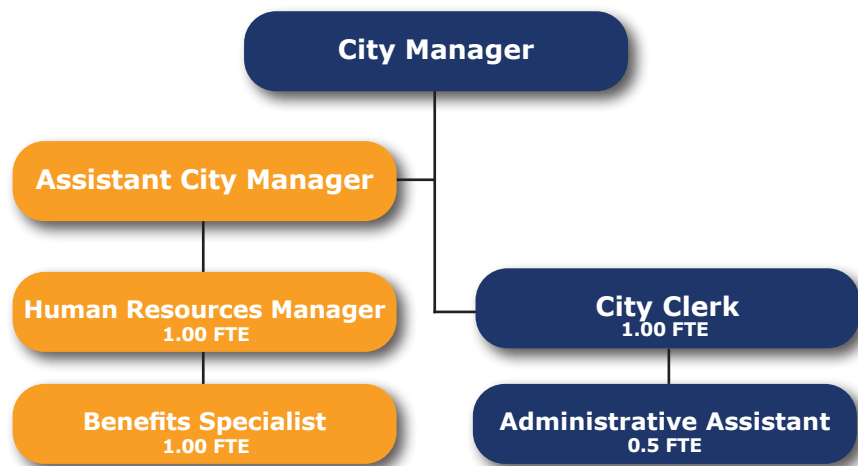
Mission Human Resources supports the goals and challenges of the City of Raymore by providing services which promote a work environment that is characterized by fair treatment of staff, open communications, personal accountability, trust and mutual respect. We seek and provide solutions to workplace issues that support and optimize the values and operating principles of the organization.

Major Services: Human Resources oversees the hiring, training and development of all personnel. Staff continuously reviews, updates and administers the City's compensation and benefits package to ensure the City remains competitive in our offerings and costs.

Objectives		Goal Alignment
A	Maintain a high quality City workforce	4.2.1
B	Position Raymore as an employer of choice	4.2.1
C	Create a culture that places priority on retaining employees	4.2.2
D	Create a safe working environment	4.2.2, 4.2.1

Performance Measures		2022	2023	2024 Budget
A	Number of full time employees hired	14	16	18
B	Full time employee turnover rate	16%	16%	16%
C	Number of employees celebrating milestone anniversaries for years of service	16	16	13
D	Number of employees promoted	10	7	5
E	Number of workers compensation claims	2	5	3

ADMINISTRATION



ADMINISTRATION

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	1,014,895	1,042,087	1,055,599	1,055,599	1,046,783	1,043,020	1,043,020	1,043,020
Commodities	25,177	8,612	11,083	11,083	10,986	11,665	11,665	11,665
Maintenance and Repairs	2,798	3,373	3,500	3,500	3,291	3,491	1,300	1,300
Utilities	0	0	0	0	0	0	0	0
Contractual	302,420	309,580	362,439	362,439	345,979	370,718	370,718	370,718
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	17,558	17,558	17,558	17,558	17,558	7,000	7,000	7,000
Total	1,362,848	1,381,210	1,450,179	1,450,179	1,424,597	1,435,894	1,433,703	1,433,703

Position Control Roster

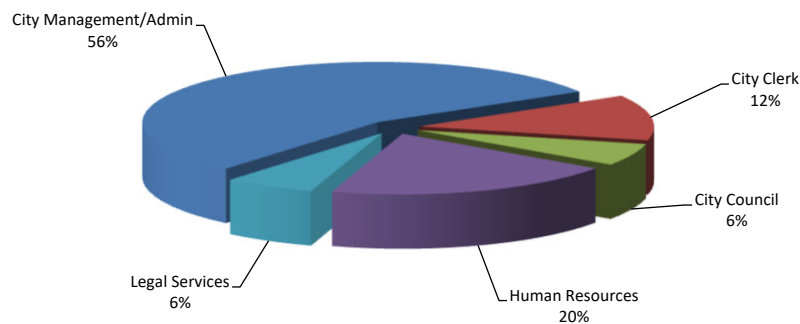
	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted
City Manager	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00
Manager, Human Resources	1.00	1.00	1.00
Benefits Specialist	1.00	1.00	1.00
Administrative Assistant *	2.00	1.00	0.50
Total FTE	7.00	6.00	5.50

By Program

	2023-24 Council Adopted
City Management/Admin	794,506
City Clerk	174,378
City Council	85,342
Human Resources	289,477
Legal Services	90,000
Total	1,433,703

*The Administrative Assistant position to the City Clerk was eliminated in FY23 and reduced to .50 in FY24

Program as a Percentage of the Department Budget





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INTEGRATED TECHNOLOGY SYSTEMS

The Integrated Technology Systems Department (ITS) has four programs: Systems Administration, Client Support, Capital Asset Replacement, and Training. This department includes the Director of Integrated Technology Systems, ITS Senior Technician and ITS Technician.

PROGRAMS

Systems Administration

Network Administration The City of Raymore's local area network is built using the core services of the Windows 2016, 2019 and 2022 Server Operation Systems. These servers provide services used by all PC users such as sharing files, access to network printers, and service to access email and Internet connections. Workstation operating systems use Windows 10 and Mac OS.

Applications Administration

The department provides administration and end user support for all applications running on the network platforms. The services ITS provides include all technical design, installation, configuration, vendor coordination, support, end user training and support, installation of upgrades, development of interfaces as required and application troubleshooting. Related administrative duties include tracking of software

licensing, ensuring that common versions are installed, and managing any related software contracts for maintenance and support.

Technology Planning/Internal Consulting

ITS is responsible for coordination with each department to ensure that their needs are met. ITS works with departments to assess, define and identify needs. This includes research, development and implementation of solutions to meet those demands.

Telephone System Administration

The department has the responsibility of supporting all facility telephones, voicemail, and mobile devices. These responsibilities include coordination of all telephone-related moves, additions and changes as well as monitoring and managing hardware located at City facilities.

Client Support

Video Production Support

Provide maintenance, support and video production; diagnose and repair problems with computer, video and audio equipment; upgrade/replace equipment as needed; record or set up camera/audio system for meetings; transfer film to DVD media; program recordings for playback; encode recordings; place recordings on YouTube for public access; provide copies as requested.

Network Support

The department supports, configures and maintains all network devices used by the City of Raymore.

Desktop Support

Centralized and coordinated staff support for hardware, software or telephone systems is delivered via the ITS Department.

Capital Asset Replacement

Replacement of computers is on a five-year cycle that provides each City employee with equipment that is based on current technology. The ITS Department, utilizing input from department managers, determines the computer style that best suits the department needs. Monitors and printers are replaced on an as-needed basis.

Technology Training

The ITS Department provides employee training for network security, cloud applications, telephone equipment, and various software programs.

GOALS

Systems Administration

1. Provide reliable communication and network services to City staff, businesses and the citizens of Raymore (1.3.1) (4.1.2)
2. Maintain a high level of security and disaster recovery capability (2.1.2)
3. Ensure effective technical and fiscal management of department resources (4.3.1)
4. Acquire and implement public safety body and in-car camera systems (2.1.2)

Client Support

1. Deliver timely and effective service to customer requirements through communication, teamwork and a skilled staff (1.2.3) (4.1.2)

Capital Asset Replacement

1. Continue the computer replacement program to ensure that the latest technology is implemented for City use (4.3.1)

Technology & Safety Security Training

1. Continue user education programs for security training, end-user software products and telecom systems. Provide focused training for Google Workspace and cybersecurity. Provide training for digital body and in-car video systems. (4.2)

FY 2023 PERFORMANCE SUMMARY

1. Replaced plans copier and HP Plotter with an all in one solution
2. Replaced two servers and programmed new servers for virtualization capabilities
3. Installed video site servers at Public Works, Recreation Park and Hawk Ridge Park
4. Replaced 20 workstations and iPads scheduled on the computer replacement program
5. Implemented a cybersecurity training program for employees
6. Replaced wireless access points throughout city facilities
7. Installed meeting kiosks for use at the Executive and Administrative Conference Rooms
8. Installed and programmed lobby monitor for meeting information
9. Worked with ESB technical committee to implement needed networking components for hosting and configuration of CentralSquare Public Safety software

SIGNIFICANT BUDGETARY ISSUES

1. Software maintenance cost for FY 2024
2. The FY 2024 budget calls for replacement of computers according to the standard computer schedule in the amount of \$25,700

INTEGRATED TECHNOLOGY SYSTEMS

Mission The mission of ITS is to provide innovative, contemporary and accessible technology in computing, media and voice services to facilitate the City of Raymore's mission and vision.

Service Description Integrated Technology Systems is responsible for implementing and maintaining computer hardware, network systems, software and audio/video systems and providing client support.

Objectives		Goal Alignment
A	Provide reliable communication and network services to City staff	1.3.1, 4.1.2
B	Maintain a high level of security and disaster recovery capability	2.1.2
C	Ensure effective technical and fiscal management	4.3.3
D	Deliver timely and effective client support	4.3.1
E	Provide latest technology resources to City staff	4.1.2
F	Provide focused IT training to City staff	4.1.2

A. Percent of urgent priority help desk tickets completed within 8 hours

FY 2022	FY 2023	FY 2024 Budget
100%	100%	100%

B. Percent of high priority help desk tickets completed within 16 hours

FY 2022	FY 2023	FY 2024 Budget
100%	100%	100%

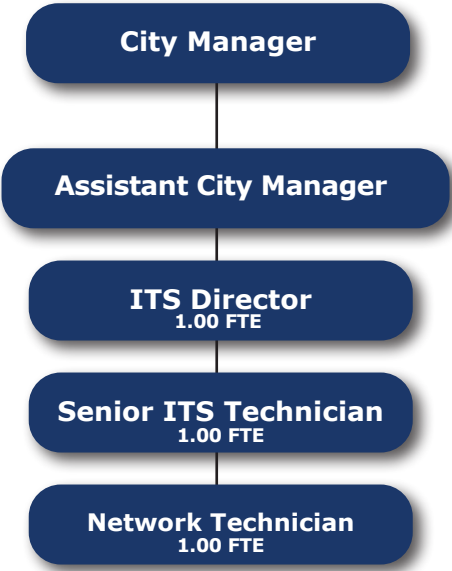
C. Percent of medium priority help desk tickets completed within 24 hours

FY 2022	FY 2023	FY 2024 Budget
100%	100%	100%

D. Percent of "very satisfied" ratings with help desk service

FY 2022	FY 2023	FY 2024 Budget
100%	100%	100%

INTEGRATED TECHNOLOGY SYSTEMS



INTEGRATED TECHNOLOGY SYSTEMS

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	240,052	257,234	299,426	299,426	299,426	309,938	309,938	309,938
Commodities	58,356	53,586	88,244	88,244	70,772	57,968	57,968	57,968
Maintenance and Repairs	0	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0
Contractual	314,675	327,728	408,660	408,660	395,858	398,556	400,983	400,983
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	3,514	3,514	3,514	3,514	3,514	0	0	0
Total	616,597	642,062	799,844	799,844	769,570	766,462	768,889	768,889

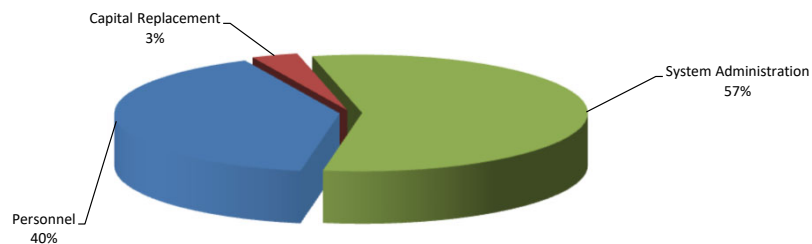
Position Control Roster

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted
Director, Integrated Technology Systems	1.00	1.00	1.00
ITS Senior Network Technician	1.00	1.00	1.00
ITS Network Technician	1.00	1.00	1.00
Total FTE	3.00	3.00	3.00

By Program

	2023-24 Council Adopted
Personnel	309,938
Capital Replacement	25,700
System Administration	433,251
Total	768,889

Program as a Percentage of the Department Budget





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ECONOMIC DEVELOPMENT

Growing the local economy is the primary focus of the Economic Development Department. Our community accomplishes this goal mainly through the recruitment and attraction of new businesses while also working with existing companies on retention and expansion.

The department provides staff support to City Administration, elected leaders, other City departments, the Tax Increment Financing Commission, the Raymore Chamber of Commerce, as well as other external community partners and organizations.

The department is charged with creating an environment that is responsive to the concerns of residents and the development community, and facilitating relationships among the community's civic and business network. It is also focused on improving the quality of life in the City by increasing the City's tax base and employment opportunities. The department develops and administers plans, policies and programs consistent with community and leadership goals.

PROGRAMS

Administration

Administration involves responding in an efficient manner to development inquiries from developers, brokers, design professionals, community leaders and staff on policy, data, incentives, procedures,

demographics and more. It also includes the coordination of development projects and efforts as they relate to the Development Services Department and working with the local business community to ensure the needs of the local market are being adequately met.

Marketing and Business Attraction

Marketing and Business Attraction includes maintaining cooperative marketing efforts through the City's community and economic development partners, including Missouri Department of Economic Development (DED), Kansas City Area Development Corporation (KCADC), Raymore Chamber of Commerce and other utility partners to ensure that the City maintains its position as an attractive, agile and competitive place for economic growth.

This is accomplished through the creation of marketing materials, data reports and community demographic information, as well as development concepts for the City's key corridors and properties. The department maintains the essential information for evaluating the Raymore community for the location of commercial, industrial and residential projects, and markets the community through advertising, trade shows, impact trips, etc., while working directly with businesses to fill spots in commercial centers

throughout the community.

Business Retention and Expansion

Business Retention and Expansion (BR+E) is a critical component to creating and maintaining a healthy and sustainable local economy. Ensuring that new and existing businesses have the resources and support that they need from the City creates an environment that breeds success and creates opportunities for new and local businesses to flourish.

The department is responsible for cultivating and maintaining relationships with the local business community, and creating programs and initiatives that are responsive to the needs of businesses within the City.

GOALS

Administration

1. Facilitate regular and targeted communications to provide support to, and gain insight from, existing major employers within Raymore (4)
2. Coordinate the process for amending the City's Economic Development Policy as part of the Comprehensive Plan update
3. Recruit aesthetically appealing, high-quality real estate development projects that align with the community's priorities (3.1.1)(3.1.2)
4. Heighten the pursuit of attracting industries and businesses that have the ability to dramatically strengthen the employment and economic base of Raymore (often referred to as "primary employers") (3.1.1)(3.1.2)(3.2.1)
5. Coordinate and further advance the establishment of an extensive workforce development program catering to the community's and businesses' needs (3.2.1)
6. Research amendments to the Economic Development Policy and potentially City Code that further shape local incentives which directly align with business recruitment strategies (3.3.1)

Marketing and Business Attraction

1. Track overall investments in new development, redevelopment and business expansion efforts
2. Provide an annual report on development activity, growth, demographics and information from

Marketing, Attraction and Business Attraction and Expansion efforts.

3. Continue to update and maintain the department's website and marketing communications in order to provide streamlined and accurate information on prospective projects (3.3.1)
4. Explore and implement new marketing and outreach strategies to expand the scope and reach of the department (3.3.1)
5. Make Raymore the place to live and play for a diverse array of residents and workers of surrounding large employers (3.1.2)(3.2.4)
6. Coordinate with other subject matter experts and departments on assessing the readiness of real estate sites (3.3.4)
7. Market, promote and communicate the value, benefit and opportunity that Raymore fosters in terms of project investment and community growth (3.1.1)(3.1.2)
8. Develop an Annual Development Report (3.3.1)

Business Retention and Expansion

1. Track and report the findings from business retention and expansion efforts
2. Expand and enhance the City's Business Retention & Expansion (BRE) program to align with community needs and priorities (3.3.2)
3. Strategize and work with the Raymore Chamber of Commerce to make connections with local businesses
4. Visit with and offer assistance to at least 15 existing businesses that call Raymore home (3.3.2)

FY 2023 PERFORMANCE SUMMARY

1. Continued to work with master developer VanTrust Real Estate on the development and expansion of Raymore Commerce Center, the City's large-scale industrial business park at I-49 & North Cass Parkway
2. Secured the occupancy of a Class-A tenant within Buildings 2 and 3 of the Raymore Commerce Center
3. Commenced comprehensive planning and redevelopment efforts to promote the growth along the central corridor of 58 Highway
4. Implemented the Business Retention & Expansion

(BR+E) program to solicit feedback and communications from existing Raymore businesses

5. Responded to multiple requests for information for new development projects from the Missouri Partnership, Kansas City Area Development Council (KCADC) and other sources in relation to the Raymore Commerce Center development
6. Worked with education partners and other organizations to further establish a robust, comprehensive workforce development program in order to attract larger employers who offer higher skilled careers
7. Completed the Chapter 100 package and commenced construction on The Depot apartment project
8. The City welcomed Johnny's Tavern as the newest sit-down restaurant
9. Secured \$4 million in grant funds for the extension on Dean Avenue

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

ECONOMIC DEVELOPMENT

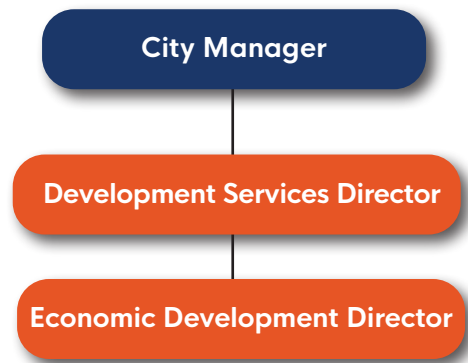
Mission To develop, implement and market programs and activities that support economic growth and development in Raymore including business assistance, recruitment, retention, and expansion, as well the development of our local infrastructure and community amenities.

Service Description The Economic Development Department is a large piece of all activities that impact the economic growth and development of the community.

Objectives		Goal Alignment
A	Attract and support business investment in the community to grow the commercial tax base	3.1.1
B	Support and retain jobs in the community to provide a living wage	3.2

Performance Measures		FY 2022	FY 2023	FY 2024 Budget
A	Site selection submittals for business recruitment	6	9	10
B	Business, retention and expansion community visits	10	12	12

ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	93,303	91,459	94,832	94,832	94,832	105,631	105,631	105,631
Commodities	95	57	400	400	300	400	400	400
Maintenance and Repairs	0	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0
Contractual	26,689	27,414	60,870	60,870	49,520	60,870	62,570	62,570
Capital Outlay	0	918	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Total	120,086	119,848	156,102	156,102	144,652	166,901	168,601	168,601

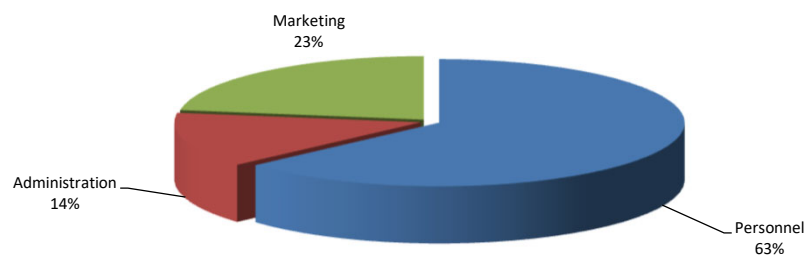
Position Control Roster

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted
Economic Development Director	1.00	1.00	1.00
Total FTE	1.00	1.00	1.00

By Program

	2023-24 Council Adopted
Personnel	106,831
Administration	23,650
Marketing	38,120
Total	168,601

Program as a Percentage of the Department Budget



DEVELOPMENT SERVICES

The Development Services Department is involved in the development and implementation of the Unified Development Code, the Growth Management Plan, overseeing the development and plan review process, codes compliance, building inspections and the City's GIS program. The department serves as primary staff support to the Planning & Zoning Commission, Board of Appeals, and Board of Adjustment. The Development Services Director supervises the day-to-day activities of the department and reports to the City Manager.

PROGRAMS

Administration

The services performed in this program include those administrative and managerial tasks required for the effective operation of the department including staff time spent on citywide policy issues, special projects not directly related to any other program, personnel management and budget administration.

Customer Service

This program involves responding in a timely and quality manner to inquiries of both internal city departments, as well as residents of the community, including the provision of informational brochures, data and statistics, and procedural manuals to residents, businesses, and the development community.

Geographic Information Systems

The services in this program include those necessary for the development and maintenance of graphical representations related to development activities within the City, and other mapping-related projects and initiatives. This program provides support primarily for development activities related to planning, zoning and engineering, as well as police, parks and other City departments as necessary.

Planning & Zoning

The services in this program include those associated with the comprehensive planning of the community, such as requests and inquiries for rezonings, conditional use permits, subdivision platting and development, site plan review and variances. This includes the organization of regular meetings and work sessions and providing staff support to the Planning & Zoning Commission, City Council, Board of Appeals and Board of Adjustment, and the maintaining of record of minutes for the Planning & Zoning Commission, as well as public notifications for the department.

Code Enforcement

This program identifies, investigates and responds to complaints concerning violations of the city code and related policies, and oversees the remedy and abatement of violations throughout the community.

This program is responsible for the investigation and enforcement of complaints concerning nuisances, weeds, property maintenance, signs and the Unified Development Code.

Building Inspections

This program includes the comprehensive review and inspection of all development projects to ensure that residential, commercial and industrial structures conform to applicable codes and approved plans, and ensures the safety of citizens through inspection of construction activities. This program provides accurate and timely inspections to keep the building community informed of changes in all applicable codes, policies and procedures, and maintains permitting and inspection records for construction activity within the City.

GOALS

Administration

1. Continue involvement in committees, programs and meetings sponsored by the City's local and regional partners (1.3.3)
2. Identify processes that could benefit from the use of additional technology (4.1.2)

Customer Service

1. Improve customer service processes to increase the opportunities for customers to receive the information they need on the first try (1.3.1)
2. Provide opportunities to front-line employees for cross-training with other departments (1.3.4)

Geographic Information Systems

1. Continue providing GIS applications to assist City Departments with programs and activities (4.1.2)
2. Expand the use and integration of GIS into the general operations of the City (4.1.2)
3. Facilitate the migration of internal GIS data to support network and server updates (4.1.1)

Planning & Zoning

1. Facilitate the adoption and implementation of the City's Raymore 2045 Comprehensive Plan (2.2.1)
2. Conduct a comprehensive review of the Unified Development Code to determine alignment with the vision and goals of the City (2.2.1)
3. Explore ways to support the incorporation of universal design into new and rehabbed residential construction (3.2.4)

4. Explore opportunities for bike lanes on existing roadways (2.2.2)
5. Explore opportunities to expand and enhance water quality treatment requirements related to new development (2.2.3)
6. Facilitate master-planning activities for the City's key development corridors and properties to support smart and proper growth of the City (3.2.3)
7. Assist the Economic Development Department with identification of opportunity sites and review of any process changes that could affect development (3.3.4)

Codes/Inspections

1. Continue annual review of the property maintenance and building codes and explore the adoption of new building codes (2.1.4)
2. Expand use of online permitting and plan review programs (4.1.2)
3. Explore establishment of a City/volunteer partnership to provide assistance to those most in need with code compliance matters (4.1.3)

FY 2023 PERFORMANCE SUMMARY

1. Continued to improve the use and efficiency of mapping and data capabilities of the internal Raymore GIS for all employees to access GIS information
2. Provided in-house review of all building plans for residential, commercial and industrial development projects
3. Maintained a development report that is updated monthly to reflect existing housing units, units under construction and available building lots in the City



4. Migrated the Unified Development Code to eCode360 to improve integration with other City codes and ease of access
5. Assisted the Planning and Zoning Commission with implementation of the adopted Growth Management Plan
6. Continued an inspection program of existing commercial and industrial buildings and tenant spaces, inspecting each building every five years
7. Completed updates to the mapping applications utilized by the public and by City employees
8. Supported significant plan review, permitting and building inspection activities between ongoing residential, commercial and industrial projects
9. Expanded online opportunities to secure building permits

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

DEVELOPMENT SERVICES: GRAPHIC INFORMATION SYSTEMS

Mission To develop and maintain a database of information and related cartographic tools and applications for analyzing and mapping various aspects of the city, including development projects, infrastructure projects and other geographic information related to the City.

Service Description The services in this program include those necessary for the development and maintenance of geographical representations related to development activities within the City, and other mapping-related projects and initiatives. This program will provide support primarily for development activities related to planning, zoning, and engineering as well as police, parks, and other City departments as necessary.

Objectives		Goal Alignment
A	Manage and update geographic information and maps of the City of Raymore for use by citizens and staff.	4.1.1
B	Develop mapping applications for integration into all departments of the City.	4.2.1

Performance Measures		FY 2022	FY 2023	FY 2024 Budget
A	Usage rate for the City's "What's Happening" development activity map (in views per day)	70.66	72.3	85
B	Number of GIS maps published	25	25	25

DEVELOPMENT SERVICES: PLANNING & ZONING

Mission To make recommendations regarding new development proposals, improvements and alterations to existing developments, in addition to other special permits and approvals to the Planning and Zoning Commission, Board of Zoning Adjustment, and the City Council to ensure orderly growth and development through the adherence to the City's Growth Management Plan (GMP), Unified Development Code (UDC) and the City's Strategic Plan.

Service Description The services in this program include those associated with the comprehensive planning of the community, such as requests and inquiries for rezoning(s), conditional use permits, subdivision platting and development, site plan review and variances. This includes the organization of regular meetings and work sessions and providing staff support to the Planning & Zoning Commission, City Council, Board of Appeals and Board of Adjustment, and the maintaining of record of minutes for the Planning & Zoning Commission, as well as public notifications for the department.

Objectives		Goal Alignment
A	Ensure proper construction and compliance with all applicable City codes and ordinances.	2.1
B	Review and update the City's Unified Development Code (UDC) in support of the comprehensive growth of the City.	2.2

Performance Measures		FY 2022	FY 2023	FY 2024 Budget
A	Number of development plans reviewed	34	44	35
B	Number of Code-text amendments approved annually	2	2	2

DEVELOPMENT SERVICES: CODE ENFORCEMENT

Mission To ensure the proper maintenance of properties throughout the City through the enforcement of the Property Maintenance Code, and to develop processes and systems that ensure timely compliance with all applicant codes.

Service Description This program identifies, investigates, and responds to complaints concerning violations of the city code, and related policies, and oversees the remedy and abatement of violations throughout the community. This program is responsible for the investigation and enforcement of complaints concerning nuisances, weeds, property maintenance, signs, and the Unified Development Code.

Objectives		Goal Alignment
A	Provide routine physical inspections of properties throughout the City, and ensure compliance with all applicable property maintenance codes	1.2.2
B	Promote voluntary compliance and resolution as a preferred solution for any and all Code violations.	1.3.1

Performance Measures		FY 2022	FY 2023	FY 2024 Budget
A	Number of code cases opened annually	728	695	625
B	Voluntary case resolution rate	75%	75%	75%



DEVELOPMENT SERVICES: BUILDING INSPECTIONS

Mission To ensure all new construction and redevelopment projects within the jurisdiction of the City are code compliant and provide a safe environment for residents and visitors to live and work and do business.

Service Description This program includes the comprehensive review and inspection of all development projects to ensure that residential, commercial and industrial structures conform to applicable codes and approved plans, and ensures the safety of citizens through inspection of construction activities. This program provides accurate and timely inspections to keep the building community informed of changes in all applicable codes, policies and procedures.

Objectives		Goal Alignment
A	Ensure quality review of commercial and residential plans	4.1
B	Ensure timely inspections of construction projects	4.1

Performance Measures		FY 2022	FY 2023	FY2024 Budget
A	Average number of business days between plan receipt and initial comment letter	5	5	5
B	Total number of building inspections	5,340	5,556	5,500

DEVELOPMENT SERVICES



DEVELOPMENT SERVICES

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	661,070	661,960	704,392	704,392	704,392	758,569	758,569	758,569
Commodities	17,970	17,454	17,312	17,312	16,565	15,211	15,211	15,211
Maintenance and Repairs	390	368	800	800	800	800	800	800
Utilities	0	0	0	0	0	0	0	0
Contractual	24,182	34,465	44,527	44,527	40,102	45,463	49,848	49,848
Capital Outlay	0	0	0	0	0	0	21,000	21,000
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	16,754	16,754	16,754	16,754	16,754	0	0	0
Total	720,365	731,002	783,785	783,785	778,613	820,043	845,428	845,428

Position Control Roster

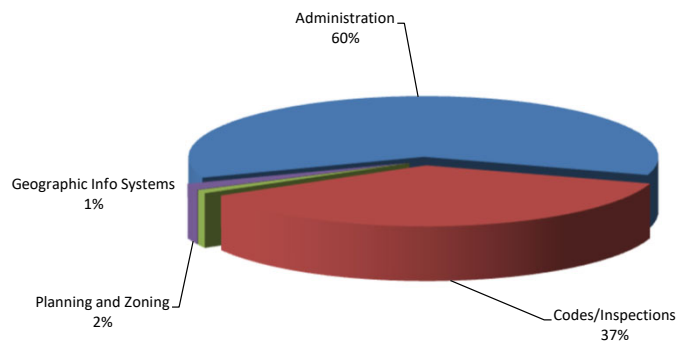
	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted
Director, Development Services	1.00	1.00	1.00
Development Services Superintendent*	0.00	1.00	1.00
GIS Coordinator	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00
Building Official*	1.00	0.00	0.00
Building Inspector	1.00	1.00	1.00
City Planner	1.00	1.00	1.00
Administration Assistant	1.00	1.00	1.00
Total FTE	7.00	7.00	7.00

*The Building Official was promoted to Development Services Superintendent

By Program

	2023-24 Council Adopted
Administration	510,490
Codes/Inspections	312,328
Geographic Info Systems	8,235
Planning and Zoning	14,375
Total	845,428

Program as a Percentage of the Department Budget





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PUBLIC WORKS DEPARTMENT OVERVIEW

The Raymore Public Works Department has broad responsibilities in the City including:

- Civil engineering and design support
- Maintenance and improvement of the City's infrastructure
- Stormwater quality and system maintenance
- Delivering safe, potable water
- Operation and maintenance of sanitary sewer collection

The department is made up of two divisions: Engineering and Operations and Maintenance. In addition to the divisions, the department is further broken down into the following functions: Streets, Stormwater, Water and Sewer.

The leadership and administrative oversight of the Public Works Department is the duty of the leadership team. This team is comprised of the Director of Public Works and the Assistant Director of the Operations and Maintenance Division.

This leadership team is responsible for, but not limited to, addressing citizen concerns and complaints, project management, long range planning for infrastructure improvements, expansion and maintenance, developing training plans for all members of the department, strategic planning, budget preparation, control and purchasing. This team is responsible, in conjunction with the Finance Department, for the

projects and funding within the Capital Project Funds and the operations of the water and sewer functions of the Enterprise Fund.

The Raymore Public Works Department is fully accredited by the American Public Works Association (APWA). This accreditation formally verifies and recognizes that the agency is in full compliance with the recommended management practices set forth in APWA's Public Works Management Practices Manual. Accreditation assists in continuous improvement of operations and management and in providing a valid and objective evaluation of agency programs as a service to the public and the profession.

GOALS

1. Maintain an efficient and properly trained staff to meet the changing needs of maintaining the City's infrastructure (2.3.3)
2. Respond to resident concerns/complaints within one business day (4.1.1)
3. Assure all necessary training is obtained across all divisions to maintain required licenses and registrations (4.1.3)
4. Provide training and resources in order to provide professional customer service with every contact (4.1.3)

PUBLIC WORKS ENGINEERING DIVISION

Engineering is responsible for the management, design, construction, administration and review of all projects containing infrastructure. This includes the water distribution system, the sewer collection system, the street system, the storm drainage system and facilities. Engineering is responsible for the long-term planning of infrastructure for projected growth, constant review of ordinances for updates, plan review of development, coordination of utilities, negotiation of easements and acting as the City's liaison to all federal agencies, state agencies and neighboring communities. The Engineering Department consists of the Director of Public Works, Assistant City Engineer, two Engineering Technicians and an Administrative Assistant. The Engineering Department also advises on Capital Improvement Projects and estimates and provides support to the Development Services Department.

PROGRAMS

Administration

This program involves the administration and managerial tasks required for the effective operation of the Public Works Department including staff time spent on policies, special projects, personnel management and budget administration. The Public Works Director is a member of the Capital Improvement Plan (CIP) Committee and is responsible for the creation of 5-year

projects, implementation of current year projects and project management in conjunction with the Finance Department for all of the capital budget funds.

Raymore Public Works is accredited by the American Public Works Association (APWA), receiving full accreditation for the second time in 2022. This accreditation formally verifies and recognizes that the agency is in full compliance with the recommended management practices set forth in APWA's Public Works Management Practices Manual.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries. It includes providing information, statistics and standards manuals to residents, contractors, businesses and the development community.

Infrastructure Improvements

The services in this program include those necessary for the design, administration and inspection of all capital improvements and development.

Support to Development

The services in this program include those associated with rezoning, conditional use permit and platting processes, site plan review and variances. This includes the technical review and analysis to assure the

proposed infrastructure complies with our ordinances and also complies with all state and/or federal regulations.

Streets and Traffic

This program involves determining the need for street improvements based on criteria and maintenance records, assessing and maintaining contracts for signals, determining the need for access management and provides recommendations to the traffic safety committee regarding traffic control measures.

GOALS

Customer Service

1. Work with the Communications Department to develop an information distribution strategy for all Capital Improvement Projects (4.1.1)

Infrastructure Improvement

1. Complete Ward Road and Sunset Lane Improvements (2.2.2)

Support to Development

1. Provide support to the Development Services Department as needed for completion of the Comprehensive Plan (2.2.1)
2. Continue to provide technical support to Development Services related to development applications (2.2)

Streets and Traffic

1. Explore expansion of off-street bicycle routes throughout the City as part of the Comprehensive Plan (2.2.2)

FY 2023 PERFORMANCE SUMMARY

1. Participated in the MARC Transportation Priorities Committee, which oversees the distribution of transportation funding
2. Coordinated design and construction of the annual Street Preservation program, annual Curb Replacement program and other CIP Projects

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

PUBLIC WORKS: ENGINEERING

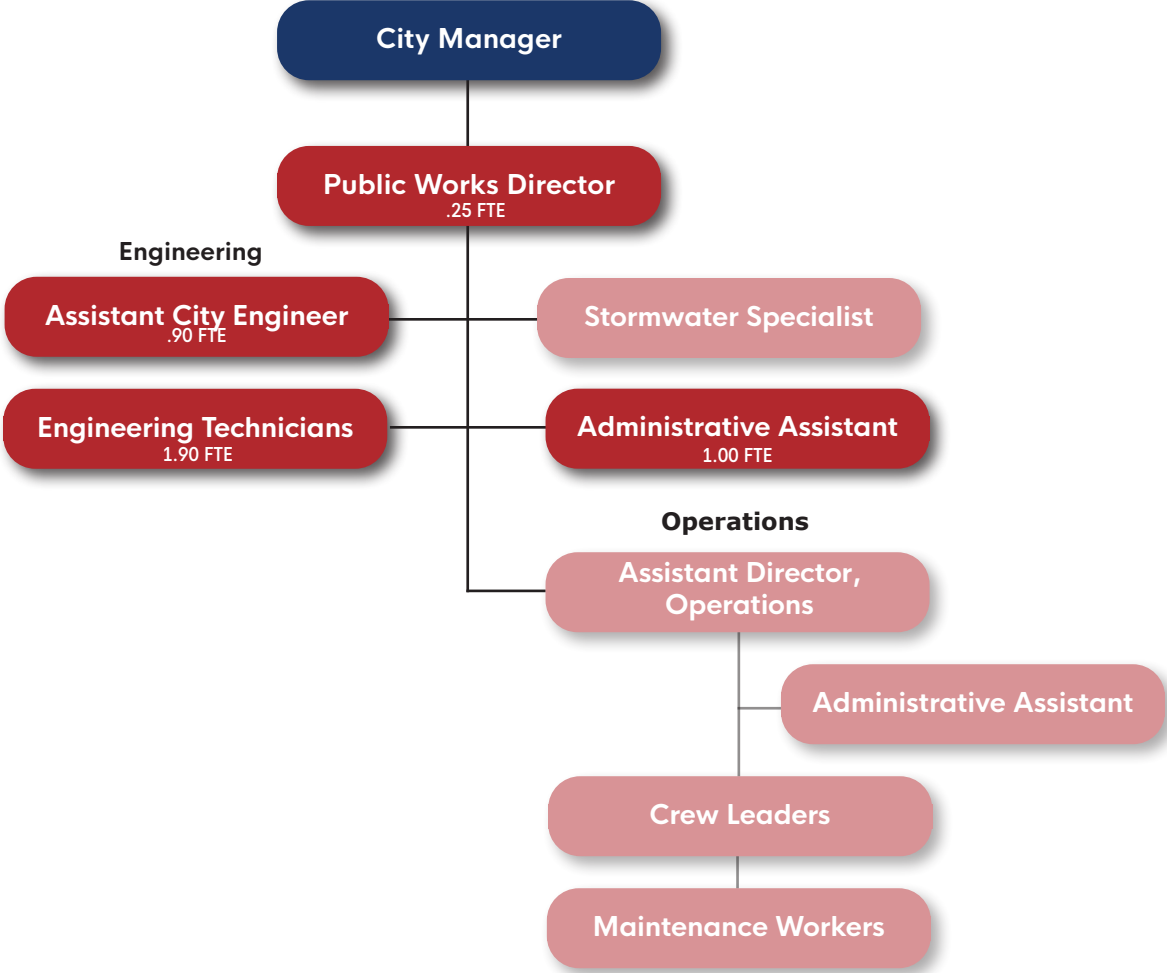
Mission To ensure the City's road, water, sewer and stormwater systems are constructed properly and are in compliance with all City codes and federal and state regulations. Engineering manages the annual contracted street and curb preservation projects.

Service Description This program provides professional decision making and financial oversight of the Operations & Maintenance and Engineering Divisions of Raymore Public Works and performs integrated project management for design and construction activities.

Objectives		Goal Alignment
A	Strengthen development and maintenance of streets, trails and pedestrian pathways	2.3.3
B	Incorporate new technology and practices to develop safer pedestrian walkways and trails	2.3.1
C	Value and protect natural resources and green spaces	2.2.3

Performance Measures		FY 2022	FY 2023	FY 2024 Budget
A	Percent of construction plans reviewed within 10 business days	95%	95%	95%
B	Percent of capital projects completed within 10 percent of bid amount	100%	100%	100%

PUBLIC WORKS ENGINEERING DIVISION



ENGINEERING

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	343,327	392,785	431,895	431,895	431,895	463,023	463,023	463,023
Commodities	5,606	6,731	10,455	10,455	7,052	8,946	8,946	8,946
Maintenance and Repairs	271	254	2,000	2,000	1,500	4,500	4,500	4,500
Utilities	0	0	0	0	0	0	0	0
Contractual	16,180	14,105	21,252	21,252	20,952	17,547	17,547	17,547
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	22,647	22,647	22,647	22,647	22,647	0	0	0
Total	388,030	436,522	488,249	488,249	484,046	494,016	494,016	494,016

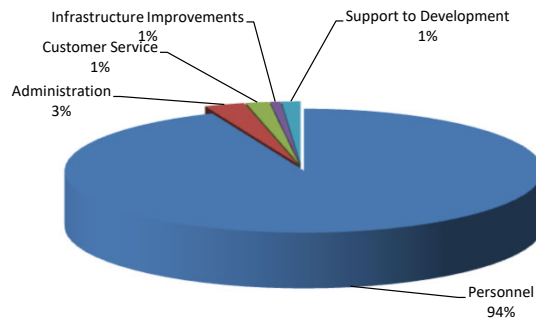
Position Control Roster

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted
Director, Public Works and Engineering	0.25	0.25	0.25
Assistant Director, PW-Engineering	0.90	0.90	0.90
Engineering Technicians	1.90	1.90	1.90
Administrative Assistant	1.00	1.00	1.00
Total FTE	4.05	4.05	4.05

By Program

	2023-24 Council Adopted
Personnel	463,023
Administration	13,447
Customer Service	7,755
Infrastructure Improvements	3,500
Support to Development	6,290
Total	494,016

Program as a Percentage of the Division Budget



PUBLIC WORKS

OPERATIONS & MAINTENANCE

DIVISION: STREETS

The Operation & Maintenance Division includes four sections: Streets, Stormwater, Water and Sewer. The Assistant Director of Public Works and the Administrative Assistant handle the administration of these sections. The Assistant Director of Public Works handles work detail, approval of work schedules, priority of work and customer service. The Assistant Director of Public Works reports directly to the Public Works Director.

STREETS

The Streets Division is responsible for the maintenance of the city street network. This includes right of way maintenance, pothole patching, street sign maintenance and new installation, asphalt paving, snow removal, pavement maintenance and sidewalk evaluations and repairs. The Streets Department is comprised of the Assistant Director of Public Works, Crew Leaders, Maintenance Workers and the Administrative Assistant, all of whom also work in the Stormwater, Water and Sewer Divisions.

PROGRAMS & GOALS

Administration

This program includes administrative and managerial tasks required for the effective operation

of the department, including staff time spent on special projects, personnel management, budget administration, planning and coordinating with Engineering on street and curb repair and Capital Improvements Projects planning.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries.

Street Maintenance

The services in this program include those activities associated with streets, signs, curb and sidewalks.

Snow Removal

The services provided in this program include removal of snow from the city's streets. The Streets Division of Raymore Public Works is responsible for the snow removal of approximately 370 lane miles of city streets. For snow removal operations, city streets have been divided into three zones that each have three trucks plowing at any given time during a snow event.

First priority is given to roadways designated as emergency snow routes or primary thoroughfares. Once those main roadways have been cleared, road crews will move on to plowing secondary priority collector streets and progress through the route priorities in

order, with the lowest traveled residential streets and cul-de-sacs seeing service last. The City's goal is to clear all priority routes within 24 hours after plowing begins. Plowing commences as soon as snow depth reaches more than one inch of accumulation. To aid in clearing streets of snow and ice, salt brine is applied to roadways before a snow event begins.

GOALS

Administration

1. Continue to implement career development/training plans for division employees (4.2)

Customer Service

1. Respond to requests for service within one business day (4.1)

Street Maintenance

1. Conduct pothole patching and other maintenance operations associated with extending the life expectancy of Raymore's streets (2.2.2)
2. Regularly inventory, assess and upgrade the City's current street signs and striping in accordance with Manual of Uniform Traffic Control Devices (MUTCD) reflectivity standards (2.2.2)
3. Inventory, assess and program sidewalk repairs throughout the city (2.3.3)
4. Explore intergovernmental relationships to positively affect city infrastructure (4.3)
5. Restripe arterial streets on an annual basis and 58 Highway as needed (2.2.2)

Snow Removal

1. Perform an annual review of the Ice and Snow Control Policy to adjust to changes in street network and manpower (2.2.1)

FY 2023 PERFORMANCE SUMMARY

1. Mobilized for 10 snow events
2. Used 91 tons of asphalt to make street repairs and patch potholes at various locations around the City
3. Mud-jacked 17 feet of sidewalks at various locations around the city
4. Inspected 126 new driveway approaches
5. Inspected 169 new sidewalk installations
6. Patched 880 potholes
7. Completed 0 asphalt patches

8. Patched 362 feet of curbs
9. Replaced 5 feet of curbs
10. Replaced 75 feet of sidewalks
11. Completed 52 street requests
12. Continued monthly recycle cart opt-out pickups
13. Continued annual paint striping program that includes updating crosswalks and stopbars in front of schools
14. Upgraded to real time snow plowing map for Raymore citizens

SIGNIFICANT BUDGETARY ISSUES

This budget includes the cost of the City's participation in the annual MARC Solid Waste District Household Hazardous Waste program at \$27,828

This budget includes the cost of materials for:

Inclement weather treatment, \$70,000
Right-of-way maintenance, \$29,000
Street maintenance, \$25,000

Training has been increased by \$4,000 to implement new federal training requirements associated with commercial driver licensing

The department continues to be significantly understaffed



PUBLIC WORKS: OPERATIONS & MAINTENANCE

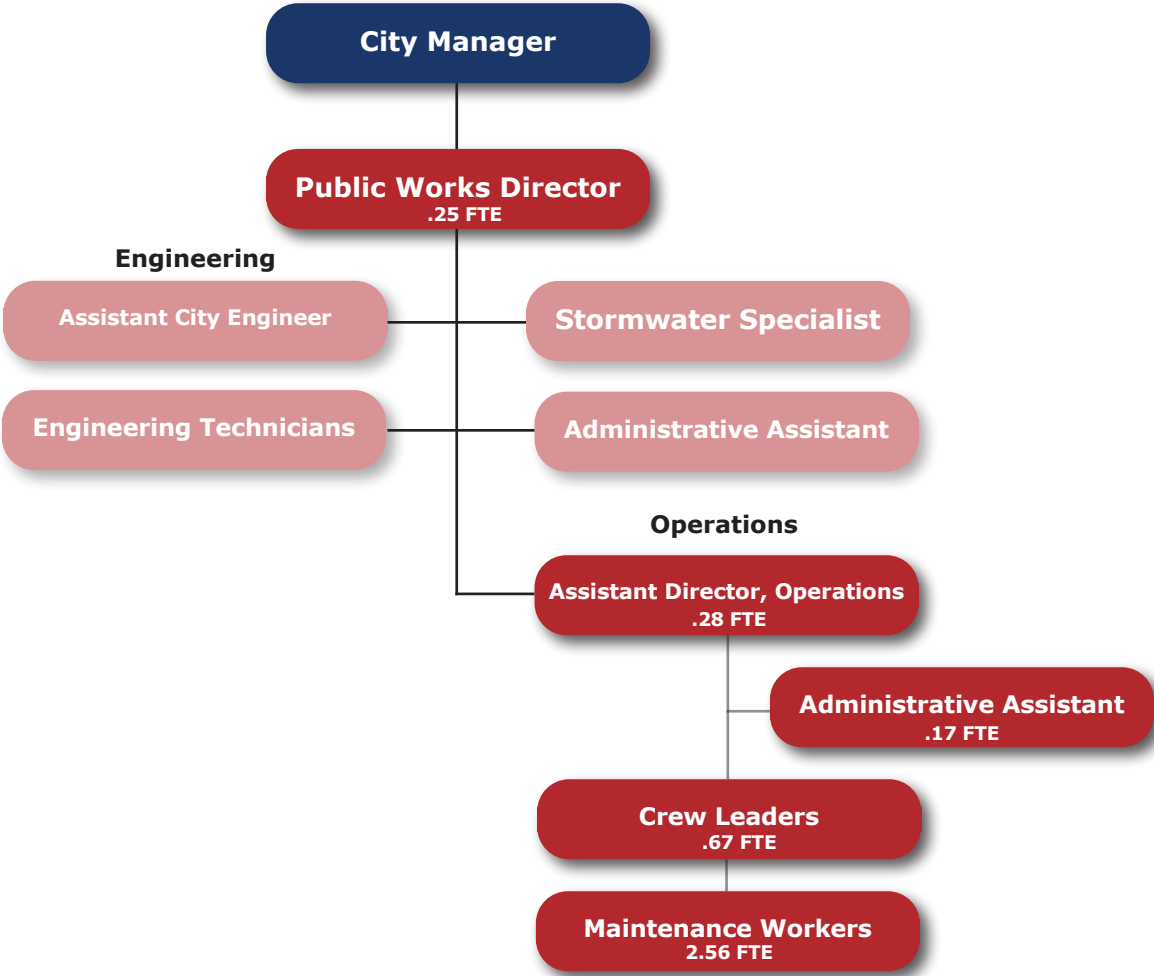
Mission To ensure repair and maintenance of all City streets, sidewalks, right-of-ways, traffic signs, traffic signals and storm sewers in a safe and efficient manner. The Operations and Maintenance Division is also responsible for snow removal, street sweeping and right-of-way mowing.

Service Description This program maintains the City's infrastructure and provides customer service in a manner that supports public safety and health and contributes to the betterment of the community.

Objectives		Goal Alignment
A	Maintain a high level of customer satisfaction during snow removal operations	2.3.3
B	Create and maintain a well-connected transportation network	2.2.2
C	Create a physical environment that inspires a sense of pride	1.2.1

Performance Measures		FY 2022	FY 2023	FY 2024 Budget
A	Resident satisfaction rate of snow removal on major streets	92%	92%	95%
B	Resident satisfaction of snow removal on neighborhood streets	77%	78%	80%
C	Percent of potholes patched within five business days of notification	20%	50%	50%

PUBLIC WORKS STREETS DIVISION



STREETS

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	284,106	281,095	341,485	341,485	341,485	345,418	345,418	345,418
Commodities	123,790	157,989	137,263	137,263	96,364	122,620	122,620	122,620
Maintenance and Repairs	59,328	52,005	59,650	59,650	58,000	59,650	59,650	59,650
Utilities	0	0	0	0	0	0	0	0
Contractual	232,135	224,577	239,515	239,515	265,084	251,605	251,605	251,605
Capital Outlay	0	0	12,000	12,000	10,222	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	107,664	107,664	107,664	107,664	107,664	117,801	117,801	117,801
Total	807,022	823,330	897,577	897,577	878,819	897,094	897,094	897,094

Position Control Roster

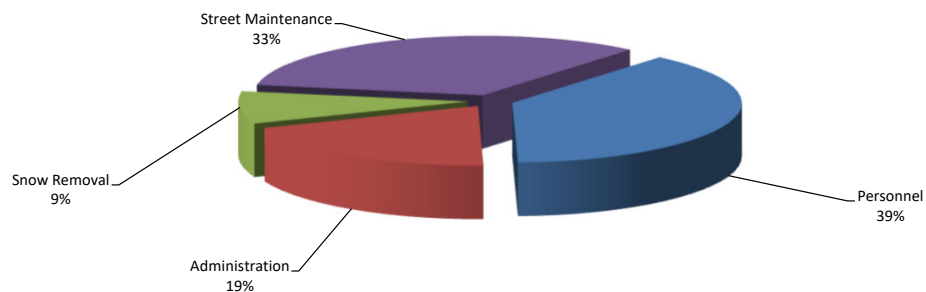
	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted
Director, Public Works & Engineering	0.25	0.25	0.25
Assistant Director, PW-Operations	0.28	0.28	0.28
Crew Leader	0.67	0.67	0.67
Maintenance Workers III	1.00	1.00	1.00
Maintenance Workers I & II *	1.31	1.56	1.56
Administrative Assistant	0.17	0.17	0.17
Total FTE	3.68	3.93	3.93

*Maintenance Worker I - .25 personnel added

By Program

	2023-24 Council Adopted
Personnel	345,418
Administration	173,536
Snow Removal	79,100
Street Maintenance	299,040
Total	897,094

Program as a Percentage of the Function Budget





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BUILDINGS & GROUNDS

The Buildings & Grounds Department is responsible for maintaining City buildings, equipment, systems and surrounding grounds. The department is responsible for the maintenance and care of City Hall, Centerview, Raymore Activity Center, the Public Works Operations facility and Animal Control facility and manages the contract for care of various median planters and islands. The department staff cares for the facilities on a day-to-day basis and consists of a Building Maintenance Technician and Building Maintenance Assistant Technician.

PROGRAMS

This program area is responsible for the day-to-day maintenance, improvement and care of all existing City facilities and grounds.

GOALS

1. Establish a level of service for maintenance of all buildings and public spaces (2.2.1)
2. Maintain a long term maintenance plan and Capital Improvement Program (CIP) for City facilities (2.2.1)
3. Perform an annual risk management inspection of City buildings and offices (2.1.4)

4. Assist in the development of a transition plan for safety regulations and ADA standards (2.1.4)
5. Provide input into the evacuation and safety plans for all City facilities (2.1.4)

FY 2023 PERFORMANCE SUMMARY

1. Increased the leased vehicle fleet and coordinated the maintenance and sale of used vehicles and/or city-owned vehicles
2. Finalized the new HVAC software installation which allows for remote access to settings and changes
3. Assisted in the asphalt work at the salt dome within the Public Works Maintenance facility
4. The Building Maintenance Technician completed professional development class Managing Maintenance for Buildings and Facilities
5. Provided quick and responsive service to employees regarding facilities issues
6. Responded to multiple snow and ice events to clear parking lots, sidewalks and other walkways at City facilities

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

BUILDINGS & GROUNDS

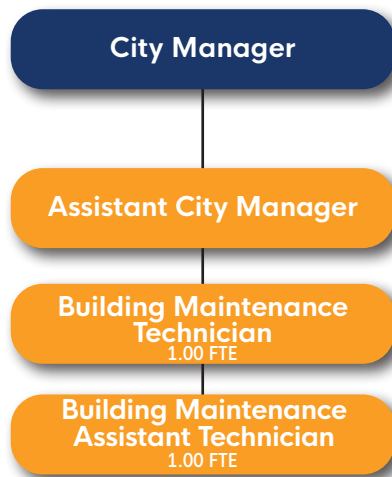
Mission Buildings and Grounds is responsible for the maintenance of City-owned buildings and grounds, as well as janitorial services for all buildings.

Service Description To provide maintenance for all City-owned facilities and grounds, including but not limited to: systems maintenance; building cleaning; and oversight of contracts for HVAC, electrical and plumbing services.

Objectives		Goal Alignment
A	Continue to expand the usage of Dude Solutions to track work orders and time spent on requests for service	4.1.2
B	Perform monthly or bi-monthly facility inspections for cleanliness and safety; note deficiencies and make appropriate corrections	2.1.4
C	Ensure continued routine maintenance of all facilities is completed, documented and showcases the City facilities within Raymore	2.2.1

Performance Measures		2022	2023	2024 Budget
A	Number of work orders	203	239	195
B	Number of corrective actions required beyond maintenance	118	118	118
C	Fleet maintenance costs (# vehicles leased, #vehicles owned, total costs)	24/26/\$33,097	32/19/\$33,097	35/16/\$20,000

BUILDINGS & GROUNDS



BUILDINGS & GROUNDS

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	110,391	116,042	129,552	129,552	129,552	141,962	141,962	141,962
Commodities	2,299	2,739	3,495	3,495	2,915	4,013	4,013	4,013
Maintenance and Repairs	54,851	36,451	46,670	46,670	47,000	52,635	52,635	52,635
Utilities	119,593	127,337	139,014	139,014	137,500	155,206	155,206	155,206
Contractual	50,111	43,439	59,001	59,001	53,940	54,776	54,776	54,776
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	3,514	3,514	3,514	3,514	3,514	0	0	0
Total	340,759	329,521	381,246	381,246	374,421	408,592	408,592	408,592

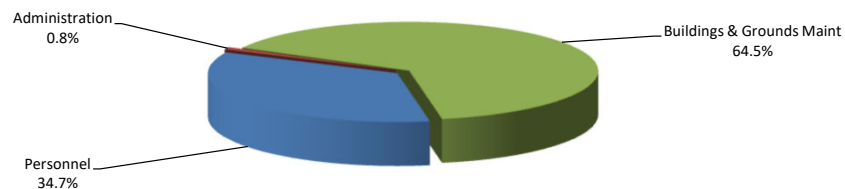
Position Control Roster

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted
Building Technician	1.00	1.00	1.00
Assistant Building Technician	1.00	1.00	1.00
Total FTE	2.00	2.00	2.00

By Program

	2023-24 Council Adopted
Personnel	141,962
Administration	3,210
Buildings & Grounds Maint	263,420
Total	408,592

Program as a Percentage of the Function Budget



PUBLIC WORKS

STORMWATER WATER QUALITY

The Stormwater Department's Water Quality division is responsible for the monitoring of the City's stormwater systems to ensure compliance with local, state and federal regulations.

Department staff perform tasks associated with the inspection and maintenance of our stormwater systems including detention ponds, stream buffers and erosion and sediment controls and all other elements of the stormwater conveyance system.

The Stormwater Department is made up of the Public Works Assistant City Engineer, Stormwater Quality Specialist and the Administrative Assistant.

PROGRAMS

Administration

The services performed in this program include those administrative and managerial tasks required for the effective operation of the department including staff time spent on citywide policy issues, special projects not directly related to any other program, personnel management and budget administration.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries and service requests.

Pollution Prevention

The services provided in this program area include the inspection and maintenance of the stormwater collection system which includes conduits, streams and ponds, and implementing all tasks outlined in the NPDES Phase II Permit. This includes tasks such as:

- Public Education and Outreach regarding stormwater quality
- Increasing Public Participation in matters regarding stormwater quality
- Detecting and eliminating illicit discharges
- Inspecting construction sites for erosion and sediment control
- Plan review and inspection of water quality measures
- Educating staff on stormwater quality issues

GOALS

Customer Service

1. Develop outreach and education giving residents the tools to improve privately owned streams and waterways (2.2.3)
2. Explore opportunities to host more stream clean-up days (2.2.3)
3. Partner with Mid-America Regional Council's Water Quality Education Committee to hold a water quality best management practice workshop for a large lakeside/streamside homeowners association (2.2.3)

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

Pollution Prevention

1. Explore opportunities to expand and enhance water quality treatment requirements related to development and redevelopment (2.2.3)
2. Enhance preservation and improvement efforts for greenways and linear parks (2.2.3)
3. Educate builders and public on illicit discharge prevention (2.2.3)

FY 2023 PERFORMANCE SUMMARY

1. Inspected all new residential and commercial sites for initial erosion control compliance with ongoing inspection for all open building and grading permits
2. Reviewed stormwater drainage studies, stormwater facility/BMP plans and stormwater pollution prevention plans for all commercial and development construction
3. Inspected outfalls and priority areas on a semi-annual basis
4. Mapped and added nine additional outfalls
5. Completed an inventory of all public and privately held BMPs
6. Inspected all public and privately held BMPs on a yearly basis and during initial construction
7. Conducted IDDE training for all Engineering, Parks and Public Works employees
8. Conducted one stream cleanup
9. Advised and assisted in the Household Hazardous Waste Mobile Collection event
10. Distributed stormwater educational information to residents via social media
11. Provided online erosion control training, testing and certification for all single family home builders
12. Enforced construction site runoff and illicit discharge violations
13. Developed site specific Stormwater Pollution Prevention Plans and SOPs for all City facilities and reviewed and inspected yearly
14. Completed and adopted the new 2021-2025 DNR MS4 Stormwater Management Plan and Permit
15. Completed 40 storm water service requests
16. Continued the annual street sweeping program
17. Engineered and implemented a solution to a long-term runoff, erosion and flooding issue between Avondale Lane and Granada Drive

PUBLIC WORKS

STORMWATER SYSTEM MAINTENANCE

The Stormwater System Maintenance is involved in flood control, system maintenance and pollution prevention. Staff perform tasks associated with the inspection and maintenance of our stormwater systems including detention ponds, stream buffers and erosion and sediment controls and all other elements of the stormwater conveyance system.

System Maintenance is comprised of the Assistant Director of Operations & Maintenance, Assistant City Engineer, Crew Leaders, Maintenance Workers and the Administrative Assistant.

PROGRAMS

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries and service requests.

Flood Control

The services provided in this program area include tasks such as: administration of the Floodplain Ordinance, review of development plans to assure compliance with the City's stormwater runoff control requirements and investigation of stormwater related complaints.

System Maintenance

The services provided in this program area include tasks such as storm inlet cleaning and inspection and under road culvert cleaning and inspection.

GOALS

Customer Service

Respond to customer concerns/complaints in a timely manner

Flood Control

Inspect and clean as necessary major under road culverts on an annual basis

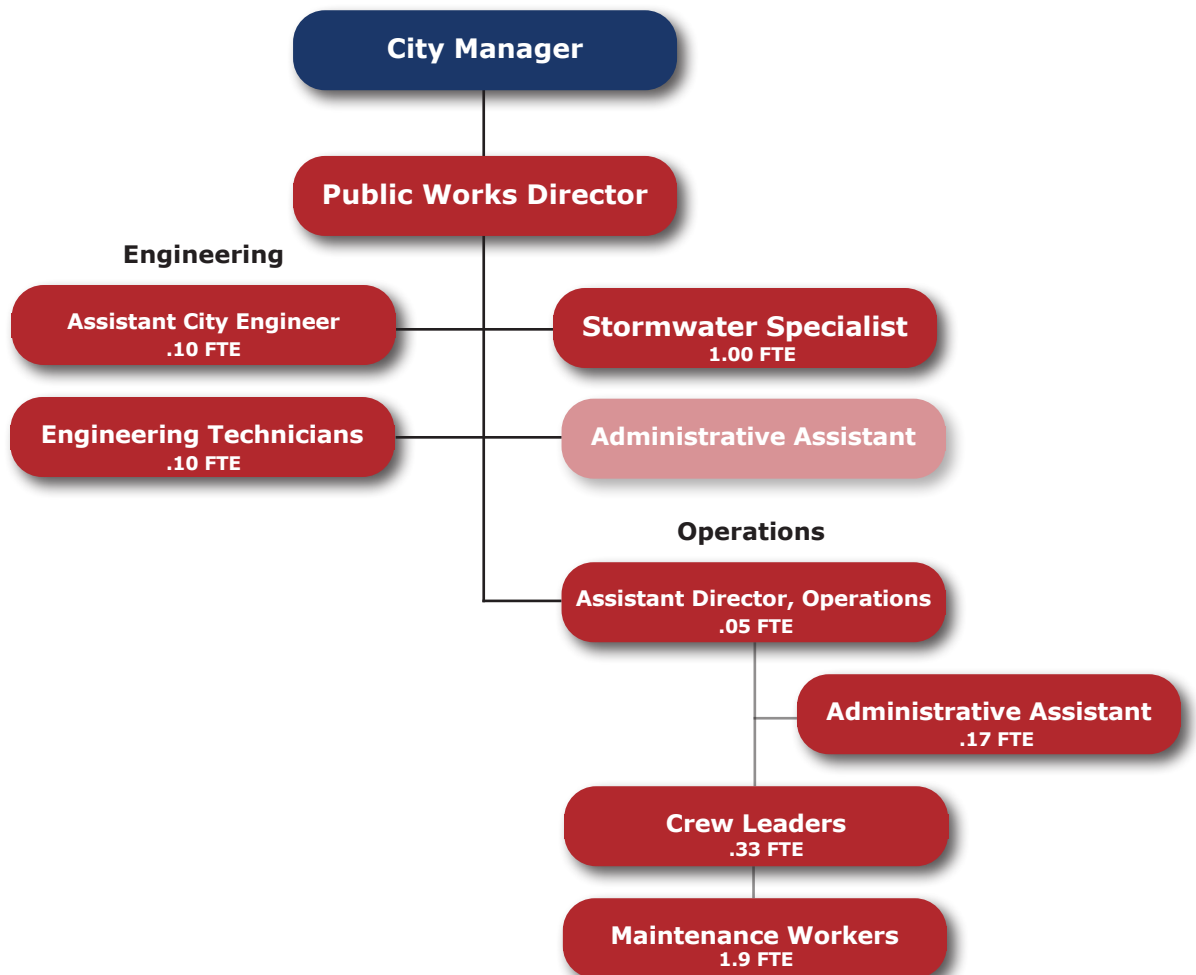
System Maintenance

Clean and inspect inlet structures in accordance with the frequency established in the department's Standard Operating Procedures

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

PUBLIC WORKS STORMWATER



STORMWATER

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	260,928	260,379	315,432	315,432	315,432	337,010	337,010	337,010
Commodities	4,332	2,584	4,370	4,370	3,805	3,856	3,856	3,856
Maintenance and Repairs	9,212	681	16,000	16,000	12,400	16,000	16,000	16,000
Utilities	0	0	0	0	0	0	0	0
Contractual	6,047	4,358	10,850	10,850	134,348	10,600	10,600	10,600
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Total	280,519	268,002	346,652	346,652	465,985	367,466	367,466	367,466

Position Control Roster

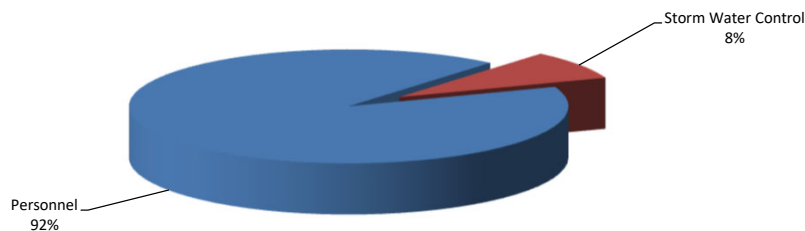
	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted
Assistant Director, PW - Engineering	0.10	0.10	0.10
Assistant Director, PW - Operations	0.05	0.05	0.05
Stormwater Quality Specialist	1.00	1.00	1.00
Administrative Assistant	0.17	0.17	0.17
Crew Leader Public Works	0.33	0.33	0.33
Maintenance Worker I & II	1.65	1.90	1.90
Engineering Technicians	0.10	0.10	0.10
Total FTE	3.40	3.65	3.65

By Program

	2023-24 Council Adopted
Personnel	337,010
Storm Water Control	30,456
Total	367,466

*Maintenance Worker I - .25 personnel added

Program as a Percentage of the Function Budget





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MUNICIPAL COURT

The Raymore Municipal Court, as a division of the Cass County Circuit Court, has jurisdiction to hear and rule on all complaints under City Code. The Municipal Court maintains all files and documents necessary to schedule and conduct trials, pleas, pre-trial hearings, sentencing, probation revocation hearings, and post-trial motions related to violations of City Code. The mission of the court's staff is the fair and efficient administration of justice, to dispense equal justice to all, to provide courteous and respectful service to the public and to encourage respect for the rule of law. These responsibilities are carried out in three programs: Administration, Court Operations and Customer Service.

PROGRAMS

Administration

Administration provides services necessary to operate the department including probation programs, implementing new legislation, preparing and administering the department budget, developing and implementing court policies and procedures, evaluating staffing requirements, supervising court personnel, attending training sessions, ensuring effective communication with Court staff, the public, the Police Department and other City personnel.

Court Operations

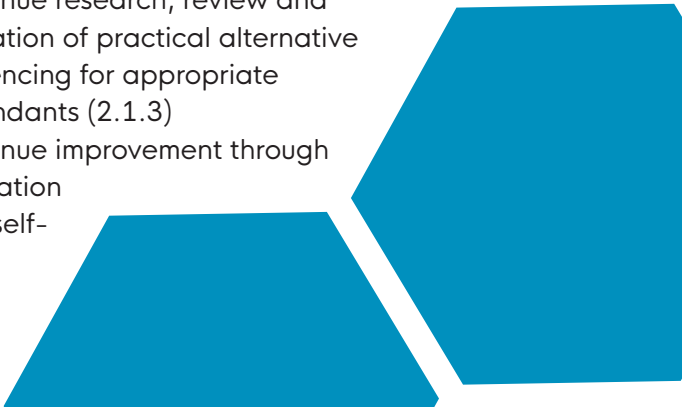
Court Operations adjudicates all code violations filed by the City Prosecutor and Special Prosecutor, including all traffic tickets, domestic violence, common assault, drug possession, general ordinance violations, animal control violations, building/inspection code violations, zoning violations and any new violations approved by City Council.

Customer Service

Customer Service provides permissible information about court cases to defendants, defense attorneys, other authorized City departments, witnesses, other government agencies and the public. Customer Service also collects fines, filing fees and bail bonds and provides efficient and effective probation services.

GOALS

Administration

1. Continue to update court policies and procedures as new legislation is implemented (4.1.3)
 2. Continue research, review and utilization of practical alternative sentencing for appropriate defendants (2.1.3)
 3. Continue improvement through education and self-help
- 

materials (2.1.3)

4. Continue to work with MML (Missouri Municipal League) and MACA (Missouri Association Court Administration) on legislative changes that affect the courts (4.1.3)
5. Work with the City prosecutor to implement municipal court witness information on the Raymore website (1.2.3)
6. Continue to update and add additional community service organizations to the existing list as they change (1.3.2)

Court Operations

1. Continue to improve communication with City staff, Police Department, Circuit Court, Presiding Judge and the public (1.3.4)
2. Create new procedures to improve upon the organization and efficiency of the Municipal Court (4.1.2)
3. Correspond with incarcerated defendants serving time or being held in the County or Department of Corrections who wish to plead guilty and receive credit for time served to clear old warrants and accounts receivable that would likely not get disposed of otherwise (2.1.3)
4. Add additional community service organizations to the existing list (4.1.1)
5. Continue to utilize WebEx for the 4 p.m. attorney plea dockets, which coincides with going to a paperless system and saves time (4.1.2)
6. Utilize the DocuSign program that gives court personnel the ability to securely send documents (i.e. warrants or arraignments) to the Judge or Prosecutor for signature (1.3.4)
7. Work through the new redaction rule/process brought down by the supreme court to ensure there is no personal information being shared for public viewing (1.2.3)

Customer Service

1. Add witness resources to the website (1.2.3)
2. Improve customer service to the public with courtesy, efficiency and professionalism (1.2.3)
3. Strive to have coverage in the office and ensure phone calls and emails are being returned in a timely manner (1.2.3)
4. Communicate with defendants the day before their payment plan is due to ensure payments are made on time, reducing the number of show cause hearings scheduled on any given docket (4.1.2)
5. Online payments are made available to any

defendants that do not wish to come to court but plead guilty to a payable offense on the traffic violations bureau, alleviating the number of people appearing in court and making the docket numbers more manageable (4.1.2)

FY 2023 PERFORMANCE SUMMARY

1. Transitioned from Incode to Show-Me-Court and converted all cases over
2. Completed the paperless file process as requested by the Judge
3. Worked with the Prosecutor and the Judge to navigate the changes Amendment 3 had in the court
4. Maintained 100% compliance rating from the Dept. of Revenue on the seven-day record of conviction reporting requirement
5. Utilized the State Contract with Language Line Solutions for interpreting services
6. Offered community service and the Judge made payment plans available for defendants who need time to pay
7. Accepted attorney entry of appearances and motions via Show-Me-Courts E-filing system, allowing for faster interaction time for the clerks and attorneys, coinciding with the court's paperless process
8. Complete continuing education hours to maintain certification for Judge and Court Administration
9. Continued to utilize WebEx for virtual appearances on the 4 p.m. attorney plea docket
10. The court employed two part-time bailiffs to work all monthly dockets, maintain security in the courtroom and screen all persons entering the building for court
11. Proactively worked with MML (Missouri Municipal League), MACA (Missouri Association of Court Administration) and WACA (Western Association of Court Administration) on legislative changes that affect the courts
12. Continued membership on the WACA (Western Association of Court Administration) board and MACA (Missouri Association of Court Administration) board to network with other courts in Missouri

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

MUNICIPAL COURT

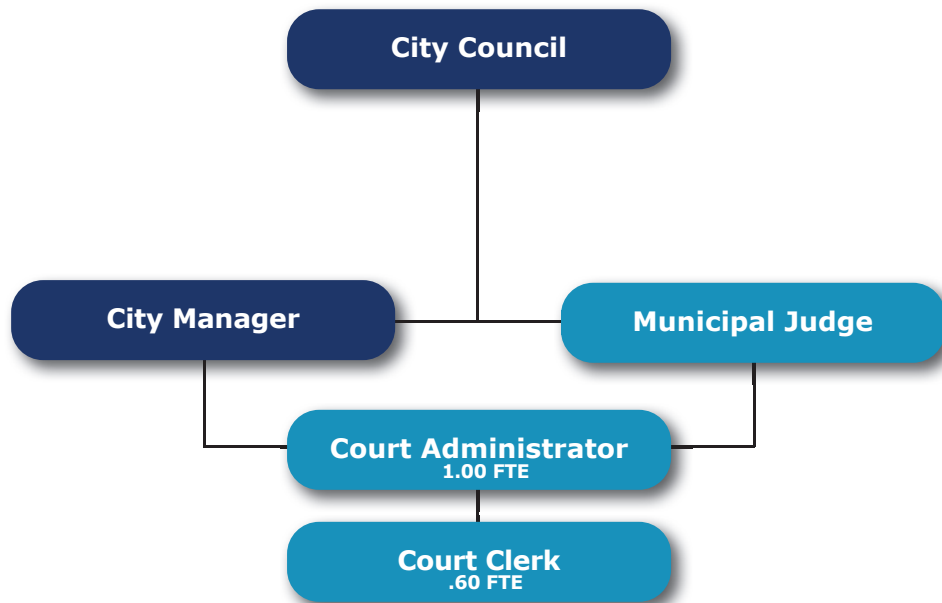
Mission The mission of the Raymore Municipal Court is to provide an efficient, equitable and impartial forum to hear and resolve alleged violations of any city code, while protecting the legal rights of individuals and safeguarding the public interest, to impose appropriate sentences and bonds, and to effectively and efficiently collect fines, costs, and penalties due to the court.

Service Description The Raymore Municipal Court, as a division of the Cass County Circuit Court, has jurisdiction to hear and rule on all complaints under City Code. The Municipal Court maintains all files and documents necessary to schedule and conduct trials, pleas, pre-trial hearings, sentencing, probation revocation hearings and post trial motions related to violations of City Code.

Objectives		Goal Alignment
A	Adjugate all cases docketed and probations ordered	2.1
B	Provide a Municipal Court system that meets all state and judicial requirements	4.1
C	Review fines and court costs annually	4.1

Performance Measures		2021	2022	2023*
A	Number of court cases processed	1,837	1,649	2,019
B	Percent of state requirements met	100%	100%	100%
C	Average fine per case heard	\$137.65	\$140.64	\$126.13

MUNICIPAL COURT



MUNICIPAL COURT

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	111,078	101,460	114,421	114,421	114,421	148,921	148,921	148,921
Commodities	1,828	1,829	2,324	2,324	2,320	1,700	1,700	1,700
Maintenance and Repairs	0	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0
Contractual	20,685	16,550	24,544	24,544	19,473	23,327	23,327	23,327
Capital Outlay	0	1,830	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Total	133,591	121,669	141,289	141,289	136,214	173,948	173,948	173,948

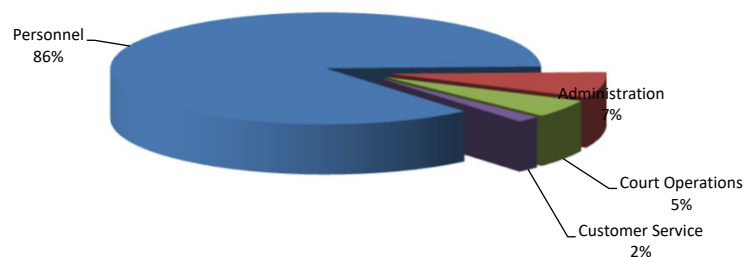
Position Control Roster

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted
Municipal Court Administrator	1.00	1.00	1.00
Municipal Court Clerks	0.60	0.60	0.60
Total FTE	1.60	1.60	1.60

By Program

	2023-24 Council Adopted
Personnel	148,921
Administration	13,000
Court Operations	8,987
Customer Service	3,040
Total	173,948

Program as a Percentage of the Department Budget





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City of
RAYMORE,
MISSOURI

FINANCE

The Finance Department manages the day-to-day financial operations of the City including utility billing, purchasing, vendor payment and staff payroll.

The department also directs the City's overall financial planning, accounting, budgeting and cash/debt management. The Finance Department is responsible for the administration of the City budget, directly manages the Debt Service Funds and Internal Service Funds, as well as the utility billing, debt service and the solid waste contract management within the Enterprise Fund.

The Finance Department leads the Capital Improvement Plan (CIP) Committee overseeing projects and funding within the capital project funds.

The department provides transparency and oversight to comply with federal, state and local laws to ensure the City is being held accountable when it comes to the use of taxpayer funds. To meet the high level of transparency expected from this department, the professional staff develops and maintains internal controls and procedures to ensure the safekeeping of assets, investments and the effective collection of City revenues.

The Finance Department is divided into four programs of responsibility: Administration/Purchasing; Accounting/Payroll; Cash and Debt Management and Utility Billing.

PROGRAMS

Administration/Purchasing

Administration includes but is not limited to: providing department management, establishment of internal controls and procedures, development and administration of fiscal policy, representation of the City to the public in matters of financial considerations, audit coordination and budget preparation.

Purchasing includes all matters of procurement including but not limited to: quotes, requests for proposals, cooperative agreements and contracts.

Accounting/Payroll

Accounting includes reporting of the City's financial activity in compliance with federal, state and local requirements and in accordance with Generally Accepted Accounting Principles (GAAP).

Payroll includes but is not limited to: collection and verification of timesheets, preparation of materials associated with the payroll function, preparation of payroll checks, preparation of payroll taxes and reports.

Cash and Debt Management

Cash and debt management provides fiduciary and custodial duties for the City's cash and debt management policies, procedures and activities.

Utility Billing

This department provides customer service and accurate utility account management to 8,765 service addresses, and coordinates utility services between the Public Works Department and customers.

GOALS

Administration/Purchasing

1. Continuously explore and develop new funding sources to support city facilities (4.3.1)
2. Effectively communicate and accurately report the City's financial information to all users with standardized reporting and easy to read, understandable budgets (4.3.2)
3. Continuously review, update and revise all Finance policies and procedures; stay abreast of the changing business climate and compliance with federal, state and local statutes, regulations and codes (4.3.1)
4. Establish a strong connection between the budget and the strategic plan (4.3.2)
5. Assure prudent use of public funds through effective procurement (4.3.3)
6. Explore automating the purchasing card process (4.1.2)

Accounting/Payroll

1. Timely monthly and annual reporting of the City's financial activity with increased emphasis on fund reconciliation reporting (4.3)
2. Refinement of the reporting and accounting of capital funds and debt service issues, to better present the annual budget and financial reports (4.3.2)
3. Continue to process employee compensation accurately. Process taxes and reports to federal and state agencies on a timely basis. (4.2.2)
4. Begin the process of ACH payments to vendors using the Incode Accounts Payable system to reduce the amount of checks (4.1.2)
5. Implement positive pay to eliminate risk of check fraud (4.1.2)

Cash and Debt Management

1. Maximize investment yields and minimize debt financing interest costs through continued analysis of internal and external economic influences and the establishment of benchmarks for investing (4.3.1)

Utility Billing

1. Continue to refine the water and sewer rate model and present the annual proposed utility rates for Council's consideration (4.3.1)
2. Continue to expand the use of statement billing, electronic billing and electronic notifications for utility billing. (4.1.2)
3. Expand the City's website to create fillable forms to allow residents to set up utility service online (4.1.2)
4. Explore ways to reduce the quantity of paper utility bills (4.1.2)
5. Reduce Accounts Receivable aging by increased collection methods (4.3.1)

FY 2023 PERFORMANCE SUMMARY

1. Received the GFOA Distinguished Budget Presentation Award for the 19th year
2. Received the GFOA Award of Financial Reporting Achievement on the City's Comprehensive Annual Financial Report for the 12th year
3. Received the Agency Certification Award from Universal Public Procurement Certification Council (UPPCC) for the 13th year
4. Received an Unqualified Opinion on the FY22 audit of the City's financial statements with no adjusting journal entries
5. Ensured the City's compliance with all annual reporting for all outstanding debt in accordance with SEC reporting regulations
6. Completed necessary ARPA project and expenditure reporting required by the US Treasury
7. Began using PowerBi Software to analyze sales tax data
8. Implemented utility software features to email new customers to aid in setting up online accounts

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

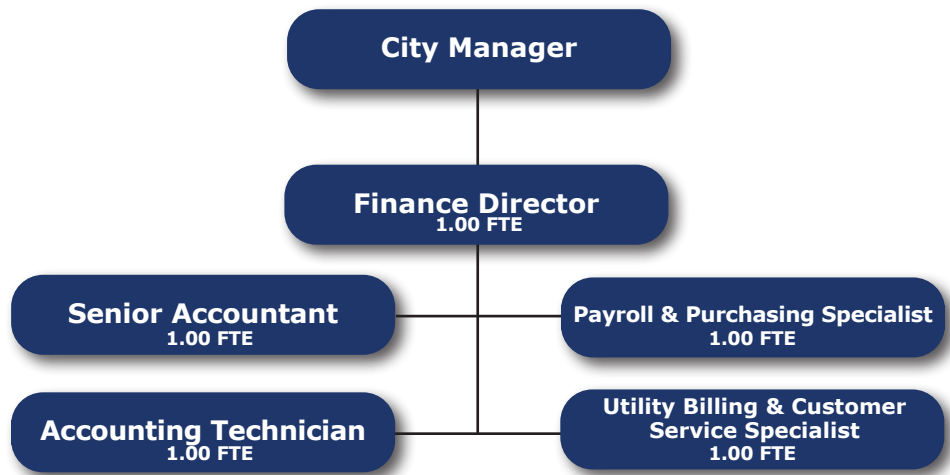
FINANCE

The Finance Department manages the day-to-day financial operations of the City and directs the City's overall financial planning, accounting, budgeting and cash/debt management.

Objectives		Goal Alignment
A	Provide monthly financial reports that accurately present the City's current financial position	4.3.3
B	Ensure timely payment to employees and external vendors of all obligations incurred	4.3.1, 4.2.2
C	Maintain the City's accounting records in an accurate and timely manner, exercising adequate internal controls over the City's financial resources, and provide ongoing cost accounting analysis	4.3.3
D	Utilize technology and encourage customers to receive their bills electronically	4.1.2
E	Encourage customers to pay their bills electronically to minimize staff time for receipting payments	4.1.2

Performance Measures		2022	2023	2024 Budget
A	Average number of days from close of business month to release of monthly financial report	15	15	15
B	Number of payroll and accounts payable deadlines met	90	90	90
C	Number of management audit letter findings	0	0	0
D	Percent of electronic utility bills	33.59	37.62	41.88
E	Percent of utility bills paid electronically	76.3	75.3	76.11

FINANCE



FINANCE

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	430,494	447,881	517,669	517,669	517,669	557,906	557,906	557,906
Commodities	39,594	39,971	43,200	43,200	41,892	46,444	51,644	51,644
Maintenance and Repairs	0	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0
Contractual	211,698	266,212	276,155	276,155	277,923	290,757	290,757	290,757
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Total	681,786	754,064	837,024	837,024	837,484	895,107	900,307	900,307

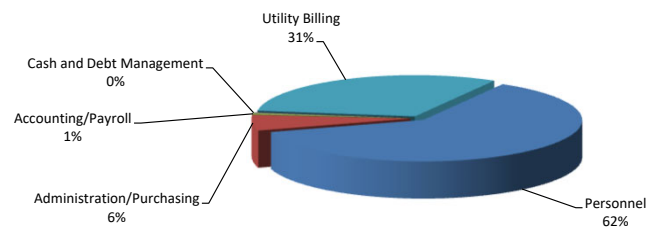
Position Control Roster

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted
Director, Finance	1.00	1.00	1.00
Senior Accountant	1.00	1.00	1.00
Payroll & Purchasing Specialist	1.00	1.00	1.00
Accounting Technician	1.00	1.00	1.00
Utility Billing & Customer Service Specialist	1.00	1.00	1.00
Total FTE	5.00	5.00	5.00

By Program

	2023-24 Council Adopted
Personnel	557,906
Administration/Purchasing	54,804
Accounting/Payroll	5,705
Cash and Debt Management	1,790
Utility Billing	280,102
Total	900,307

Program as a Percentage of the Department Budget





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COMMUNICATIONS

The Communications Department promotes the City and staff through multiple channels of communication including in-person, print, web, text messaging and social media. Staff does so by developing and implementing clear, consistent and engaging strategies that enhance public understanding of the City and local government as a whole. The Communications Department also works to inspire our residents to connect with one another through public, cultural events aimed at building a stronger community.

PROGRAMS

Administration

The administration of the Communications Department is dedicated to providing high quality support and customer service internally to all departments and employees at the City of Raymore.

The Communications Manager develops speaking notes and materials for department heads, the City Manager and elected officials when they are offered the opportunity to speak in the community or at regional events. The department also works closely with local and KC regional media to respond to questions and ensure the City is well represented in all media channels.

The Communications Manager creates a number of weekly, monthly and quarterly publications (both online and in print). These publications tell the City's overall story and let residents know what is happening in their community.

Arts Commission

The Communications Department provides staff

support to the Arts Commission and acts as a liaison to other departments on its behalf. The Arts Commission hosts a number of arts programs including an annual arts and music festival, free concerts and a rotating public art program. The Arts Commission also is the primary advisory body that manages relationships with local artists and selects artists/artwork to create unique public art for the City.

Digital/Social Media

The Communications Department oversees the City's website, TextMyGov text line, Report-a-Concern system, City of Raymore NextDoor account and multiple social media channels, including: City of Raymore Facebook, Instagram and Twitter accounts; Raymore Police Department Facebook and Twitter accounts; Raymore Parks & Recreation, Raymore Arts Commission and Raymore Animal Control Facebook accounts and the Raymore Farmers Market Facebook group.

These areas make up a considerable amount of resident interaction and have proven to be successful areas to connect with residents to provide high quality customer service.

GOALS

Administration

1. Expand opportunities for residents to personally engage with the City's brand (1.1)
2. Grow the number of subscribers to the City's text notification groups (General Notifications and Raymore Arts) and send timely and meaningful

- communications through the program (1.1)
- 3. Continue to provide residents with regular communications on a standard schedule regarding updates with the landfill opposition, plans and various projects (1.3.1)(1.3.3)
- 4. Enhance internal and employee-focused communications that give staff the opportunity to provide input on topics and stay informed about City programs and initiatives beyond their department (1.3.4)(4.2.3)
- 5. Thoroughly review the City website on a quarterly basis (4.1.2)
- 6. Utilize Monsido software to improve the accessibility diagnostics of the City's website to make it easier for people with disabilities to use the website (1.2.3)

Arts Commission

- 1. Foster opportunities for all citizens to feel valued and connected within the Raymore community (1.3)
- 2. Explore opportunities for public art in new development and redevelopment areas (3.2.3)

Digital/Social Media

- 1. Continue to grow online venues that advertise and promote the City and its projects/programs (1.3.1)
- 2. Promote venues, both in-person and online, that allow residents to provide feedback and input on City issues (1.3.3)

FY 2023 PERFORMANCE SUMMARY

- 1. Led communications efforts to inform residents, stakeholders and media of key updates in the City's opposition to a proposed landfill on our northern border, including: social media updates, coordinated on-camera interviews with the mayor and local news media, prepared City statements and press releases, created a webpage dedicated to providing landfill opposition updates and resident resources, coordinated calls to action for residents and other concerned parties, participated in strategy meetings with special counsel, public relations and government relations partners, designed signage (1.2) (1.3)
- 2. Implemented the Monsido optimization and accessibility compliance software for the City website (1.1.3)
- 3. Continued to design, write, publish and mail The Review/Parks & Rec Program Guide to all

Raymore addresses three times a year with current circulation at 10,999

- 4. Made regular appearances on Foxwood Springs TV to discuss City issues and answer questions
- 5. Coordinated two community blood drives at Centerview in partnership with the Community Blood Center
- 6. Coordinated the City's second annual electronic waste recycling event
- 7. Designed and ordered signage for multiple parks and the Hawk's Nest inclusive playground
- 8. Continued to expand the Arts Commission's reach in the community through the event passport program, free concerts, the annual arts and music festival, installation of one temporary public art piece and added subscribers to an opt-in text notification program for arts events (3.2.3)
- 9. The Raymore Arts Commission joined the Creative Communities Alliance's Sculpture on the Move Program to streamline the process for selecting temporary public art
- 10. Applied for an arts grant for a planned FY 2024 large scale mural through the National Endowment for the Arts
- 11. Designed an updated Raymore Arts Commission coloring book with coloring pages of Raymore's public art and special events
- 12. Presented "Social Media Best Practices for Public Officials" for the Missouri Municipal League's advanced certification program at the MML Annual Conference
- 13. Mailed thank you/tax letters quarterly to Raymore Community Foundation donors

SIGNIFICANT BUDGETARY ISSUES

The expense of mailing and printing The Review/Parks & Rec Program Guide will continue to grow as Raymore grows

COMMUNICATIONS

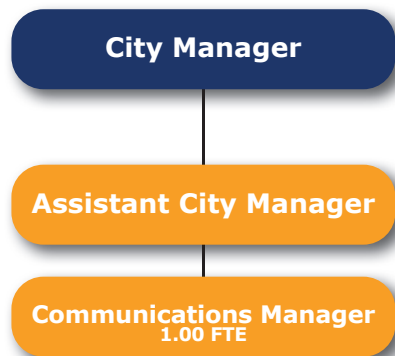
Mission To facilitate communication with the public, the media and employees regarding City services and to assist City departments in developing and sharing information about City programs, services and activities.

Service Description The Communications Department promotes the City and staff through multiple channels of communication. Staff develops and implements clear, consistent and engaging strategies that enhance public understanding of the City and local government as a whole.

Objectives		Goal Alignment
A	Communicate with residents in a way that is purposeful and expected	1.3.1
B	Utilize the City's website as an effective means of communicating to the public	1.3.3
C	Utilize the City's social media channels and text line as an effective means of communicating with the public	1.3.3
D	Enhance internal communication and employee engagement	1.3.4

Performance Measures		2022	2023	2024 Budget
A	Percent of citizens satisfied or very satisfied with the overall effectiveness of City communications with the public	69%	69%	70%
B	Citizen satisfaction rate with the quality of the City's website	61%	61%	63%
B	Citizen satisfaction rate with the content and design of City's magazine The Review	76%	76%	76%
D	Citizen satisfaction rate with City efforts to keep residents informed about local issues	43%	43%	50%

COMMUNICATIONS



COMMUNICATIONS

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	89,469	99,036	111,447	111,447	111,447	126,168	126,168	126,168
Commodities	10,240	13,637	11,150	11,150	8,320	13,900	13,900	13,900
Maintenance and Repairs	0	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0
Contractual	70,971	79,351	100,610	100,610	94,285	98,215	98,215	98,215
Capital Outlay	9,100	8,892	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Total	179,780	200,916	223,207	223,207	214,052	238,283	238,283	238,283

Position Control Roster

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted
Communications Manager	1.00	1.00	1.00
Total FTE	1.00	1.00	1.00

By Program

	2023-24 Council Adopted
Personnel	126,168
Community Outreach	112,115
Total	238,283

Program as a Percentage of the Department Budget





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PROSECUTING ATTORNEY

The Prosecuting Attorney Department was created in 2017 in order to comply with mandates that the court administration and Prosecuting Attorney functions be distinctly separate.

The Prosecuting Attorney is a contracted service, with a two year term, appointed by the Mayor with the advice and consent of six (6) out of eight (8) members of the entire City Council. The Prosecuting Attorney prosecutes violations of the City ordinances before the Municipal Court.

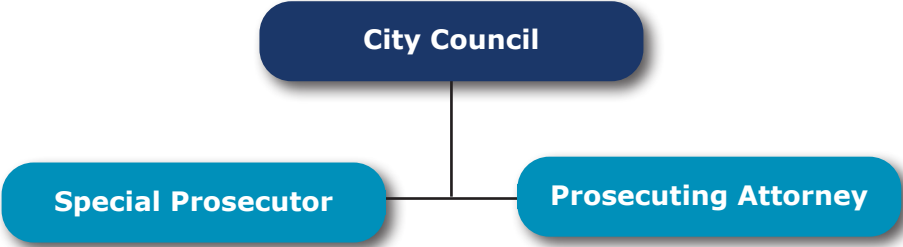
SIGNIFICANT BUDGETARY ISSUES

None

GOALS

1. Completion of continuing education units to maintain certification as Prosecutor
2. Compliance with new state legislation and City ordinances
3. Continued improvement of communication with City personnel, Police Department, Circuit Court and the public
4. Timely review of charges and probable cause statements with the Police Department
5. Timely filing of charges with the Municipal Court

PROSECUTING ATTORNEY



PROSECUTING ATTORNEY

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	0	0	0	0	0	0	0	0
Commodities	0	0	0	0	0	0	0	0
Maintenance and Repairs	0	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0
Contractual	24,000	24,000	24,400	24,400	24,000	24,400	24,400	24,400
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Total	24,000	24,000	24,400	24,400	24,000	24,400	24,400	24,400

Position Control Roster

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted
	0.00	0.00	0.00

By Program

	2023-24 Council Adopted
Prosecution	24,400
Total	24,400

Total FTE	0.00	0.00	0.00
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There are no FTE's associated with this budget, only a contracted Prosecutor

0.00





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POLICE DEPARTMENT ADMINISTRATION

The Raymore Police Department is charged with providing superior police service to the community 24 hours a day, year-round. This includes, but is not limited to, answering calls for service, conducting community policing activities, education and outreach, crime prevention, enforcement of local, state and federal laws including traffic ordinances, protecting persons and property within the city limits, investigating crimes, and assisting other law enforcement agencies and community partners.

PROGRAMS

Administration

The leadership and administrative oversight of Police Department operations is the duty of the command staff. This team is comprised of the Chief of Police, the Operations Division Captain, the Support Services Division Captain and two Operations Lieutenants.

The Police Department performs its mission and goals by separating the organization into two divisions, Operations and Support Services, which are further divided into areas of expertise and staffed by specially trained personnel. Both Division Captains report directly to the Chief of Police.

The management and direction of the Police

Department includes, but is not limited to: addressing citizen concerns and complaints, tracking and addressing crime trends, patterns and sprees, ensuring adequate staffing levels, mandating and securing appropriate training for all department members, providing timely direction, training or discipline in personnel issues, strategic planning, budget preparation and control, purchasing, proper maintenance and allocation of resources, and the coordination of all emergency preparedness activities in cooperation with the Emergency Management Director.

GOALS

1. Maintain an efficient, properly trained staff to meet community needs (2.1.1)
2. Plan deployment according to identified areas of concern (2.1.1)
3. Respond to citizen concerns/complaints within 24 hours (1.2.3)
4. Provide professional customer service with every contact (1.3.1)
5. Address internal issues thoroughly and fairly (4.2.2)
6. Train officers on AED (2.1.2)
7. Begin to add sworn personnel based on staffing

study (2.1.1)

8. Update sections of the Standard Operating Policy Manual (2.1)
9. Conduct Spring and Fall Citizen Police Academies (2.1.1)

FY 2023 PERFORMANCE SUMMARY

1. Conducted a Spring and Fall Citizens Police Academy
2. The Police drone was deployed numerous times for training, demonstrations and other tasks
3. Partnered with the Raymore Fall Festival Committee and conducted a crime prevention event in conjunction with the festival
4. Applied for and received grant funding from the Missouri Division of Highway Safety for continued STEP traffic enforcement activities and equipment
5. Achieved 100% compliance with Missouri Peace Officers Standards and Training requirements
6. Conducted Shop With a Cop with 50 area children
7. Conducted Coffee With a Cop events at various locations
8. Updated and repaired the Police Firing Range property
9. All department members participated in virtual firearms training with use of the MILO unit on loan from Midwest Public Risk
10. Purchased MILO Firearms, de-escalation and duty to intervene simulator
11. Began transition to a new CAD system
12. Hosted numerous training seminars: Virtual Reality Scenario Based, Basic Crisis Intervention, MOPS Training, DUI and Marijuana Recognition, Stolen Auto Identification and Child Safety Seat Installation.
13. Successful CJIS/NIBRS Audits
14. Conducted space needs assessment for new Justice Center

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

POLICE DEPARTMENT OPERATIONS DIVISION

A Captain commands the Operations Division, which is made up of the Patrol and Investigations Units. Division members are all sworn law enforcement officers and perform their assigned street patrol or investigative duties in both a uniform or plain clothes capacity. The Division Captain, Patrol Lieutenants and Sergeants of the units manage their assignments by planning, assessing and staffing to most effectively deliver police services to the community. This division contains the largest number of staff members within the Police Department and is most often the initial point of contact with the community. Open, proactive communication with all partners is critical for the Police Department to be successful.

PROGRAMS

Patrol Unit

The Patrol Unit has allocated staffing of two Lieutenants, four Sergeants and 19 Patrol Officers. This number does not include a current complement of reserve officers (former full-time members of the department now employed elsewhere) available for call-in during special events and staffing shortages. The Patrol Unit provides a variety of services such as: 24-hour uniformed police presence, response to calls for service, completion of offense reports, performance

of preliminary criminal investigations, enforcement of traffic laws, investigation of traffic crashes, prevention of criminal behavior through police presence and arrest of offenders for violations of city ordinance, state statute and federal law. Service is also provided through the maintenance of community policing and crime prevention programs, including the Citizens Police Academy, School Youth/Community Outreach Officer, House/Neighborhood Watch, child fingerprinting and bicycle safety seminars, Raymore Fall Festival Crime Prevention Partnership, prescription drug take-backs, presence at City special events, Crisis Intervention and Chaplain Program.

Several members of the patrol staff are specially trained to provide a variety of additional police services, including the bicycle patrol, crisis intervention, tactical team, accident reconstruction and computer voice stress analysis.

Investigations Unit

The Investigations Unit is made up of specially trained and designated investigators who conduct criminal, special and juvenile investigations. Personnel also conduct investigations on narcotic, liquor and vice violations; work with local, state and federal investigators to assist in criminal investigations within the Kansas City Metro area; and are active members

with the Metro Squad. They also provide security checks for area businesses and speak at local seminars and to business and community groups in an attempt to help detect and prevent crimes. They assist the Patrol Unit with day-to-day activities by obtaining search and arrest warrants and assisting with crime scene processing. Background investigations and maintaining intelligence information are also the responsibility of assigned personnel.

The Investigations Unit is staffed with one Detective Sergeant, two Detectives and the School/Youth Community Outreach Officer. The investigators are responsible for the investigation of criminal and juvenile cases, detection and arrest of criminal offenders, location of missing persons and runaway juveniles, recovery of lost and stolen property, proper conduct of fugitive extradition proceedings and investigating conditions relating or contributing to criminal activity. The Outreach Officer is responsible for scheduling and conducting community events such as the Community Against Crime, Citizens Police Academy, crime prevention presentations, neighborhood meetings and special activities such as the secure shred event.

GOALS

Patrol

1. Enhance citizen satisfaction through community policing activities and focused training in customer service (2.1.1)(2.1.3)
2. Provide a safer community for citizens through the use of crime prevention techniques and the apprehension of offenders (2.1.1)
3. Reduce the number of traffic accidents through citizen education and aggressive enforcement at high crash locations (2.3.2)
4. Attend neighborhood association and community meetings to provide training and/or crime data as requested (2.1.1)
5. Provide appropriate and timely response to all requests for police service (1.2.3)
6. Train two additional drivers for the Command/

Communication vehicle (2.1.2)

Investigations

1. Make Raymore a safer community by meeting or exceeding the national clearance rate for Part I and Part II Crimes (2.1.1)
2. Carry a lower than average caseload per detective to provide more focused, high-quality investigations (4.1.2)
3. Continue specialization through training to more effectively investigate cases (4.2)
4. Enhance interaction with the Cass County Prosecutor and Juvenile Offices (2.1.3)
5. Add an additional School Resource Officer (2.1.1)

FY 2023 PERFORMANCE SUMMARY

1. Hired four new police officers for existing vacancies
2. Partnered in two National Drug Take Back events
3. Conducted one secure citywide shred event at City Hall
4. Partnered with local businesses to conduct two bicycle safety rodeos
5. Hosted two child safety seat inspections and installations
6. Hosted six regional law enforcement trainings
7. Conducted a process to fill vacant School Youth Community Outreach Officer position
8. Promoted an Officer to Detective, Officer to Sergeant, Sergeant to Lieutenant and Lieutenant to Captain
9. Conducted two Citizen Police Academies
10. Implemented the Flock Camera System
11. Provided Neighborhood Vehicle inspections

SIGNIFICANT BUDGETARY ISSUES

Patrol overtime continues to be a significant problem, as it has for a number of years, due to staffing levels and citizen needs

POLICE DEPARTMENT SUPPORT SERVICES DIVISION

The Support Services Division is commanded by a Captain and includes emergency dispatch, animal control services, preservation of property and evidence in control of the Police Department, and maintenance of all Police Department records. The Division Captain is also responsible for oversight of all purchasing and supply, coordination of planning and research, policy development, public information, budget and fiscal responsibilities, and grant management. This Division maintains files on licensed firearms dealers and processes applications for solicitors requesting approval to operate within the corporate limits of Raymore.

PROGRAMS

Communications Unit

The Police Department Communications Unit has allocated staffing of one civilian Communications Supervisor, eight civilian Communications Officers, and several on-call positions. The Unit is one of five public safety answering points (PSAPs) in Cass County and provides continuous 9-1-1 emergency service telephone and radio dispatch functions for the Raymore Police Department, Peculiar Police Department and the South Metropolitan and West Peculiar Fire Protection Districts. In addition, the members of the

Communications Unit are responsible for the operation of local, state and federal computer database systems, which provide information regarding driving records, vehicle registration, warrants and homeland security communications. Members of the unit are also specially trained to provide emergency medical dispatching services as needed.

Animal Control

Two full-time Animal Control Officers and one half-time attendant are responsible for the coordination of all animal control activities within the city limits of Raymore and animal control services for the City of Peculiar. Assigned personnel ensure public safety and animal welfare by providing quality animal control of domestic and non-domestic animals within the city limits. This includes, but is not limited to: response to calls on animals that are wild, stray and those running at large, issuance of citations, care of animals and facility upkeep, adoption, pet vaccination and microchipping.

Property and Evidence

One full-time Property and Evidence Technician is responsible for all aspects associated with the orderly maintenance and chain of custody control of evidence and property collected, seized, or otherwise obtained

by members of the Police Department for the purpose of safekeeping and/or use as evidence in the prosecution of criminal cases. This includes: return of items to rightful owners, escheatment of seized funds to state and other agencies, provision of items for auction, preparation for court appearances by officers and personal court testimony, as well as property destruction.

Records

One full-time Crime Analyst/Records Custodian is responsible for the analysis of crime patterns and trends and the maintenance of all police records. This includes: filing, reproduction and overall management of all incident reports generated by the Police Department, including vehicular accidents, arrest jackets, response to open records requests. The Crime Analyst also assists in the preparation of documents for courtroom testimony and provision of information to local, state and national computer databases.

GOALS

Overall Support Services

1. Maintain excellent customer service through prompt/professional citizen contacts (1.2.3) (4.1)

Animal Control

1. Promote community awareness of animal safety through education and enforcement (2.1.1)
2. Maintain a humane environment for all animals (4.1)
3. Provide a 100% rate of compliance with all state-mandated programs (4.1)
4. Continue animal adoption initiatives (2.1.3)
5. Conduct vaccination and microchip events for Raymore pets (2.1.3)

Property and Evidence

1. Continue the systematic review process for the timely return, destruction or sale of property and evidence that no longer needs to be held by the Department (1.2.3) (4.1.1)
2. Continue leadership role providing best practices for regional partners and state associations (2.1.3)
3. Maintain regional incinerator agreement (4.1.2)

Crime Analysis/Records Custodian

1. Continue with the systematic process for the collection, dissemination, retention and destruction of all records; to include offense reports, accidents, arrests and traffic citations (4.1.2)
2. Ensure accurate and timely dissemination of data (1.2.3)
3. Perform in-depth systematic, analytical processes to provide timely and pertinent information regarding crime patterns, crime trends and crime correlations (2.1.1)

Communications

1. Maintain 100% compliance with emergency medical dispatch certifications (2.1.1)
2. Maintain 100% compliance with state-mandated training requirements (2.1.3)
3. Maintain 100% compliance with CJIS requirements and certifications (1.3.1) (4.2)
4. Maintain full staffing and active on-call positions (4.2.1)

FY 2023 PERFORMANCE SUMMARY

1. Hired two full time dispatchers and one reserve dispatcher
2. Conducted three hiring processes for Communications
3. The Property and Evidence Technician maintained the position as the President of the Missouri Association of Property and Evidence
4. Partnered with KCPD for drug incineration
5. Extensive Animal Control facility reorganization
6. All departments participated in the Central Square Computer Aided Dispatch (CAD)/Records Management Software (RMS) changes
7. Conducted a pet vaccination and microchipping clinic

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

POLICE

Mission The Raymore Police Department is charged with providing superior police service to the community 24 hours a day, year-round.

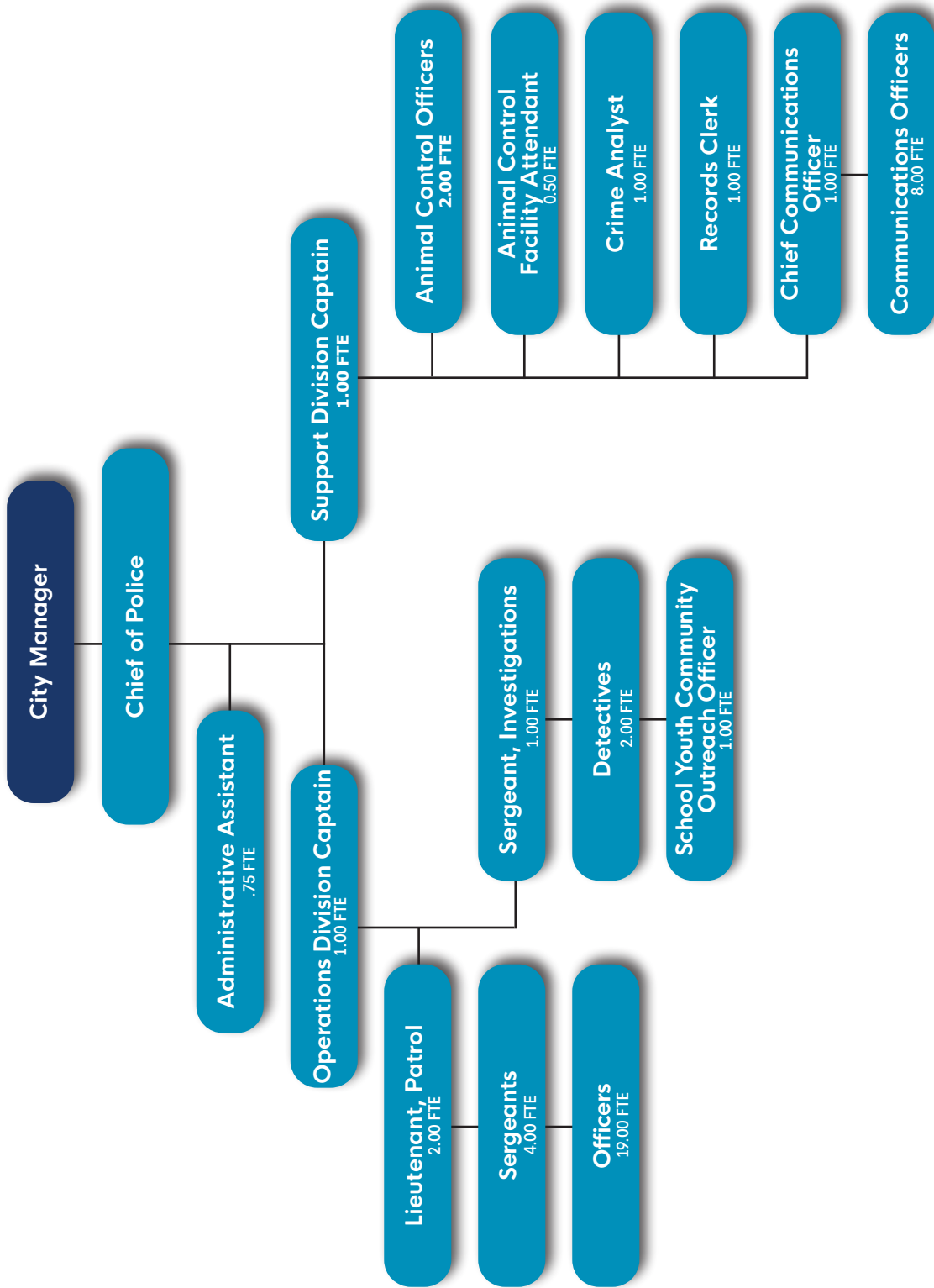
Service Description Includes, but is not limited to: answering calls for service, conducting community policing activities, education and outreach, crime prevention, enforcement of local, state and federal laws including traffic ordinances, protecting persons and property within the city limits, investigating crimes and assisting other law enforcement agencies and community partners, providing dispatch services to four public safety agencies and animal control enforcement.

Objectives		Goal Alignment
A	Provide adequate staffing levels based on citizen needs	2.1.1
B	Maintain or improve average response time for high priority calls	2.1.1, 2.1.3
C	Address areas of concern based on Citizen Survey results	2.1
D	Explore innovative ways to process animal calls and services	2.1.3
E	Maintain or improve arrest and clearance rates	2.1.3
F	Enhance partnership with Compass Health to reduce CIT calls	2.1.3

Performance Measures		2021	2022	2023
A	911 calls for police service	9,923	8,528	8,772
B	Number of arrests made	612	601	536
C	Animal Control calls for service	1,245	880	1,403
D	Crisis intervention calls	117	95	123
E	Staffing level - goal is for full staffing	27	30	30
F	Response time*	2:22	1:58	1:47
G	Felony clearance rate	39%	32.5%	37%

* Response time skewed by non-emergency calls that are held or the officer is told to make contact at his/her convenience

POLICE



POLICE

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	3,761,256	3,769,916	4,295,744	4,295,744	4,295,744	4,383,692	4,400,095	4,400,095
Commodities	87,185	112,836	141,900	141,900	125,455	137,850	137,850	137,850
Maintenance and Repairs	23,157	28,349	26,000	26,000	20,000	26,000	26,000	26,000
Utilities	0	0	0	0	0	0	0	0
Contractual	68,458	56,051	73,884	73,884	89,723	76,341	76,341	76,341
Capital Outlay	0	0	0	0	9,000	0	6,300	6,300
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	126,178	126,178	126,178	126,178	126,178	221,762	221,762	221,762
Total	4,066,235	4,093,330	4,663,706	4,663,706	4,666,100	4,845,645	4,868,348	4,868,348

Position Control Roster

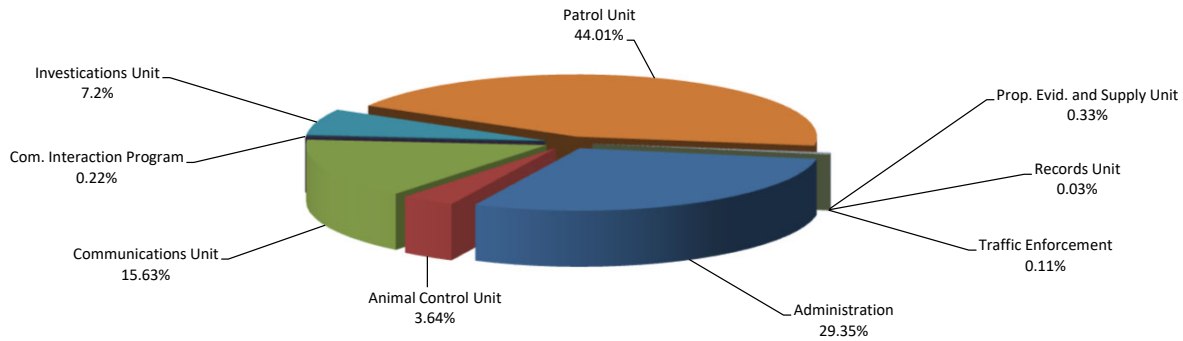
	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted
Chief of Police	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00
Police Lieutenant	2.00	2.00	2.00
Police Patrol Sergeant	4.00	4.00	4.00
Police Detective Sergeant	1.00	1.00	1.00
Police Detective	2.00	2.00	2.00
Police Officer *	18.00	19.00	19.00
Chief Communications Officer	1.00	1.00	1.00
Communications Officer	8.00	8.00	8.00
Animal Control Officer	2.00	2.00	2.00
Administrative Assistant	0.75	0.75	0.75
Property & Evidence Clerk	1.00	1.00	1.00
Police Records Clerk & Crime Analyst	1.00	1.00	1.00
Total FTE	43.75	44.75	44.75

*FY22 Police Officer added

By Program

	2023-24 Council Adopted
Administration	1,428,693
Animal Control Unit	177,223
Communications Unit	760,749
Com. Interaction Program	3,300
Investigations Unit	332,828
Patrol Unit	2,142,470
Prop. Evid. and Supply Unit	16,300
Records Unit	1,285
Traffic Enforcement	5,500
Total	4,868,348

Program as a Percentage of the Department Budget





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EMERGENCY MANAGEMENT

Raymore Emergency Management is responsible for the planning and management of resources during local and regional emergency events that affect the citizens of Raymore. An essential component of the department is communication, notably in community outreach, public education, and organization of volunteers for the Community Emergency Response Team (CERT).

Other responsibilities include but are not limited to the development and update of policies, procedures and plans that conform to state and national guidelines. Efforts focus on the execution of all emergency and disaster operations and provision of support and assistance to other agencies in the greater metropolitan area. Actions to mitigate, prepare for, respond to and recover from the effects of an emergency, disaster, or catastrophic event are coordinated through this office. Raymore Emergency Management is constantly promoting citizen preparedness and best practices in dealing with emergencies.

The Emergency Management Director has overall authority for all activities related to emergency management and reports to the Assistant City Manager. During an emergency or disaster, Emergency Management may assign various department heads to certain functions or coordinate mutual-aid assistance from local, state and federal agencies to accomplish the critical response and recovery from such events.

Department management, procurement of equipment and resources, policy and procedure review and implementation, long and short-range budgeting and planning as well as emergency preparedness

are the primary functions of Emergency Management. Coordination of resources and tracking availability of these resources in the event a need arises are critical to providing an effective emergency management response. Additional responsibilities include maintaining and operating the emergency operations center and alternate emergency communications operations (Mobile Command and Communications vehicle) and developing contingency plans should the emergency operation center need to be outside the Raymore area.

GOALS

1. Review, update and implement policies and procedures, including the Local Emergency Operations Plan (LEOP) for emergency preparedness to maintain compliance with state and federal requirements (2.1.2)
2. Continue to monitor local, regional and national homeland security and emergency management issues including severe weather, and analyze/ disseminate information within the community as needed (2.1.3)
3. Continue to train on the Command Vehicle and ensure that all systems are functional and updated as needed (4.1.2)
4. Work with local and county emergency managers to test and exercise each emergency operation center and identify gaps and areas for improvement (2.1.2)
5. Continue professional development in emergency

management, disaster preparedness and recovery, homeland security and other areas pertinent to the City's emergency management program and in accordance with state and regional recommendations and provisions (2.1.3)

6. Continue to enhance the comprehensive emergency preparedness educational program for employees, the community and other relevant stakeholders through social media posts, appearances at local events and by speaking to local organizations (2.1.3)
7. Represent the City on the Metropolitan Emergency Managers Committee (MEMC), Local Emergency Planning Committee, Regional Homeland Security Coordinating Council, Integrated Warning Team and as a member of the International Association of Emergency Managers (IAEM) (1.2.2)
8. Investigate and explore additional emergency management funding opportunities through regional, state and federal grants (4.3.1)

FY 2023 PERFORMANCE SUMMARY

1. Learned to drive and operate the Command Vehicle and deployed it to numerous events throughout the city, including a request for assistance from Belton in May 2023
2. Purchased various supplies for the Command Vehicle, made an inventory of all items kept within the vehicle and oversaw necessary maintenance
3. Revised and reviewed Local Emergency Operations Plan (LEOP) in fall 2022 – a requirement every two years
4. Attended the annual IAEM Conference and attended numerous trainings, meetings, exercises and workshops throughout the region, including monthly EM meetings with Cass County EM personnel, the annual Region A exercise, regular MEMC meetings, Red Cross trainings, quarterly Region A EM meetings, a tour of the National Weather Service facility in Pleasant Hill and multiple Incident Command System (ICS) courses
5. Engaged with the public via weekly Facebook posts as well as frequent outreach and communication with local schools, places of worship, businesses and Foxwood Springs
6. Presented at the Raymore Police Department Citizens Academy in April 2023
7. Met with staff at a Raymore church and toured the

site to serve as our local tornado shelter

8. Maintained the annual Emergency Management Performance Grant award and submitted an application for FY 2023 to the Missouri State Emergency Management Agency in June 2023
9. Began forming relationships with EM personnel throughout the region, as well as becoming familiar with the City and its Emergency Management needs going forward

SIGNIFICANT BUDGETARY ISSUES

Each year, the City of Raymore relies heavily on the Emergency Management Performance Grant (EMPG) to cover nearly half of the costs associated with the Emergency Management Department. FEMA continues to increase requirements in order to qualify for EMPG funding. This means continuing to implement a new National Qualification System for the City of Raymore. Emergency Management will continue to comply with the necessary requirements but these new regulations will likely also require additional City personnel to take training courses. Since the grant is a federal award, budget considerations occurring in Washington D.C. can have a significant impact on funding at the local level. It will be important to continue to look for other sources of funding to continue to maintain and expand the outreach of our Emergency Management program.

EMERGENCY MANAGEMENT

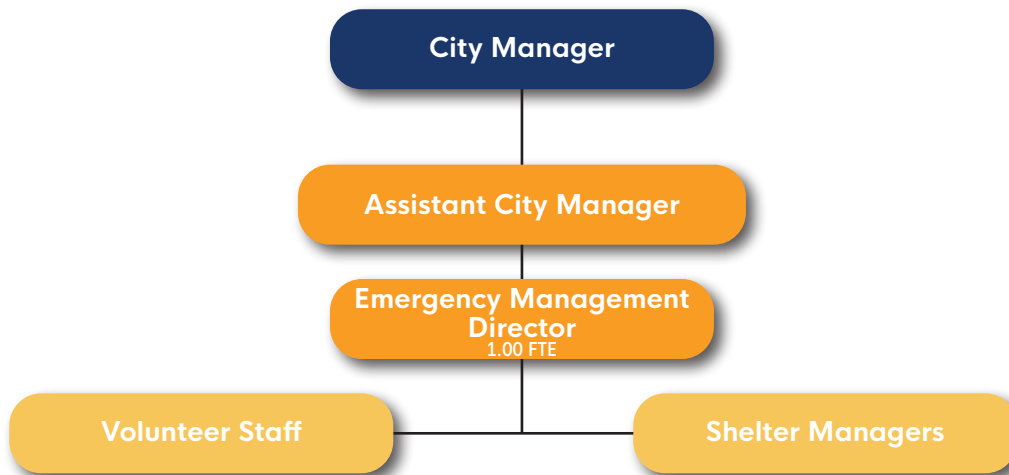
Mission To continue the resiliency of the City of Raymore through education, training, and cooperation among local, regional, state and federal partners.

Service Description Emergency Management is responsible for the planning and management of resources during local and regional emergency events that affect the citizens of Raymore.

Objectives		Goal Alignment
A	Update and maintain the Local Emergency Operations Plan	2.1.2
B	Share resources with other jurisdictions and provide mutual aid when needed	2.1.2
C	Enhance the comprehensive emergency preparedness educational program throughout the community- through relationship building, promoting the CERT Team, social media, etc. (2.1.3)	2.1.3
C	Represent the City of Raymore on the Metropolitan Emergency Managers Committee, Local Emergency Planning Committee, Regional Homeland Security Coordinating Council, International Association of Emergency Managers, and other bodies	2.1.3
D	Pursue outside Emergency Management funding opportunities, including the Emergency Management Performance Grant (EMPG)	4.3.1

Performance Measures		2022	2023	2024 Budget
A	Expend at least 90% of Emergency Management Performance Grant (EMPG) funds	96%	96%	96%
B	Participate in at last two tabletop exercises involving multiple jurisdictions each year	2	3	3
C	Increase number of residents participating in the weather alert system	2,037	2,102	2,200

EMERGENCY MANAGEMENT



EMERGENCY MANAGEMENT

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	98,032	74,951	96,025	96,025	96,025	104,825	104,825	104,825
Commodities	4,279	2,082	5,896	5,896	1,330	10,100	10,100	10,100
Maintenance and Repairs	8,678	8,885	17,250	17,250	10,160	15,250	15,250	15,250
Utilities	0	0	0	0	0	0	0	0
Contractual	4,844	4,794	6,180	6,180	5,575	6,295	6,295	6,295
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	8,695	8,695	8,695	8,695	8,695	0	0	0
Total	124,528	99,407	134,046	134,046	121,785	136,470	136,470	136,470

Position Control Roster

	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted
Emergency Management Director	1.00	1.00	1.00
Total FTE	1.00	1.00	1.00

By Program

	2023-24 Council Adopted
Administration	136,470
Total	136,470

Program as a Percentage of the Department Budget





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TRANSFERS FROM GENERAL FUND TO OTHER FUNDS

This chapter is included to note any transfers from the General Fund that are included in the fiscal year budget.

SIGNIFICANT BUDGETARY ISSUES

Transfers to Park Fund:

1. Raymore Festival in the Park: An amount to pay for an in-kind contribution to the Raymore Festival in the Park is budgeted at \$5,000.
2. General Transfer: The City has traditionally transferred a small amount from the General Fund to this fund to support Parks & Recreation programs. FY 2024 is budgeted at \$195,000.

Transfer to Restricted Revenue Fund:

1. To the Restricted Revenue Fund
\$95,000 for longevity and hiring incentive payouts.

City Council Expansion Items:

1. To the Restricted Revenue Fund
\$15,000 toward three electronic signs
 2. To the Capital Improvement Sales Tax Fund
\$50,000 for radar signs
\$13,400 for two Flock cameras
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Parks and Recreation (25)

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 City Manager Proposed	2023-24 Council Adopted
Fund Balance Beginning of Year	431,008	461,476	474,719	315,280	315,280	371,132	371,132	371,132
Revenue Parks								
Property Taxes	443,130	462,694	474,916	474,916	498,601	544,255	544,255	544,255
Miscellaneous Revenues	9,608	19,017	2,470	2,470	32,896	32,896	32,896	32,896
Park Revenues	12,346	12,490	13,075	13,075	12,275	17,575	17,575	17,575
Transfer from General Fund	100,000	100,000	150,000	150,000	150,000	100,000	200,000	200,000
Transfer from VERP	56,192	-				-		
Transfer from Parks Sales Tax Fund	400,000	350,000	400,000	400,000	400,000	450,000	450,000	450,000
Revenue Recreation								
Miscellaneous								
Programs	185,582	220,869	244,200	244,200	255,170	273,225	273,225	273,225
Facility Rental Revenue	15,621	8,714	44,575	44,575	30,000	33,560	33,560	33,560
Concession Revenue	45,073	42,027	60,000	60,000	52,000	62,000	62,000	62,000
Revenue Centerview								
Facility Rental Revenue	51,344	53,139	70,675	70,675	65,000	79,050	79,050	79,050
Program Revenue	2,638	10,330	9,600	9,600	5,000	9,760	9,760	9,760
Revenue The RAC								
Miscellaneous	637	2,196	2,490	2,490	2,113	2,505	2,505	2,505
Concession Revenue	1,016	255	2,000	2,000	800	2,000	2,000	2,000
Facility Rental Revenue	28,168	12,608	24,825	24,825	18,930	16,825	16,825	16,825
Program Revenue	176,329	200,785	218,325	218,325	223,335	219,425	219,425	219,425
Total Revenue	1,527,682	1,495,123	1,717,150	1,717,150	1,746,120	1,843,076	1,943,076	1,943,076
Total Fund Bal & Revenues	1,958,690	1,956,599	2,191,870	2,032,430	2,061,400	2,214,208	2,314,208	2,314,208
Expenditures Parks								
Personnel	595,607	633,166	709,043	709,043	708,492	777,502	806,494	806,494
Commodities	21,033	24,335	30,305	30,305	25,725	28,248	28,248	28,248
Maintenance & Repairs	48,369	56,244	53,876	53,876	52,950	56,668	56,668	56,668
Utilities	49,255	51,893	49,819	49,819	54,335	62,506	62,506	62,506
Contractual	69,325	66,478	81,072	81,072	78,364	88,690	89,680	89,680
Capital Outlay	3,093	2,299	0	0	-	3,000	3,000	3,000
Transfers/Miscellaneous	62,060	41,902	38,382	38,382	38,382	57,853	57,853	57,853
Expenditures Recreation								
Personnel	225,027	206,827	211,886	211,886	211,335	202,224	202,224	202,224
Commodities	5,077	4,741	7,608	7,608	6,928	7,020	7,020	7,020
Contractual	148,502	181,177	155,585	155,585	154,775	170,758	170,758	170,758
Capital Outlay			-	-	-	-	-	-
Expenditures Centerview								
Personnel	19,891	41,315	61,821	61,821	61,821	61,161	91,032	91,032
Commodities	3,697	3,262	2,380	2,380	2,440	2,580	2,630	2,630
Maintenance & Repairs	1,569	3,919	2,200	2,200	1,800	2,100	2,100	2,100
Utilities	10,799	11,819	12,356	12,356	13,585	13,588	13,588	13,588
Contractual	19,312	22,719	24,014	24,014	21,184	24,330	31,785	31,785
Expenditures RAC								
Personnel	162,333	214,021	167,322	167,322	167,322	166,658	195,650	195,650
Commodities	5,411	7,589	8,860	8,860	6,238	8,130	8,130	8,130
Maintenance & Repairs	784	1,540	2,550	2,550	278	1,180	1,180	1,180
Utilities	13,601	18,070	18,560	18,560	22,426	22,754	22,754	22,754
Contractual	32,470	48,003	66,337	66,337	61,888	64,463	65,453	65,453
Capital Outlay			-	-	-	8,000	8,000	8,000
Total Expenditures	1,497,214	1,641,319	1,703,976	1,703,976	1,690,268	1,829,412	1,926,752	1,926,752
Capital Expenditures								
Other	-		-	-	-	-	-	-
Net Revenue over Expenditures	30,468	(146,196)	13,175	13,175	55,852	13,664	16,324	16,324
Fund Balance (Gross)	461,476	315,280	487,894	328,455	371,132	384,796	387,456	387,456
Less: Reserve Balance	299,443	328,264	340,795	340,795	338,054	365,882	385,350	385,350
Available Fund Balance - End of Year	162,033	(12,984)	147,099	(12,340)	33,078	18,914	2,106	2,106

Real Estate Property Tax

General Ledger Codes:

25 25-4010-0000

Legal Authority:

Municipal Charter: Article XI; Section 11.8
State Statute: Chapter 67.110 & 140 RSMo
Missouri State Constitution: Article X

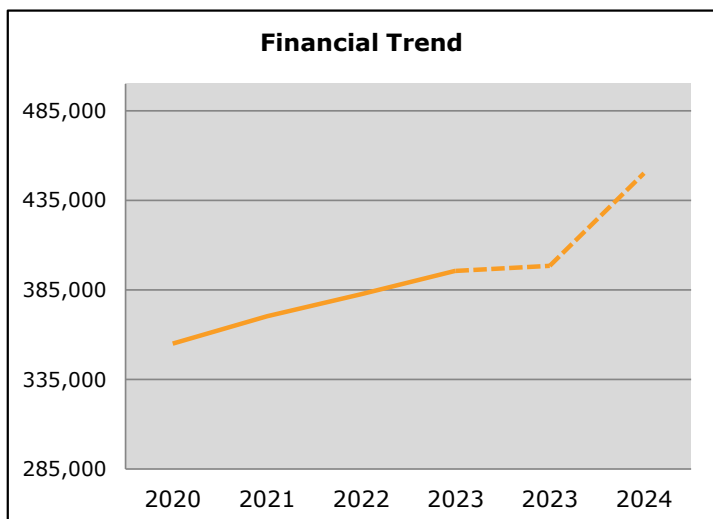
Revenue Description

Real Property Tax- Assessed property values are determined by taking the market value of the property, as determined by the county assessor, and multiplying by the assessment ratio. Assessment ratios are commercial at 32%, residential at 19%, and agricultural at 12%. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments through a vote of the people and within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Cass County collects and distributes the property taxes for the City of Raymore.

The FY24 City General Operating levy is 0.3949; the Debt Service levy is 0.7170 and the Parks levy is 0.1063 with real estate assessed valuation at \$410,659,582 compared to \$357,806,243 last year. The collection rate is estimated at 99%.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	278,201	-2.03%
2015 Actual	285,608	2.66%
2016 Actual	294,513	3.12%
2017 Actual	304,229	3.30%
2018 Actual	319,326	4.96%
2019 Actual	334,327	4.70%
2020 Actual	355,007	6.19%
2021 Actual	370,308	4.31%
2022 Actual	382,593	3.32%
2023 Budget	395,609	3.40%
2023 Projected	398,444	4.14%
2024 Adopted	450,165	12.98%



Personal Property Tax

General Ledger Codes: 25 25-4020-0000	Legal Authority: Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X
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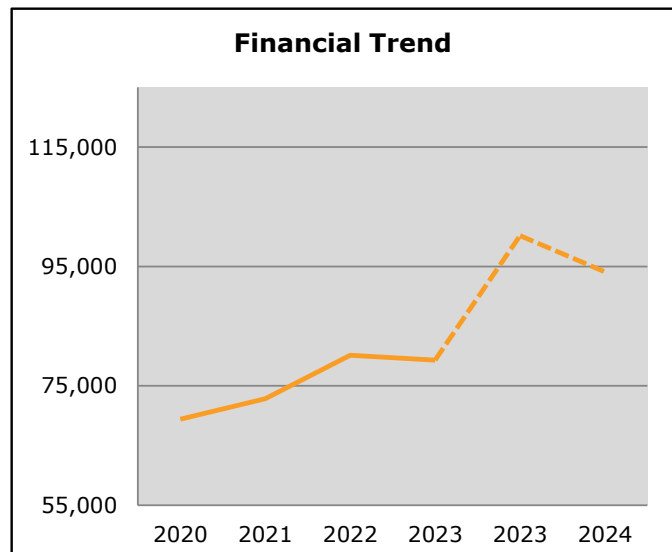
Revenue Description

Personal Property Tax - assessed valuation is equal to 33% of market value set by the State Tax Commission. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments through a vote of the people within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Tax amounts are determined using market value of the property, as determined using a formula from the State Tax Commission and applied by the County Assessor, multiplied by the assessment ratio. Cass County collects and distributes the property taxes for the City of Raymore.

The FY24 City General Operating levy is 0.3949; the Debt Service levy is 0.7170 and the Parks levy is 0.1063 with personal property assessed valuation at \$85,873,159 compared to \$68,718,655 last year. The collection rate is estimated at 99%.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	54,899	1.80%
2015 Actual	56,138	2.26%
2016 Actual	56,566	0.76%
2017 Actual	59,818	5.75%
2018 Actual	65,354	9.25%
2019 Actual	69,352	6.12%
2020 Actual	69,412	0.09%
2021 Actual	72,822	4.91%
2022 Actual	80,101	10.00%
2023 Budget	79,306	-0.99%
2023 Projected	100,157	25.04%
2024 Adopted	94,090	-6.06%



Interest Revenue

General Ledger Codes:
25 25-4350-0000

Legal Authority:
State Statute: Chapter 82

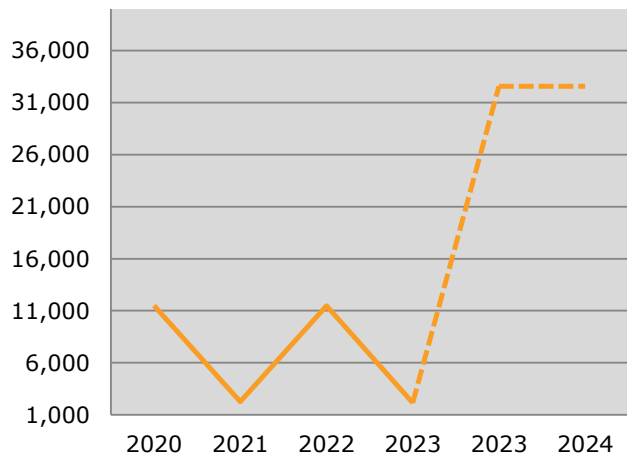
Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds.

FY23 revenues are projected on current interest rates being earned. FY24 revenues are estimated based on FY23.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	1,619	-51.43%
2015 Actual	1,516	-6.35%
2016 Actual	5,590	268.69%
2017 Actual	4,684	-16.20%
2018 Actual	15,685	234.86%
2019 Actual	23,662	50.86%
2020 Actual	11,494	-51.42%
2021 Actual	2,249	-80.43%
2022 Actual	11,467	409.87%
2023 Budget	2,140	-81.34%
2023 Projected	32,566	184.00%
2024 Adopted	32,566	0.00%

Financial Trend



Miscellaneous Revenue

General Ledger Codes:
25 25-4370-0000

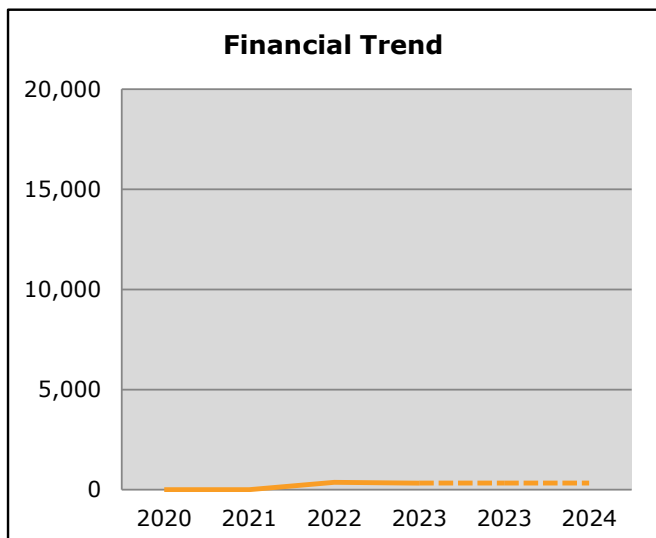
Legal Authority:
State Statute: Chapter 82

Revenue Description

Miscellaneous Revenue -Various miscellaneous revenues not otherwise categorized. The inconsistent nature of this revenue source make it difficult to predict.

Due to the random receipts this revenue source is not budgeted.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	43	916.67%
2015 Actual	48	13.11%
2016 Actual	458	847.89%
2017 Actual	0	N/A
2018 Actual	474	N/A
2019 Actual	1,391	N/A
2020 Actual	0	N/A
2021 Actual	0	N/A
2022 Actual	366	N/A
2023 Budget	330	-9.84%
2023 Projected	330	-9.84%
2024 Adopted	330	0.00%



Park Rental Fees

General Ledger Codes:
25 25-4710-0000

Legal Authority:
Municipal Code: n/a
State Statute: n/a

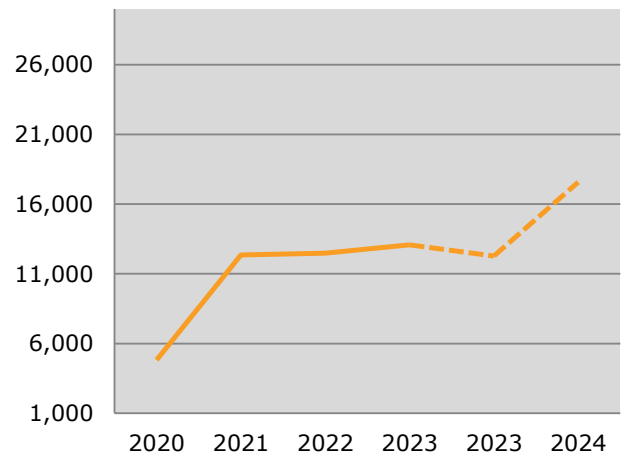
Revenue Description

Park Rental Fees - Rental fees for the use of park facilities by the general public for non-city sponsored activities.

FY24 Estimate is based on shelter rentals for the Lions shelter, West shelter, Optimist shelter, Moon Valley shelter, The Depot, and Hawk Ridge Park.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	17,741	-10.09%
2015 Actual	21,901	23.45%
2016 Actual	19,420	-11.33%
2017 Actual	24,159	24.40%
2018 Actual	6,170	-74.46%
2019 Actual	5,588	-9.44%
2020 Actual	4,818	-13.78%
2021 Actual	12,346	156.28%
2022 Actual	12,490	1.16%
2023 Budget	13,075	4.68%
2023 Projected	12,275	-1.72%
2024 Adopted	17,575	43.18%

Financial Trend



Transfers from General Fund

General Ledger Codes:
25 25-4901-0000

Legal Authority:
Municipal Code: n/a

Revenue Description

Transfers from General Fund - These funds represent a fund balance transfer from the General Fund of the City and are used to support the Parks Department and associated programs which benefit the citizens as a whole.

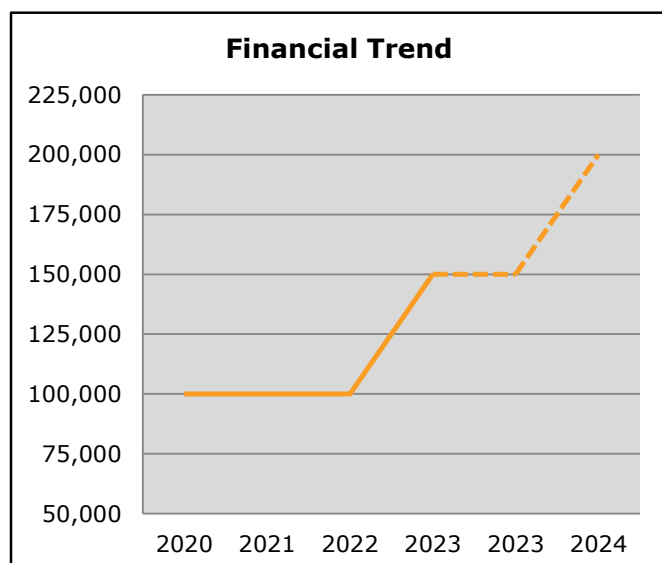
FY14 established a new baseline transfer from the General Fund of \$100,000 per year.

During council deliberations of the City Manger's Proposed 2016 Budget, an additional transfer of \$25,000 was directed for the enhancement of competitive sports.

FY17 was reduced back down to the previously set baseline.

FY24 was increased to \$200,000 to provide additional funding for the expansion item of a Business Development Coordinator full time position.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	100,000	100.00%
2015 Actual	100,000	0.00%
2016 Actual	125,000	25.00%
2017 Actual	100,000	-20.00%
2018 Actual	100,000	0.00%
2019 Actual	100,000	0.00%
2020 Actual	100,000	0.00%
2021 Actual	100,000	0.00%
2022 Actual	100,000	0.00%
2023 Budget	150,000	50.00%
2023 Projected	150,000	50.00%
2024 Adopted	200,000	33.33%



Transfer from Park Sales Tax Fund

General Ledger Codes:
25 25-4947-0000

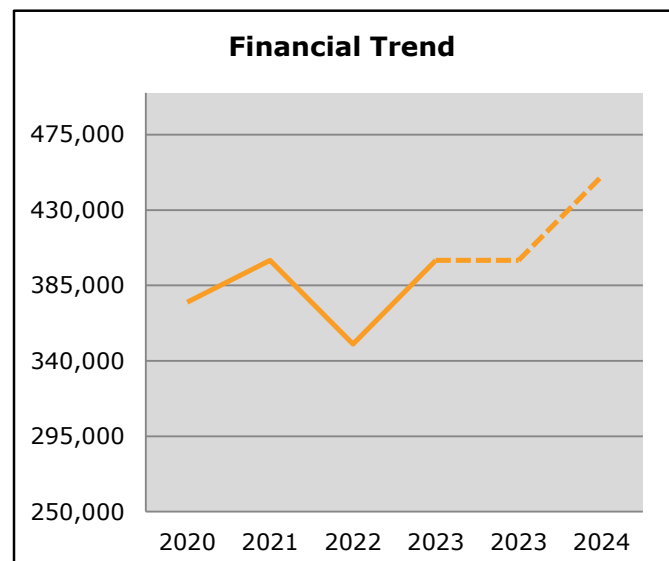
Legal Authority:
Municipal Code: n/a

Revenue Description

Transfer from Park Sales Tax Fund - These funds are from a fund balance transfer from the Park Sales Tax Fund to support the Parks and Recreation Department operations.

The FY24 transfer increased by \$50,000.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	350,570	14.06%
2015 Actual	350,000	-0.16%
2016 Actual	150,000	-57.14%
2017 Actual	375,000	150.00%
2018 Actual	350,000	-6.67%
2019 Actual	350,000	0.00%
2020 Actual	375,000	7.14%
2021 Actual	400,000	6.67%
2022 Actual	350,000	-12.50%
2023 Budget	400,000	14.29%
2023 Projected	400,000	14.29%
2024 Adopted	450,000	12.50%



Recreation Programs

General Ledger Codes:

25 26-4715-0000

Legal Authority:

Municipal Code: n/a
State Statute: n/a

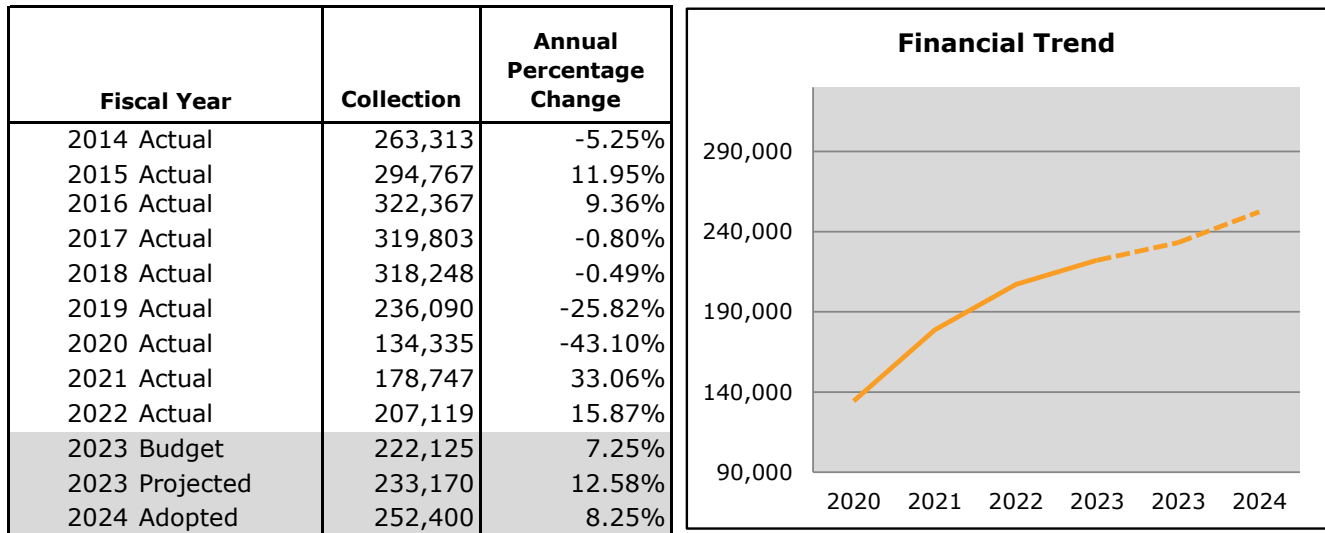
Revenue Description

Recreation Programs - Participant fees for recreation programs are recorded in this account.

FY18 projected revenues are based on current receipts and projected participation on fall sports based on the past 3 years.

During FY18 the Raymore Activity Center (RAC) was opened. This facility will house the basketball, volleyball and camp programs, therefor those revenues have been split out to the RAC department 27 for the FY19 budget.

FY24 revenues are estimated conservatively based on flag football, baseball, softball, soccer, instructional programs, tiny sports, and fitness programs.



Special Event Contributions

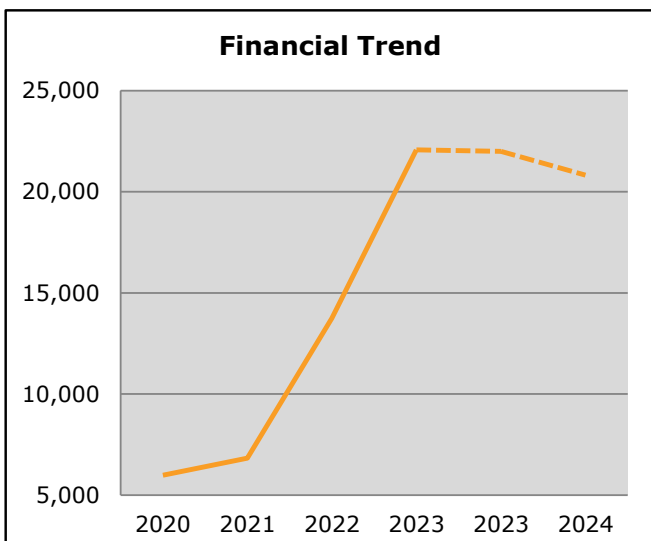
General Ledger Codes:
25 26-4720-0000

Legal Authority:
Municipal Code: n/a
State Statute: n/a

Revenue Description

Special Event Contributions - This account is for recording of donations, sponsorships and other contributions for special events including the Easter Festival, Spirit of America Celebration, Mini Mud Run, and Mayor's Christmas Tree Lighting.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	8,240	89.73%
2015 Actual	7,328	-11.07%
2016 Actual	10,590	44.52%
2017 Actual	12,832	21.17%
2018 Actual	14,915	16.23%
2019 Actual	15,500	3.92%
2020 Actual	5,985	-61.39%
2021 Actual	6,835	14.20%
2022 Actual	13,750	101.17%
2023 Budget	22,075	60.55%
2023 Projected	22,000	60.00%
2024 Adopted	20,825	-5.34%



Concession Revenues

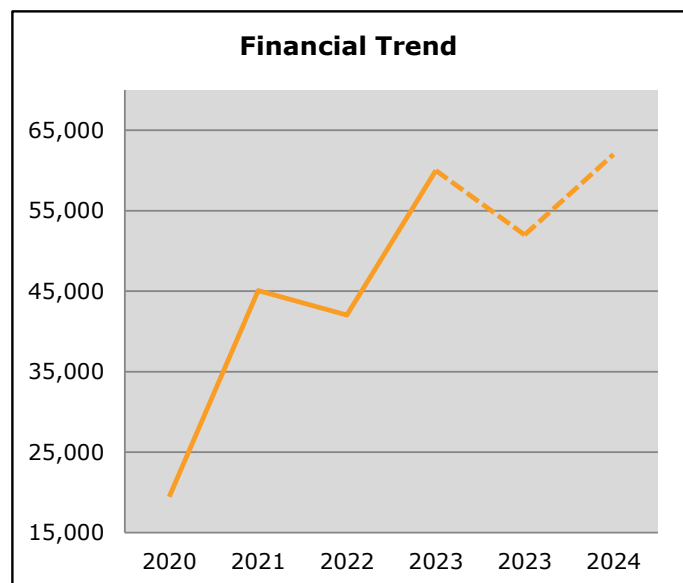
General Ledger Codes: 25 26-4700-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description

Concession Revenue - Revenues collected from concession proceeds from the concessions stands located within Recreation Park and Memorial Park are recorded in this account.

FY23 projected revenues are based on current receipts and past 3 years historical data and current pricing. FY24 projected revenues are based on the past 2 years experience and future pricing.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	37,340	5.17%
2015 Actual	43,855	17.45%
2016 Actual	43,007	-1.93%
2017 Actual	54,273	26.20%
2018 Actual	47,893	-11.76%
2019 Actual	53,743	12.21%
2020 Actual	19,458	-63.79%
2021 Actual	45,073	131.65%
2022 Actual	42,027	-6.76%
2023 Budget	60,000	42.77%
2023 Projected	52,000	23.73%
2024 Adopted	62,000	19.23%



Facility Rental Revenue

General Ledger Codes:

25 26-4710-0000

Legal Authority:

Municipal Code: n/a

State Statute: n/a

Revenue Description

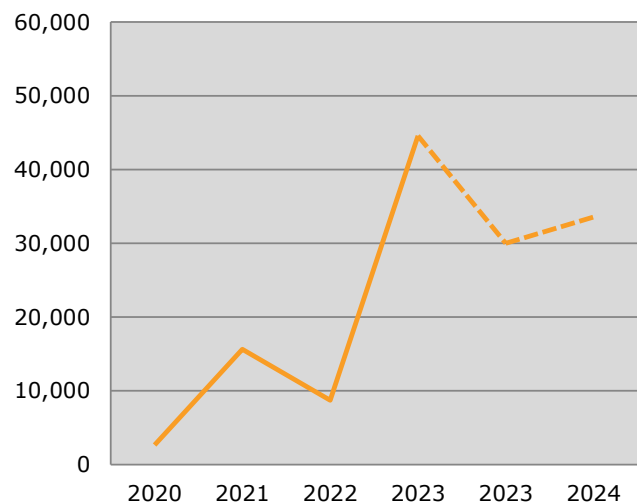
Facility Rental Revenue- rental fees associate with tournament rentals, field rentals, ice rink and skate rentals and amphitheater rentals.

FY24 is estimated with:

10 tournament rentals
100 athletic field rentals
3 disc golf tournaments
12 private ice rink rentals
600 ice skate rentals
2 Amphitheater rentals

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	13,058	N/A
2019 Actual	25,304	N/A
2020 Actual	2,662	-89.48%
2021 Actual	15,621	486.92%
2022 Actual	8,714	-44.22%
2023 Budget	44,575	-44.22%
2023 Projected	30,000	244.28%
2024 Adopted	33,560	11.87%

Financial Trend



Facility Rental Fees

General Ledger Codes: 25 27-4710-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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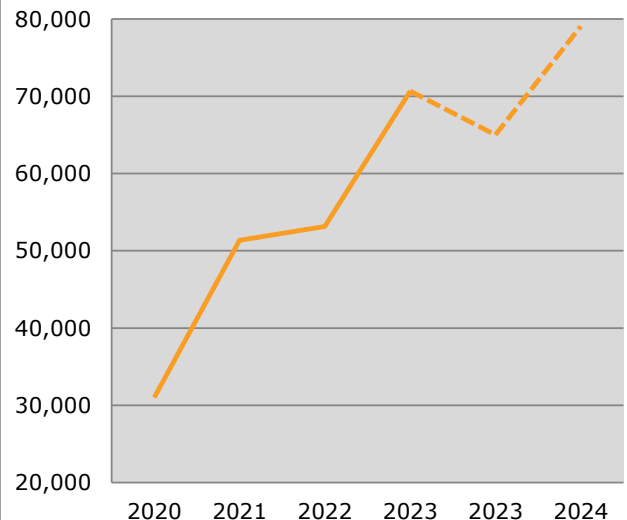
Revenue Description

Facility Rental Fees - revenues associated with the rental of the Centerview event center. This facility celebrated it's grand opening on June 16, 2017.

FY23 revenues are based on current receipts, and projected rentals through the end of the fiscal year. FY24 projected revenues are based on current rentals, current deposits for FY24 rentals, and interest shown through phone conversations and tours of the facility.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	8,971	N/A
2018 Actual	32,050	N/A
2019 Actual	47,390	47.86%
2020 Actual	31,013	-34.56%
2021 Actual	51,344	65.55%
2022 Actual	53,139	3.50%
2023 Budget	70,675	33.00%
2023 Projected	65,000	22.32%
2024 Adopted	79,050	21.62%

Financial Trend



Centerview Programs

General Ledger Codes: 25 27-4715-1600	Legal Authority: Municipal Code: n/a State Statute: n/a
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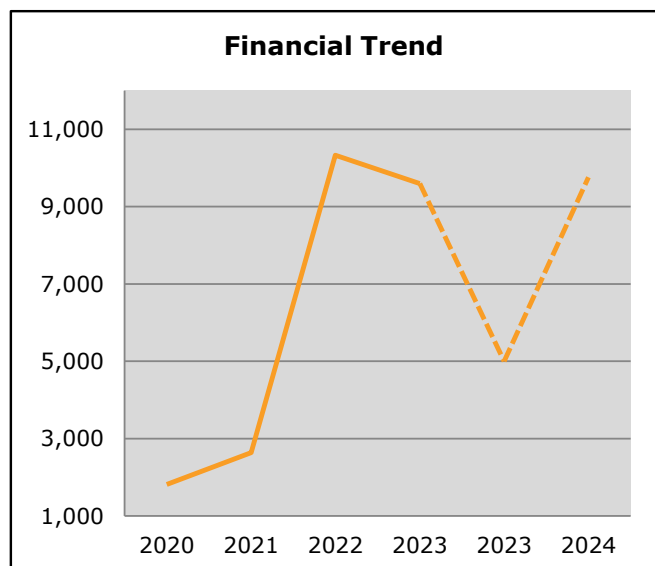
Revenue Description

Centerview Programs - Participant fees for programs offered at Centerview are recorded in this account.

FY23 revenues are based on current receipts and projected receipts for the remaining FY23 programs. FY24 revenues are estimated based on the following programs being offered:

- 4 Instructional classes
- 1 Senior Programs
- 80 Valentine's Dance
- 1 E Sports Events
- 80 Yoga classes
- 12 Painting

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	2,520	N/A
2019 Actual	4,095	N/A
2020 Actual	1,815	-55.68%
2021 Actual	2,638	45.32%
2022 Actual	10,330	291.66%
2023 Budget	9,600	-7.07%
2023 Projected	5,000	-51.60%
2024 Adopted	9,760	95.20%



Miscellaneous Revenue

General Ledger Codes:
25 28-4370-0000

Legal Authority:
Municipal Code: n/a
State Statute: n/a

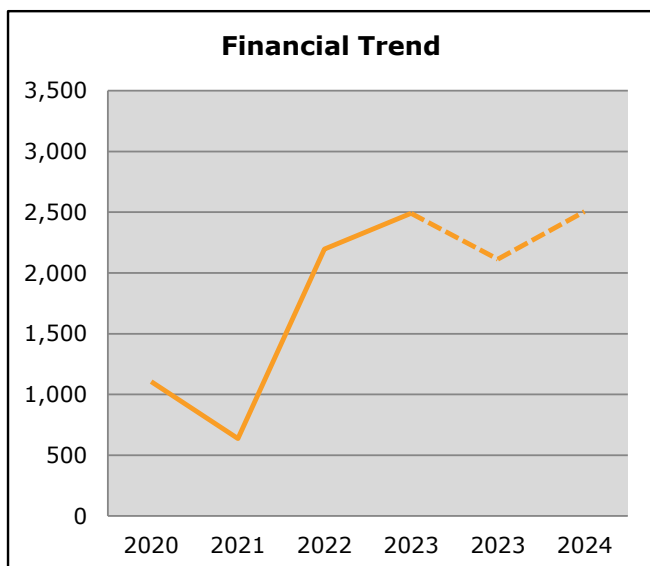
Revenue Description

RAC - Miscellaneous Revenue- Revenue earned from open gym program fees.

The Raymore Activity Center (RAC) opened on August 6, 2018. The facility offers a three lane track, basketball and volleyball.

FY24 estimated revenue is based on a \$3 fee per participant.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	0	N/A
2019 Actual	174	N/A
2020 Actual	1,107	536.21%
2021 Actual	637	-42.46%
2022 Actual	2,196	244.74%
2023 Budget	2,490	13.39%
2023 Projected	2,113	-3.78%
2024 Adopted	2,505	18.55%



RAC Concession Revenues

General Ledger Codes:

25 28-4700-0000

Legal Authority:

Municipal Code: n/a

State Statute: n/a

Revenue Description

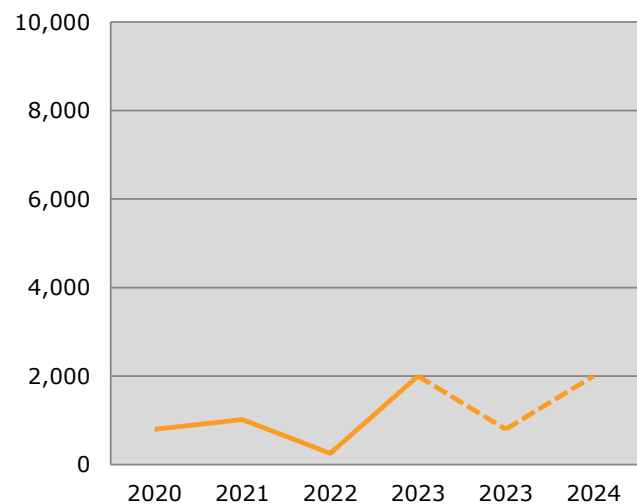
RAC Concession Revenue - Revenues collected from concession proceeds from the concessions stands located within the Raymore Activity Center (RAC) are recorded in this account.

The Raymore Activity Center (RAC) opened on August 6, 2018. The facility offers a three lane track, basketball and volleyball.

FY24 estimated revenue is based on the basketball and volleyball programs being offered.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	0	N/A
2019 Actual	2,400	N/A
2020 Actual	800	-66.68%
2021 Actual	1,016	27.08%
2022 Actual	255	-74.90%
2023 Budget	2,000	684.31%
2023 Projected	800	213.73%
2024 Adopted	2,000	150.00%

Financial Trend



Facility Rental Revenue

General Ledger Codes:

25 28-4710-0000

Legal Authority:

Municipal Code: n/a

State Statute: n/a

Revenue Description

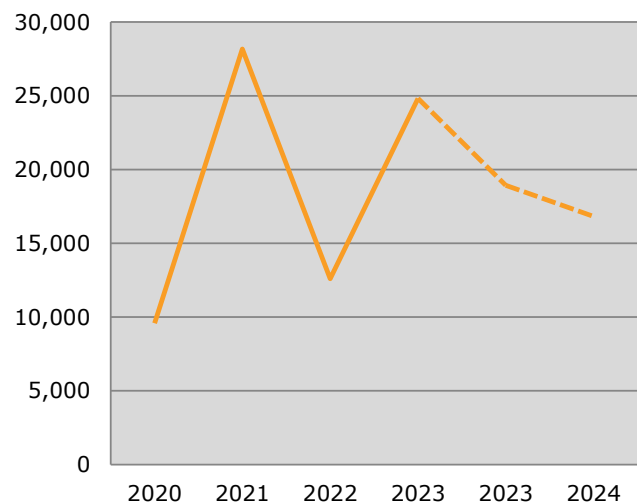
RAC Facility Rental Revenue- rental fees associate with tournament rentals and facility rentals at the Raymore Activity Center (RAC).

The Raymore Activity Center opened on August 6, 2018. The facility offers a three lane track, basketball and volleyball.

FY24 is estimated based on 75 hours of 1/2 court gym rental, 85 hours of full court rental, 3 full day facility rentals and 3 afterhour full facility rental.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	275	N/A
2019 Actual	3,968	N/A
2020 Actual	9,583	141.51%
2021 Actual	28,168	193.93%
2022 Actual	12,608	-55.24%
2023 Budget	24,825	96.91%
2023 Projected	18,930	50.15%
2024 Adopted	16,825	-11.12%

Financial Trend



Raymore Activity Center Programs

General Ledger Codes: 25 28-4715-1600	Legal Authority: Municipal Code: n/a State Statute: n/a
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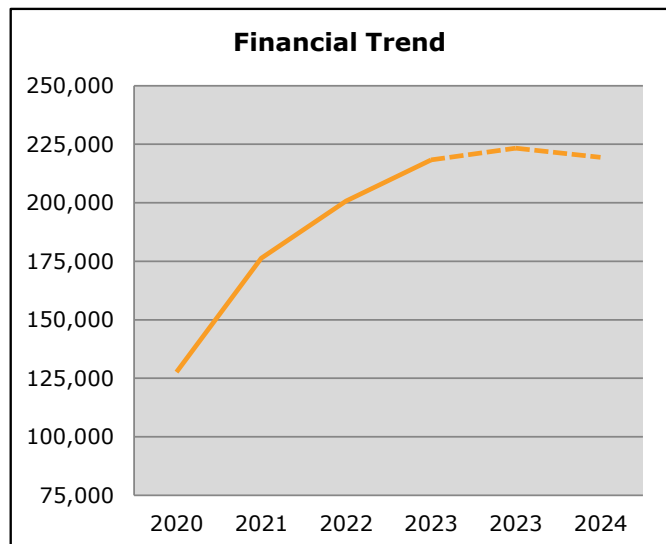
Revenue Description

Raymore Activity Center Programs - Participant fees for programs offered at The RAC are recorded in this account.

The Raymore Activity Center (RAC) opened on August 6, 2018. The facility offers a three lane track, basketball, volleyball, as well as some indoor fitness activates.

FY24 estimated revenue is based on the following programs being offered; volleyball, basketball, karate, fitness, and day camp.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	-40	N/A
2019 Actual	147,000	N/A
2020 Actual	127,660	-13.16%
2021 Actual	176,341	38.13%
2022 Actual	200,785	13.86%
2023 Budget	218,325	8.74%
2023 Projected	223,335	11.23%
2024 Adopted	219,425	-1.75%



PARKS DIVISION

The Raymore Parks & Recreation Department, in conjunction with the Parks & Recreation Board, oversees the acquisition, development and maintenance of various parklands within the city limits. Management of park resources and maintenance of park properties within the city limits are delegated to the Parks Division of the Parks & Recreation Department. Under the leadership of the Parks & Recreation Director, the Park Superintendent uses five full-time employees within the department to care for more than 285 acres of parkland and green space connected by over 20 miles of trails and walking paths. Seasonal assistance is necessary during the peak park-use months of May through October.

PROGRAMS

Park Administration

Park Administration includes providing park division management, ensuring adherence to policies and best management practices, fiscal accountability, capital improvement project management, budget preparation, purchasing and customer service.

Park Maintenance

Park Maintenance conducts the day-to-day care and management of all public park properties. The division provides customer service to park patrons through the preparation of athletic fields, mowing and manicuring lawns and landscaped areas and removal of trash and debris. In addition, facility maintenance and upkeep, tree care, natural resource management and routine safety inspections ensure Raymore public areas and amenities are beautiful and inviting for everyone to enjoy.

GOALS

Park Administration

1. Project management of the Centerview Detention Area: Ensuring the improvements meet the needs of our stormwater program, beautification of the Centerview event space and educating the public on the importance of native vegetation and migratory pollinators will remain a high priority as we complete this 2020 No Tax Increase Bond project in FY24 (2.2.3)

Park Maintenance

1. Division Staff Vacancies - The Parks Division is operating below budgeted staffing levels. Ability to attract full time employees and recruit seasonal help continues to put heavy burdens on workloads and levels of care. The Department must work with the Human Resources Department on new ways for retention and recruitment to compete at a regional and national level. (4.2.1 / 4.2.2)
2. Parks Maintenance Standards - Maintenance of T.B. Hanna Station and Hawk Ridge Park will continue to be a top priority moving forward. These added parks and amenities such as the Variety KC Inclusive Sprayground and Playground, The Rink and the Hawk's Nest require a shift in priorities to maintain. It is time that staff revise the Park Maintenance Standards and submit for review to the Parks and Recreation Board, which adds to the department's requirements. (2.2.1)

SIGNIFICANT BUDGETARY ISSUES

Maintenance priorities continue to be challenged as new park amenities are made available to the public and aging park features require more maintenance and/or resources. It is necessary to consistently and effectively evaluate the maintenance standards essential to providing high levels of care throughout the Raymore park system, including the possibility of increased staffing in the department to meet the needs of the community.

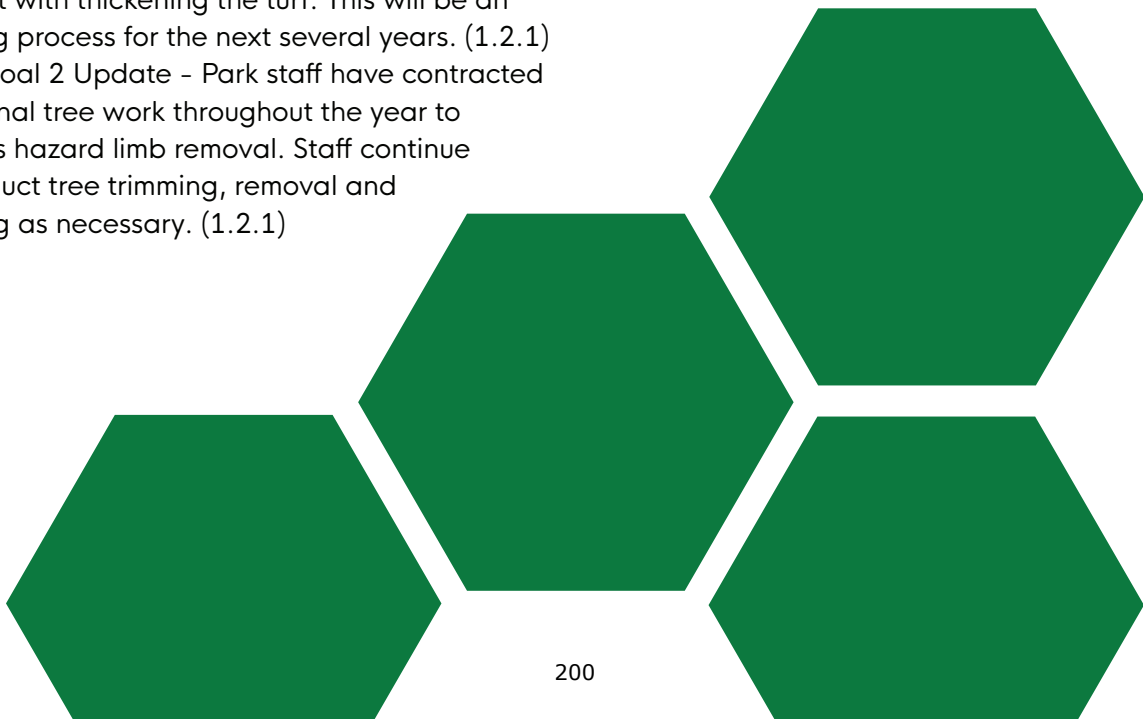
FY 2023 PERFORMANCE SUMMARY

Park Administration

1. Design of the Centerview Detention area project was publicly bid and awarded to McClure Engineering. Bid documents and construction plans were completed in December 2022. The project is expected to move forward in FY24. (2.2.3)

Park Maintenance

1. FY23 Goal 1 Update - Park maintenance staff began a fall and spring turf program at T.B. Hanna Station that consists of aeration and overseeding. T.B. Hanna Station does not have irrigation, so the turf program must rely on rain to assist with thickening the turf. This will be an ongoing process for the next several years. (1.2.1)
2. FY23 Goal 2 Update - Park staff have contracted additional tree work throughout the year to address hazard limb removal. Staff continue to conduct tree trimming, removal and planting as necessary. (1.2.1)



PARKS AND RECREATION:

PARKS DIVISION

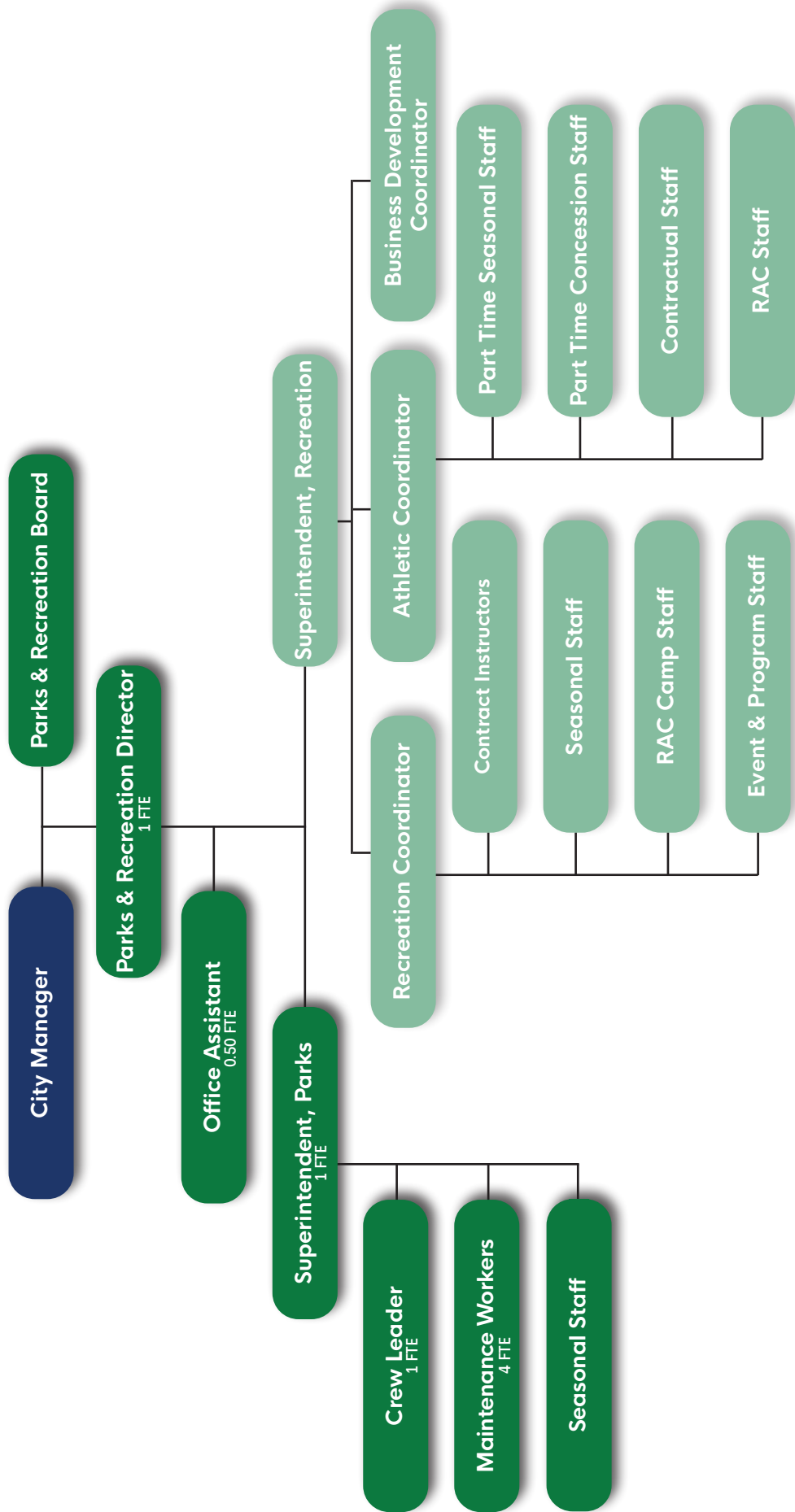
Mission The Parks Division provides customer service to patrons through the preparation of athletic fields, mowing and manicuring lawns and landscaped areas and removal of trash and debris. In addition, facility maintenance and upkeep, tree care, natural resource management and routine safety inspections ensure Raymore public areas and amenities are beautiful and inviting for all to enjoy.

Service Description The Parks Division, in conjunction with the Parks and Recreation Board, oversees the acquisition, development and maintenance of more than 285 acres of parklands and green space connected by 20 miles of trails within the city limits.

Objectives		Goal Alignment
A	Track and record shelter rentals	1.3.2
B	Maintain shelters, public restrooms and spaces in a safe and usable condition.	2.2.3

Performance Measures		FY 2022	FY 2023	FY 2024 GOAL
A	Number of shelter rentals	202	224	210
B	Percentage of residents satisfied or very satisfied with maintenance of City parks	85%	85%	85%
C	Convert safety and maintenance monthly inspections for parks facilities and grounds into the maintenance software program for better reporting and documentation.	-	-	12/park
	Recreation Park:	-	3	12
	Hawk Ridge Park	-	3	12
	T.B. Hanna Station	-	3	12
	Ward Park	-	3	12
	Memorial Park	-	3	12
	Moon Valley	-	3	12
	Centerview	-	3	12
	Raymore Activity Center	-	3	12
	Linear Trails	-	3	12

PARKS



PARKS DIVISION

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	595,607	633,166	709,043	709,043	708,492	777,502	806,494	806,494
Commodities	21,033	24,335	30,305	30,305	25,725	28,248	28,248	28,248
Maintenance and Repairs	48,369	56,244	53,876	53,876	52,950	56,668	56,668	56,668
Utilities	49,255	51,893	49,819	49,819	54,335	62,506	62,506	62,506
Contractual	69,325	66,478	81,072	81,072	78,364	88,690	89,680	89,680
Capital Outlay	3,093	2,299	0	0	0	3,000	3,000	3,000
Transfers/Miscellaneous	62,060	41,902	38,382	38,382	38,382	57,853	57,853	57,853
Debt Service	0	0	0	0	0	0	0	0
Total	848,741	876,317	962,497	962,497	958,248	1,074,467	1,104,449	1,104,449

Position Control Roster

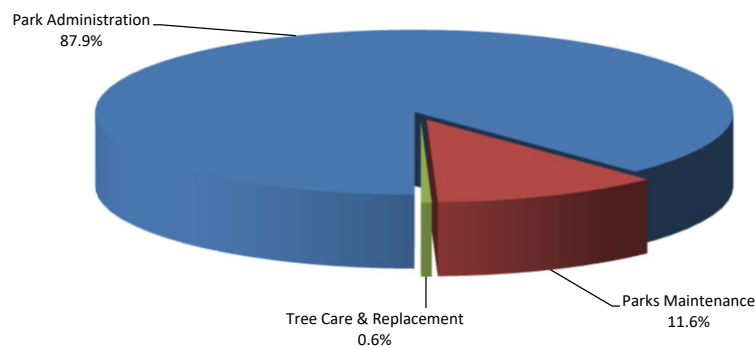
	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted
Director, Parks & Recreation	1.00	1.00	1.00
Superintendent, Parks Operation	1.00	1.00	1.00
Crew Leader, Parks Maintenance	1.00	1.00	1.00
Parks Maintenance Worker	4.00	4.00	4.00
Office Assistant	0.50	0.50	0.50
Business Development Coordinator*	0.00	0.00	0.33
Total FTE	7.50	7.50	7.83

*FY24 FTE position added

By Program

	2023-24 Council Adopted
Park Administration	970,366
Parks Maintenance	127,978
Tree Care & Replacement	6,105
Total	1,104,449

Program as a Percentage of the Division Budget





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RECREATION DIVISION

The Raymore Parks & Recreation Department, in conjunction with the Parks & Recreation Board, is responsible for planning, organizing and supervising a variety of recreation programs and special events for the benefit of Raymore residents and surrounding community. Currently, the Recreation Division has three full-time employees. The Director of Parks & Recreation provides guidance and vision for an ever-changing division. Additional part-time employees and contract employees are hired to supervise, instruct and officiate recreation programs and camps. The department office assistant provides customer service and additional support services as needed.

PROGRAMS

Recreation Administration

The primary focus of the administrative function within the Recreation Division is to implement a strategic plan that meets and exceeds department objectives based on revenue projections and customer expectations. The administrative staff, including the Director of Parks and Recreation and the Superintendent of Recreation and Facilities, work together to coordinate the annual budget, facility programming and coordination with the Parks Division.

Recreation Services

This program involves planning and organizing a variety of recreation programs and special events for the benefit of the residents of the City. Scheduling and coordinating programs and events within the availability of facilities and overseeing the staff to coordinate activities is a critical responsibility of this division. Customer service is at the forefront of recreation services. The recreation staff provide in-office and on-site customer service to park patrons and program participants everyday.

GOALS

1. Recruit and train more part-time program staff to reduce the amount of overtime hours spent by our full time employees (4.2.2)
2. Increase the variety of programming with new offerings for children and adults of all ages (1.3.2)

FY 2023 PERFORMANCE SUMMARY

1. Digital menu boards were purchased and installed inside our concession stands with promotional signage provided outside the concession stand to advertise any specials or changes. Items that

struggled to sell were removed from the menu with other items such as ice cream being added, providing a product that was not previously offered during summer hours.

2. Program surveys were provided at the conclusion of programs and events and evaluated to ensure that participants were pleased with the program/ service and used to make changes that improve the content and quality of programs and events
3. Parks and Recreation continued efforts to increase community involvement through sponsorships

SIGNIFICANT BUDGETARY ISSUES

The Recreation Division must address and respond to the continuing escalation of costs of goods and services (including rising wages) by eliminating unnecessary costs within each program and aggressively engaging the community for support through partnerships that minimize expenses.



PARKS AND RECREATION: RECREATION DIVISION

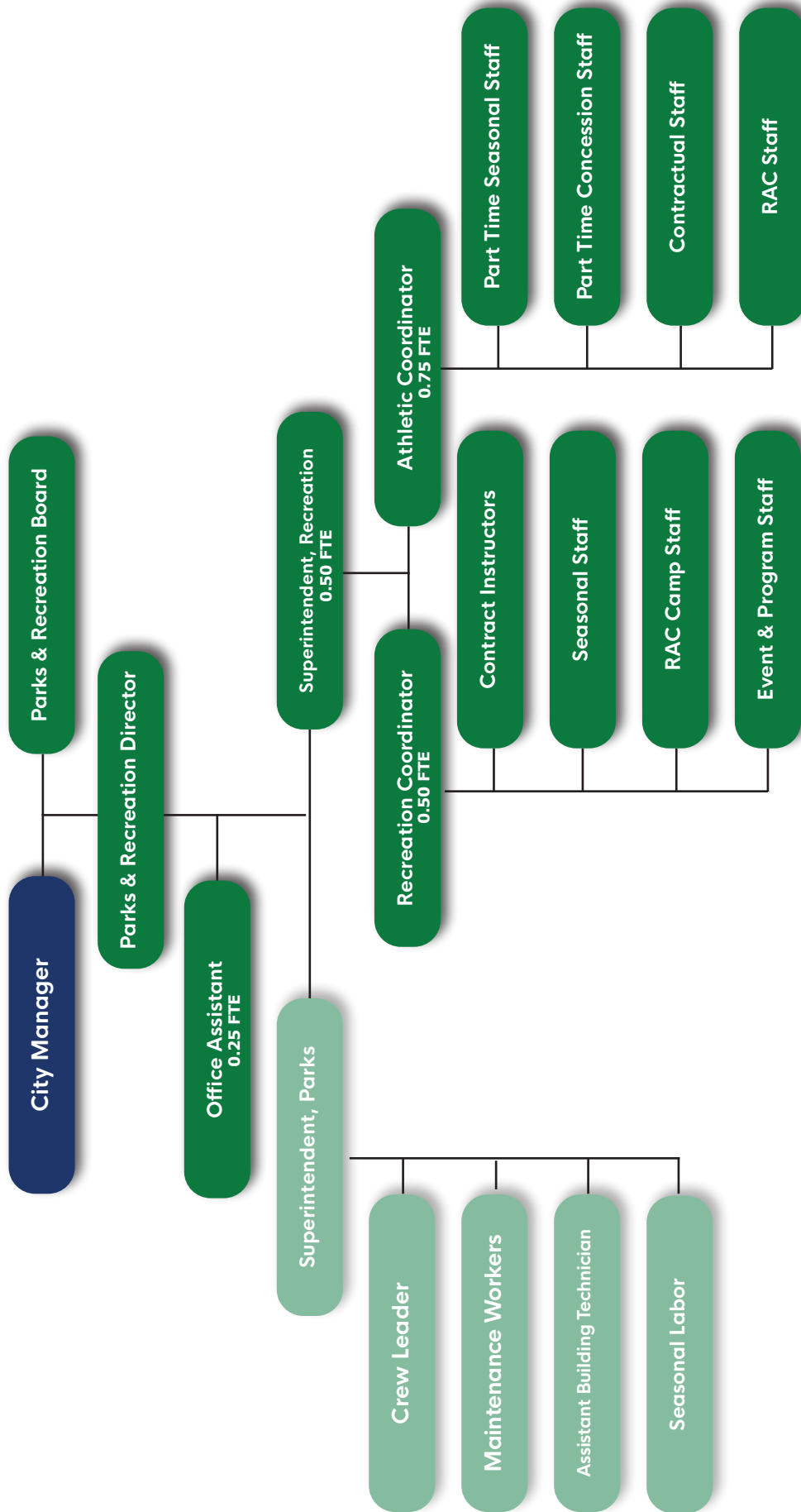
Mission The Recreation Division provides a comprehensive and varied program of recreational, athletic and instructional activities for the community. The activities offered contribute to increased learning, social values and mental and/or physical health of all participants.

Service Description To service the public well-being by ensuring and/or providing a comprehensive program of quality recreation programs and activities and community events.

Objectives		Goal Alignment
A	Track and record public opinion of recreation programs	1.3.2
B	Engage local businesses and organizations through the community sponsorship program	4.3.1
C	Continue to expand offerings of programs, leagues, events and opportunities for recreation	1.3.2

Performance Measures		FY 2022	FY 2023	FY 2024 GOAL
A	Team/league sponsorships per year	40/4	33/4	50/6
B	Number of programs/leagues/events annually	27	40	40
C	Number of programs/leagues/events annually	17/19	19/21	19/19

RECREATION



RECREATION DIVISION

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	225,027	206,827	211,886	211,886	211,335	202,224	202,224	202,224
Commodities	5,077	4,741	7,608	7,608	6,928	7,020	7,020	7,020
Maintenance and Repairs	0	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0
Contractual	148,502	181,177	155,585	155,585	154,775	170,758	170,758	170,758
Capital Outlay	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Total	378,606	392,745	375,079	375,079	373,038	380,002	380,002	380,002

Position Control Roster

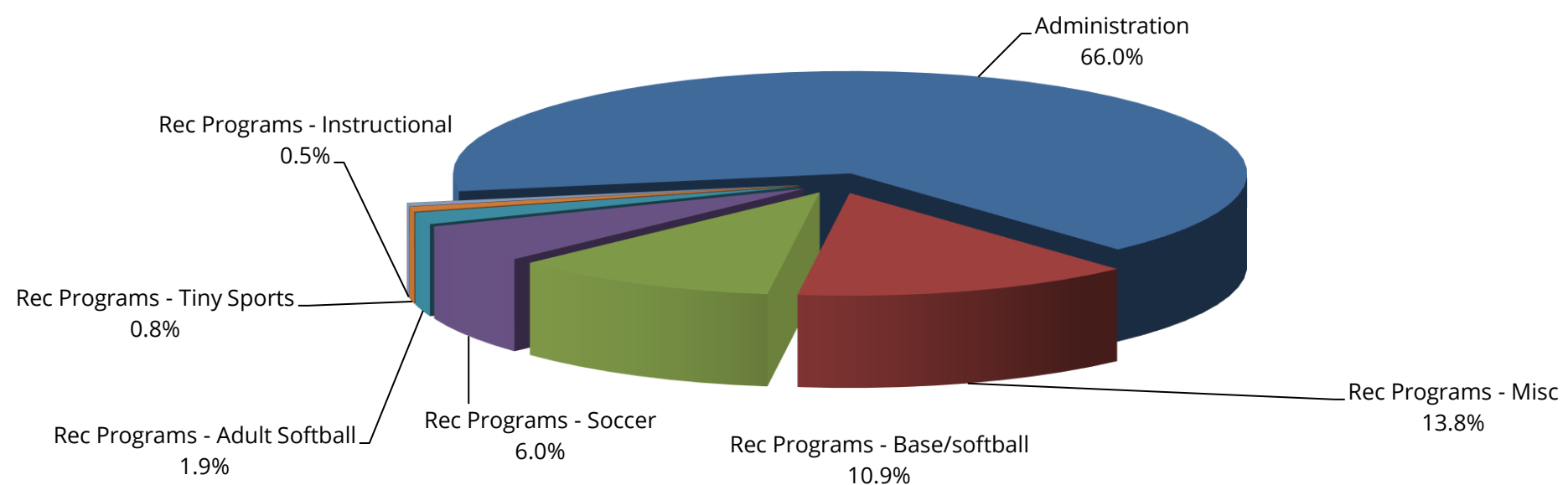
	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted
Director, Parks & Recreation	0.00	0.00	0.00
Superintendent, Parks Operation	0.00	0.00	0.00
Recreation Superintendent	0.50	0.50	0.50
Recreation Coordinator	0.50	0.50	0.50
Athletic Coordinator	0.75	0.75	0.75
Crew Leader, Parks Maintenance	0.00	0.00	0.00
Parks Maintenance Worker	0.00	0.00	0.00
Office Assistant	0.25	0.25	0.25
Total FTE	2.00	2.00	2.00

By Program

	2023-24 Council Adopted
Administration	250,941
Rec Programs - Misc	52,563
Rec Programs - Base/softball	41,333
Rec Programs - Soccer	22,925
Rec Programs - Adult Softball	7,200
Rec Programs - Tiny Sports	3,040
Rec Programs - Instructional	2,000
Total	380,002

** The Parks Director, Superintendent, Coordinators, Office Assistant and Maint. Workers FTE have been adjusted to better reflect time spent per division.

Program as a Percentage of the Division Budget





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CENTERVIEW

The Raymore Parks & Recreation Department oversees the day to day activities, scheduling, programming, rentals of public and private events and maintenance of all public facilities and spaces under the care of the Parks and Recreation Board. The Parks and Recreation Board in conjunction with the Parks and Recreation Department develops and implements policies and procedures by which public facilities are operated and made available for public use.

Centerview is Raymore's premier event space and home to the Parks and Recreation administrative offices. Officially opening to the public in June of 2017, the Parks and Recreation Department provides a space that is versatile and functional for all types of events, programs and rentals. Centerview also serves as an alternate location for public meetings, municipal business and day to day activities of City staff.

PROGRAMS

Centerview Administration

Centerview administration includes evaluating policies, procedures and prices to ensure the facility is competitive with other event spaces and affordable for the public. The goal of the administrative staff that manages Centerview is to pursue 100% cost recovery and provide a steady revenue source for future programs, staffing and maintenance of the facility. Working with other City departments to ensure

cooperative use agreements for all city needs is an essential function of this administrative team.

Centerview Maintenance

The park maintenance crew provides Centerview with the necessary service and upkeep of the surrounding landscaping and facility repairs and maintenance. A mowing contract provides the weekly lawn service. A part-time facility attendant is responsible for general indoor maintenance, cleaning and supplies stocking. Recreation staff work together for event set-up and facility coverage for private rentals and events.

GOALS

Centerview Administration and Services

1. Target more full facility rentals through printed and online promotional materials while utilizing more social media venues
2. Recruit and train more event staff to reduce the amount of hours spent by our full time staff supervising facility rentals (4.2.2)

2023 PERFORMANCE SUMMARY

Revised promotional material was created and provided throughout the City's facilities. Online promotional campaigns are still needed and the Parks and Recreation department is working in cooperation with the Communications Department to increase public awareness.

SIGNIFICANT BUDGETARY ISSUES

To reach full revenue potential, it is necessary to enlist a full time Facilities/Events Coordinator to manage day to day operations for all rental facilities. The position will promote and market Centerview as a premier event space in the Kansas City Metro area as well as market our other rental spaces (Shelters, Ice Rink, RAC). This position would also take an active role in Parks and Recreation promotions, social media presence and marketing while working with the Communications Manager and Recreation Superintendent.



PARKS AND RECREATION: CENTERVIEW

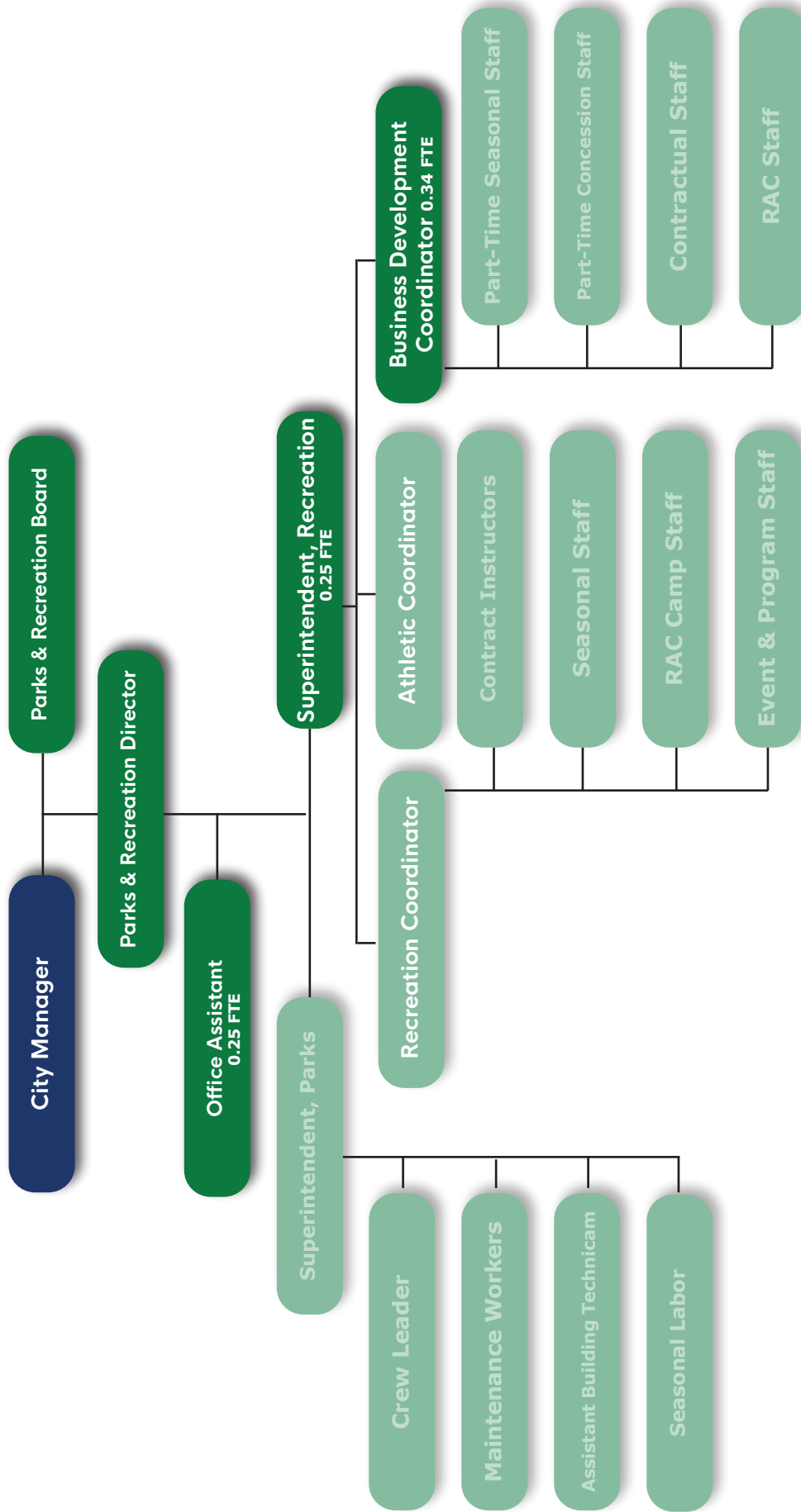
Mission As Raymore's premier event space and home to the Parks and Recreation administrative offices, Centerview provides a space that is versatile and functional for all types of events, programs and rentals.

Service Description Centerview administration evaluates policies, procedures and prices to ensure the facility is competitive with other event spaces and affordable for the public.

Objectives		Goal Alignment
A	Track and record private rentals	1.3.2
B	Track and record use of Centerview for City purposes	1.3.2

Performance Measures		FY 2022	FY 2023	FY 2024 GOAL
A	Private rentals per year	160	297	235
B	City engagements at Centerview	85	98	100

CENTERVIEW



Centerview

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	19,891	41,315	61,821	61,821	61,821	61,161	91,032	91,032
Commodities	3,697	3,262	2,380	2,380	2,440	2,580	2,630	2,630
Maintenance and Repairs	1,569	3,919	2,200	2,200	1,800	2,100	2,100	2,100
Utilities	10,799	11,819	12,356	12,356	13,585	13,588	13,588	13,588
Contractual	19,312	22,719	24,014	24,014	21,184	24,330	31,785	31,785
Capital Outlay	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Total	55,268	83,034	102,771	102,771	100,830	103,759	141,135	141,135

Position Control Roster

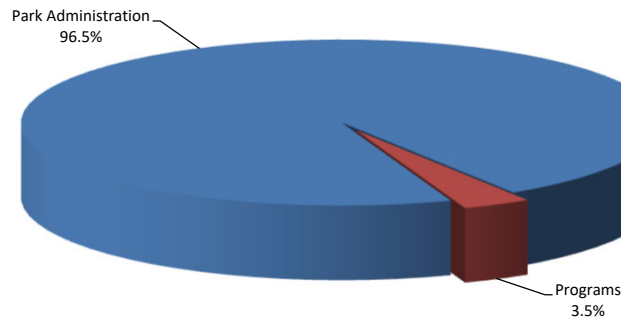
	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted
Recreation Superintendent	0.25	0.25	0.25
Office Assistant P/T*	0.25	0.25	0.25
Business Development Coordinator*	0.00	0.00	0.34
Total FTE	0.50	0.50	0.84

By Program

	2023-24 Council Adopted
Park Administration	136,235
Programs	4,900
Total	141,135

*FY24 FTE position added

Program as a Percentage of the Function Budget





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RAYMORE ACTIVITY CENTER

The Raymore Parks & Recreation Department oversees the day-to-day activities, scheduling, programming, rentals of public and private events and maintenance of all public facilities and spaces under the care of the Parks and Recreation Board. The Parks and Recreation Board in conjunction with the Parks and Recreation Department develops and implements policies and procedures by which public facilities are operated and made available for public use.

The Raymore Activity Center is Raymore's first indoor recreational space and home to the Parks & Recreation summer camp. Officially opening to the public in August of 2018, the RAC provides a much needed space to complement our youth athletics, enhance our summer camp and provide additional programming space for adult and senior programs. The RAC serves as a premium rental space for private groups, independent sports teams and dance clubs as well as weekend tournament rentals for basketball and volleyball.

PROGRAMS

Activity Center Administration

The administration of the RAC includes evaluating policies, procedures, programming and prices to ensure this facility is utilized and programmed to its fullest potential. The goal of the administrative staff that manages the Raymore Activity Center is to pursue 100% cost recovery and provide a steady revenue source for future programs, staffing and maintenance of the facility.

Activity Center Maintenance

The park maintenance crew will provide necessary service and upkeep of the surrounding landscaping, lawn service and facility repairs or maintenance. A part-time facility attendant is responsible for general indoor maintenance, and cleaning and supplies stocking. Recreation staff work together for day to day activities, league/tournament set-up and facility coverage for private rentals and events.

GOALS

RAC Administration

1. With the opening of the RAC expansion in 2024, the current policies and standard operating procedures will need to be updated to include the additional space. Staff will develop updated printed and online promotional materials in cooperation with the Communications Department to increase public awareness of the amenities. (1.3.2)
2. Staff will issue surveys regarding programs, events, hours of operation and rental opportunities to better serve the community (1.3.3)

RAC Maintenance

1. The Department must find ways to recruit and retain facility maintenance personnel to adequately service the entire facility including the expanded area. Additional part-time staff will be required to operate, program and maintain the newly expanded facility (4.2.1)
2. A Facility Standard Operations Manual should be developed that outlines these requirements in order for the facility to be successful (4.3.1)

2023 PERFORMANCE SUMMARY

1. Updated marketing materials were delayed to coincide with the construction schedule of the expansion. Staff continues to incorporate new marketing strategies with cooperation of the Communications Department and will incorporate new online and printed materials when expansion nears completion.
2. Although the voter-approved bond project in 2020 provides a much needed expansion of the RAC, staff recognizes the challenges it presents in programming and using the building. Recreation staff has met with area facilities to coordinate availability for programs and leagues while the expansion process is underway.
3. Recreation Staff conducted an inventory of equipment. Several items were repaired or replaced as needed. Most items were identified to be included in a Facility SOP Manual that will outline equipment replacement and maintenance schedules.

SIGNIFICANT BUDGETARY ISSUES

With the expansion scheduled for completion in 2024, the department must find a way to provide full time programming and managerial staff for operations. This facility cannot operate with part-time employees long term. The hiring of a full time professional facility manager at the RAC to oversee day to day operations including staffing and customer service, coordinating rentals, developing programs, leagues and tournaments is crucial for the RAC to be financially successful.

PARKS AND RECREATION: RAYMORE ACTIVITY CENTER

Mission As Raymore's first indoor recreational space and home to Raymore's summer day camp program, the Raymore Activity Center provides space to complement youth athletics, enhance the summer camp program, provide additional space for adult and senior programs and private group and team rentals.

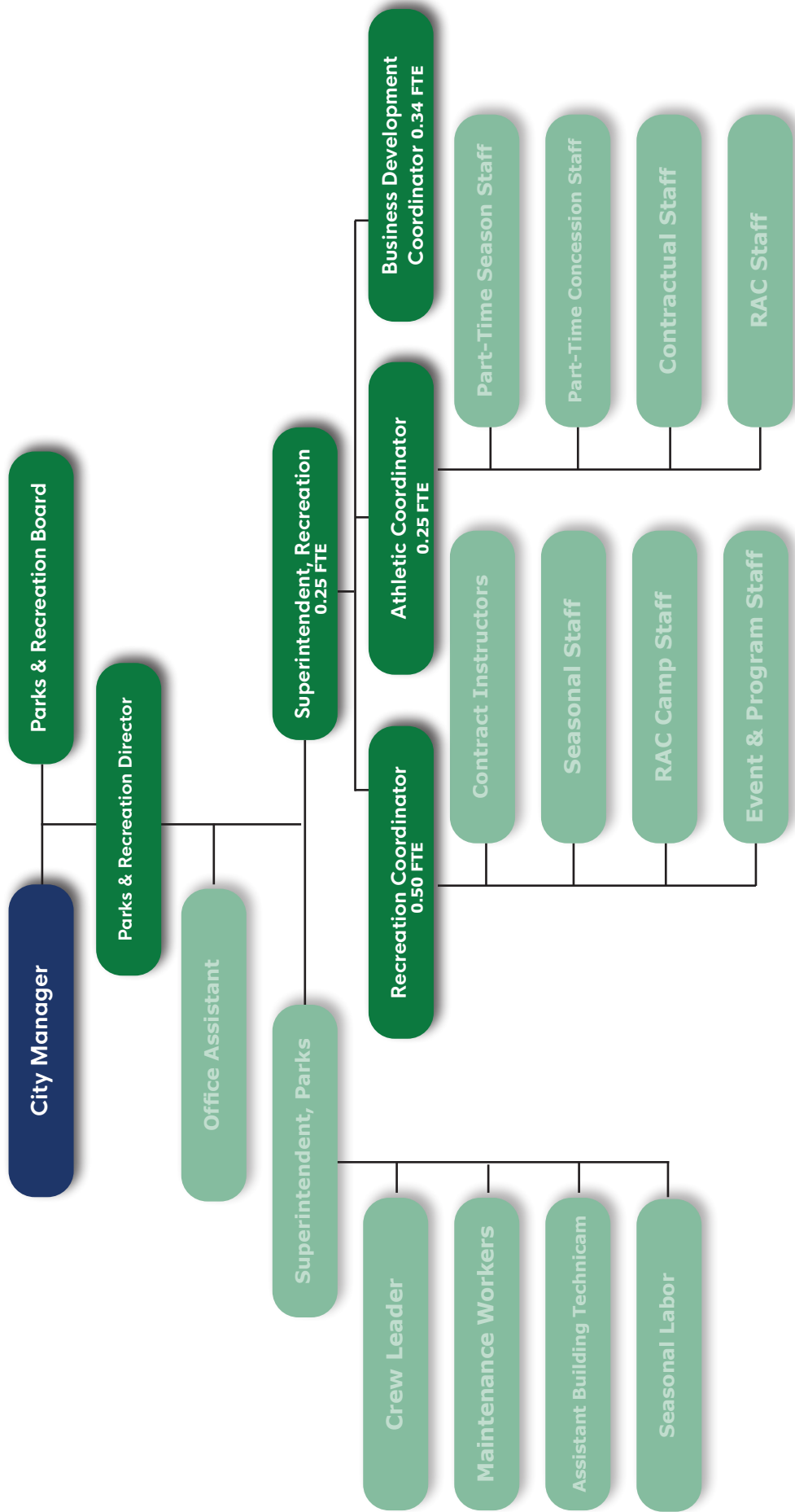
Service Description The administration of the Raymore Activity Center evaluates policies, procedures, programming and prices to ensure the facility is utilized and programmed to its fullest potential.

Objectives		Goal Alignment
A	Track and record private rentals and tournaments	1.3.2
B	Track and record programs held at the RAC	1.3.2
C	Track and record summer camp registrations	1.3.2

Performance Measures		FY 2022	FY 2023	FY 2024 GOAL
A	Rentals and tournaments*	52	91	45
B	Number of department programs*	15	16	13
C	Summer camp registrations	136	112	150

*The Raymore Activity Center is open for programs and rentals only during expansion construction, with reopening tentatively planned for July 2024.

Raymore Activity Center



Raymore Activity Center

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	162,333	214,021	167,322	167,322	167,322	166,658	195,650	195,650
Commodities	5,411	7,589	8,860	8,860	6,238	8,130	8,130	8,130
Maintenance and Repairs	784	1,540	2,550	2,550	278	1,180	1,180	1,180
Utilities	13,601	18,070	18,560	18,560	22,426	22,754	22,754	22,754
Contractual	32,470	48,003	66,337	66,337	61,888	64,463	65,453	65,453
Capital Outlay	0	0	0	0	0	8,000	8,000	8,000
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Total	214,599	289,223	263,629	263,629	258,152	271,185	301,167	301,167

Position Control Roster

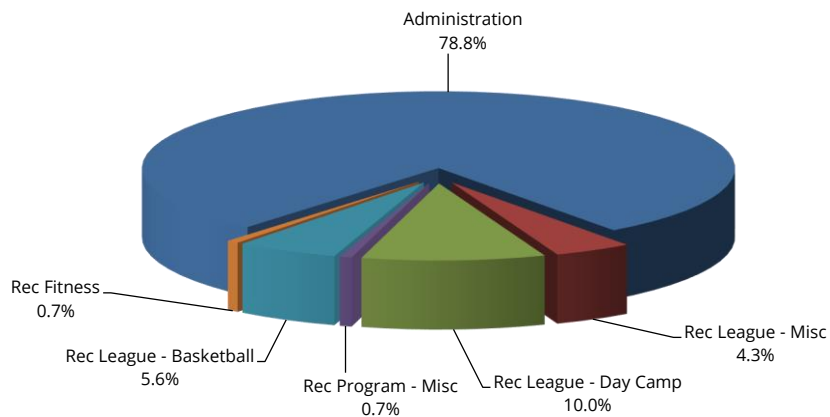
	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted
Recreation Superintendent	0.25	0.25	0.25
Recreation Coordinator	0.50	0.50	0.50
Athletic Coordinator	0.25	0.25	0.25
Business Development Coordinator*	0.00	0.00	0.33
Total FTE	1.00	1.00	1.33

By Program

	2023-24 Council Adopted
Administration	237,454
Rec League - Misc	12,820
Rec League - Day Camp	30,080
Rec Program - Misc	2,000
Rec League - Basketball	16,813
Rec Fitness	2,000
Total	301,167

*FY24 FTE position added

Program as a Percentage of the Division Budget





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Enterprise Fund (50)

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council As Amended	2022-23 Projected	2023-24 Department Requested	2023-24 City Manager Proposed	2023-24 Council Adopted
Fund Balance - CASH								
Beginning of Year	2,337,508	2,986,194	3,224,964	3,276,913	3,276,913	3,352,470	3,352,470	3,352,470
Revenue								
Water Sales	3,653,135	3,844,606	3,677,227	3,677,227	4,014,764	4,059,002	4,059,002	4,059,002
Sewer Use Charge	4,067,106	4,056,837	4,032,596	4,032,596	4,237,439	4,284,638	4,284,638	4,284,638
Water Meter Supply Fee	80,874	123,725	84,150	84,150	84,675	86,250	86,250	86,250
Utility Penalties	117,622	130,664	123,238	123,238	128,070	125,452	125,452	125,452
Contractual Revenue	11,637	11,353	11,353	11,353	11,353	11,353	11,353	11,353
Interest	8,693	49,848	9,554	9,554	148,097	148,097	148,097	148,097
Miscellaneous	66,751	13,912	3,003	3,003	2,850	2,850	2,850	2,850
SRF/bond-Interest/Credit	5	-	-	-	-	-	-	-
Transfer from VERP	-	-	-	-	-	-	-	-
Total Revenue	8,005,821	8,230,944	7,941,121	7,941,121	8,627,248	8,717,642	8,717,642	8,717,642
Total Fund Bal & Revenues	10,343,330	11,217,138	11,166,085	11,218,034	11,904,161	12,070,113	12,070,113	12,070,113
Expenditures								
Personnel	812,826	827,467	1,157,716	1,157,716	1,155,390	1,197,563	1,197,563	1,197,563
Commodities	2,185,791	2,513,305	2,369,173	2,369,173	2,526,213	2,648,383	2,648,383	2,648,383
Maintenance & Supplies	181,316	225,653	171,650	171,650	186,382	160,125	160,125	160,125
Utilities	93,251	93,235	88,656	88,656	99,444	99,444	99,444	99,444
Contractual	2,382,539	2,548,067	2,725,191	2,725,191	2,751,044	2,938,504	2,938,504	2,938,504
Capital Projects (Operating)	-	-	-	-	-	-	-	-
Transfer to VERP	109,554	109,554	109,554	109,554	109,554	130,732	130,732	130,732
Transfer to General Fund	967,988	999,504	1,123,664	1,123,664	1,123,664	1,217,802	1,217,802	1,217,802
Miscellaneous	23,871	23,441	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-
Total Operating Expense	6,757,136	7,340,225	7,745,604	7,745,604	7,951,691	8,392,553	8,392,553	8,392,553
Net Operating Revenue (Expense)	1,248,686	890,719	195,517	195,517	675,557	325,089	325,089	325,089
Transfer to Restricted Revenue Fund	-	-	-	-	-	-	-	-
Transfer to Ent. Cap Maint Fund	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Total Capital / Other Expenditures	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Total Expenditures	7,357,136	7,940,225	8,345,604	8,345,604	8,551,691	8,992,553	8,992,553	8,992,553
Fund Balance (Gross)	2,986,194	3,276,913	2,820,481	2,872,430	3,352,470	3,077,560	3,077,560	3,077,560
Non-operating Income & Loss								
Depreciation Expense	(2,377,361)	(2,359,056)	-	-	-	-	-	-
Allowance	2,377,361	2,359,056	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Net Fund Balance (Cash)	2,986,194	3,276,913	2,820,481	2,872,430	3,352,470	3,077,560	3,077,560	3,077,560
Less: Reserve Balance 20% of Exp	(1,351,427)	(1,468,045)	(1,549,121)	(1,549,121)	(1,590,338)	(1,678,511)	(1,678,511)	(1,678,511)
Available Fund Balance - End of Year	1,634,767	1,808,868	1,271,360	1,323,309	1,762,132	1,399,049	1,399,049	1,399,049
Solid Waste Fees	1,625,218	1,725,224	1,842,905	1,842,905	1,834,333	1,955,637	1,955,637	1,955,637
Solid Waste Container Fees	142,574	145,539	149,526	149,526	147,728	151,560	151,560	151,560
Total Revenue	1,767,792	1,870,763	1,992,431	1,992,431	1,982,061	2,107,197	2,107,197	2,107,197
Contractual Services	1,648,735	1,741,201	1,842,905	1,842,905	1,834,333	1,955,637	1,955,637	1,955,637
Transfer to BERP	142,574	145,539	149,526	149,526	147,728	151,560	151,560	151,560
Total Expenditures	1,791,309	1,886,740	1,992,431	1,992,431	1,982,061	2,107,197	2,107,197	2,107,197

Water Sales

General Ledger Codes: 50-00-4610-0000	<u>Legal Authority:</u> Municipal Code: Section 700 & 705 State Statute: Chapter 91 RSMo.
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Revenue Description

Water Sales - City of Raymore FY 2024 proposed water rates are \$6.54 per one thousand (1,000) gallons of water consumed. The FY23 rate was \$6.54. All residents receive a minimum bill for two thousand gallons of water and two thousand gallons sewer usage.

Revenues for FY24 are being based on the addition of 103 homes. The total number of residential building permits budgeted for FY24 is 138 with 35 of those permits within water districts that do not receive water service from the City.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend	
2014 Actual	2,827,593	6.59%		
2015 Actual	2,841,265	0.48%		
2016 Actual	3,239,677	14.02%		
2017 Actual	3,390,627	4.66%		
2018 Actual	3,333,362	-1.69%		
2019 Actual	3,069,216	-7.92%		
2020 Actual	3,453,516	12.52%		
2021 Actual	3,653,135	5.78%		
2022 Actual	3,844,606	5.24%		
2023 Budget	3,677,227	0.66%		
2023 Projected	4,014,764	9.18%		
2024 Adopted	4,059,002	1.10%		

Sewer Use Charge

General Ledger Codes:
50-00-4630-0000

Legal Authority:
Municipal Code: Section 700 & 710
State Statute: Chapter 91 RSMo.

Revenue Description

Sewer Use Charges - Sewerage use rates are charged by either actual use or winter averaging. In FY 2024, proposed use rates are eight dollars and ninety-six cents (\$8.96) per one thousand gallons of actual water consumed. Winter-averaged rates are nine dollars and forty-one cents (\$9.41) per one thousand gallons of the average monthly water usage during the months of December, January, and February. All customers are billed each month for no less than two thousand gallons.

Revenues for FY24 are being based on addition of 138 homes.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend	
2014 Actual	2,412,533	-9.50%	The graph displays the collection trend from 2020 to 2024. The y-axis represents collection amounts from 3,750,000 to 4,500,000. The x-axis shows the years 2020 through 2024. The line starts at approximately 3,750,000 in 2020, rises to about 4,050,000 in 2021, dips slightly in 2022, and then rises to approximately 4,280,000 in 2024. The line is solid orange for actual data (2020-2022) and dashed orange for projected data (2023-2024).	
2015 Actual	2,575,688	6.76%		
2016 Actual	2,982,405	15.79%		
2017 Actual	3,106,904	4.17%		
2018 Actual	3,427,266	10.31%		
2019 Actual	3,357,355	-2.04%		
2020 Actual	3,711,008	10.53%		
2021 Actual	4,060,842	9.43%		
2022 Actual	4,050,771	-0.25%		
2023 Budget	4,032,596	-0.70%		
2023 Projected	4,237,439	5.08%		
2024 Adopted	4,284,638	1.11%		

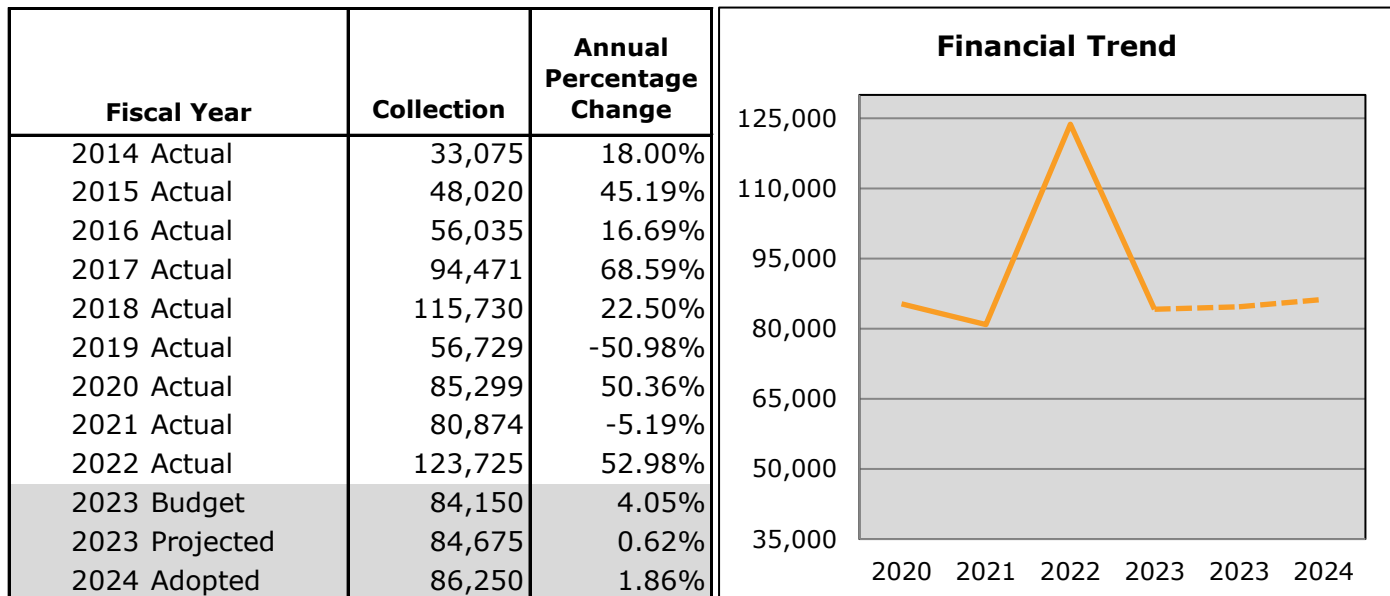
Water Meter Supply Fee

General Ledger Codes: 50-00-4620-0000	Legal Authority: Municipal Code: Section 700 & 705 State Statute: Chapter 91 RSMo.
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Revenue Description

Water Meter Supply Fee - These fees are the initial charges associated with the actual cost to the City for meters, installation and maintenance of meters and access to the water main for all new construction. The current charge is \$625 per 3/4 inch meter size and \$690 per 1 inch meter size.

Revenue projections are based on the estimated amount of 103 new residential and commercial sites being constructed.



Utility Penalties

General Ledger Codes:
50-00-4600-0000

Legal Authority:
Municipal Code: Section 700, 705 & 710
State Statute: Chapter 91 RSMo.

Revenue Description

Utility Penalties - Revenues recorded in this account are late payment fees for water, sewer and trash billings.

Staff is estimating FY24 revenue based on the average of FY21, FY22 and FY23 revenues.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2014 Actual	134,818	-4.37%	
2015 Actual	132,270	-1.89%	
2016 Actual	146,986	11.13%	
2017 Actual	138,969	-5.45%	
2018 Actual	115,352	-16.99%	
2019 Actual	126,398	9.58%	
2020 Actual	102,820	-18.65%	
2021 Actual	117,622	14.40%	
2022 Actual	130,664	11.09%	
2023 Budget	123,238	4.77%	
2023 Projected	128,070	3.92%	
2024 Adopted	125,452	-2.04%	

Solid Waste Fees

General Ledger Codes:
50-00-4640-0000

Legal Authority:
Municipal Code: Section 235
State Statute: Chapter 70 RSMo.
State Statute: Chapter 260 RSMo.

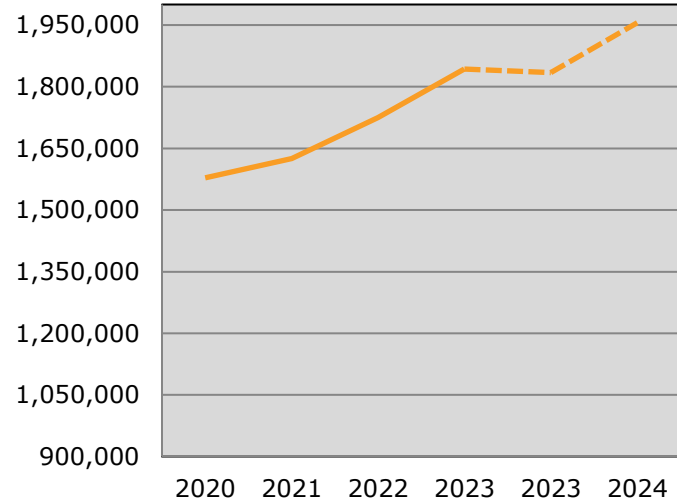
Revenue Description

Solid Waste Fees - This revenue was added during the FY10 budget to account for the payment for City-wide solid waste pickup. This payment is set to match the invoice per home with no administration fee added.

FY24 revenue is estimated with an additional 138 homes and the contracted cost of \$20.73 per home for solid waste & recycling disposal.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	957,068	1.22%
2015 Actual	956,487	-0.06%
2016 Actual	980,600	2.52%
2017 Actual	1,016,108	3.62%
2018 Actual	1,087,622	7.04%
2019 Actual	1,256,167	15.50%
2020 Actual	1,578,278	25.64%
2021 Actual	1,625,218	2.97%
2022 Actual	1,725,224	6.15%
2023 Budget	1,842,905	13.39%
2023 Projected	1,834,333	-0.47%
2024 Adopted	1,955,637	6.61%

Financial Trend



Solid Waste Container Fees

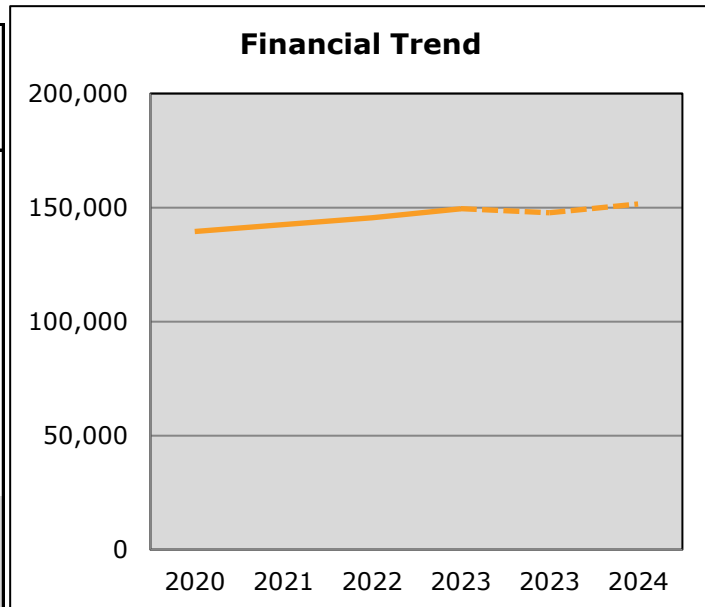
General Ledger Codes: 50-00-4645-0000	Legal Authority: Municipal Code: Section 235 State Statute: Chapter 70 RSMo. State Statute: Chapter 260 RSMo.
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Revenue Description

Solid Waste Fees - This revenue was added during the FY20 budget to pay for the trash carts purchased by the city. The charge for trash carts is \$1.50 per month. This covers up to 2 trash carts per household. Each additional cart is \$0.75 per month.

FY24 revenue is estimated based on 8,282 customers in FY23 with an additional 138 homes anticipated in FY24.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	0	N/A
2019 Actual	34,477	N/A
2020 Actual	139,506	304.63%
2021 Actual	142,574	2.20%
2022 Actual	145,539	2.08%
2023 Budget	149,526	4.88%
2023 Projected	147,728	-1.20%
2024 Adopted	151,560	2.59%



Contractual

General Ledger Codes: 50-00-4380-0000	Legal Authority: Municipal Code: Section 700 State Statute: Chapter 82
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Revenue Description

Contractual- This account is used to record the monthly connection fees and annual contract agreement fees between the City and Dikeland Sewer District.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend			
2014 Actual	670	-94.05%				
2015 Actual	11,353	1595.08%				
2016 Actual	11,363	0.08%				
2017 Actual	11,353	-0.08%				
2018 Actual	10,463	-7.84%				
2019 Actual	11,743	12.24%				
2020 Actual	10,462	-10.91%				
2021 Actual	11,637	11.22%				
2022 Actual	11,353	-2.44%				
2023 Budget	11,353	-2.44%				
2023 Projected	11,353	0.00%				
2024 Adopted	11,353	0.00%				

Interest Revenue

General Ledger Codes: 50-00-4350-0000	Legal Authority: State Statute: Chapter 82
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Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds.

FY23 revenues are based on current interest rates being earned. FY24 based on FY23.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend		
2014 Actual	6,380	18.48%	The chart displays the revenue trend over a six-year period. The y-axis represents revenue amounts from 7,000 to 182,000 in increments of 25,000. The x-axis shows the years from 2020 to 2024. The revenue starts at approximately 32,000 in 2020, drops to 7,000 in 2021, rises to 57,000 in 2022, drops again to 7,000 in 2023, and then spikes sharply to 148,097 in 2024, where it remains projected for the next year.		
2015 Actual	11,086	73.77%			
2016 Actual	12,391	11.78%			
2017 Actual	17,770	43.41%			
2018 Actual	51,260	188.47%			
2019 Actual	79,928	55.93%			
2020 Actual	38,013	-52.44%			
2021 Actual	8,693	-77.13%			
2022 Actual	49,848	473.46%			
2023 Budget	9,554	9.91%			
2023 Projected	148,097	1450.11%			
2024 Adopted	148,097	0.00%			

Miscellaneous

General Ledger Codes: 50-00-4370-0000	Legal Authority: State Statute: Chapter 82
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Revenue Description

Miscellaneous - Revenues from various sources not previously categorized. Historically, this amount is generally less than \$10,000 annually. The inconsistent nature of the revenue source makes it difficult to estimate.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2014 Actual	-269	-101.73%	
2015 Actual	14,755	-5592.39%	
2016 Actual	3,943	-73.27%	
2017 Actual	6,800	72.44%	
2018 Actual	4,301	-36.75%	
2019 Actual	5,879	36.69%	
2020 Actual	2,743	-53.34%	
2021 Actual	15,363	460.04%	
2022 Actual	3,811	-75.20%	
2023 Budget	3,003	-80.45%	
2023 Projected	2,850	-5.09%	
2024 Adopted	2,850	0.00%	

WATER UTILITIES

Water Utilities is responsible for the operation and maintenance of the water distribution system serving approximately 8,430 residential and commercial customers. This includes regular inspection and maintenance of the distribution system, Kentucky Pump Station and two storage facilities; valve location; hydrant inventory and maintenance; and ensuring compliance with state and federal regulations. Water Utilities is comprised of the Assistant Director of Public Works Operations & Maintenance, crew leaders, maintenance workers and the administrative assistant, all of whom also work in the Street, Stormwater and Sewer divisions of the Public Works Department.

GOALS

System Inspection and Maintenance

1. Perform distribution system flushing in accordance with best practices established by the American Water Works Association and the Missouri Department of Natural Resources (2.2)
2. Perform valve exercising and maintenance in accordance with best practices established by the American Water Works Association and the Missouri Department of Natural Resources (2.2)

Customer Service

1. Respond to customer concerns/complaints within one business day (4.1)

FY 2023 PERFORMANCE SUMMARY

1. Tested the operation of and flushed 5 fire hydrants
2. Installed 48 service taps related to new home construction
3. Responded to 3,533 locate tickets.
4. Inspected 173 final right-of-ways for new construction occupancies
5. Replaced 25 water meters
6. Replaced 25 water meter radios
7. Completed 520 work orders for Utility Billing
8. Completed 300 water service requests

SIGNIFICANT BUDGETARY ISSUES

- The cost of purchase of water from Kansas City Water Services is included in this budget: \$1,922,160
- Understaffing in the Public Works Operations & Maintenance Department continues to be a concern



PUBLIC WORKS: WATER

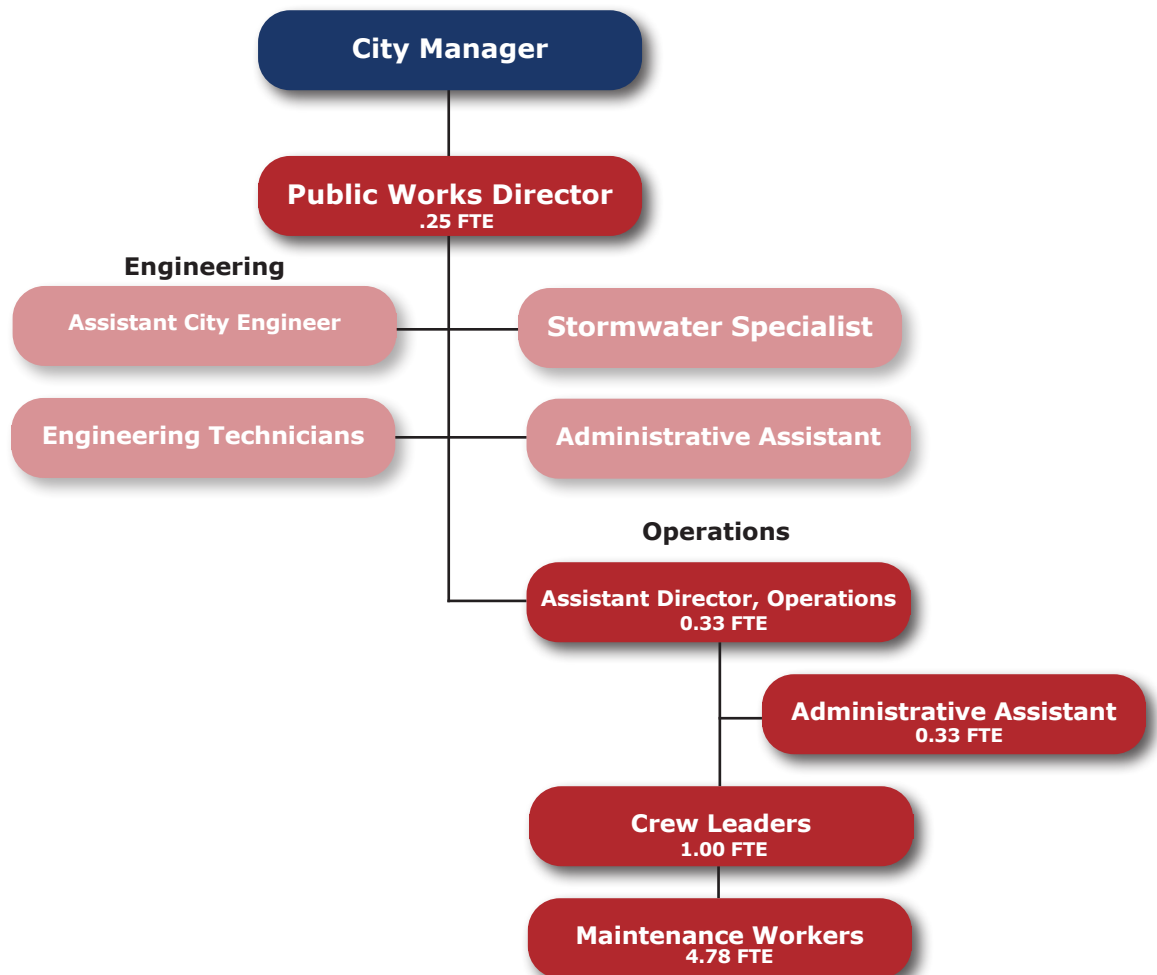
Mission The Water Division operates and maintains the City's water distribution system in a manner to ensure a continuous supply of safe drinking water and fire protection to all customers.

Service Description The Water Division performs inspections, maintenance, repairs, testing and replacement of the pumping station and system's 270 miles of water mains effectively and efficiently. The City purchases its water from Kansas City.

Objectives		Goal Alignment
A	Operate the water distribution system to provide quality drinking water while meeting all regulatory requirements	2.2.3
B	Minimize customer impact due to water system maintenance, upgrades and repairs	4.1.2
C	Repair or replace all inoperable fire hydrants in a timely manner	4.1.2

Performance Measures		FY 2022	FY 2023	FY2024 Budget
A	Number of drinking water violations	0	0	0
B	Estimated length of service interruption resulting from water system repairs (hours)	4	4	4
C	Number of hydrants replaced	14	17	15

WATER UTILITIES



WATER UTILITIES

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	409,293	416,225	579,108	579,108	577,946	598,964	598,964	598,964
Commodities	2,176,040	2,500,262	2,345,518	2,543,311	2,511,073	2,632,343	2,632,343	2,632,343
Maintenance and Repairs	114,276	122,489	61,950	61,950	61,950	50,425	50,425	50,425
Utilities	26,859	31,694	27,228	27,228	28,404	28,404	28,404	28,404
Contractual	74,436	84,957	101,493	101,493	110,580	118,447	118,447	118,447
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	1,489,980	1,483,398	616,609	616,609	616,609	674,267	674,267	674,267
Total	4,290,884	4,639,026	3,731,906	3,929,699	3,906,562	4,102,850	4,102,850	4,102,850

Position Control Roster

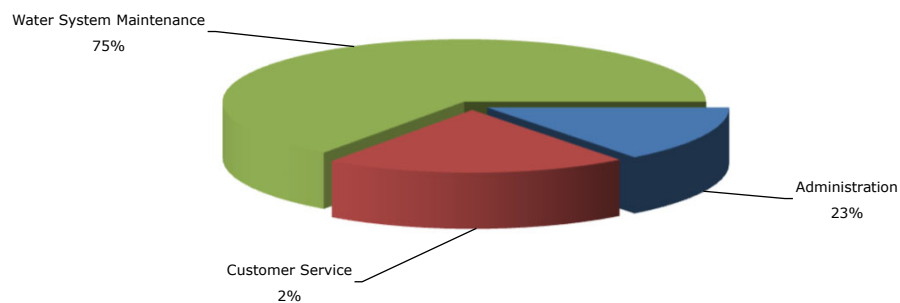
	2021-22 Actual	2022-23 Actual	2023-24 Council Adopted
Director, Public Works & Engineering	0.25	0.25	0.25
Assistant Director, PW - Operations	0.33	0.33	0.33
Crew Leader, Water/Sewer	1.00	1.00	1.00
Maintenance Worker *	4.53	4.78	4.78
Administrative Assistant	0.33	0.33	0.33
Total FTE	6.44	6.69	6.69

*FY23 additional Worker I

By Program

	2023-24 Council Adopted
Personnel	598,964
Administration	830,876
Water System Maintenance	2,673,010
Total	4,102,850

Program as a Percentage of the Division Budget





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SEWER UTILITIES

Sewer Utilities is responsible for the operation and maintenance of the sanitary sewer collection system. This includes regular inspection and maintenance of the collection system and four lift stations, regular sewer jetting, and assuring compliance with state and federal regulations. Sewer Utilities is comprised of the Assistant Director of Public Works Operations & Maintenance, crew leaders, maintenance workers and the administrative assistant, all of whom also work in the Street, Stormwater and Water divisions of the Public Works Department.

GOALS

Customer Service

- Respond to customer concerns/complaints within one business day (4.1)

Sewer System Maintenance

- Perform annual televising and jetting/cleaning in accordance with the Department's Standard Operating Procedures (2.2)

FY 2023 PERFORMANCE SUMMARY

1. The annual sewer jetting program continued with 15,000 linear feet jetted and a goal to jet the entire system every three years
2. Used the sewer camera on 1,800 feet of sanitary sewer main
3. Inspected 150 new sanitary sewer service connections
4. Completed 20 sanitary sewer service requests

SIGNIFICANT BUDGETARY ISSUES

1. The cost of treatment of sewer by the Little Blue Valley Sewer District is included in this budget: \$1,264,580
2. The cost of treatment of sewer by the Middle Big Creek Sewer is included in this budget: \$684,840

PUBLIC WORKS: SEWER

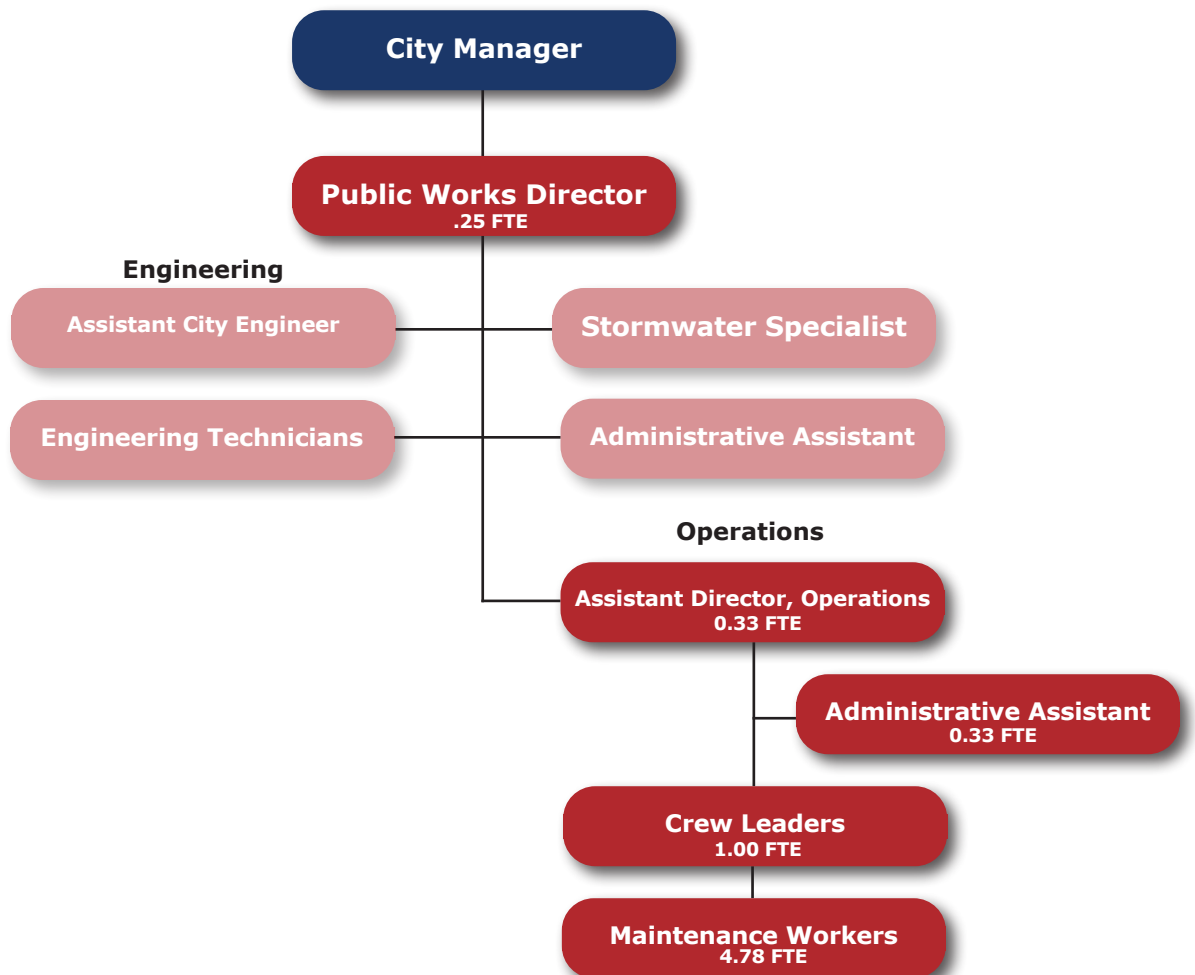
Mission The Sewer Division is responsible for the collection of wastewater and its conveyance to the Little Blue Valley Sewer District. Employees in this division maintain the City's sewer lines and pump stations.

Service Description The Sewer Division performs inspections, maintenance, repairs and rehabilitation of the system's 260 miles of sanitary sewer lines and four pumping stations effectively and efficiently.

Objectives		Goal Alignment
A	Provide uninterrupted collection and conveyance of all wastewater in accordance with all state and federal laws	2.3.3
B	Maintain the sewer system to prevent sewer issues	2.3.3
C	Reduce the amount of inflow and infiltration delivered to treatment facilities	2.3.3

Performance Measures		FY 2022	FY 2023	FY 2024 Budget
A	Feet of sewer jetted and cleaned	15,000	15,000	15,000
B	Feet of sanitary sewer rehabilitated	1,400	1,400	2,500

SEWER UTILITIES



SEWER UTILITIES

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel	403,533	411,241	578,608	578,608	577,444	598,599	598,599	598,599
Commodities	9,751	13,043	23,655	23,655	15,140	16,040	16,040	16,040
Maintenance and Repairs	67,040	103,164	109,700	109,700	124,432	109,700	109,700	109,700
Utilities	66,391	61,541	61,428	61,428	71,040	71,040	71,040	71,040
Contractual	2,308,104	2,463,110	2,623,698	2,623,698	2,640,464	2,820,057	2,820,057	2,820,057
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	1,910,271	1,943,400	616,609	616,609	616,609	674,267	674,267	674,267
Total	4,765,090	4,995,500	4,013,698	4,013,698	4,045,129	4,289,703	4,289,703	4,289,703

Position Control Roster

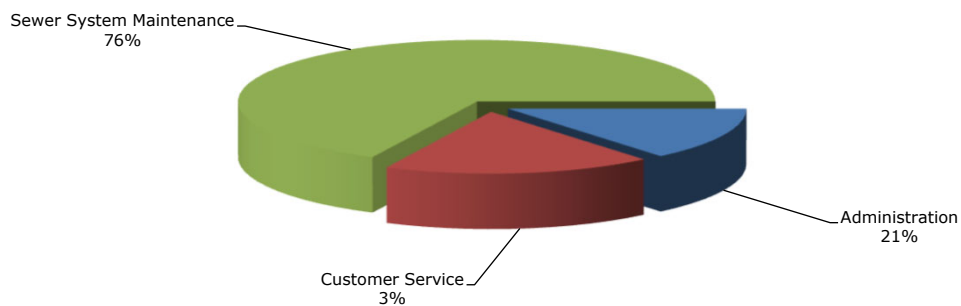
	2020-21 Actual	2022-23 Actual	2023-24 Council Adopted
Director, Public Works & Engineerin	0.25	0.25	0.25
Assistant Director, PW - Operations	0.33	0.33	0.33
Crew Leader, Water/Sewer	1.00	1.00	1.00
Maintenance Worker*	4.53	4.78	4.78
Administrative Assistant	0.33	0.33	0.33
Total FTE	6.44	6.69	6.69

By Program

	2023-24 Council Adopted
Personnel	598,599
Administration	781,857
Sewer System Maintenance	2,909,247
Total	4,289,703

*FY23 additional Worker I

Program as a Percentage of the Division Budget



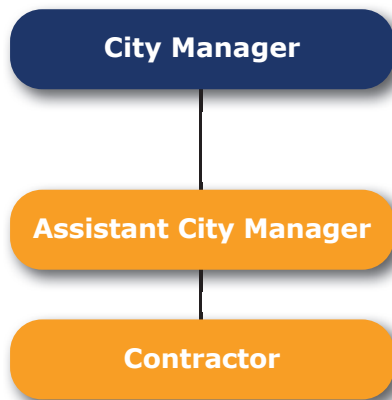
SOLID WASTE

The City provides residential solid waste and recycling collection. Service provision is accomplished by contract from a private solid waste collection company. This chapter is to account for the revenues and expenditures pursuant to provision of this service.

SIGNIFICANT BUDGETARY ISSUES

1. The City monthly charge to residents for trash and yard waste collection is \$15.14 in FY 2024. Recycling is an additional \$5.59.
2. An additional \$1.50 is added to the monthly utility bill for the solid waste cart program. These funds are transferred from the Enterprise Fund to the Building & Equipment Replacement Fund to replenish funds used for the initial purchase of carts.
3. Total projected revenue is expected to be \$1,529,746 for trash services, \$425,891 for Recycling services and \$151,560 to be transferred to the BERP for cart maintenance.

SOLID WASTE



SOLID WASTE

By Category

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted	2022-23 Council Amended	2022-23 Projected	2023-24 Department Requested	2023-24 C.M. Proposed	2023-24 Council Adopted
Personnel								
Commodities								
Maintenance and Repairs								
Utilities								
Contractual	1,625,218	1,725,224	1,842,905	1,842,905	1,834,333	1,955,637	1,955,637	1,955,637
Capital Outlay							0	0
Debt Service							0	0
Transfers/Miscellaneous	142,574	145,539	149,526	149,526	147,728	151,560	151,560	151,560
Total	1,767,792	1,870,763	1,992,431	1,992,431	1,982,061	2,107,197	2,107,197	2,107,197

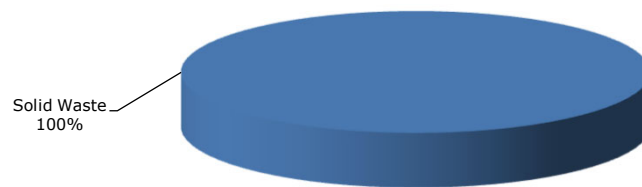
Position Control Roster

	2020-21 Actual	2022-23 Actual	2023-24 Council Adopted
Director, Public Works & Engineering			
Assistant Director, PW - Operations			
Public Works Field Supervisor			
Crew Leader, Water/Sewer			
Maintenance Worker			
Administrative Assistant			
Meter Reader			
Total FTE	0.00	0.00	0.00

By Program

	2023-24 Council Adopted
Solid Waste	2,107,197
Total	2,107,197

Program as a Percentage of the Department Budget



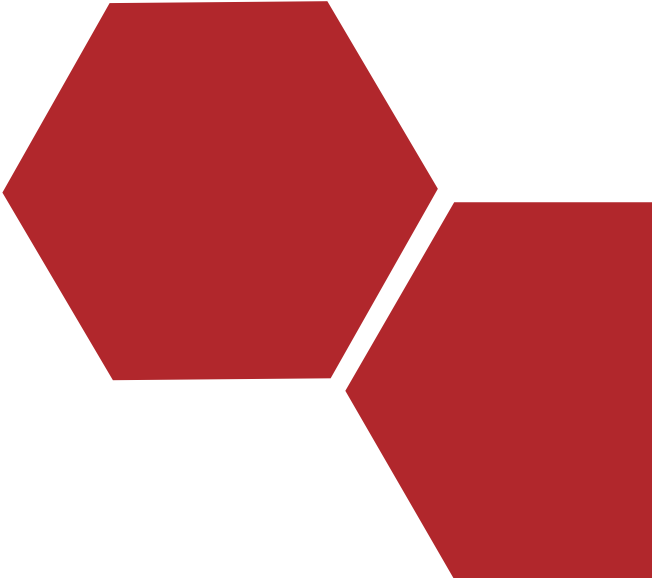


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TRANSFERS FROM ENTERPRISE FUNDS TO OTHER FUNDS

This chapter is included to note any transfers from the Enterprise Fund that are included in the fiscal year budget.

SIGNIFICANT BUDGETARY ISSUES

1. The Enterprise Fund makes an annual payment to the General Fund for services provided by the General Fund operations for the benefit of the Utility. The payment is made according to a formula for the calculation of the cost of services provided, as outlined in the following pages.
\$1,217,802
 2. The Enterprise Capital Maintenance Fund was established in FY 2010. The Fund accepts a transfer to support the ongoing maintenance of the water and sewer infrastructure of the City.
\$600,000
 3. The Enterprise Fund will make an annual payment to the Building & Equipment Replacement Program (05) for the initial purchase and maintenance of solid waste carts.
\$151,560
- 

ENTERPRISE FUND PAYMENT TO GENERAL FUND FOR SERVICES

The Enterprise Fund (50) often benefits from expenditures by the General Fund (01) made on its behalf. For example, the Finance Department, whose funding is provided by the General Fund (01), provides purchasing and accounting services to support Enterprise Fund (50) operations. Knowing and accounting for the full cost of the water/sewer utility sets a basis for financial analysis of the program, and for setting rates appropriately. General Fund (01) revenues should not subsidize the utility, which should be self supporting. Best practices from the fields of finance, accounting, and utility operations indicate that these indirect costs be identified and allocated to the Enterprise Fund (50).

Approaches to calculating an appropriate payment to the General Fund for services vary.

- One approach is to track activities individually and itemize expenses as they occur. While very accurate, this approach is very time consuming, complicated, and costly, so much so that most municipal organizations reject it because the benefits do not outweigh the costs.
- A more common approach is to determine an appropriate indirect cost rate. This involves

determining direct and indirect costs for programs, calculating what percent the indirect costs are of the direct, and using that percentage to calculate the appropriate share of indirect costs for each program. The following is an example using FY 2024 Proposed Budget figures:

Indirect Costs	Budget
Administration	\$ 1,433,703
Information Technology Services	\$ 768,889
Finance (less Utility Billing)	<u>\$ 440,851</u>
	\$ 2,643,443
 Direct Costs	 Budget
General Fund (less indirect costs)	\$ 9,377,102
Park Fund	\$ 1,926,752
Enterprise Fund	<u>\$ 8,992,553</u>
	\$20,296,407

Indirect/Direct Cost Rate 13.02%
($\$2,643,443 / \$20,296,407$)

Enterprise Fund Indirect Calculation \$1,170,830
($\$8,992,553 \times 13.02\% = \$1,170,830$)

Total Enterprise Fund Payment for Services to General Fund:

Indirect Costs	\$1,170,830
Utility Billings	<u>\$ 502,444</u>
Total	\$1,673,274

Using this method, the Enterprise Fund would pay \$1,673,274 to the General Fund.

- Consistent with the full cost of service approach, many cities also charge their franchise fee to their municipal utilities. Assessing our current franchise fee to water/sewer service would result in the following additional charge:

Annual Revenues	\$8,343,640
Fee	<u>7%</u>
Annual Payment	\$ 584,055

Staff is not recommending allocation of this additional fee at this time.

- The City uses a combined method to calculate the appropriate transfer to the General Fund. The steps taken are as follows:

- Calculate Enterprise Fund operating expenditures (not including capital outlay)
- Multiply the amount immediately above by 10%, a generally accepted percentage for determining overhead, or "indirect," costs.
- Add to the resulting number General Fund expenses that are directly for the benefit of the utility.

Using FY 2024 budget numbers, this method results in a transfer from the Enterprise Fund to the General Fund of \$1,217,801, as follows:

- Calculate Enterprise Fund operating expenditures (not including capital outlay)

Personnel	\$1,197,563
Commodities	\$2,648,383
Maintenance/Supplies	\$ 160,125
Utilities	\$ 99,444
Contractual [1]	\$2,938,504
VERP	\$ 109,554

Total Enterprise Fund Operating Expenses	\$7,153,573
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- Multiply the amount immediately above by 10%, a generally accepted percentage for determining overhead costs.

$$\$7,153,573 \times 10\% = \$715,357$$

- Add to the resulting number General Fund expenses that are directly for the benefit of the utility.

Direct Expenses	
Billing Software	\$ 42,988
Utility Billing Payroll	\$ 179,904
Late Notices	\$ 6,443
Statement Billing	\$ 99,800
Other Utility	
Billing Expenses	<u>\$ 173,309</u>
	\$ 502,444

Allocated Enterprise Fund Indirect Expenses	\$ 715,357
Allocated Direct Expenses	<u>\$ 502,444</u>

Total Allocated Direct & Indirect Expense	\$ 1,217,801
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[1] This expense only includes those related to water and sewer. Trash services are not included due to the pass-through expense the City is offering at the present time.



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DEBT SERVICE

The Debt Service Fund is utilized to report the City's financing activities. It is used to account for the accumulation of resources for and the payment of financed debt. The City issues bond debt and uses property tax or enterprise revenues to pay off the matured bonds. All general obligation bond debt is included in this fund.

Debt may also be issued through the Enterprise Fund, Park Fund or other funds. All debt service charts are presented in this section.





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GENERAL OBLIGATION BONDS

General Obligation Bonds (G.O. Bonds) are secured by the pledge of the City's full faith, credit and taxing power. The taxing power is usually an unlimited ad valorem tax based upon the assessed value of property located within the City. When unlimited ad valorem taxes are pledged, the City is legally required to raise taxes in order to pay the debt service on the bonds. Due to the pledge of a city's unlimited ad valorem taxes, G.O. Bonds carry the lowest interest rates among the various financing options. The voters must approve G.O. Bonds with either a four-sevenths (4/7ths) or two-thirds (2/3rds) majority, depending upon when the election is held. The City has a Missouri constitutional debt limit not to exceed 20% of the City's assessed valuation.

Bond issues accounted for in this section include:

- Series 2017 New Money (\$1.09M Trans & \$1.66M Parks)
- Series 2016 New Money (\$2.2M Trans & \$5.09M Parks)
- Series 2013 (Refunding the remaining portion of Series 2007)
- Series 2020 (\$6.9M Trans & \$1M Parks)
- Series 2021 (\$5.07M Trans & \$3.93M Parks)
- Series 2022 (Refunding of Series 2012)

State law requires the Missouri State Auditor to annually review all taxing jurisdictions throughout Missouri as to their compliance with the tax limitation provisions of Missouri's Hancock Amendment. To accomplish this, the Auditor provides the City a set of worksheets used to calculate the allowable tax rates for each of the General, Park and Debt Service funds. These worksheets contain calculations performed by the Auditor based on information provided by the City. When received, the City verifies or revises these numbers as appropriate. Statute provides that "a tax rate proposed for annual debt service requirements will be prima facie valid if, after making the payment for which the tax was levied, bonds remain outstanding and the debt fund reserves do not exceed the following year's payments (see attached RSMo 137.073 6(2))." The Auditor may also approve a higher rate, if for instance balloon payments would warrant accumulation of a larger reserve.

SIGNIFICANT BUDGETARY ISSUES - HISTORY

During 2023, the City maintained its bond rating, which was upgraded from A1 to Aa2 in FY 2013.



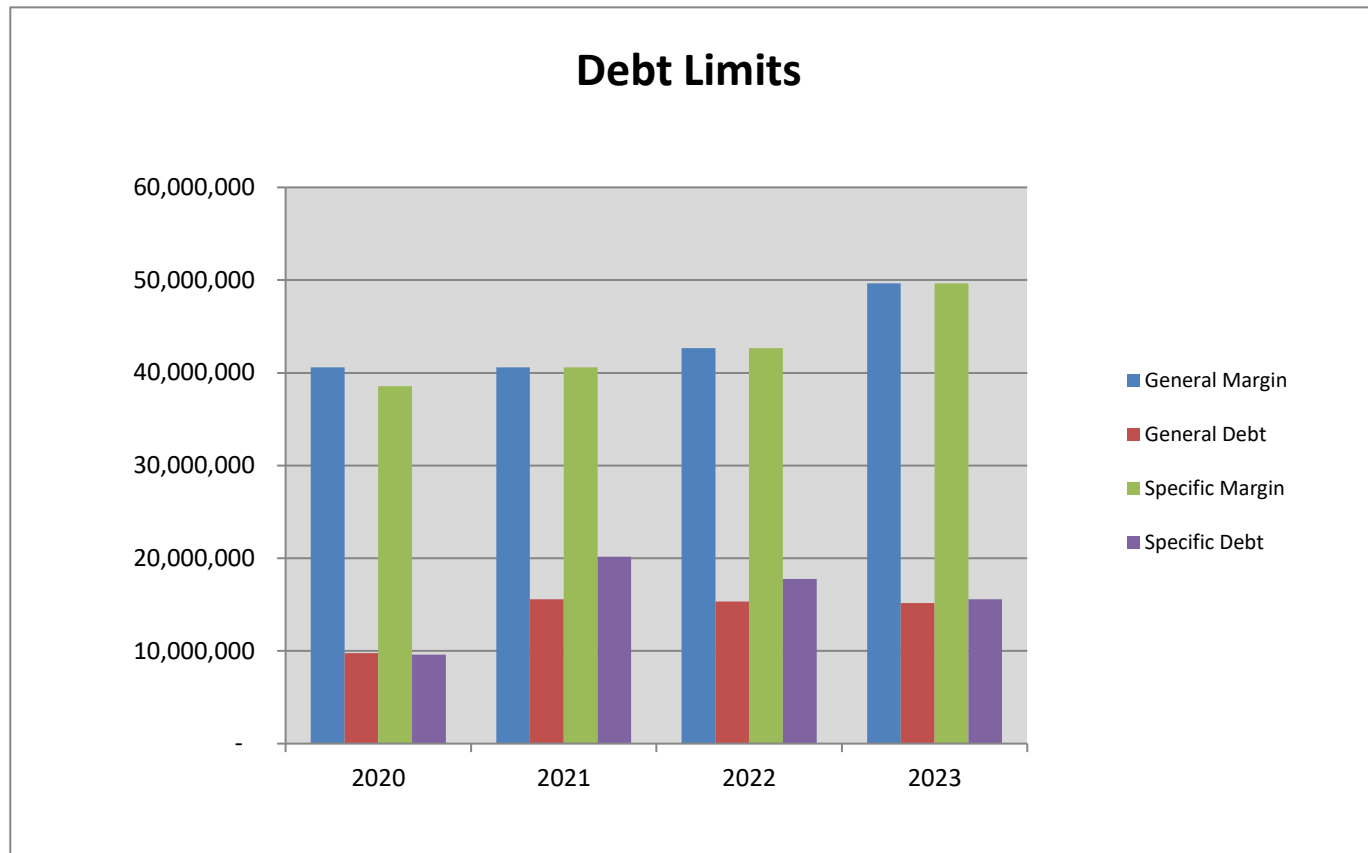
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DEBT SERVICE (40)

	2020-21	2021-22	2022-23	2022-23	2023-24
	Actual	Actual	Budget	Projected	Adopted
Fund Balance					
Beginning of Year	2,849,062	3,310,009	3,126,323	3,156,159	2,981,800
Revenue					
Property Tax	2,765,111	2,951,157	3,027,602	3,027,602	3,524,538
Interest	8,682	47,564	6,253	128,770	128,770
Penalties	13,814	13,597	15,138	15,138	17,623
Bond Proceeds	-	97,836	-	-	-
Transfers In - GO Bond funds					
Total Revenue	2,787,608	3,110,155	3,048,992	3,171,510	3,670,931
Total Fund Bal & Revenues	5,636,670	6,420,164	6,175,314	6,327,667	6,652,731
Expenditures					
Debt Service	2,325,011	3,164,868	3,343,868	3,343,868	2,628,975
Fees	1,650	2,450	2,000	2,000	2,000
Misc. - Cost of Issuance	-	96,687			
Debt Service					
Series 2012 Refunding	206,650	103,325	-	-	-
Series 2013 Refunding	1,111,923	1,273,354	1,378,668	1,378,668	681,075
Series 2016 - Parks & Transportation	480,900	340,100	258,400	258,400	125,800
Series 2017 - Parks & Transportation	318,250	318,975	319,350	319,350	270,550
Series 2020 - Parks & Transportation	207,288	269,400	269,400	269,400	269,400
Series 2021 - Parks & Transportation		749,273	843,850	843,850	228,850
Series 2022 (S2012 Refunding)		110,442	274,200	274,200	1,053,300
Series 2024 - Transportation					-
Total Expenditures	2,326,661	3,264,005	3,345,868	3,345,868	2,630,975
Annual Difference	460,947	(153,851)	(296,875)	(174,358)	1,039,956
Fund Balance (Gross)	3,310,009	3,156,159	2,829,446	2,981,800	4,021,756
Applicable Data:					
Assessed Valuation	\$385,650,641	\$405,954,493	\$426,524,898	\$426,524,898	\$496,532,741
Change in AV	3%	28%	5%	5%	16%
Legal Debt Margin	77,130,128	81,190,899	85,304,980	85,304,980	99,306,548
Collection Rate	0.98	0.99	0.99	0.99	0.99
Debt Service Levy	0.7170	0.7170	0.7170	0.7170	0.7170
Operating Levy	0.5370	0.5277	0.5277	0.5277	0.5012
Total City Property Tax	1.2540	1.2447	1.2447	1.2447	1.2182

Legal Debt Limit

Year	General Margin	General Debt	Specific Margin	Specific Debt	Total Debt	Assessed Value
2020	40,595,449	9,769,095	38,565,064	9,615,905	19,385,000	385,650,641
2021	40,595,449	15,561,150	40,595,449	20,178,850	35,740,000	405,954,493
2022	42,652,490	15,342,296	42,652,490	17,772,704	33,115,000	426,524,898
2023	49,653,274	15,162,570	49,653,274	15,587,430	30,750,000	496,532,741



Notes: Debt margin is the total general obligation indebtedness allowed by the State Constitution. The maximum amount of debt is 20% of assessed value.
 General Margin is 10% that can be issued for any City purpose.
 Specific Margin is 10% that can only be issued for the purpose of acquiring right-of-way, constructing or extending and improving streets, avenues and/or sanitary or storm systems, and purchasing or constructing waterworks or other plants.

As shown in the charts above Raymore carries a healthy debt service balance well within the legal limits.



City of Raymore, Missouri
Aggregate General Obligation Debt Service

Date	Series 2013		Series 2016		Series 2017		Series 2020		Series 2021		Series 2022		Totals		
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total Principal	Total Interest	Fiscal Year Totals
3/1/2024	675,000.00	6,075.00	-	62,900.00	240,000.00	17,225.00	-	134,700.00	-	114,425.00	795,000.00	137,100.00	1,710,000.00	472,425.00	2,182,425.00
9/1/2024	-	-	-	62,900.00	-	13,325.00	-	134,700.00	-	114,425.00	-	121,200.00	-	446,550.00	446,550.00
3/1/2025	-	-	-	62,900.00	-	13,325.00	-	134,700.00	-	114,425.00	1,755,000.00	121,200.00	1,755,000.00	446,550.00	2,201,550.00
9/1/2025	-	-	-	62,900.00	-	13,325.00	-	134,700.00	-	114,425.00	-	86,100.00	-	411,450.00	411,450.00
3/1/2026	-	-	-	62,900.00	-	13,325.00	-	134,700.00	-	114,425.00	2,035,000.00	86,100.00	2,035,000.00	411,450.00	2,446,450.00
9/1/2026	-	-	-	62,900.00	-	13,325.00	-	134,700.00	-	114,425.00	-	45,400.00	-	370,750.00	370,750.00
3/1/2027	-	-	-	62,900.00	-	13,325.00	-	134,700.00	-	114,425.00	2,270,000.00	45,400.00	2,270,000.00	370,750.00	2,640,750.00
9/1/2027	-	-	-	62,900.00	-	13,325.00	-	134,700.00	-	114,425.00	-	-	-	325,350.00	325,350.00
3/1/2028	940,000.00	62,900.00	-	62,900.00	-	13,325.00	-	134,700.00	515,000.00	114,425.00	-	-	1,455,000.00	325,350.00	1,780,350.00
9/1/2028	-	-	-	62,900.00	-	13,325.00	-	134,700.00	-	101,550.00	-	-	-	300,725.00	300,725.00
3/1/2029	990,000.00	51,150.00	-	62,900.00	-	13,325.00	-	134,700.00	515,000.00	101,550.00	-	-	1,505,000.00	300,725.00	1,805,725.00
9/1/2029	-	-	-	62,900.00	-	13,325.00	-	134,700.00	-	88,675.00	-	-	-	275,475.00	275,475.00
3/1/2030	1,050,000.00	38,775.00	-	62,900.00	-	13,325.00	-	134,700.00	505,000.00	88,675.00	-	-	1,555,000.00	275,475.00	1,830,475.00
9/1/2030	-	-	-	62,900.00	-	13,325.00	-	134,700.00	-	76,050.00	-	-	-	249,725.00	249,725.00
3/1/2031	1,110,000.00	25,650.00	-	62,900.00	-	13,325.00	-	134,700.00	500,000.00	76,050.00	-	-	1,610,000.00	249,725.00	1,859,725.00
9/1/2031	-	-	-	62,900.00	-	13,325.00	-	134,700.00	-	63,550.00	-	-	-	224,737.50	224,737.50
3/1/2032	1,170,000.00	13,162.50	-	62,900.00	-	13,325.00	-	134,700.00	490,000.00	63,550.00	-	-	1,660,000.00	224,737.50	1,884,737.50
9/1/2032	-	-	-	62,900.00	-	13,325.00	-	134,700.00	-	53,750.00	-	-	-	201,775.00	201,775.00
3/1/2033	-	-	-	62,900.00	-	13,325.00	-	134,700.00	630,000.00	53,750.00	-	-	1,710,000.00	201,775.00	1,911,775.00
9/1/2033	-	-	-	62,900.00	-	13,325.00	-	134,700.00	-	47,450.00	-	-	-	174,650.00	174,650.00
3/1/2034	160,000.00	11,000.00	-	62,900.00	-	13,325.00	-	116,200.00	640,000.00	47,450.00	-	-	1,765,000.00	174,650.00	1,939,650.00
9/1/2034	-	-	-	62,900.00	-	13,325.00	-	96,900.00	-	41,050.00	-	-	-	146,550.00	146,550.00
3/1/2035	165,000.00	8,600.00	-	62,900.00	-	13,325.00	-	96,900.00	655,000.00	41,050.00	-	-	1,825,000.00	146,550.00	1,971,550.00
9/1/2035	-	-	-	62,900.00	-	13,325.00	-	96,900.00	-	34,500.00	-	-	-	117,425.00	117,425.00
3/1/2036	170,000.00	6,125.00	-	62,900.00	-	13,325.00	-	76,800.00	665,000.00	34,500.00	-	-	1,880,000.00	117,425.00	1,997,425.00
9/1/2036	-	-	-	62,900.00	-	13,325.00	-	55,900.00	-	27,850.00	-	-	-	86,900.00	86,900.00
3/1/2037	180,000.00	3,150.00	-	62,900.00	-	13,325.00	-	55,900.00	680,000.00	27,850.00	-	-	1,940,000.00	86,900.00	2,026,900.00
9/1/2037	-	-	-	62,900.00	-	13,325.00	-	39,700.00	-	21,050.00	-	-	-	60,750.00	60,750.00
3/1/2038	-	-	-	62,900.00	-	13,325.00	-	1,300,000.00	685,000.00	21,050.00	-	-	1,985,000.00	60,750.00	2,045,750.00
9/1/2038	-	-	-	62,900.00	-	13,325.00	-	26,700.00	-	14,200.00	-	-	-	40,900.00	40,900.00
3/1/2039	-	-	-	62,900.00	-	13,325.00	-	1,325,000.00	700,000.00	14,200.00	-	-	2,025,000.00	40,900.00	2,065,900.00
9/1/2039	-	-	-	62,900.00	-	13,325.00	-	-	-	7,200.00	-	-	-	20,650.00	20,650.00
3/1/2040	-	-	-	62,900.00	-	13,325.00	-	1,345,000.00	720,000.00	-	-	-	2,065,000.00	20,650.00	2,085,650.00
9/1/2040	-	-	-	62,900.00	-	13,325.00	-	-	-	-	-	-	-	-	-
Totals	675,000.00	6,075.00	5,260,000.00	823,575.00	1,070,000.00	314,825.00	8,990,000.00	3,410,600.00	7,900,000.00	2,183,575.00	6,855,000.00	642,500.00	30,750,000.00	7,381,150.00	38,131,150.00

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$7,150,000
Issue Series 2013
Purpose Refunding Bonds
Dated February 28, 2013

Date	Principal	Interest	Total	Fiscal Year Total
3/1/2024	675,000.00	6,075.00	681,075.00	
9/1/2024	-	-	-	681,075.00
3/1/2025	-	-	-	
9/1/2025	-	-	-	-
3/1/2026	-	-	-	
9/1/2026	-	-	-	-
3/1/2027	-	-	-	-
	-	-	-	
Total	\$675,000.00	\$6,075.00	\$681,075.00	\$681,075.00

Piper Jaffray & Co.
Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$7,300,000
Issue Series 2016
Purpose New Money
Dated June 2, 2016

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2024	-	62,900.00	62,900.00	
9/1/2024	-	62,900.00	62,900.00	125,800.00
3/1/2025	-	62,900.00	62,900.00	
9/1/2025	-	62,900.00	62,900.00	125,800.00
3/1/2026	-	62,900.00	62,900.00	
9/1/2026	-	62,900.00	62,900.00	125,800.00
3/1/2027	-	62,900.00	62,900.00	
9/1/2027	-	62,900.00	62,900.00	125,800.00
3/1/2028	940,000.00	62,900.00	1,002,900.00	
9/1/2028	-	51,150.00	51,150.00	1,054,050.00
3/1/2029	990,000.00	51,150.00	1,041,150.00	
9/1/2029	-	38,775.00	38,775.00	1,079,925.00
3/1/2030	1,050,000.00	38,775.00	1,088,775.00	
9/1/2030	-	25,650.00	25,650.00	1,114,425.00
3/1/2031	1,110,000.00	25,650.00	1,135,650.00	
9/1/2031	-	13,162.50	13,162.50	1,148,812.50
3/1/2032	1,170,000.00	13,162.50	1,183,162.50	
9/1/2032	-	-	-	1,183,162.50
Total	\$5,260,000.00	\$823,575.00	\$6,083,575.00	\$6,083,575.00

Piper Jaffray & Co.
Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$2,750,000
Issue Series 2017
Purpose New Money
Dated April 27, 2017

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2024	240,000.00	17,225.00	257,225.00	
9/1/2024	-	13,325.00	13,325.00	270,550.00
3/1/2025	-	13,325.00	13,325.00	
9/1/2025	-	13,325.00	13,325.00	26,650.00
3/1/2026	-	13,325.00	13,325.00	
9/1/2026	-	13,325.00	13,325.00	26,650.00
3/1/2027	-	13,325.00	13,325.00	
9/1/2027	-	13,325.00	13,325.00	26,650.00
3/1/2028	-	13,325.00	13,325.00	
9/1/2028	-	13,325.00	13,325.00	26,650.00
3/1/2029	-	13,325.00	13,325.00	
9/1/2029	-	13,325.00	13,325.00	26,650.00
3/1/2030	-	13,325.00	13,325.00	
9/1/2030	-	13,325.00	13,325.00	26,650.00
3/1/2031	-	13,325.00	13,325.00	
9/1/2031	-	13,325.00	13,325.00	26,650.00
3/1/2032	-	13,325.00	13,325.00	
9/1/2032	-	13,325.00	13,325.00	26,650.00
3/1/2033	155,000.00	13,325.00	168,325.00	
9/1/2033	-	11,000.00	11,000.00	179,325.00
3/1/2034	160,000.00	11,000.00	171,000.00	
9/1/2034	-	8,600.00	8,600.00	179,600.00
3/1/2035	165,000.00	8,600.00	173,600.00	
9/1/2035	-	6,125.00	6,125.00	179,725.00
3/1/2036	170,000.00	6,125.00	176,125.00	
9/1/2036	-	3,150.00	3,150.00	179,275.00
3/1/2037	180,000.00	3,150.00	183,150.00	
9/1/2037	-	-	-	183,150.00
Total	\$1,070,000.00	\$314,825.00	\$1,384,825.00	\$1,384,825.00

Piper Jaffray & Co.
Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$8,990,000
Issue Series 2020
Purpose New Money
Dated 11/24/2020

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2024	-	134,700.00	134,700.00	
9/1/2024	-	134,700.00	134,700.00	269,400.00
3/1/2025	-	134,700.00	134,700.00	
9/1/2025	-	134,700.00	134,700.00	269,400.00
3/1/2026	-	134,700.00	134,700.00	
9/1/2026	-	134,700.00	134,700.00	269,400.00
3/1/2027	-	134,700.00	134,700.00	
9/1/2027	-	134,700.00	134,700.00	269,400.00
3/1/2028	-	134,700.00	134,700.00	
9/1/2028	-	134,700.00	134,700.00	269,400.00
3/1/2029	-	134,700.00	134,700.00	
9/1/2029	-	134,700.00	134,700.00	269,400.00
3/1/2030	-	134,700.00	134,700.00	
9/1/2030	-	134,700.00	134,700.00	269,400.00
3/1/2031	-	134,700.00	134,700.00	
9/1/2031	-	134,700.00	134,700.00	269,400.00
3/1/2032	-	134,700.00	134,700.00	
9/1/2032	-	134,700.00	134,700.00	269,400.00
3/1/2033	925,000.00	134,700.00	1,059,700.00	
9/1/2033	-	116,200.00	116,200.00	1,175,900.00
3/1/2034	965,000.00	116,200.00	1,081,200.00	
9/1/2034	-	96,900.00	96,900.00	1,178,100.00
3/1/2035	1,005,000.00	96,900.00	1,101,900.00	
9/1/2035	-	76,800.00	76,800.00	1,178,700.00
3/1/2036	1,045,000.00	76,800.00	1,121,800.00	
9/1/2036	-	55,900.00	55,900.00	1,177,700.00
3/1/2037	1,080,000.00	55,900.00	1,135,900.00	
9/1/2037	-	39,700.00	39,700.00	1,175,600.00
3/1/2038	1,300,000.00	39,700.00	1,339,700.00	
9/1/2038	-	26,700.00	26,700.00	1,366,400.00
3/1/2039	1,325,000.00	26,700.00	1,351,700.00	
9/1/2039	-	13,450.00	13,450.00	1,365,150.00
3/1/2040	1,345,000.00	13,450.00	1,358,450.00	
9/1/2040	-	-	-	1,358,450.00
Total	\$8,990,000.00	\$3,410,600.00	\$12,400,600.00	\$12,400,600.00

Piper Jaffray & Co.
Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$9,000,000
Issue Series 2021
Purpose New Money
Dated 9/29/2021

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2024	-	114,425.00	114,425.00	
9/1/2024	-	114,425.00	114,425.00	228,850.00
3/1/2025	-	114,425.00	114,425.00	
9/1/2025	-	114,425.00	114,425.00	228,850.00
3/1/2026	-	114,425.00	114,425.00	
9/1/2026	-	114,425.00	114,425.00	228,850.00
3/1/2027	-	114,425.00	114,425.00	
9/1/2027	-	114,425.00	114,425.00	228,850.00
3/1/2028	515,000.00	114,425.00	629,425.00	
9/1/2028	-	101,550.00	101,550.00	730,975.00
3/1/2029	515,000.00	101,550.00	616,550.00	
9/1/2029	-	88,675.00	88,675.00	705,225.00
3/1/2030	505,000.00	88,675.00	593,675.00	
9/1/2030	-	76,050.00	76,050.00	669,725.00
3/1/2031	500,000.00	76,050.00	576,050.00	
9/1/2031	-	63,550.00	63,550.00	639,600.00
3/1/2032	490,000.00	63,550.00	553,550.00	
9/1/2032	-	53,750.00	53,750.00	607,300.00
3/1/2033	630,000.00	53,750.00	683,750.00	
9/1/2033	-	47,450.00	47,450.00	731,200.00
3/1/2034	640,000.00	47,450.00	687,450.00	
9/1/2034	-	41,050.00	41,050.00	728,500.00
3/1/2035	655,000.00	41,050.00	696,050.00	
9/1/2035	-	34,500.00	34,500.00	730,550.00
3/1/2036	665,000.00	34,500.00	699,500.00	
9/1/2036	-	27,850.00	27,850.00	727,350.00
3/1/2037	680,000.00	27,850.00	707,850.00	
9/1/2037	-	21,050.00	21,050.00	728,900.00
3/1/2038	685,000.00	21,050.00	706,050.00	
9/1/2038	-	14,200.00	14,200.00	720,250.00
3/1/2039	700,000.00	14,200.00	714,200.00	
9/1/2039	-	7,200.00	7,200.00	721,400.00
3/1/2040	720,000.00	7,200.00	727,200.00	
9/1/2040	-	-	-	727,200.00
Total	\$7,900,000.00	\$2,183,575.00	\$10,083,575.00	\$10,083,575.00

Piper Jaffray & Co.
Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$6,855,000
Issue Series 2022
Purpose Refunding Bonds Series 2012
Dated April 6, 2022

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2024	795,000.00	137,100.00	932,100.00	
9/1/2024	-	121,200.00	121,200.00	1,053,300.00
3/1/2025	1,755,000.00	121,200.00	1,876,200.00	
9/1/2025	-	86,100.00	86,100.00	1,962,300.00
3/1/2026	2,035,000.00	86,100.00	2,121,100.00	
9/1/2026	-	45,400.00	45,400.00	2,166,500.00
3/1/2027	2,270,000.00	45,400.00	2,315,400.00	
9/1/2027	-	-	-	2,315,400.00
3/1/2028	-	-	-	-
9/1/2028	-	-	-	-
3/1/2029	-	-	-	-
9/1/2029	-	-	-	-
3/1/2030	-	-	-	-
9/1/2030	-	-	-	-
3/1/2031	-	-	-	-
9/1/2031	-	-	-	-
3/1/2032	-	-	-	-
9/1/2032	-	-	-	-
3/1/2033	-	-	-	-
9/1/2033	-	-	-	-
3/1/2034	-	-	-	-
9/1/2034	-	-	-	-
3/1/2035	-	-	-	-
9/1/2035	-	-	-	-
3/1/2036	-	-	-	-
9/1/2036	-	-	-	-
3/1/2037	-	-	-	-
9/1/2037	-	-	-	-
3/1/2038	-	-	-	-
9/1/2038	-	-	-	-
3/1/2039	-	-	-	-
9/1/2039	-	-	-	-
3/1/2040	-	-	-	-
9/1/2040	-	-	-	-
Total	\$6,855,000.00	\$642,500.00	\$7,497,500.00	\$7,497,500.00

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Public Finance

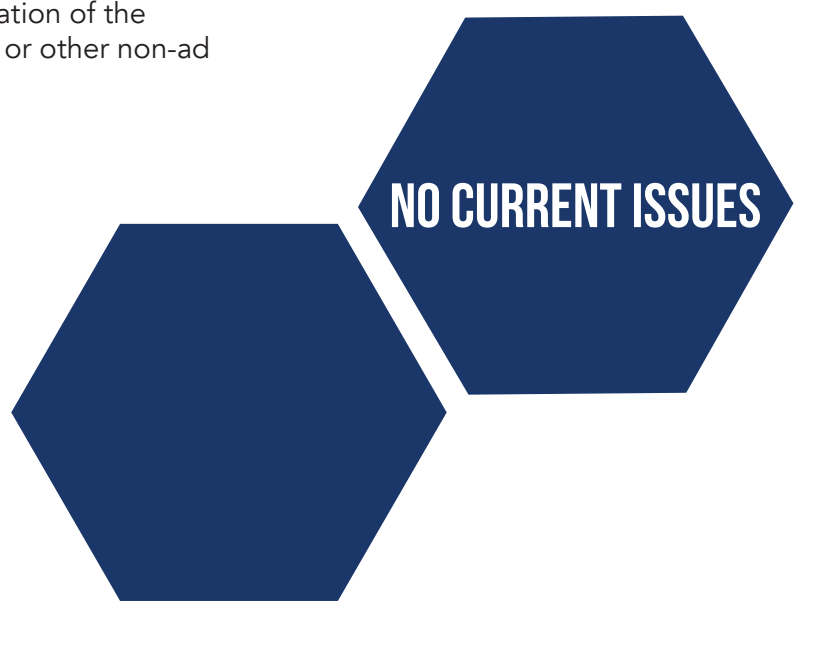


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REVENUE BONDS

Revenue Bonds are payable from a specific source of revenue and do not pledge the full faith and credit of the City. Revenue bonds are payable from identified sources of revenue, and do not permit the bondholders to compel taxation or legislative appropriation of funds not pledged for payment of debt service. For this reason Revenue Bonds often carry a higher interest rate than GO Bonds. Pledged revenues may be derived from operation of the financed project, grants, a sales tax, or other non-ad

valorem taxes. Revenue Bonds normally take the form of water/sewer revenue bonds, sales tax revenue bonds or some other type of bond with a pledged revenue source. Revenue bonds may be approved by a simple majority of the voters, and do not count against the City's constitutional debt limit. The City must also comply with certain bond covenants.



NO CURRENT ISSUES



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SPECIAL OBLIGATION CAPITAL IMPROVEMENT BONDS

Special Obligation debt is similar to General Obligation debt in that it is considered direct debt of the City. Unlike General Obligation debt, however, Special Obligation debt is not backed by the full faith and credit of the City. Rather, Special Obligation Bond debt is supported and repaid only by a special dedicated City revenue source. Normally, these revenue sources take the form of dedicated sales tax proceeds.

Current:

- Series 2019 (Refunding Hubach Hill & North Cass Parkway TDD)
- Series 2018 (New Monies - water infrastructure)
- Series 2016 (New Monies & refunding of the 2006 Series)

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues



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Capital Improvement Fund (45)

Expenditures

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Projected	2023-24 Council Adopted	2024-25 Forecast	2025-26 Forecast
Debt Service	957,838	950,075	966,538	966,538	641,025	643,925	641,238
2019 (refunding 2006 Hubach Hill & North Cass Parkway TDD) Special Obligation Bond	408,963	408,763	413,163	413,163	411,963	410,363	408,363
2016 (new monies & refunding 2006) Special Obligation Bond	548,875	541,313	553,375	553,375	229,063	233,563	232,875

Notes: Payment for this bond is made from revenues received into the Capital Improvement Sales Tax Fund. The payment is pledged against future receipt of this sales tax revenue. This fund is presented in total, including a line item reflecting the above payment, in the Capital Funds section of this budget.

City of Raymore, Missouri

Special Obligation Bond Debt Service

Original Par \$4,040,000
Issue Series 2016
Purpose Current Refunding and New Money
Dated June 1, 2016

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2024	215,000.00	8,375.00	223,375.00	
9/1/2024	-	5,687.50	5,687.50	229,062.50
3/1/2025	225,000.00	5,687.50	230,687.50	
9/1/2025	-	2,875.00	2,875.00	233,562.50
3/1/2026	230,000.00	2,875.00	232,875.00	
9/1/2026				232,875.00
Total	\$670,000.00	\$25,500.00	\$695,500.00	-

\$2,025,000 New Money was for the purpose of purchasing the city street lights from KCP&L.

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Public Finance

City of Raymore, Missouri

Special Obligation Bond Debt Service

Original Par \$5,870,000
 Issue Series 2019
 Purpose Special Obligation Bonds - Refunding 2006 Hubach Hill & North Cass Pkwy
 Dated November 7, 2019

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2024	-	60,981.25	60,981.25	
9/1/2024	290,000	60,981.25	350,981.25	411,962.50
3/1/2025	-	55,181.25	55,181.25	
9/1/2025	300,000	55,181.25	355,181.25	410,362.50
3/1/2026	-	49,181.25	49,181.25	
9/1/2026	310,000	49,181.25	359,181.25	408,362.50
3/1/2027	-	42,981.25	42,981.25	
9/1/2027	325,000	42,981.25	367,981.25	410,962.50
3/1/2028	-	39,731.25	39,731.25	
9/1/2028	330,000	39,731.25	369,731.25	409,462.50
3/1/2029	-	36,431.25	36,431.25	
9/1/2029	340,000	36,431.25	376,431.25	412,862.50
3/1/2030	-	33,031.25	33,031.25	
9/1/2030	345,000	33,031.25	378,031.25	411,062.50
3/1/2031	-	29,581.25	29,581.25	
9/1/2031	350,000	29,581.25	379,581.25	409,162.50
3/1/2032	-	25,862.50	25,862.50	
9/1/2032	360,000	25,862.50	385,862.50	411,725.00
3/1/2033	-	22,037.50	22,037.50	
9/1/2033	365,000	22,037.50	387,037.50	409,075.00
3/1/2034	-	17,931.25	17,931.25	
9/1/2034	375,000	17,931.25	392,931.25	410,862.50
3/1/2035	-	13,712.50	13,712.50	
9/1/2035	385,000	13,712.50	398,712.50	412,425.00
3/1/2036	-	9,381.25	9,381.25	
9/1/2036	390,000	9,381.25	399,381.25	408,762.50
3/1/2037	-	4,750.00	4,750.00	
9/1/2037	400,000	4,750.00	404,750.00	409,500.00
Total	\$4,865,000.00	\$881,550.00	\$5,746,550.00	-

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 Public Finance



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Water Connection Fee Fund (52)**Expenditures**

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Projected	2023-24 Council Adopted	2024-25 Forecast	2025-26 Forecast
Debt Service	88,471	88,520	88,485	88,485	88,366	88,162	87,873
2018 Special Obligations Series	88,471	88,520	88,485	88,485	88,366	88,162	87,873

Payment for the Series 2018 Special Obligation Bonds are evenly shared between the funds to pay for the Sensus meter infrastructure as well as the redundant reading systems installed on the 2 water towers that allows for instant reading capabilities within the finance office and allows for better customer service to the citizens in assisting with understanding their water usage.

Sewer Connection Fee Fund (53)**Expenditures**

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Projected	2023-24 Council Adopted	2024-25 Forecast	2025-26 Forecast
Debt Service	88,471	88,520	88,485	88,485	88,366	88,162	87,873
2018 Special Obligations Series	88,471	88,520	88,485	88,485	88,366	88,162	87,873

City of Raymore, Missouri

Special Obligation Bond Debt Service

Original Par \$1,190,000
Issue Series 2018
Purpose Special Obligation Bonds - Water Meter Conversion
Dated 09-11-2018*

Date	Principal	Interest	Total P+I	Fiscal Year Total
12/1/2023	-	8,365.50	8,365.50	
6/1/2024	160,000.00	8,365.50	168,365.50	176,731.00
12/1/2024	-	5,661.50	5,661.50	
6/1/2025	165,000.00	5,661.50	170,661.50	176,323.00
12/1/2025	-	2,873.00	2,873.00	
6/1/2026	170,000.00	2,873.00	172,873.00	175,746.00
Total	\$495,000.00	\$33,800.00	\$528,800.00	-

\$1,200,000 New Money was for the purpose of converting all water meters to Sensus meters and installation of the FlexNet Meter Reading System.

*estimated closing date

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Public Finance

LEASEHOLD REVENUE BONDS

RAYMORE MUNICIPAL ASSISTANCE CORPORATION

A method of lease financing is through the sale of bonds secured by lease payments (“lease revenue bonds”). This method requires that the property and/or equipment be purchased by a not-for-profit corporation or governmental agency. The not-for-profit corporation or governmental agency issues bonds secured by the lease and serves as lessor of the property.

Just as cities establish industrial revenue bond authorities to serve as a conduit to issue industrial revenue bonds, governmental entities can establish not-for-profit-corporations to serve as a conduit for lease financing. The Corporation would be formed under Chapter 355 of the Missouri Statutes (the General Not-For-Profit Corporation Law of Missouri) and would serve as the financing vehicle for the governmental entity. The governmental entity would be responsible for determining the purposes of the Corporation and the composition of its Board of Directors.

Once established, the not-for-profit corporation can issue bonds for a specific project or serve as an ongoing financing vehicle for the governmental entity (e.g. annual equipment financings). Unlike an industrial revenue bond authority, a not-for-profit corporation has no ongoing decision making power.

It can only issue bonds when directed to do so by the governmental entity. Its investment and spending powers are assigned to a Trustee (a Missouri Bank) who performs these functions solely as directed by the governmental entity.

Bond proceeds are used by the Corporation to acquire capital assets as directed by the governmental entity. The capital assets are then leased to the governmental entity through a one year lease with annual renewal terms and a final maturity corresponding to the term of the bonds.

- No current issues.

DNR STORMWATER DIRECT LOAN

This method of lease financing is through the Missouri Department of Natural Resources (DNR). Entities may apply to DNR for assistance on a qualified stormwater project. The City applied and received assistance during 2002 on the Silver Lake Detention Basin Improvements. The City received a grant in the amount of \$84,954, a loan for \$462,000 and committed a local contribution of \$84,502 for a total project cost of \$631,456. The loan was backed by pledging an allocation of the Storm Water Sales tax.

- Series 2002 Storm Water Direct Loan Program (CasCo-0376-02L)



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Stormwater Sales Tax Fund (46)

Expenditures

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Projected	2023-24 Council Adopted	2024-25 Forecast	2025-26 Forecast
Debt Service	21,872	21,536	23,184	23,184	-	-	-
2002 DNR Stormwater Grant & Loan Program	21,872	21,536	23,184	23,184	-	-	-
2009 (refunding 1998) Leasehold Rev. Bond	-	-	-	-	-	-	-

Payment for the leasehold bond is made from revenues received into the Stormwater and Park Sales Tax Funds. The actual payment on the bond is made at 80% from the Stormwater fund and 20% from the Parks Sales Tax Fund. The payment is pledged against future receipt of this sales tax revenue. Both funds are presented in total, including a line item reflecting the above payment, in the Capital Funds section of this budget.

*The 2002 DNR Stormwater Grant & Loan Program final payment was January 2023

Park Sales Tax Fund (47)

Expenditures

	2020-21 Actual	2021-22 Actual	2022-23 Budget	2022-23 Projected	2023-24 Council Adopted	2024-25 Forecast	2025-26 Forecast
Debt Service			-	-	-	-	-
2009 (refunding 1998) Leasehold Rev. Bond			-	-	-	-	-

Payment for the leasehold bond is made from revenues received into the Stormwater and Park Sales Tax Funds. The actual payment on the bond is made at 80% from the Stormwater fund and 20% from the Parks Sales Tax Fund. The payment is pledged against future receipt of this sales tax revenue. Both funds are presented in total, including a line item reflecting the above payment, in the Capital Funds section of this budget.

City of Raymore, Missouri

Raymore, Missouri DNR Storm Water Grant and Loan Program Series 2002

Dated 12/12/2002

Original Loan Amount \$462,000

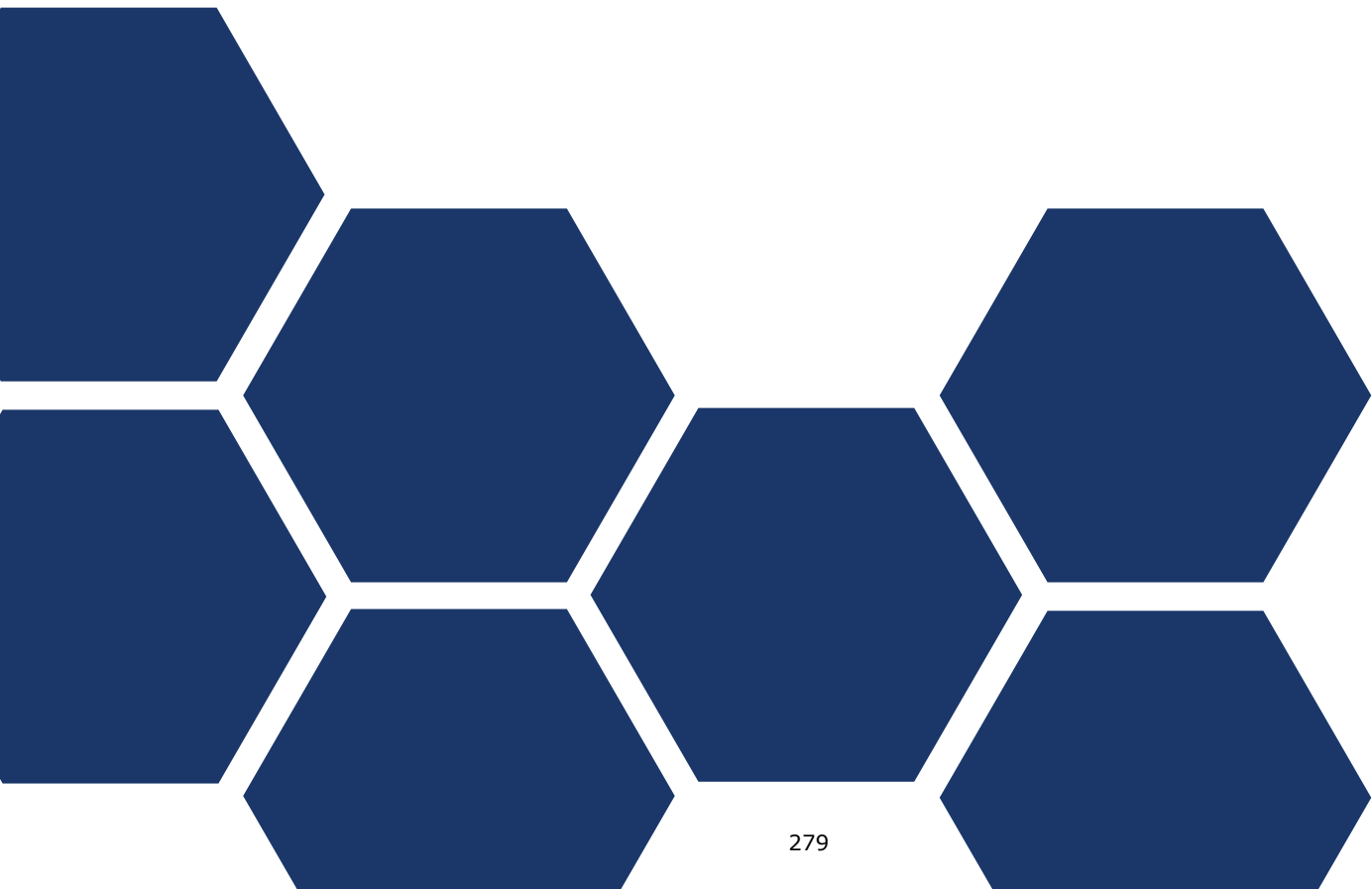
Trustware ID: RA02

Debt Service Schedule

Date	Principal	Rate	Interest	Total P + I	Fiscal Total
Total	\$ -		\$ -	\$ -	

UMB Bank
2 South Broadway
Suite 600
St. Louis, MO 63102

INTERNAL SERVICE FUND





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VEHICLE & EQUIPMENT REPLACEMENT PROGRAM - (VERP) FUND

The City establishes a schedule for the replacement of vehicles and large equipment in a sinking fund. To better plan for the future and level out significant increases in any one year's budget, a funding mechanism accumulates funds utilizing annual payments to the VERP Fund (03). The program calls for the setting aside of funds, on an amortized basis, to pay for expensive equipment that will require replacement in future years. In this way, budget hardships in any given year due to the need to replace a particular piece of expensive equipment can be avoided.

VERP REPLACEMENT

Replacement funding is provided through an annual contribution by each department for the assets used by the department based on the estimated replacement cost and the life cycle. These payments are made to a dedicated fund. It is intended that the City use this method to purchase all of its vehicles, trucks, and heavy equipment replacements.

Basic Funding Assumptions:

1. A fixed amount will be set aside each year for each replacement.
2. The balance set aside grows each year until the accumulated fund balance approximates the amount needed in the year for the replacement.

3. Budget approval by the Council, as part of annual budget adoption, is required before purchase from the VERP.
4. Surplus balances will be used to adjust the VERP contributions in subsequent years.
5. The replacement payment is calculated by factoring in the unit price as delivered, expected service life, residual value, and anticipated inflation to replace the original unit.

The fund balance for each VERP account is managed to ensure that the payments remain fairly level each year, with a positive fund balance.

Basic Guideline for Vehicle Replacement/Lifecycles

Description of Vehicle	Avg. Replacement Cycle
Automobile (excluding police cars)	9 years
Automobile (police admin cars)	8 years
Automobile (patrol cars)	4 years
Pickup Trucks	9 years
Snow Plow Trucks & Equipment	6 years
Heavy Equipment	11-16 years

VERP FUND (03)

	2020-21	2021-22	2022-23	2022-23	2023-24
	Actual	Actual	Adopted	Projected	Adopted
Fund Balance					
Beginning of Year					
General	668,623	931,026	1,091,094	1,277,129	1,364,810
Enterprise	509,843	136,633	209,855	257,088	330,310
Parks and Recreation	195,295	131,216	73,262	167,720	106,246
Revenue					
Transfers In					
Administration	10,558	22,464	10,558	10,558	-
Integrated Technology Systems	11,089	14,595	3,514	3,514	-
Development Services	50,354	16,754	16,754	16,754	-
Engineering	47,742	66,142	22,647	22,647	-
Emergency Management	27,595	8,695	8,695	8,695	-
Building & Grounds	3,514	14,595	3,514	3,514	-
Police	135,453	230,872	126,178	126,178	221,762
Streets	145,647	134,589	107,664	107,664	117,801
Water	78,015	60,228	54,777	54,777	65,366
Sewer	78,015	60,228	54,777	54,777	65,366
Parks	83,095	51,902	38,382	38,382	57,853
Total Revenue - General	431,952	508,706	299,524	299,524	339,563
Total Revenue - Enterprise	156,030	120,455	109,554	109,554	130,731
Total Revenue - Parks and Recreation	83,095	51,902	38,382	38,382	57,853
Total Fund Bal & Revenues - General	1,100,575	1,439,732	1,390,618	1,576,653	1,704,374
Total Fund Bal & Revenues - Enterprise	665,873	257,088	319,409	366,642	461,041
Total Fund Bal & Revenues - Parks/Recreation	278,390	183,118	111,644	206,102	164,099
Expenditures					
Vehicle Payment					
Administration			5,931	-	15,964
2 ea. Enterprise Vehicle Lease					
ITS/Building & Grounds	7,160	9,121	16,005	7,837	8,069
1 ea. Enterprise Vehicle Lease					
Development Services	13,040	17,898	14,186	23,463	24,691
3 ea. Enterprise Vehicle Lease					
Engineering	14,253	17,579	22,208	21,846	22,468
3 ea. Enterprise Vehicle Lease					
Emergency Management	7,949	8,160	7,099	6,865	7,059
1 ea. Enterprise Vehicle Lease					
Police	31,455	19,433	99,036	109,796	176,589
8 ea. Enterprise Vehicle Lease (Ford Escape)					
9 ea. Enterprise Vehicle Lease (Ford Interceptor)					
Streets	40,996	8,091	298,733	42,036	34,899
3 ea. Enterprise Vehicle Lease		82,321			
Water/Sewer	444,714	-	36,332	36,332	42,714
5 ea. Enterprise Vehicle Lease					
Parks and Recreation	90,982	15,398	39,256	99,856	37,707
1 ea. Kubota Mower					
3 ea. Enterprise Vehicle Lease					
Transfer to General Fund					
Transfer to Enterprise Fund	84,525				
Transfer to Parks and Recreation	56,192				
Transfer to BERP	54,695				
Total Expenditures - General	169,549	162,603	463,198	211,843	289,739
Total Expenditures - Enterprise	529,239	-	36,332	36,332	42,714
Total Expenditures - Parks and Recreation	147,174	15,398	39,256	99,856	37,707
Fund Balance - General	931,026	1,277,129	927,419	1,364,810	1,414,634
Fund Balance - Enterprise	136,633	257,088	283,077	330,310	418,327
Fund Balance - Parks and Recreation	131,216	167,720	72,388	106,246	126,392

RESTRICTED REVENUE FUND

The FY 2010 Budget established a Restricted Revenue Fund to account for and restrict funds that the City receives for a specific purpose but which might not be spent in that budget year.

The following revenue accounts have been established:

- Municipal Court Cash Bond Interest
- Police Training Municipal Court Fee
- 9-1-1 Distributions
- Transfers from Other Funds

RESTRICTED EXPENDITURES

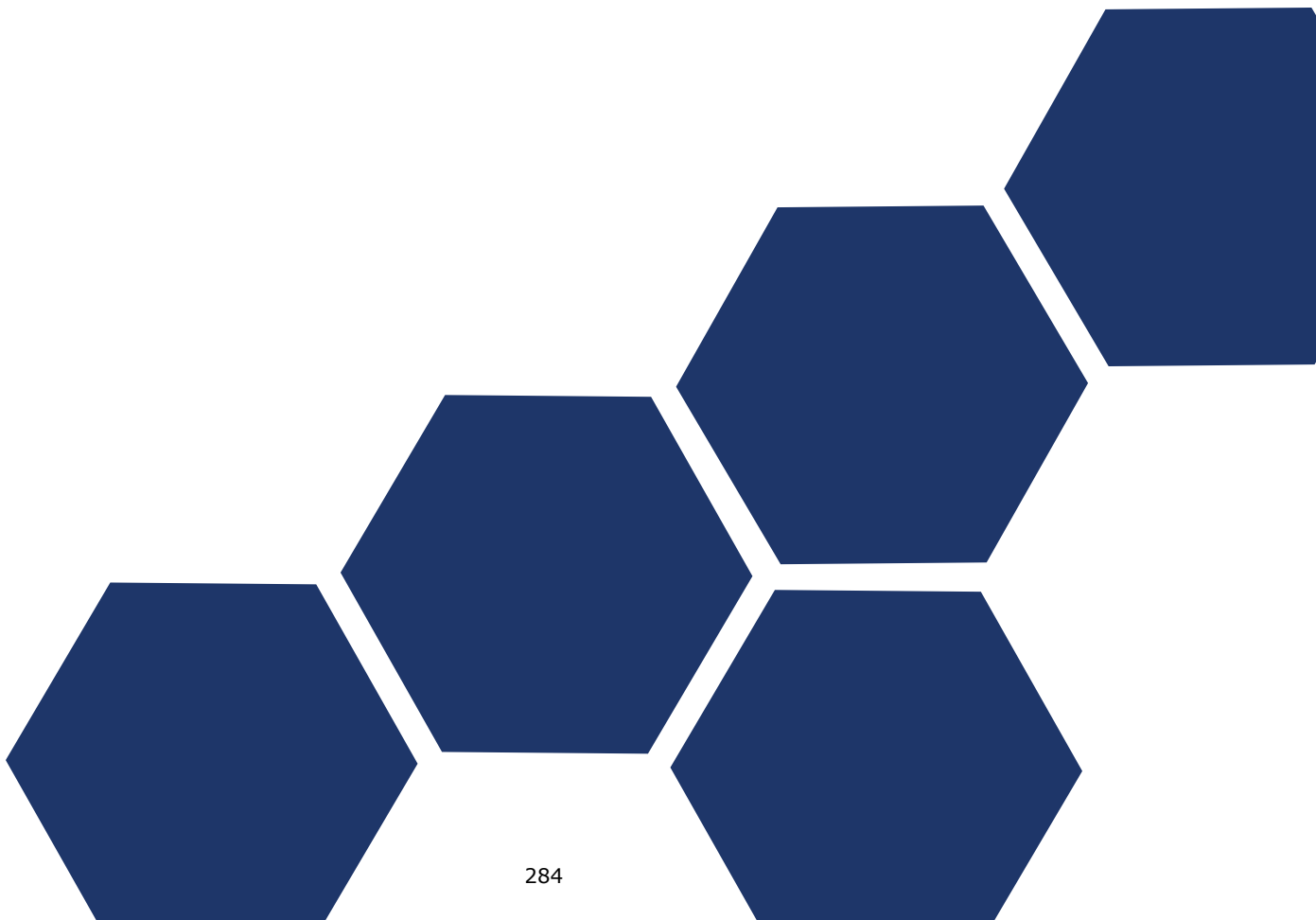
- Municipal Court Cash Bond Interest is revenue that comes from cash bonds received from defendants. These funds may be used by the Municipal Court department on items associated with the operation of the court.
- A police training fee is added to fines imposed by the municipal judge. Fees raised may be used only for police training.
- 9-1-1 Distribution funds were used for expenses associated with the upgrade, maintenance and enhancement of the 9-1-1 system. This revenue was eliminated when County voters passed a county-side sales tax for emergency communications in 2012.

Transfers from the General Fund:

- This budget includes a transfer to the Restricted Revenue Fund of half the expected cost of the 2025 Citizen Survey. \$7,000
- Following the approval of this budget the accumulated total will be \$14,000.
- This budget also includes a transfer of \$95,000 for the Employee Incentive Program.

SIGNIFICANT BUDGETARY ITEMS

None



RESTRICTED REVENUE FUND (04)

	2020-21	2021-22	2022-23	2022-23	2023-24
	Actual	Actual	Adopted	Projected	Adopted
Fund Balance					
Beginning of Year					
Court Cash Bond Interest	918	944	-	-	-
Police Training	9,856	7,786	5,833	5,871	4,363
911 Distribution	-	-	-	-	-
Transfer from Other Funds	742,523	3,697,331	4,777,106	5,003,198	6,338,948
Revenue					
Court Cash Bond Interest	27	10	-	-	-
Police Training	2,930	1,902	3,127	3,492	3,492
Interest Earnings	3,999	52,879	6,564	267,062	267,062
Transfer from Other Funds					
for Citizen Survey	7,000	7,000	7,000	7,000	7,000
for Body & Dash Cameras	180,000				
For Transportation (EI) 2023-2027			1,000,000	1,000,000	
For Comm Budg Arts/Sculpture Lease or Repairs		4,500			
For HR Inservice Day (EI)		20,000			
For Raymore Marketing Items (EI)		10,000			
For Electronic Signage (EI)		150,000			15,000
For Excess Fund Balance from Covid grant	3,119,090	2,282,369			
For Landfill Expenses				355,000	
For Employee Incentive Program			125,000	125,000	95,000
For Police Firing Range					
Total Revenue - Court Cash Bond Interest	27	10	-	-	-
Total Revenue - Police Training	2,930	1,902	3,127	3,492	3,492
Total Revenue - 911 Distribution	-	-	-	-	-
Total Revenue - Transfer from Other Funds	3,310,089	2,526,748	1,138,564	1,754,062	384,062
Total Fund Bal & Revenues - Court Cash Bond Interest	944	954	-	-	-
Total Fund Bal & Revenues - Police Training	12,785	9,687	8,960	9,363	7,855
Total Fund Bal & Revenues - Transfer from Other Funds	4,052,613	6,224,079	5,915,670	6,757,260	6,723,009
Expenditures					
Court Cash Bond Interest		954	-	-	
Police Training					
7350-1010 Restricted PD Training	5,000	3,817	5,000	5,000	5,000
Dangerous Building Abatement Fund					
Transfer to General Fund - Citizen Survey		14,000	14,000	14,000	-
Transfer to the General Fund - GMP	30,000		-	-	-
Transfer to Transportation Fund (EI)			200,000	200,000	200,000
Other - Parks	50,000	12,065			
Water District Issue - Legal	12,101				
Staffing Study	35,936	4,064			
Body & Dash Cameras	177,849	2,151			
Comprehensive Traffic Study		50,000			
Employee Safety	10,208	5,718			
Annexation Efforts	12,496	811			
Police Firing Range		359,403			
Justice Center		675,266			
Development Priming Initiative	13,460	19,878			
HR Inservice Day		20,000			
Raymore Marketing Items		1,609		2,556	
Landfill Expenses				105,000	250,000
OATS Bus (3 years)	2,214	3,183	6,370	1,756	7,910
Employee Incentive Program			125,000	95,000	125,000
Court Software (10 years)	11,017	52,733	-	-	-
Total Expenditures - Court Cash Bond Interest	-	954	-	-	-
Total Expenditures - Police Training	5,000	3,817	5,000	5,000	5,000
Total Expenditures - Transfer to Other Funds	355,282	1,220,880	345,370	418,312	582,910
Fund Balance - Court Cash Bond Interest	944	0	-	-	-
Fund Balance - Police Training	7,786	5,871	3,960	4,363	2,855
Fund Balance - Transfer - Other Funds	3,697,331	5,003,198	5,570,300	6,338,948	6,140,099
Revenue Over (under) expenditures	2,952,765	1,303,008	791,321	1,334,241	(200,357)
Note: Below is the breakdown of the Transfer from Other Funds:					
Fund Balance - Rolling total per subcategory					
for Dangerous Building Abatement	20,000	20,000	20,000	20,000	20,000
for Future GMP Update	50,000	50,000	50,000	50,000	50,000
for Citizen Survey	21,000	14,000	7,000	7,000	14,000
for Staffing Study	4,064	(0)	-	(0.00)	(0)
for Body & Dash Cameras	2,151	0	-	0.00	0
Accumulated Interest	46,970	91,512	60,098	358,573	625,635
Employee Safety	21,867	16,149	21,867	16,149	16,149
for Special District Agreement	100,000	100,000	100,000	100,000	100,000
For Transportation (EI) 2023-2027	-	-	800,000	800,000	600,000
For Future Comprehensive Traffic Study	50,000	-	-	-	-
For Development Priming Initiative Phase I	11,540	-	-	-	-
For Annexation Efforts	52,700	51,889	52,700	51,889	51,889
For Comm Budg Arts/Sculpture Lease or Repairs	17,774	22,274	17,774	22,274	22,274
For Park Budg-Comp Mast Plan	25,000	12,935	25,000	12,935	12,935
For Excess Fund Balance from Covid grant	3,119,090	4,401,632	4,361,111	4,401,632	4,401,632
For CJIS Software	52,733	(0)	-	(0)	(0)
For OATS Bus	12,850	9,667	-	7,910	0
For Raymore Marketing Items		8,391	-	5,835	5,835
Employee Incentive Program			-	30,000	-
For Electronic Signage		150,000	-	150,000	165,000
For Johnson Dr. Project	54,750	54,750	54,750	54,750	54,750
For Landfill Expenses			-	250,000	-
For Police Firing Range	34,842	0	-	0	0
Fund Balance - Transfer - Other Funds	3,697,331	5,003,198	5,570,300	6,338,948	6,140,099

Municipal Court Cash Bond Interest

General Ledger Codes:

04-00-4251-0000

Legal Authority:

Municipal code: Section 130.290

State Statute: 479 & 483.312

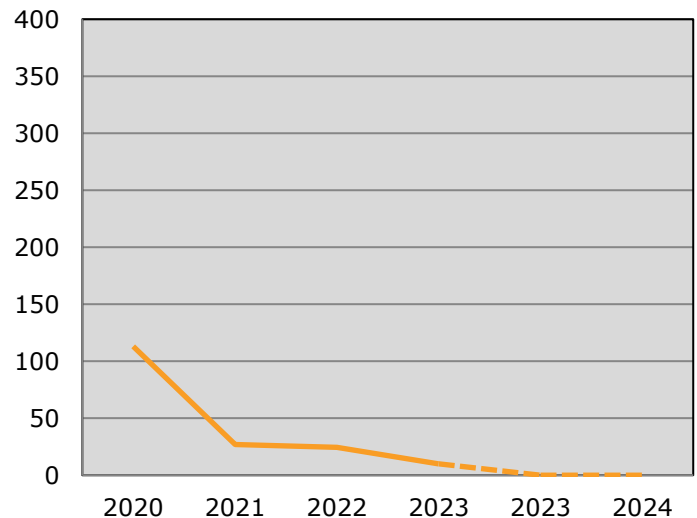
Revenue Description

Municipal Court Cash Bond Interest - The Court maintains a bank account for cash bonds received from defendants that earns interest monthly. The earnings from this account are available for the Court Clerk's discretionary spending.

FY22 projected revenues are based on actual receipts through June with conservative estimated earnings for the remainder of the year. FY23 revenue is based on the average past three years.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	54	-13.71%
2015 Actual	35	-36.00%
2016 Actual	39	12.11%
2017 Actual	75	93.00%
2018 Actual	128	71.36%
2019 Actual	391	205.10%
2020 Actual	113	-71.06%
2021 Actual	27	-76.25%
2022 Actual	25	-8.73%
2023 Budget	10	-59.19%
2023 Projected	0	N/A
2024 Adopted	0	N/A

Financial Trend



Police Training

General Ledger Codes:

04-00-4255-0000

Legal Authority:

Municipal Code: Section 130.290

State Statute: Chapters 479 & 483 & 590

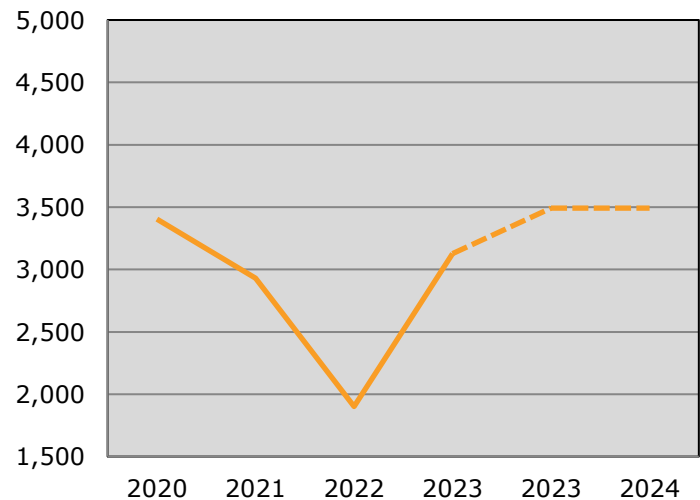
Revenue Description

Police Training Fees - In addition to any fine that may be imposed by the municipal judge there are assessed costs in all cases a Police Training fee of \$2.00. This assists in providing additional funds for training of police officers.

This revenue source has been allocated to the Restricted Revenue Fund (04) since FY 2012.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	6,138	-4.04%
2015 Actual	4,905	-20.08%
2016 Actual	5,095	3.86%
2017 Actual	4,167	-18.21%
2018 Actual	3,630	-12.89%
2019 Actual	4,538	25.03%
2020 Actual	3,404	-24.99%
2021 Actual	2,930	-13.94%
2022 Actual	1,902	-35.09%
2023 Budget	3,127	64.43%
2023 Projected	3,492	83.62%
2024 Adopted	3,492	0.00%

Financial Trend



Interest Revenue

General Ledger Codes:
04-00-4350-0000

Legal Authority:
State Statute: Chapter 82

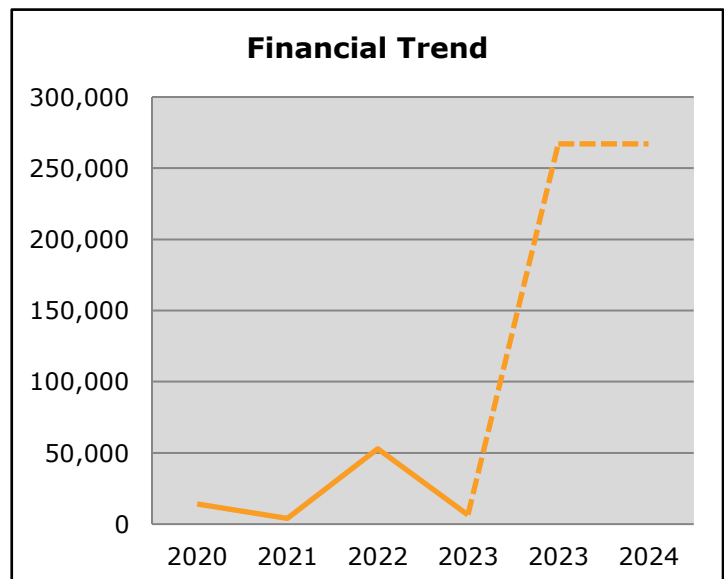
Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds. FY16 revenues were estimated based on historical data and the assumption of no change in interest rates, however, interest rates have risen slightly throughout the year and continue to do so.

A large portion of the interest earnings in FY16 were allocated to the recreation center, as the majority of the earnings were associated with those funds.

FY23 revenues are based on current interest rates being earned. FY24 estimated revenue is based on FY23 projected.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	699	-24.14%
2015 Actual	494	-29.33%
2016 Actual	5,275	967.20%
2017 Actual	14,133	167.94%
2018 Actual	22,158	56.78%
2019 Actual	31,296	41.24%
2020 Actual	14,118	-54.89%
2021 Actual	3,999	-71.67%
2022 Actual	52,879	1222.30%
2023 Budget	6,564	-87.59%
2023 Projected	267,062	3968.58%
2024 Adopted	267,062	0.00%



Transfers from General Fund

General Ledger Codes:
04-00-4901-0000

Legal Authority:
Municipal Code: n/a

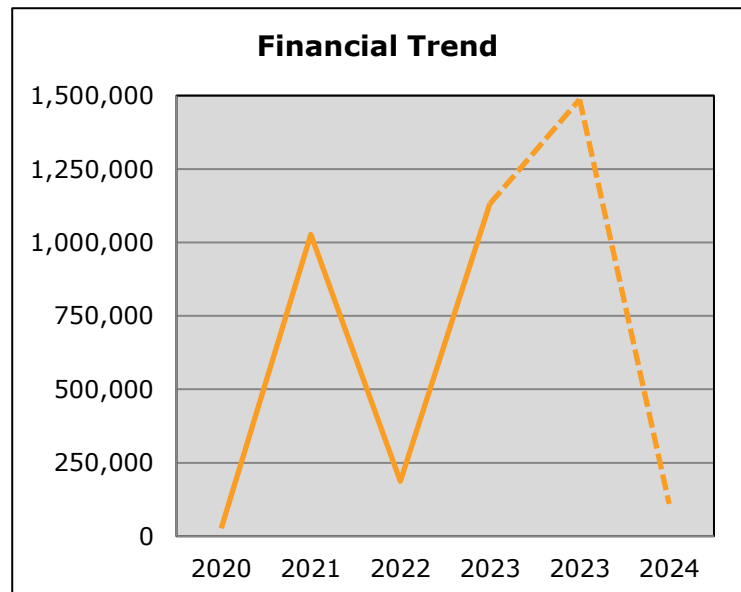
Revenue Description

Transfer from General Fund - This is a transfer from the General Fund of the City to the Restricted Revenue Fund.

Funds are transferred from the General Fund in the following amounts for the following purposes in FY 2024:

*Future Citizen Survey	\$7,000
*Employee Incentive Program	\$95,000
*EI - Additional Funding Electronic Signs	\$15,000

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	1,127,000	11170.00%
2015 Actual	810,000	-28.13%
2016 Actual	27,000	-96.67%
2017 Actual	30,000	11.11%
2018 Actual	161,132	437.11%
2019 Actual	151,190	-6.17%
2020 Actual	27,000	-82.14%
2021 Actual	1,026,876	3703.24%
2022 Actual	187,000	-81.79%
2023 Budget	1,132,000	505.35%
2023 Projected	1,487,000	695.19%
2024 Adopted	110,000	-92.60%

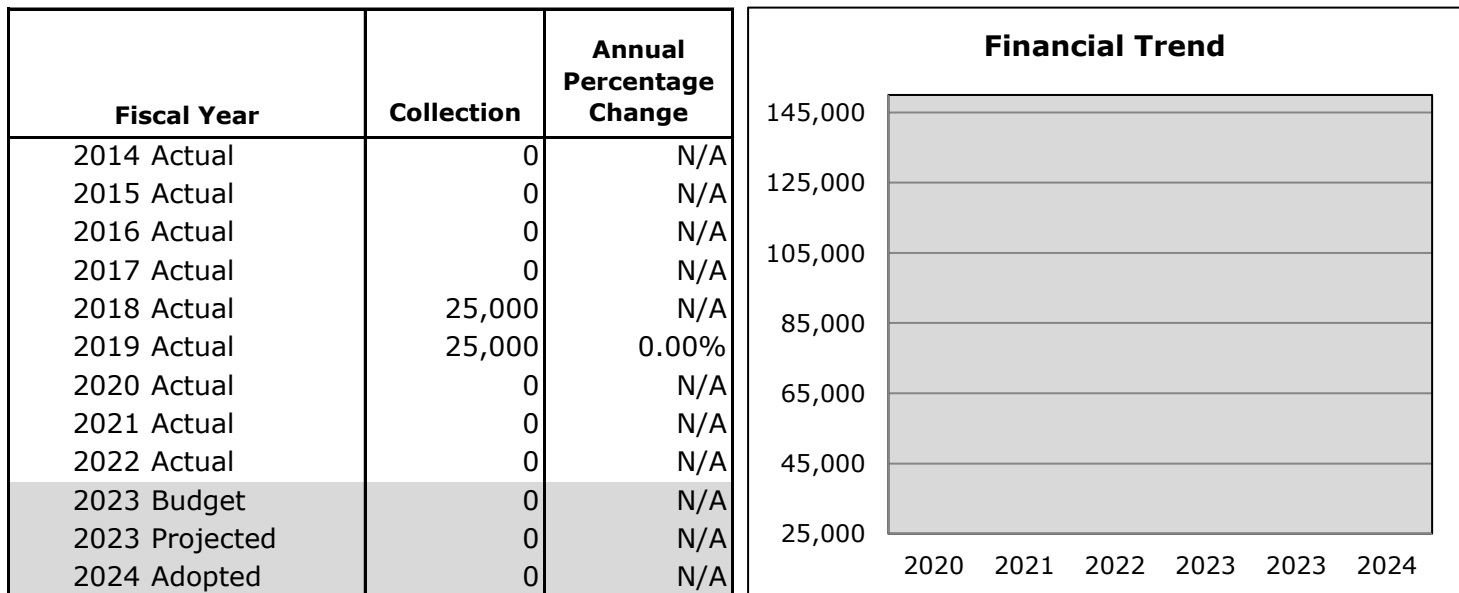


Transfers from Transportation Sales Tax Fund

General Ledger Codes: 04-00-4936-0000	Legal Authority: Municipal Code: n/a
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Revenue Description

Transfer from Transportation Sales Tax Fund - This is a transfer from the Transportation Sales Tax Fund of the City to the Restricted Revenue Fund.



Transfers from Enterprise Fund

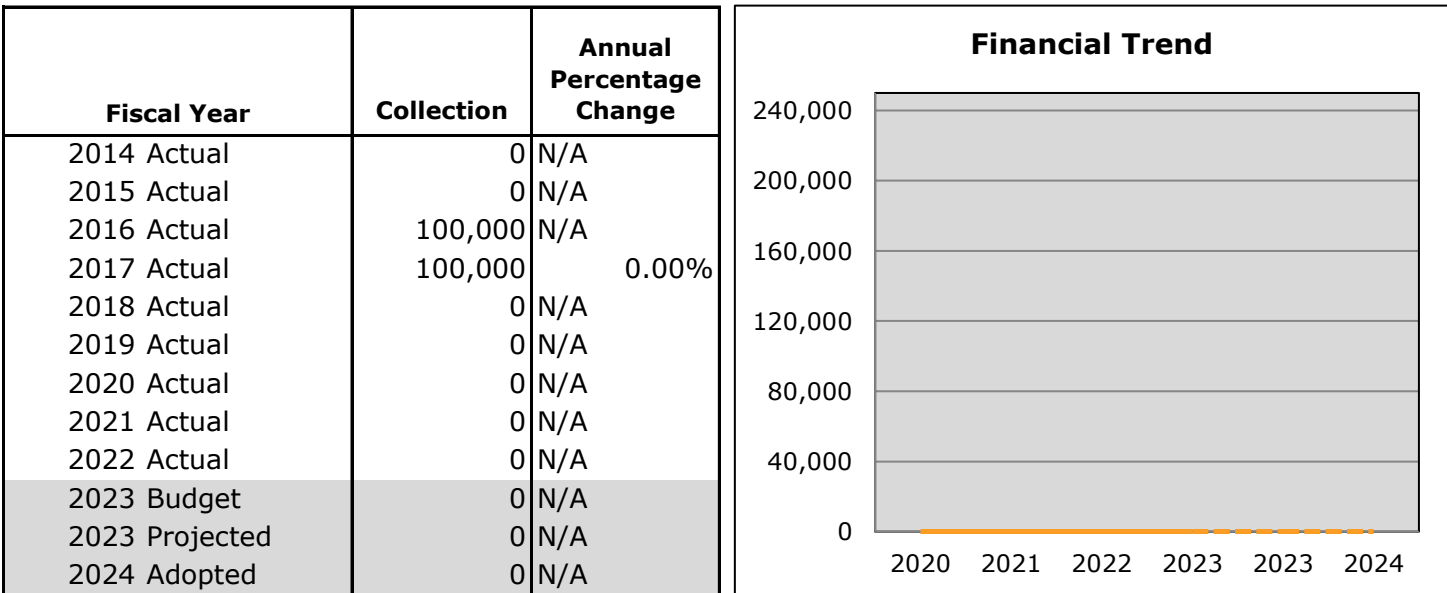
General Ledger Codes: 04-00-4950-0000	Legal Authority: Municipal Code: n/a
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Revenue Description

Transfer from Enterprise Fund - This is a transfer from the Enterprise Fund of the City to the Restricted Revenue Fund.

Funds are transferred from the Enterprise Fund to create a reserve of funds for a pending water district issue.

No transfers are budgeted for FY 2024 at this time.





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CAPITAL BUDGET

The Capital Budget is a product of the Capital Improvement Program (CIP), representing the first year of the five-year CIP.

Capital improvement programming is a guide allowing the efficient and effective use of public funds on public projects. The result of this improvement programming process is the Capital Improvement Program (CIP), a document published annually that proposes the development, modernization or replacement of physical public projects over a five-year period. The CIP shows the arrangement of projects in

a sequential order based on the schedule of priorities and assigns an estimated cost and anticipated method of financing for each project. The first year of the CIP shows specific funding and reflects projects funded during the regular budget process as the Capital Budget.

The following section outlines the capital projects and revenue sources for those projects funded as part of the FY 2024 Annual Budget.





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City of
RAYMORE,
MISSOURI

100 Municipal Circle • Raymore, Mo.
816-331-0488 • www.raymore.com

August 21, 2023

**The Honorable Kristofer Turnbow and
Members of the Raymore City Council**

Dear Mayor Turnbow and Members of Council:

The Adopted Capital Budget for Fiscal Year 2024 and the five-year Capital Improvement Program (CIP) FY 2024 - 2028 are hereby transmitted for Council consideration. The Capital Budget and CIP are designed to further the City Council's goals as established in its:

- *FY 2024 – 2028 CIP*
- *Growth Management Plan*
- *Strategic Plan*
- *Parks Master Plan*
- *Stormwater Master Plan*
- *Transportation Master Plan*
- *Water System Master Plan*
- *Wastewater System Master Plan*

With these plans in mind the CIP Committee collects project requests submitted by the Department Heads for creation and consideration by the CIP Committee. The CIP Committee, through a series of meetings, develops the project plan for the term of the program. Projects are studied and ranked according to criteria set forth by the Committee. Projects proposed for the CIP are reviewed, evaluated and recommended to the City Manager. The projects accepted by the City Manager are now presented to the City Council for consideration.



REVENUES

The Capital Budget is funded through a number of different operating and capital funds. Some projects may be funded from more than one fund. Some funds are fairly restricted as to what they may be used for and others may be used more broadly. The authorized use of the Capital Fund is explained within the fund narrative. Year-to-year revenues into the capital funds from FY 2023 to FY 2024 are anticipated to remain relatively constant. In the Transportation Fund there is an extraordinary one time transfer of \$800,000 from Cass County for Ward Road improvements.

Sales Taxes: The Transportation Fund (36), Capital Improvement Fund (45), Stormwater Sales Tax Fund (46), and Park Sales Tax Fund (47) obtain as their primary revenue source sales taxes. As stated in the General Fund, estimated FY 2024 revenues are based on current receipts, no loss of business and limited new business coming on line. Within the Parks Sales Tax Fund and the Stormwater Sales Tax Fund the City Council determines each year how to allocate twenty percent of the revenue from the Park/Stormwater Sales Tax. Forty percent of the revenue from the half-cent Park/Stormwater Sales Tax is allocated to the Stormwater Sales Tax Fund by law; forty percent of the revenue is allocated to the Park Sales Tax Fund by law; and twenty percent is at the discretion of the Council to allocate. For FY 2024, it is proposed to allocate the discretionary 20% at 10% to the Park Sales Tax Fund, resulting in a total 50% being allocated to the Park Sales Tax Fund and 10% being allocated to the Stormwater Sales Tax Fund resulting in a total 50% being allocated to the Stormwater Sales Tax Fund.

Building fees and permits: This is another major component of revenue for certain capital funds including the Park Fee in Lieu Fund (27), Excise Fund (37), Water Connection Fee Fund (52), and Sewer Connection Fee Fund (53). The new residential starts for FY 2024 are estimated at 138 and no new commercial or industrial starts are contemplated in these proposed capital budgets.

Transfers from other funds: A final source of revenue for certain capital funds relies on transfers into them from other funds according to pre-established formulas or funding needs. This allows for a set operational amount to be transferred into the capital fund to avoid spikes in the other funds as needs arise. The two funds that rely on transfers into them are the Building and Equipment Replacement Fund (05) and the Enterprise Capital Maintenance Fund (54). Fund (05) receives a set transfer payment each year of \$100,000 from the Capital Improvement Fund (45). Fund (54) receives \$600,000 each year from the Enterprise Fund (50).

PROPOSED FY 2024 CAPITAL BUDGET

The proposed FY 2024 capital budget includes project funding of \$11,889,586 for 32 recommended projects. Immediately following this transmittal message are two project summary sheets showing all of the projects by category and by funding source.

These projects can be found within the capital budget narratives. Each project is listed with project description, justification, budget impact and project cost. Further information can be found within the project detail sheets of the CIP.

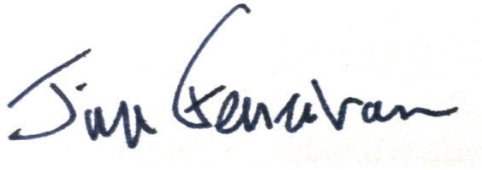
FY 2024 CAPITAL PROJECT SUMMARY

Buildings & Grounds	\$63,376
Parks	\$998,180
Sanitary Sewer	\$580,273
Stormwater	\$477,000
Transportation	\$9,319,821
Water	\$514,336
Total	\$11,952,986

ACKNOWLEDGMENTS

My sincere thanks go to the department heads and division managers who worked hard to prepare the capital budget, and especially the Capital Improvement Committee. Parks & Recreation Director Nathan Musteen worked with the Park Board on the submission for Parks & Recreation capital projects. Public Works Director Mike Krass has a major role in putting together data for most of the projects in the capital budget and capital improvement program. Finance Director Elisa Williams put in countless hours of work in working with the CIP Committee, vetting projects and providing estimates and guidance before anything is recommended to the City Manager. My sincere thanks and gratitude go to them for their work.

Respectfully Submitted,

A handwritten signature in dark ink, reading "Jim Feuerborn". The signature is written in a cursive, flowing style. Below the signature, there is a faint, light-colored rectangular stamp or seal, which is mostly illegible but appears to contain some text and a circular emblem.

Jim Feuerborn, City Manager

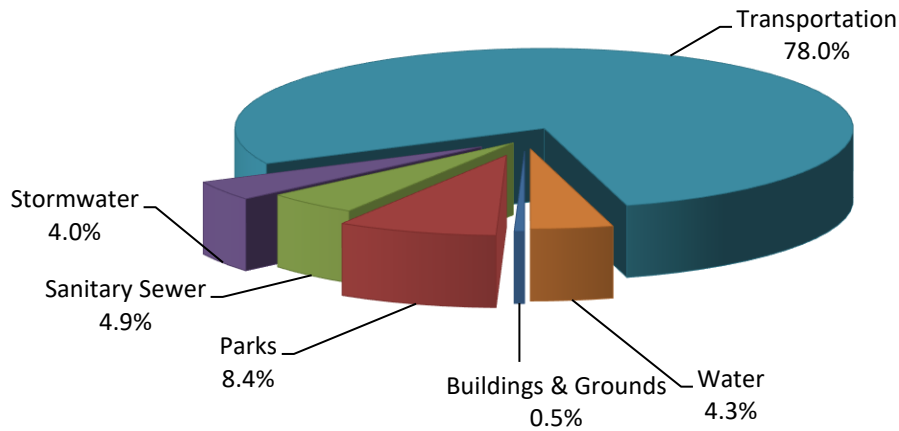
CAPITAL PROJECT SUMMARY

By Type

Type

2024 Funding

Buildings & Grounds	\$	63,376
Parks	\$	998,180
Sanitary Sewer	\$	580,273
Stormwater	\$	477,000
Transportation	\$	9,319,821
Water	\$	514,336
Total:	\$	11,952,986



Capital expenditure projects are classified into seven specific programs: Buildings and Grounds, Community Development, Parks and Recreation, Sanitary Sewer, Stormwater, Transportation and Water Supply. For simplicity of presentation, only the types being funded in the current budget year are presented above.

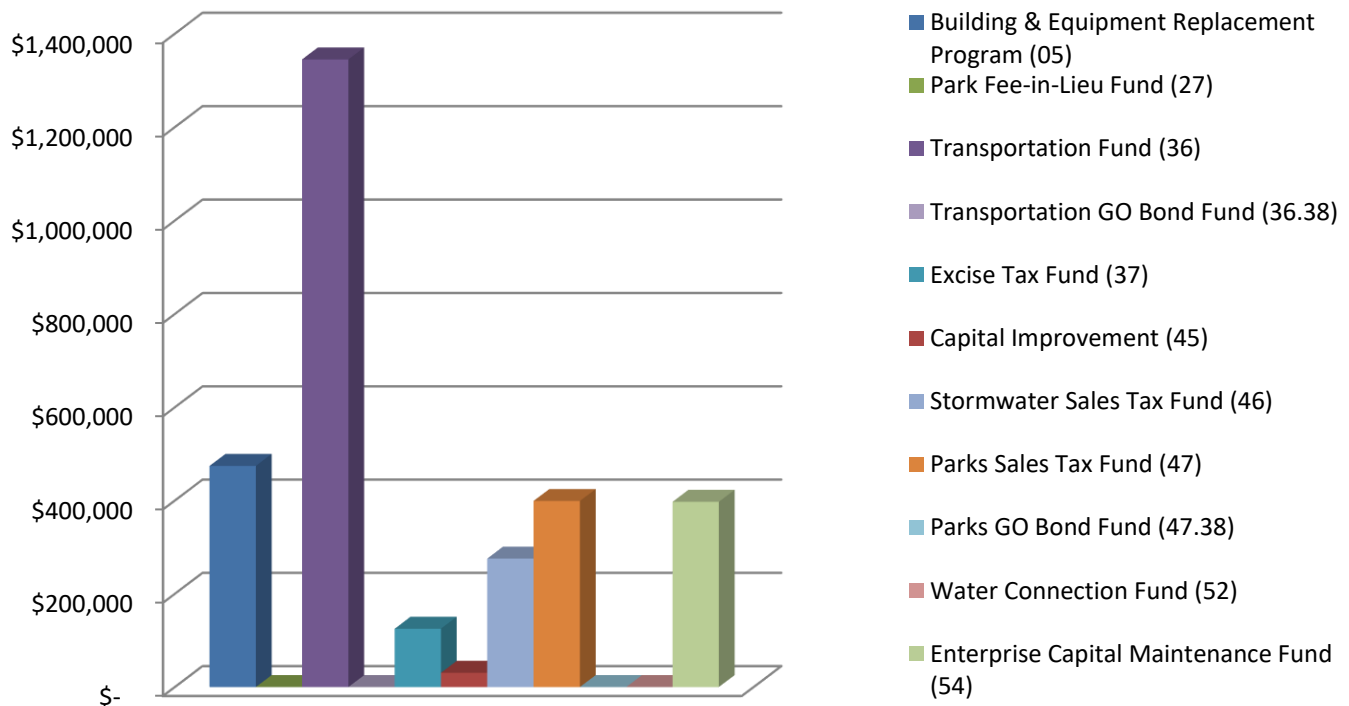
CAPITAL PROJECT SUMMARY

By Funding Source

Source

2024 Funding

Building & Equipment Replacement Program (05)	\$ 63,376
Park Fee-in-Lieu Fund (27)	\$ 106,000
Transportation Fund (36)	\$ 3,383,000
Transportation GO Bond Fund (36.38)	\$ 5,205,000
Excise Tax Fund (37)	\$ 212,000
Capital Improvement (45)	\$ 553,921
Stormwater Sales Tax Fund (46)	\$ 477,000
Parks Sales Tax Fund (47)	\$ 858,080
Parks GO Bond Fund (47.38)	\$ -
Water Connection Fund (52)	\$ -
Sewer Connection Fund (53)	\$ 20,000
Enterprise Capital Maintenance Fund (54)	\$ 1,074,609
Total:	\$ 11,952,986



Raymore funding for capital projects comes from a variety of sources, but generally falls into one of the categories above.

FY 2024 CAPITAL PROJECTS

The following projects are included in the proposed Capital Improvement Program (CIP) with funding requested in FY 2024 in the amounts detailed below. A full description of the project and the proposed expenditure and funding schedule, which may include prior funding and anticipated future funding for each is also included in the CIP. Projects may be funded from multiple sources over a number of years.

Buildings & Grounds

Server Replacement Program	\$ 15,000
IP Phone System Replacement	\$ 8,547
Replace Upper-Level Parking PTZ Camera	\$ 5,829
PD Switch Replacement	\$ 13,000
Depreciated Camera Replacement	\$ 21,000

\$ 63,376

Parks

Hawk Ridge Park Outdoor Basketball Court	\$ 106,000
Hawk Ridge Park Outdoor Basketball Court	\$ 106,000
Hawk Ridge Park Plaza - Event Rental Space	\$ 530,000
Recreation Park Pickleball Courts	\$ 72,080
Trails Maintenance	\$ 150,000
Recreation Park Parking Lot Islands	\$ 34,100

\$ 998,180

Sanitary Sewer

Sanitary Sewer Inflow & Infiltration Reduction	\$ 160,273
Owen Good Pump Replacement	\$ 400,000
Creekmoor Odor & Corrosion Control - Additional funding	\$ 20,000

\$ 580,273

Stormwater

Annual Curb Replacement Program	\$ 212,000
Stormwater Culvert Rehabilitation	\$ 265,000

\$ 477,000

Transportation

Annual Curb Replacement Program	\$ 886,000
Annual Street Preservation Program	\$ 1,098,000
Right of Way Infrastructure Repairs	\$ 159,000
Ward Road	\$ 800,000
Curb Ramp Repair & Replacement	\$ 132,500
Maintenance of Thoroughfare Routes	\$ 212,000
Prairie Lane Reimbursement to Cass County	\$ 103,950
Falcon & Condor Cul-de-sacs	\$ 65,000
Madison Street Trail Replacement	\$ 350,000
Madison Street Round-a-bout	\$ 58,300
Roadside Trail Maintenance	\$ 25,000
Foxridge Ramp Replacement	\$ 161,671
EI Radar Signs	\$ 50,000
EI Flock Cameras (2)	\$ 13,400
GO Bond Kurzweil Road	\$ 1,103,000
GO Bond I49/58Hwy	\$ 3,000,000
GO Bond Street Lights	\$ 1,102,000

\$ 9,319,821

Water

Hydrant Replacement	\$ 175,136
Original Town Valve Installment Program	\$ 74,200
Original Town Waterline Replacement	\$ 265,000

\$ 514,336

Grand Total: \$ 11,952,986

Capital Improvement Program by Funding Source and Project - 5 Year Summary

By Fund

	2023-24	2024-25	2025-26	2026-27	2027-28
Building & Equipment Replacement Program (05)					
Server Replacement Program	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
IP Phone System Replacement	\$ 8,547				
Replace Upper-Level Parking PTZ Camera	\$ 5,829				
PD Switch Replacement	\$ 13,000				
Depreciated Camera Replacement	\$ 21,000				
Park Fee-in-Lieu Fund (27)					
Hawk Ridge Park Outdoor Basketball Court	\$ 106,000				
Transportation Fund (36)					
Annual Curb Replacement Program	\$ 886,000	\$ 674,000	\$ 674,000	\$ 674,000	\$ 674,000
Annual Street Preservation Program	\$ 1,098,000	\$ 1,098,000	\$ 1,098,000	\$ 1,098,000	\$ 1,098,000
Right of Way Infrastructure Repairs	\$ 159,000	\$ 159,000	\$ 159,000	\$ 159,000	\$ 159,000
Ward Road	\$ 800,000				
Falcon & Condur Cul-de-sacs	\$ 65,000				
Roadside Trail Maintenance	\$ 25,000				
Madison Street Trail Replacement	\$ 350,000				
Transportation GO Bond Fund (36.38)					
GO Bond Kurzweil Road	\$ 1,103,000				
GO Bond I49/58Hwy	\$ 3,000,000				
GO Bond Street Lights	\$ 1,102,000				
Excise Tax Fund (37)					
Maintenance of Thoroughfare Routes	\$ 212,000	\$ 212,000	\$ 212,000	\$ 212,000	\$ 212,000
Dean Avenue Access Management		\$ 500,000			
Median at Kentucky & 58Hwy		\$ 200,000			
Capital Improvement Fund (45)					
Curb Ramp Repair & Replacement	\$ 132,500	\$ 132,500	\$ 132,500	\$ 132,500	\$ 132,500
Prairie Lane Reimbursement to Cass County	\$ 103,950				
Ramp Replacement Foxridge - 58 HWY to 155th St	\$ 161,671				
Madison St. Round-a-Bout Improvements	\$ 58,300				
Recreation Park Parking Lot Islands	\$ 34,100				
EI Radar Signs	\$ 50,000				
EI Flock Cameras (2)	\$ 13,400				
Dean Avenue Access Management		\$ 650,000			
Stormwater Sales Tax Fund (46)					
Annual Curb Replacement Program	\$ 212,000	\$ 212,000	\$ 212,000	\$ 212,000	\$ 212,000
Stormwater Culvert Rehabilitation	\$ 265,000	\$ 265,000	\$ 265,000	\$ 265,000	
Good Parkway Improvements			\$ 180,000		
Park Sales Tax Fund (47)					
Hawk Ridge Park Outdoor Basketball Court	\$ 106,000				
Hawk Ridge Park Plaza	\$ 530,000				
Recreation Park Pickleball Courts	\$ 72,080				
Trails Maintenance	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	
T.B. Hanna Station Phase 2		\$ 332,000			
Park Signage		\$ 80,000			
Good Parkway Improvements			\$ 400,000		
Baseball Concession Stand Renovations				\$ 200,000	
Recreation Park Baseball Complex Scoreboards				\$ 50,000	
Baseball Shade Structure Replacement				\$ 200,000	
Recreation Park Parking Lot Expansion					\$ 281,000
RAC Playground					\$ 200,000
Park GO Bond Fund (47.38)					
(no projects scheduled)					
Water Connection Fee Fund (52)					
(no projects scheduled)					
Sewer Connection Fund (53)					
Creekmoor Odor & Corrosion Control	\$ 20,000				
Enterprise Cap. Maint Fund (54)					
Sanitary Sewer Inflow and Infiltration Reduction	\$ 160,273	\$ 164,280	\$ 168,387	\$ 172,597	\$ 176,912
Hydrant Replacement	\$ 175,136	\$ 178,639	\$ 182,212	\$ 185,856	\$ 189,573
Original Town Valve Installation Program	\$ 74,200	\$ 74,200	\$ 74,200		
Owen Good Pump Replacement	\$ 400,000				
Original Town Waterline Replacement	\$ 265,000				
Total Projects by Fiscal Year	\$ 11,952,986	\$ 5,096,619	\$ 3,922,299	\$ 3,725,953	\$ 3,349,985

CAPITAL BUDGET IMPACT ON OPERATING BUDGET

The impact of capital project operating costs on the annual budget requires careful consideration. Operating costs are a fundamental element of the City's Capital Improvement Program and the over budget development.

Reliable operating cost estimates are necessary from the onset of each budget cycle, as the City must determine specific ongoing expense it will incur once a project has been completed. For example, once the Recreation Activity Center became active it required staff (personnel), operating supplies, electricity, insurance and ongoing maintenance costs to operate. And, since project components are often completed in phases, partially constructed projects generally have associated operating costs which need to be funded in future fiscal years.

Factors such as location, size, and use of the facility determine the number of personnel and operating costs. Projects such as the street lights require no additional personnel and minimal operating costs, while most of the park amenity additions would require additional personnel to cover operations and maintenance. These projects are considered by the CIP Committee and additional part-time staff or full-time staff is requested, if necessary, within the operating budget. In terms of budgeting, the project's initial operational impact may begin before completion of the project in its entirety.

Typically, recurring capital projects have minimal operating impact on the City's current or future budgets. Such projects may be scheduled for replacement or rehabilitation. On occasion there may be some operational cost savings for recurring projects. For example, the annual curb replacement program may reduce operating expenditures associated with repairing curbs, storm cleanup, etc. Many new construction or major improvements do require some additional operating costs such as mowing, electricity, fuel and various other maintenance costs such as equipment rental and contractual services.

On the following page are estimated impacts of operating costs for all capital items budget for FY 2024, as well as the full five-year presentation. Amounts represent an addition to or reduction of operating costs.

CAPITAL BUDGET IMPACT ON OPERATING BUDGET

Below is an estimated impact of operating costs for all capital items budgeted for the full 5-Year representation of the projects. Amounts represent an addition to or reduction of operating costs.

PROJECT / DESCRIPTION	2023-24		2024-25		2025-26		2026-27		2027-28	
Annual Curb Replacement Program	\$	(1,500)	\$	(1,500)	\$	(1,500)	\$	(1,500)	\$	(1,500)
Annual Street Preservation Program	\$	(1,300)	\$	(1,300)	\$	(1,300)	\$	(1,300)	\$	(1,300)
Maintenance of Thoroughfare Routes	\$	(750)	\$	(750)	\$	(750)	\$	(750)	\$	(750)
Total General Fund	\$	(3,550)	\$	(3,550)	\$	(3,550)	\$	(3,550)	\$	(3,550)
Dog Park	\$	3,180	\$	6,360	\$	6,360	\$	6,360	\$	6,360
Total Park Fund	\$	(3,180)	\$	(6,360)	\$	(6,360)	\$	(6,360)	\$	(6,360)
Sanitary Sewer Inflow and Infiltration Reduction	\$	(30,000)	\$	(30,000)	\$	(30,000)	\$	(30,000)	\$	(30,000)
Total Enterprise Fund	\$	(30,000)	\$	(30,000)	\$	(30,000)	\$	(30,000)	\$	(30,000)
Combined Total Operating Impact	\$	(36,730)	\$	(39,910)	\$	(39,910)	\$	(39,910)	\$	(39,910)

EI Radar Signs	50000
EI Flock Cameras (2)	13400

BUILDING & EQUIPMENT REPLACEMENT PROGRAM – (BERP)

The City establishes a schedule for the replacement and repair of buildings and of large equipment in a sinking fund. To better plan for the future and level out significant increases in any one year's budget, a funding mechanism accumulates funds utilizing annual payments to the BERP Fund (05). The program calls for the setting aside of funds, on an amortized basis, to pay for expensive equipment that will require replacement in future years. In this way, budget hardships in any given year due to the need to replace a particular piece of expensive equipment can be avoided.

REVENUES

Replacement funding is provided through an annual contribution from the Capital Improvement Fund. It is intended that the City use this method to purchase all of its future building repairs and equipment replacements.

The fund also is supported by a transfer from the Enterprise Fund. Residents who receive monthly trash service pay an additional \$1.50 per home for the maintenance and care of the trash and recycling carts.

Basic Funding Assumptions:

1. A fixed amount will be set aside each year for each replacement.
2. In general, approval by the Council as part of the budget process is a prerequisite to a purchase from the BERP Fund. If the City Manager determines that an emergency replacement needs to occur and is properly allocated to the BERP Fund, he may authorize such purchase.
3. If the BERP Fund balance is deemed sufficient, contributions to the fund may be reduced.

FY 2013 marked the establishment of this reserve fund. One-time transfers of \$1,000,000 from the General Fund and \$99,044 from the Restricted Revenue Fund were made in FY 2013.

The original financial model for this fund called for an injection of \$300,000 per year as a transfer from the Capital Improvement Fund (45). This annual transfer has been reduced to \$100,000 due to the healthy balance. Staff will review the transfer annually before making any changes requiring Council approval.

FUND PROJECT

Project	Prior Budget	Total Expenditures	Carryover	2024 Budget	Total Available
Server Replacement Program	\$15,000	0	0	\$15,000	\$15,000
IP Phone System Replacement	0	0	0	\$8,547	\$8,547
City Hall Upper Level Parking PTZ Camera	0	0	0	\$5,829	\$5,829
PD Switch Replacement	0	0	0	\$13,000	\$13,000
Depreciated Camera Replacement	0	0	0	\$21,000	\$21,000
Total	0	0	0	\$63,376	\$63,376

Server Replacement Program

Cost (total): \$15,000

As servers have a useful life of five years, replacements are scheduled in five-year cycles. This is an ongoing cost of \$15,000 per year to replace multiple servers per year.

Operating Cost: No anticipated additional costs

IP Phone System Replacement

Cost (total): \$8,547

Replacement of current IP phone equipment and phone services from current solution Avaya to Persona Connect. Service will still be provided through Allegiant Technology.

Operating Cost: \$3,416.88/month



City Hall Upper Level Parking PTZ (Pan, Tilt & Zoom) Camera

Cost (total): \$5,829

Replacement of the current upper level parking lot PTZ camera with one three-head, multi-sensor camera and one additional single-head camera.

Operating Cost: No anticipated additional costs

Police Department Switch Replacement

Cost (total): \$13,000

Replacement of the current depreciated HP Procurve switches with two current production Ruckus switches and moving management of switches to Allegiant Technologies.

Operating Cost: No anticipated additional costs



Depreciated Camera Replacement

Cost (total): \$21,000

Replacement of 22 security cameras across the Raymore Police Department and other locations throughout the city that have depreciated in quality, security and performance due to age/outdated technology.

Operating Cost: No anticipated additional costs



B.E.R.P. (05)**Building & Equipment Replacement Program**

	2020-21	2021-22	2022-23	2022-23	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Fund Balance	Actual	Actual	Budget	Projected	Adopted	Projected	Projected	Projected	Projected	Projected
Beginning of Year	517,333	756,845	587,461	618,362	953,909	1,164,753	1,395,919	1,628,818	1,863,464	
	54,695		-	-	-					
Transfer In - from Restricted Revenue Fund										
Transfer In - from VERP fund										
Transfer In - from General Fund										
Transfer In - from Enterprise Fund	142,574	145,539	148,482	147,728	151,560	137,430	137,430	137,430	137,430	137,430
Transfer In - from Capital Improvement Fund	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Interest Revenue	1,600	10,116	9,934	22,661	22,661	8,736	10,469	12,216	13,976	13,976
Total Revenue	298,869	255,655	258,416	270,389	274,221	246,166	247,899	249,646	251,406	
Total Fund Bal & Revenues	816,202	1,012,500	845,877	888,751	1,228,129	1,410,919	1,643,818	1,878,464	2,114,870	
Expenditures										
Misc										
Capital Outlay										
Air Compressor - Park Shop		1,664		5,500						
Mayor's Christmas Tree										
Capital Projects (Budgeted / reconciled)										
Solid Waste & Recycling Containers	34,679			11,800						
City Hall / Police Dept Parking Lot Repair				(20,000)						
City Hall Sidewalk Replacement & Repair & Tower Improvement		(38,851)								
Radiant Heaters		9,502								
Public Works Door Access System	16,884									
Centerview Interior Wood Refinish	7,794									
Facility Use & Space Analysis		90,000								
Public Works Lobby Security Enhancements		75,000		(69,103)						
Garage Door Replacement & Repair		35,000		(7,346)						
City Hall South Parking Lot Lighting		15,000		(5,980)						
HVAC Replacement Project		200,000		(29,871)						
Server Replacement Program		6,823	15,000	15,812	15,000	15,000	15,000	15,000	15,000	15,000
Video Streaming Site Servers			34,032	34,032						
IP Phone System Replacement					8,547					
City Hall Upper Level Parking PTZ Camera					5,829					
PD Switch Replacement					13,000					
Depreciated Camera Replacement					21,000					
Total Expenditures	59,357	394,138	49,032	(65,157)	63,376	15,000	15,000	15,000	15,000	15,000
Available Fund Balance	756,845	618,362	796,844	953,909	1,164,753	1,395,919	1,628,818	1,863,464	2,099,870	

Interest Revenue

General Ledger Codes: 05-00-4350-0000	Legal Authority: State Statute: Chapter 82
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Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds.

FY23 revenues are based on current fund balance at current interest rates being earned. FY24 is based on FY23.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend		
2014 Actual	2,312	N/A			
2015 Actual	7,635	230.26%			
2016 Actual	10,391	36.10%			
2017 Actual	13,233	27.35%			
2018 Actual	29,330	121.65%			
2019 Actual	33,994	15.90%			
2020 Actual	10,389	-69.44%			
2021 Actual	1,600	-84.60%			
2022 Actual	10,116	532.14%			
2023 Budget	9,934	-1.80%			
2023 Projected	22,661	124.01%			
2024 Adopted	22,661	0.00%			

Transfer from General Fund

General Ledger Codes:
05-00-4901-0000

Legal Authority:
Municipal Code: n/a
State Statute: n/a

Revenue Description

This account is for transfers from the General Fund balance for use on specific projects;

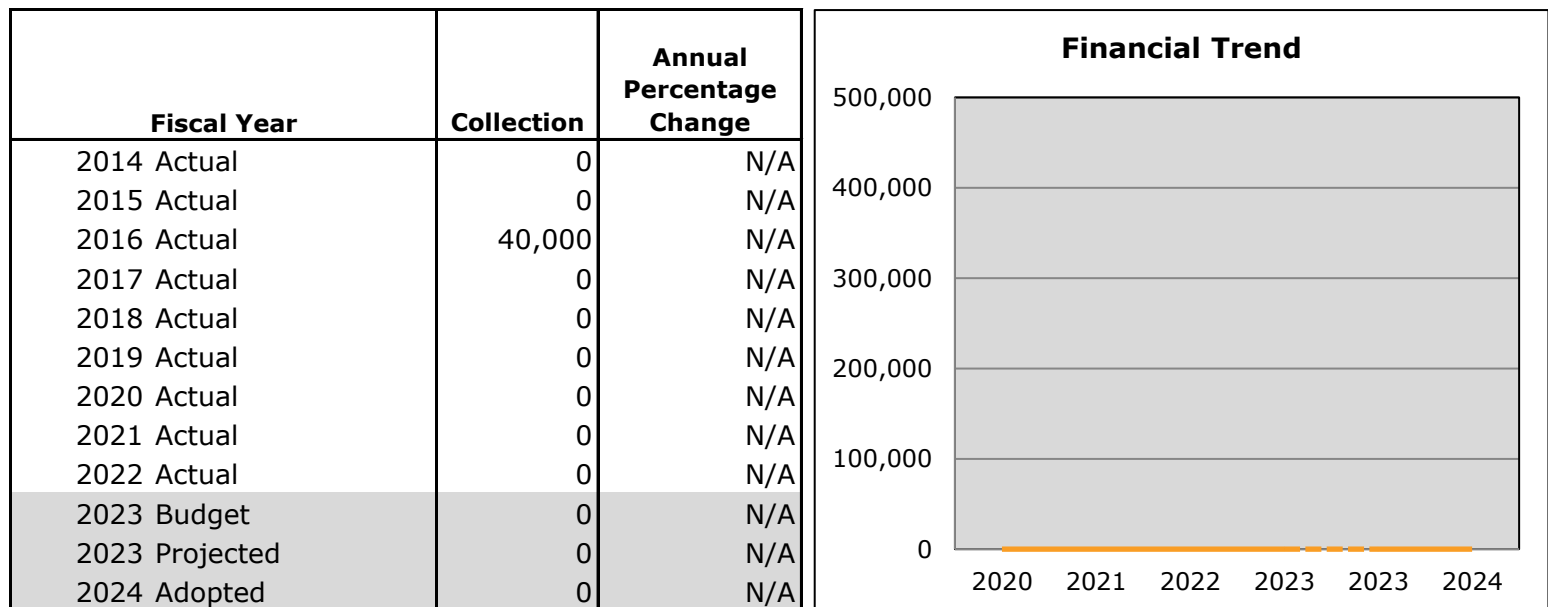
FY2013

\$1,000,000 Future Civic Center Reserve

FY2016

\$40,000 Speakers and Microphone Floor Connections in the Council Room

No transfers are budgeted for FY24.



Transfer from VERP Fund

General Ledger Codes:
05-00-4903-0000

Legal Authority:
Municipal Code: n/a
State Statute: n/a

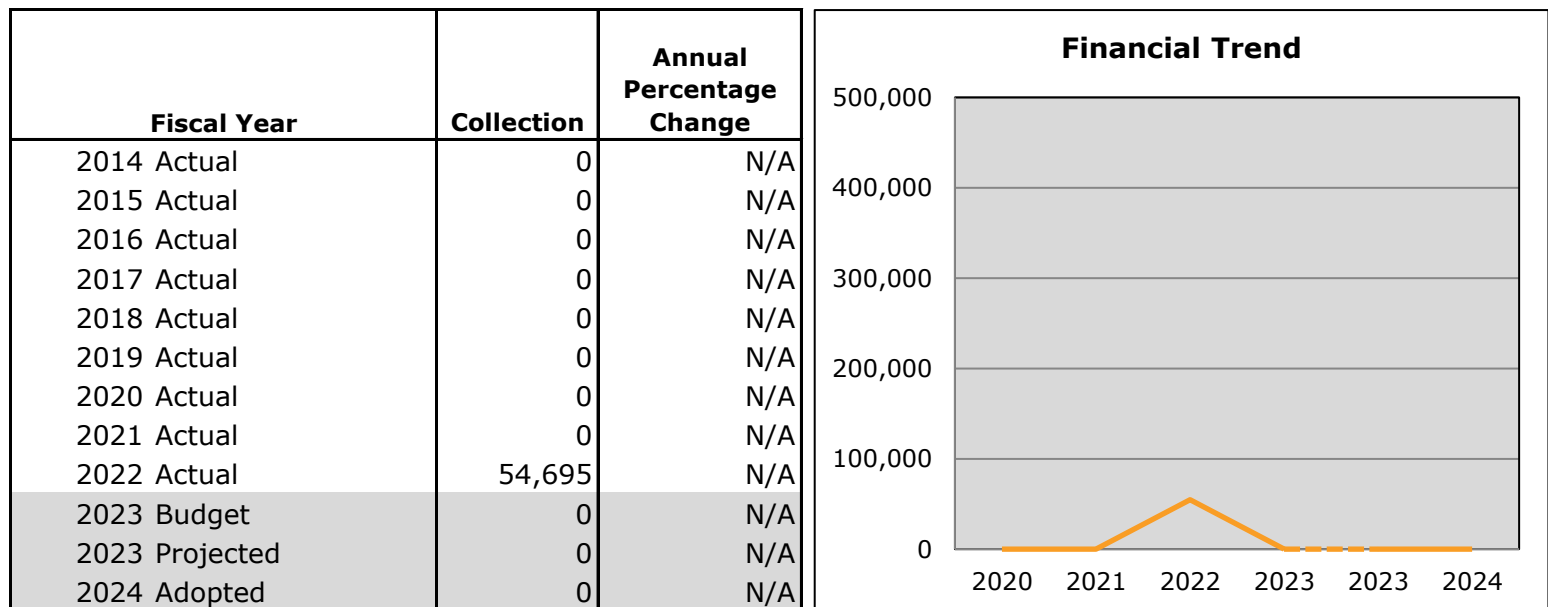
Revenue Description

This account is for transfers from the VERP Fund balance for use on specific projects.

2021

Transfer from VERP for future equipment replacement for the Command Post Vehicle

No transfers are budgeted for FY24.



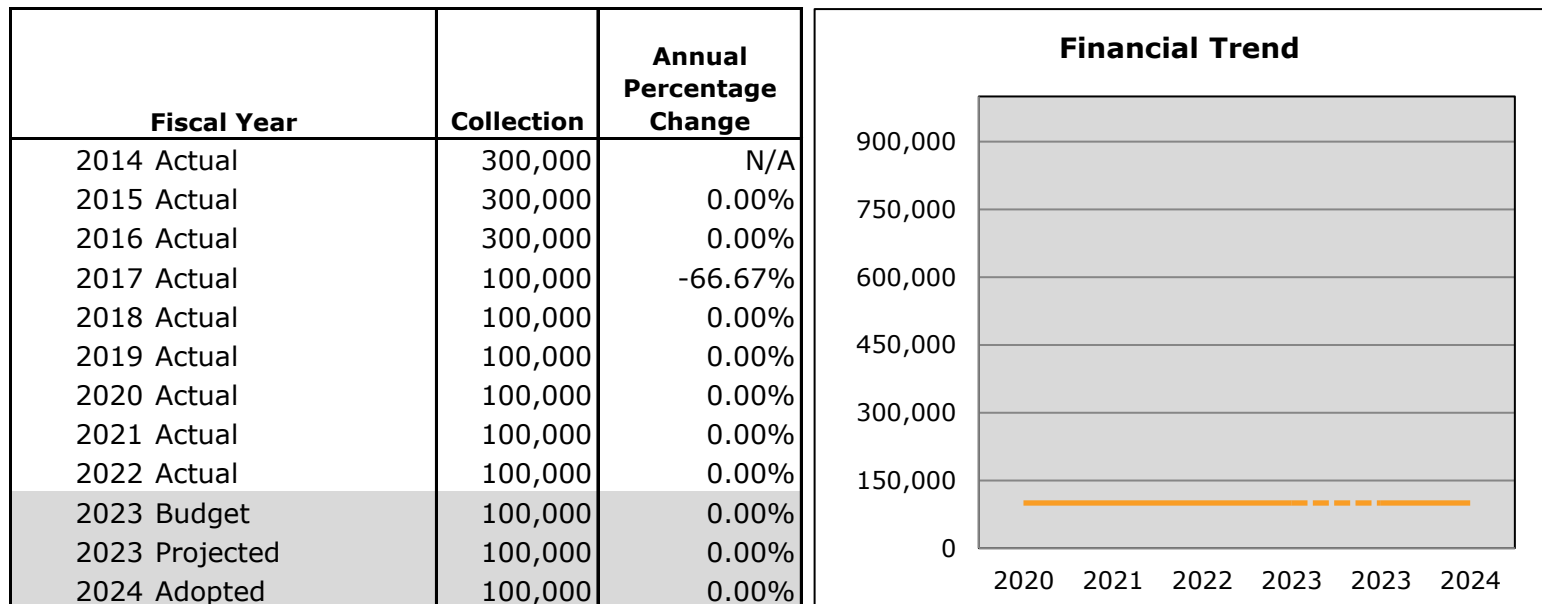
Transfer from Capital Improvement Sales Tax Fund

General Ledger Codes: 05-00-4945-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description

This account is for transfers from the Capital Improvement Sales Tax Fund for future building repairs and equipment replacements specifically covered by the BERP Fund. This funding was set to contribute \$300,000 annually based on future needs and will be analyzed and adjusted as the City's infrastructure changes.

The FY17 annual transfer was reduced to \$100,000 due to the healthy balance and a new financial model is being investigated. FY24 transfer is estimated to remain the same.

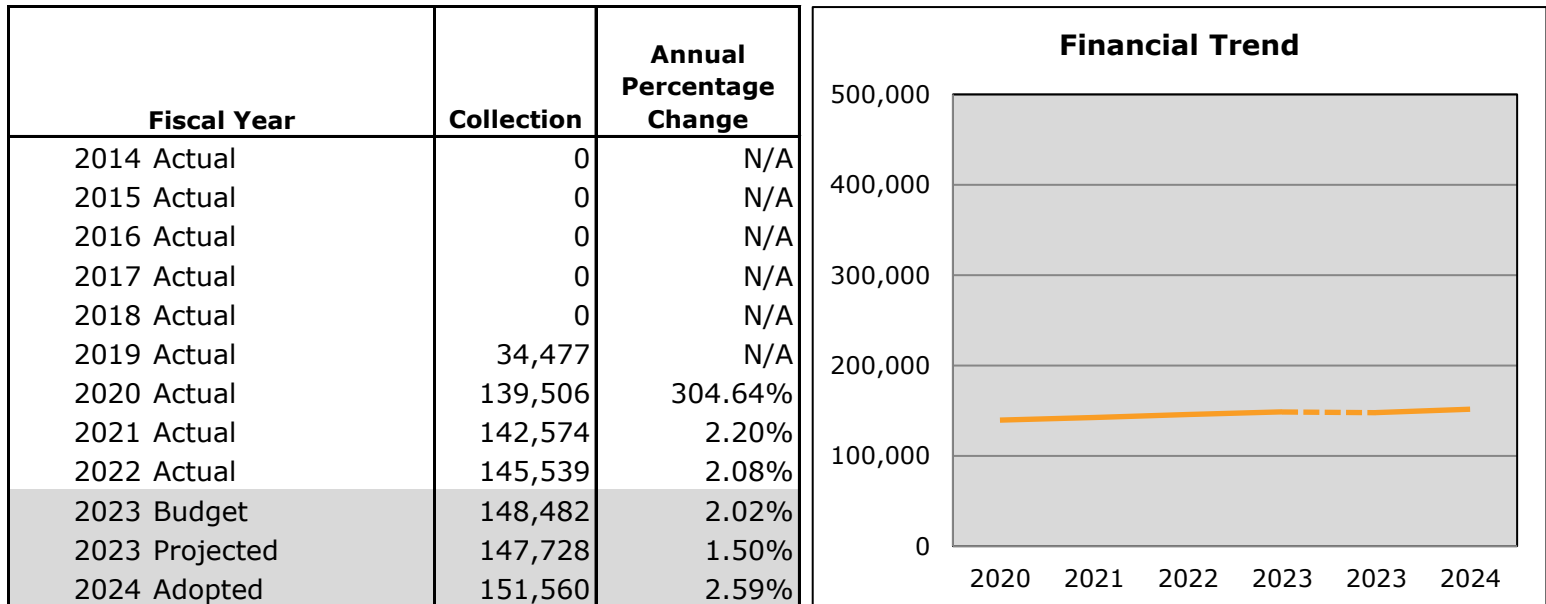


Transfer from Enterprise Fund

General Ledger Codes: 05-00-4950-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description

This account is for transfers from the Enterprise Fund balance to reimburse the cost of solid waste and recycling carts.





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PARK FEE IN LIEU FUND

The City of Raymore Park Fee In Lieu Fund (27), established in 1999, is used to fund the purchase of future land for City parks. Funds may also be used for infrastructure improvements that would bring park land into the condition in which it would have been dedicated from a subdivision developer.



REVENUES

Revenues are received from development exactions per the requirements of City Code Section 445.040. Older projects (approved prior to May, 2004) pay fees-in-lieu of land dedication per lot at the time a building permit is issued. Subdivision developments that do not dedicate park land and which were approved after May 2004, pay fees-in-lieu of land at the time of recording each final plat for all the lots shown on the plat being recorded.

FUND PROJECT HIGHLIGHTS

Hawk Ridge Park Outdoor Basketball Court

Project	Prior Budget	Total Expenditures	Carryover	2024 Budget	Total Available
HRP Outdoor Basketball Court	0	0	0	\$106,000	\$106,000
Total	0	0	0	\$106,000	\$106,000

Park Fee In Lieu (27)

	2020-21	2021-22	2022-23	2022-23	2023-24	2024-25	2023-24	2024-25	2025-2026
	Actual	Actual	Budget	Projected	Adopted	Projected	Projected	Projected	Projected
Fund Balance Beginning of Year	74,074	115,396	145,182	133,193	130,945	54,582	112,826	172,363	199,032
Revenue									
Fees & Permits									
Park Fee In Lieu	41,064	16,201	25,788	60,174	23,260	23,434	23,727	24,083	24,685
Miscellaneous Revenue			34,400	34,400		34,400	34,400		
Intergovernmental									
Interest	258	1,596	917	6,377	6,377	409	1,410	2,585	4,976
Total Revenue	41,322	17,797	61,105	100,951	29,637	58,244	59,538	26,669	29,661
Total Fund Bal & Revenues	115,396	133,193	206,287	234,145	160,582	112,826	172,363	199,032	228,693
Expenditures									
Dog Park			103,200	103,200	106,000				
Hawk Ridge Park Outdoor Basketball Court									
Total Expenditures	-	-	103,200	103,200	106,000	-	-	-	-
Fund Balance (Gross)	115,396	133,193	103,087	130,945	54,582	112,826	172,363	199,032	228,693
Less: Reserve Balance ()			-	-	-	-	-	-	-
Available Fund Balance	115,396	133,193	103,087	130,945	54,582	112,826	172,363	199,032	228,693

Park Fee in Lieu

General Ledger Codes:

27-00-4705-0000

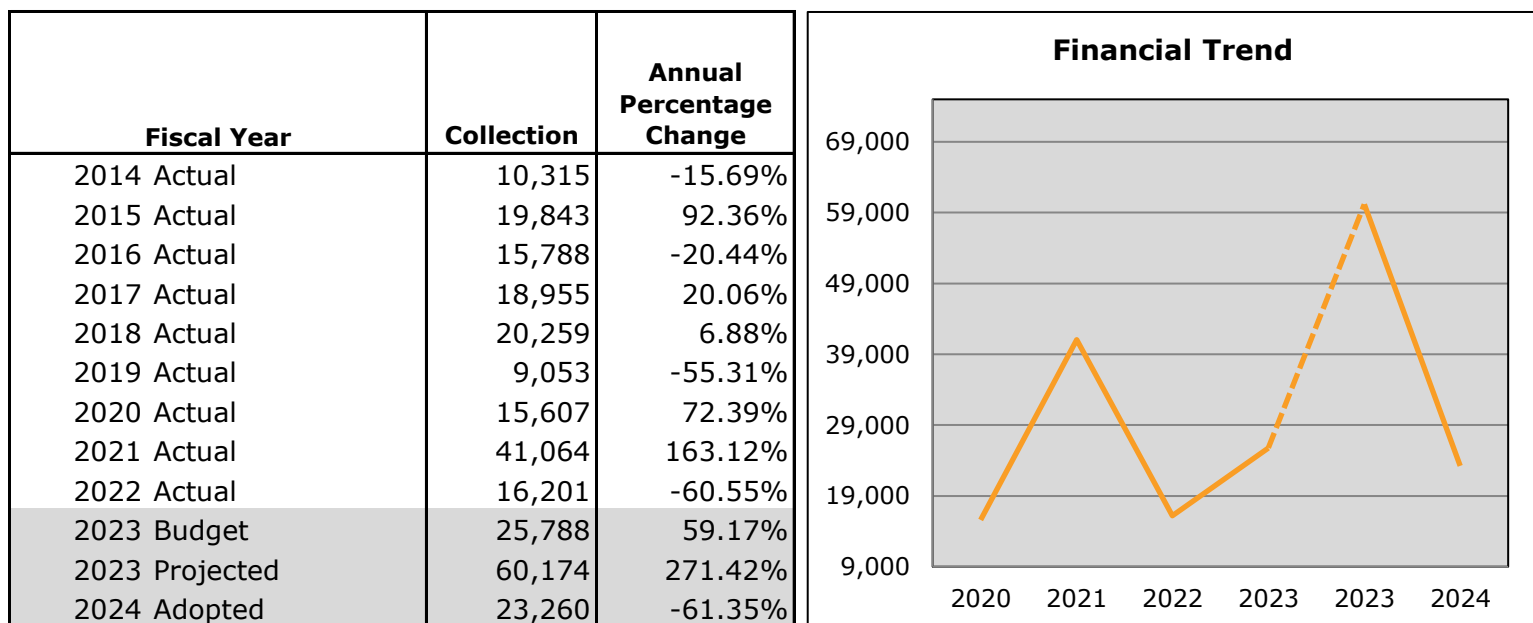
Legal Authority:

Municipal code: Section 445.040

Revenue Description

Park Fee in Lieu - This fund was created to allow developers to donate cash in lieu of parkland. This is applied to the acquisition of land for future parks and may also be used for developing neighborhood parks.

FY24 revenues are conservatively based on the average fee assessed using 138 new homes.





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City of
RAYMORE,
MISSOURI

TRANSPORTATION FUND

The City of Raymore Transportation Fund (36), established in 2001, is used to fund those capital projects associated with the expansion, enhancement and major maintenance of the City's transportation system.

distributed to the municipalities.

- A Cass County Road and Bridge Property Tax is assessed to the residents of Cass County Missouri then distributed to the municipalities.

REVENUES

1. The Transportation Sales Tax Fund (36) has as its primary source of revenue a sales tax of one-half percent (0.5%).
2. Intergovernmental Taxes are also received from Cass County Missouri:
 - A quarter-cent sales tax is collected by the county then one-third of the collections are

OTHER EXPENDITURES

1. **General Fund Transfer:** A transfer is made annually to the General Fund to offset costs incurred by the Street Department. \$320,000
2. **Transfer to Excise Tax Fund:** When the City excise tax was instituted, it was understood that the City at-large should contribute to the cost of projects paid for with excise tax funds. \$50,000

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2024 Budget	Total Available
2024 Curb Replacement	0	0	0	\$886,000	\$886,000
2024 Street Preservation	0	0	0	\$1,098,000	\$1,098,000
Right-of-way Infrastructure Repairs	0	0	0	\$159,000	\$159,000
Roadside Trail Maintenance	0	0	0	\$25,000	\$25,000
Ward Road	0	0	0	\$800,000	\$800,000
Falcon & Condor Cul-de-sacs	0	0	0	\$65,000	\$65,000
Madison Street Trail Replacement	0	0	0	\$350,000	\$350,000
General Fund Transfer				\$320,000	\$320,000
Transfer to Excise Tax Fund				\$50,000	\$50,000
Total	0	0	0	\$3,383,000	\$3,383,000



Annual Curb Replacement Program

Cost (total) \$886,000

The City's Annual Curb Replacement program replaces deteriorated concrete curb and gutter throughout the city. Proposed funding from both the Transportation and Storm Water Funds will provide for removal and replacement of approximately 18,000 feet of curb and gutter at various locations each year.

Engineering staff completed a condition survey of curb and gutter throughout the city in 2020, and the survey was updated in summer and fall of 2022. The cost of the replacement program is being borne by both the Storm Water and Transportation Funds in recognition of the fact that curbs serve both as a road support device and as a storm water conveyance measure.

Operating Cost: None



Annual Street Preservation Program

Cost (total) \$1,098,000

Street preservation involves taking actions to preserve the local street network, which may include milling of streets and overlaying it with several inches of pavement, micro paving, chip/sealing and crack sealing. This occurs in various locations around the city approved by the City Council on an annual basis.

The City's Comprehensive Pavement Management program outlines a regular maintenance schedule for the street network in order to maintain the network in "good" condition or better.

Operating Cost: None

Right-of-way Infrastructure Repairs

Cost (total) \$159,000

This program provides funding for repairs of various infrastructure within public rights of way such as sidewalks/pathways, curbs, gutters and stormwater culverts. Operations and Maintenance has a considerable backlog of sidewalk and curb repairs. This project provides supplemental funding for the removal and replacement of displaced sidewalk panels that cannot be corrected by mudjacking. Staff is also starting to encounter a number of street crossing culvert failures, which require immediate attention. It is proposed that the hierarchy for the use of these funds would be sidewalk repairs, curb repairs and culvert repairs.

Operating Cost: None

Roadside Trail Maintenance

Cost (total) \$25,000

This project provides funds for spot maintenance of roadside trails such as patching. Many of the roadside trails are more than 10 years old and are exhibiting numerous defects such as thermal cracks and settlements, which can lead to a hazardous condition.

Operating Cost: None

Ward Road

Cost (total) \$800,000

This portion of the Ward Road reconstruction project is the City's cost share with Cass County and is in addition to the project funds allocated by the 2020 General Obligation Bonds.

Operating Cost: None

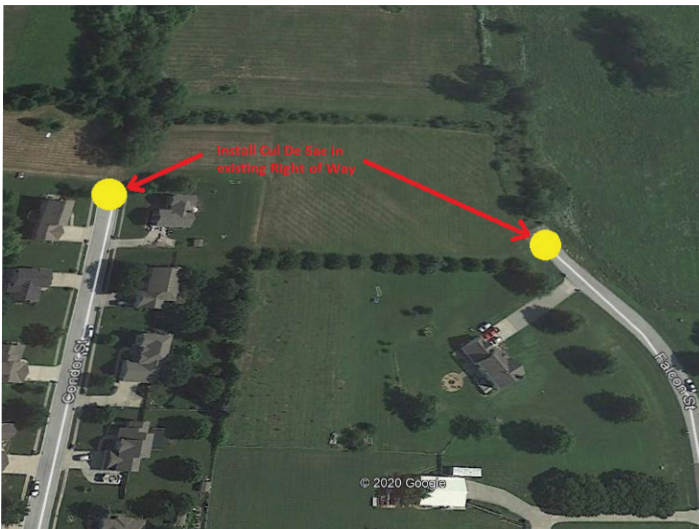


Madison Street Trail Replacement

Cost (total) \$350,000

Replacement of existing 10' asphalt trail on the east side of Madison Street with a 10' concrete trail. Concrete, while more expensive, lasts significantly longer than asphalt and does not have the same cracking issues.

Operating Cost: None



Falcon and Condor Cul-de-sacs

Cost (total) \$65,000

Cul-de-sacs at the ends of Falcon and Condor Streets will allow space for vehicles to turn around without using private driveways or creating a public safety hazard by backing down the roadway.

Operating Cost: None

Transportation (36)

	2020-21	2021-22	2022-23	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Fund Balance Beginning of Year	Actual	Actual	Budget	Projected	Adopted	Projected	Projected	Projected	Projected
Revenue	96,392	298,372	805,002	817,573	649,259	418,623	825,496	1,262,029	1,732,462
Taxes									
Transportation Sales Tax	1,468,113	1,496,346	1,537,389	1,571,791	1,591,809	1,607,727	1,623,804	1,640,043	1,656,443
Cass R&B Sales Tax	233,536	285,258	285,258	364,637	364,637	368,283	372,887	378,480	387,942
Cass R&B Property Tax	164,545	181,250	181,250	225,422	225,422	227,677	230,523	233,980	239,830
Interest	736	7,064	1,293	40,496	40,496	4,186	10,319	18,930	43,312
Grant Funding - MARC - Foxridge Sidewalk		95,183	0	0	0				
Cost Share Cass County - Ward Rd					800,000				
Transfers In from Restricted Revenue Fund			200,000	200,000	200,000	200,000	200,000	200,000	
Transfers In from General Fund		180,000	0	0	0				
Transfers in from Excise Tax Fund			100,000	100,000	100,000	100,000	100,000	100,000	
Transfers In from Capital Improvement Fund		170,000	200,000	200,000	200,000	200,000	200,000	200,000	
Total Revenue	1,866,929	2,415,101	2,505,190	2,702,346	3,522,364	2,707,873	2,737,532	2,771,433	2,327,526
Total Fund Bal & Revenues	1,963,321	2,713,473	3,310,192	3,519,920	4,171,624	3,126,496	3,563,029	4,033,462	4,059,988
Expenditures									
General Fund Transfer	320,000	320,000	320,000	320,000	320,000	320,000	320,000	320,000	320,000
Excise Tax Transfer	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Restricted Revenue Transfer									
Capital Projects (Budgeted / reconciled)									
Annual Curb Replacement	400,000	400,000	674,000	665,339	886,000	674,000	674,000	674,000	424,000
Street Preservation	736,309	970,000	1,098,000	1,247,121	1,098,000	1,098,000	1,098,000	1,098,000	848,000
Right of Way Infrastructure Repairs	131,208	150,000	159,000	159,000	159,000	159,000	159,000	159,000	159,000
Ward Road					800,000				
Hubach Hill Road Street Light	1,795								
Johnston Drive Street Light	3,950								
Lucy Webb Roundabout Additional Lighting	(5,745)								
Foxridge Sidewalk (Drake to Creekmoor Dr)	(62,569)								
Operation Green Light - Additional Cameras									
Falcon & Condor Cul-de-sacs	65,000	(65,000)			65,000				
Roadside Trail Maintenance	25,000	25,000	25,000	25,000	25,000				
EI Foxridge Drive Street Modification		30,000							
Johnston Parkway Sidewalk Replacement		15,900							
Salt Dome Pad Repairs		74,200	74,200	74,200					
Sidewalk Replacement Program		330,000	330,000	330,000					
Madison Street Trail Replacement					350,000				
Total Expenditures	1,664,948	1,895,900	2,730,200	2,870,660	3,753,000	2,301,000	2,301,000	2,301,000	1,801,000
Fund Balance (Gross)	298,372	817,573	579,992	649,259	418,623	825,496	1,262,029	1,732,462	2,258,988
Less: Reserve Balance ()									
Available Fund Balance	298,372	817,573	579,992	649,259	418,623	825,496	1,262,029	1,732,462	2,258,988

Transportation Sales Tax

General Ledger Codes: 36-00-4130-0000	Legal Authority: Municipal Code: Sections 145.010; 145.020 State Statute: 94.500-94.550; 94.700 State Statute: 94.700-94.755 RSMo Article IV of the Constitution of the State of MO Section 30 (b)
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Revenue Description

Transportation Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for transportation-related purposes, which according to statute may include construction, repair and maintenance of streets and bridges, acquisition of land, right-of-way purchases, and related debt retirement.

In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY23 projected revenues are based on current receipts plus the average collected August through October in the preceeding two years. The FY24 revenue is conservatively based on FY23 projections plus 1% in addition to new commercial businesses that will be opening in FY24.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend			
2014 Actual	1,135,147	20.91%				
2015 Actual	1,161,503	2.32%				
2016 Actual	1,179,385	1.54%				
2017 Actual	1,216,153	3.12%				
2018 Actual	1,244,919	2.37%				
2019 Actual	1,272,482	2.21%				
2020 Actual	1,362,885	7.10%				
2021 Actual	1,468,113	7.72%				
2022 Actual	1,496,346	1.92%				
2023 Budget	1,537,389	2.74%				
2023 Projected	1,571,791	2.24%				
2024 Adopted	1,591,809	1.26%				

Cass County Road and Bridge Property Tax

General Ledger Codes:
36-00-4145-0000

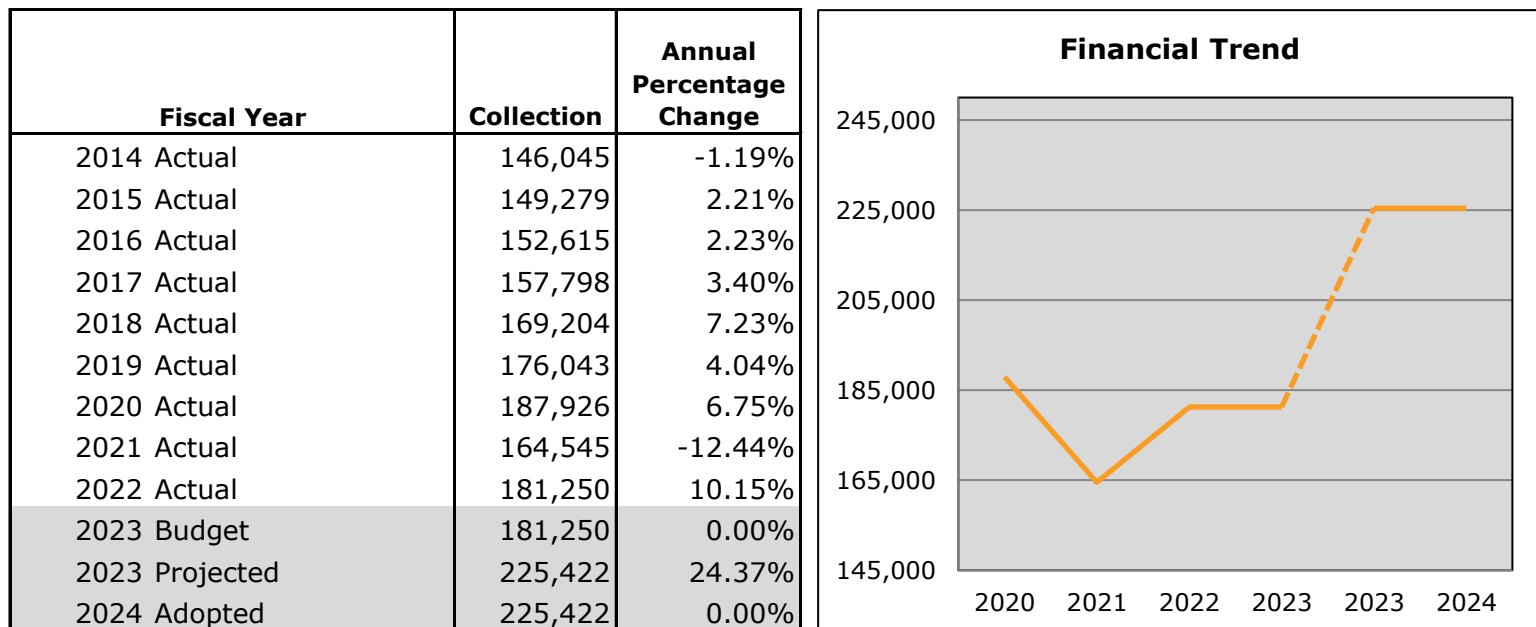
Legal Authority:
Municipal Code: n/a
State Statute: 137.556

Revenue Description

Section 137.556 RSMo. states that "any county of the first class not having a charter form of government shall expend not less than 25 percent of the money accruing to it from the county's special road and bridge tax levied on property within a city limits for the repair and improvement of roads and bridges within the city from which such moneys accrue."

In August 2012, the Cass County Commission voted to reduce the County's Road & Bridge Property tax levy from 0.2525 to 0.2300.

The FY 2024 estimate is based on the FY 2023 projected amount.



Cass County 1/4 Cent Road and Bridge Sales Tax

General Ledger Codes:
36-00-4475-0000

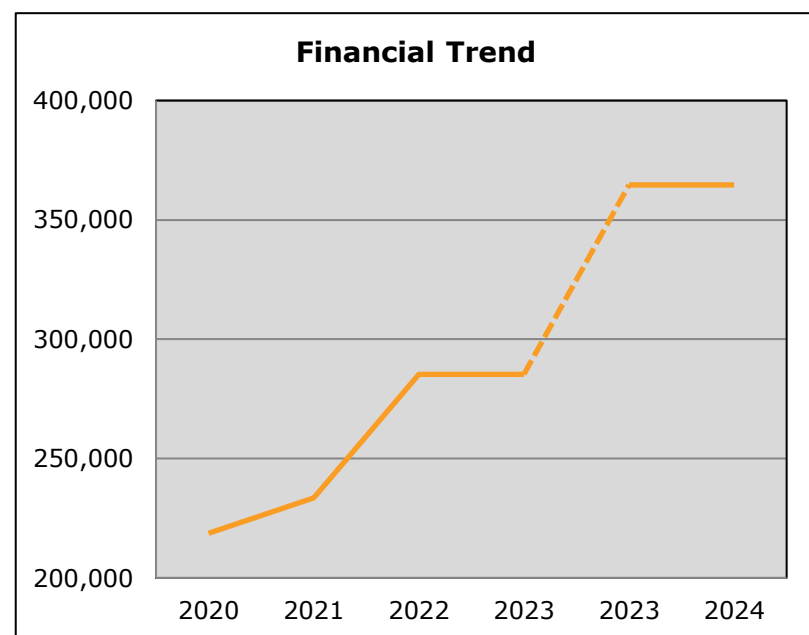
Legal Authority:
Municipal Code: n/a
State Statute: n/a

Revenue Description

Cass County collects a quarter-cent sales tax on sales within the county. One-third of the collections from this tax are distributed to municipalities.

Cass County began distributing the municipal share of the quarter-cent sales tax to its municipalities on a modified per-capita basis in 2013.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	176,832	-16.82%
2015 Actual	188,415	6.55%
2016 Actual	198,259	5.22%
2017 Actual	204,369	3.08%
2018 Actual	212,368	3.91%
2019 Actual	213,158	0.37%
2020 Actual	218,704	2.60%
2021 Actual	233,536	6.78%
2022 Actual	285,258	22.15%
2023 Budget	285,258	0.00%
2023 Projected	364,637	27.83%
2024 Adopted	364,637	0.00%



Transfer from General Fund

General Ledger Codes:

36-00-4901-0000

Legal Authority:

Municipal Code: n/a
State Statute: n/a

Revenue Description

This account is for transfers from the General Fund balance for use on specific projects;

FY2015

\$150,000 Pavement Management

FY2016

\$350,000 Sunset Lane - Bristol to Dutchman Acres
\$ 43,000 Sidewalk segments along Johnston Dr & Foxridge Dr.
\$ 25,000 Stonegate Elementary Sidewalk - Foxridge Dr to Deer Path

FY2018

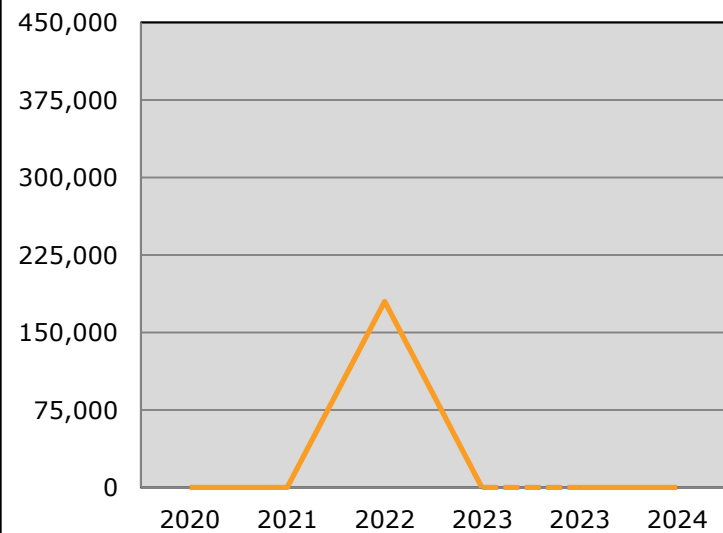
\$62,220 Permeable Paver Crosswalk (additional funding)

FY2022

\$150,000 EI Median at Kentucky & 58Hwy
\$ 30,000 EI Foxridge Drive Street Modifications

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	0	N/A
2015 Actual	150,000	N/A
2016 Actual	418,000	178.67%
2017 Actual	0	N/A
2018 Actual	62,220	N/A
2019 Actual	0	-100.00%
2020 Actual	0	N/A
2021 Actual	0	N/A
2022 Actual	180,000	N/A
2023 Budget	0	-100.00%
2023 Projected	0	N/A
2024 Adopted	0	N/A

Financial Trend



Transfer from Restricted Revenue Fund

General Ledger Codes: 36-00-4904-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description

This account is for transfers from the Restricted Revenue Fund balance for use on specific projects;

FY2016-2018

\$150,000 Pavement Management

FY2019

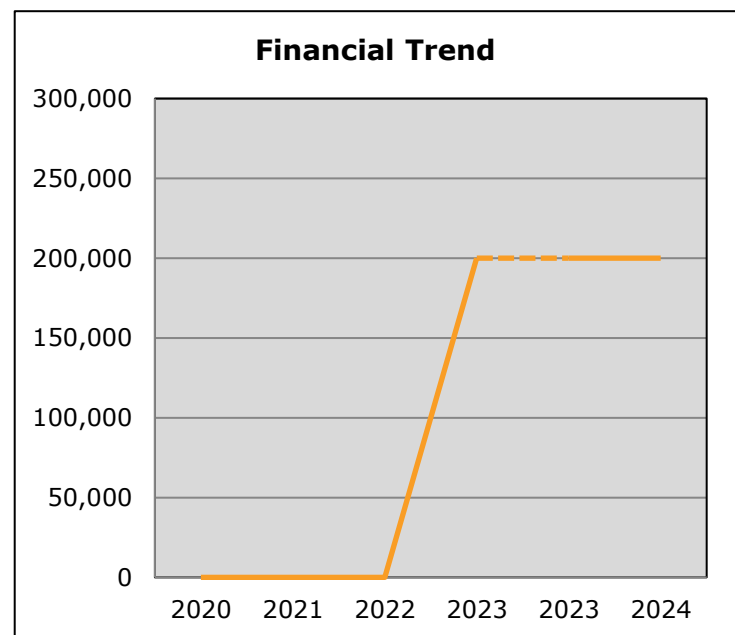
\$33,000 Pavement Management

FY2023-2027 each year

EI \$100,000 Add to Street Preservation

EI \$100,000 Add to Annual Curb Replacement

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	150,000	N/A
2017 Actual	150,000	N/A
2018 Actual	150,000	0.00%
2019 Actual	33,000	-78.00%
2020 Actual	0	N/A
2021 Actual	0	N/A
2022 Actual	0	N/A
2023 Budget	200,000	N/A
2023 Projected	200,000	0.00%
2024 Adopted	200,000	0.00%





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TRANSPORTATION GENERAL OBLIGATION BOND FUND

The City of Raymore Transportation General Obligation Bond Fund (36.38), established in 2007, is used to fund those capital projects associated with the expansion, enhancement and major maintenance of the City's transportation system funded through the use of General Obligation Bond funds.

Ward Road, resurfacing of Kurzweil and extension of Johnston Drive. Additionally, voters also approved of funding for additional streetlights. This approved value was issued in three separate bond sales.

REVENUES

Revenues are received through the issuance of voter approved bonds specifically designated for street improvements. In August 2020, residents voted to approve the issuance of \$17,575,000 for the purpose of acquiring right-of-way, and constructing, extending and improving streets and roads within the city including, without limitation, improving and widening

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2024 Budget	Total Available
Kurzweil Road	0	0	0	\$1,103,000	\$1,103,000
I-49/58 Highway	0	0	0	\$3,000,000	\$3,000,000
Street Lights	0	0	0	\$1,102,000	\$1,102,000
Total	\$0	0	0	\$5,205,000	\$5,205,000

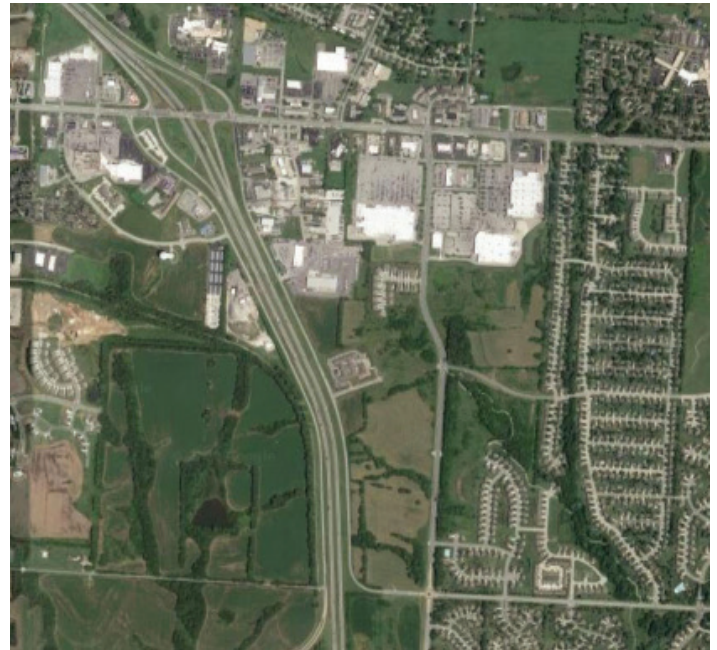


Kurzweil Road Reconstruction

Cost (total) \$1,103,000

This project would completely reconstruct Kurzweil Road and add turn lanes at major intersections from 58 Highway to 155th Street. This would also raise the street out of the floodplain.

Operating Cost: None



I-49/58 Highway

Cost (total) \$3,000,000

In partnership with MoDOT, City of Belton and Cass County, this project would authorize a portion of the matching funds for a \$25 million US Dept. of Transportation BUILD grant that would be used to widen I-49 from 155th Street to North Cass Parkway. Though the interchange is located in Belton, thousands of Raymore residents use I-49. Belton and Cass County are also contributing funds for the matching portion of the grant.

Operating Cost: None



Street Lights

Cost (total) \$1,102,000

This project would add missing street lights to the Silver Lake and Heritage Hills neighborhoods.

Operating Cost: None



Transportation GO Bond Funds (36.38)

Fund Balance Beginning of Year	2020-21		2021-22		2022-23 Budget	2022-23 Projected	2023-24 Adopted	2024-25 Projected	2025-26 Projected	2026-27 Projected	2027-28 Projected
	Actual		Actual								
Revenue											
2020 Bond Proceeds											
2021 Bond Proceeds - estimated	7,770,005										
2022 Bond Proceeds - estimated	5,560,144										
Interest	1,966		54,126		5,515,000 1,223	0 50,437	5,515,000 50,437	613	613	614	614
Total Revenue	13,332,116		54,126		5,516,223	50,437	5,565,437	613	613	614	614
Total Fund Bal & Revenues	13,476,605		1,245,851		5,669,044	252,210	5,817,647	613,260	613,873	614,487	615,101
Expenditures											
Debt Service											
Misc.	224,879										
Capital Projects (Budgeted / reconciled)											
58 Highway Rehabilitation - complete											
Foxridge Drive Extension - complete											
Kentucky Road Relocation - complete											
Johnston Drive - Dean to Darrowby - complete											
Ward Road	4,543,000		1,044,079								
Sunset Lane/163rd Street	5,750,000										
Johnston Drive Extension	520,000										
Kurzweil Road	1,247,000				1,103,000	-	1,103,000				
I49/58Hwy					3,000,000	-	3,000,000				
Street Lights					1,102,000	-	1,102,000				
Total Expenditures	12,284,879		1,044,079		5,205,000	-	5,205,000	-	-	-	-
Fund Balance (Gross)	1,191,725		201,772		464,044	252,210	612,647	613,260	613,873	614,487	615,101
Less: Restricted Balance ()					-	-	-	-	-	-	-
Available Fund Balance	1,191,725		201,772		464,044	252,210	612,647	613,260	613,873	614,487	615,101

EXCISE TAX FUND

The City of Raymore Excise Tax Fund (37), established in 2001, is used to fund those capital projects associated with the expansion, enhancement and major maintenance of the City's transportation system. The projects within this fund are associated with the increased traffic of new business development within the City.

REVENUES

1. The Excise Tax Fund has as its primary source of revenue the tax which is imposed on the basis of the additional vehicle trips generated by any eligible development activity during the afternoon time period when traffic volume on the adjacent street is highest. The tax is calculated by multiplying the trip generation rate by the license tax rate.

2. The revenue of \$324,714 proposed in FY 2024 from single-family housing starts is based upon 138 new single-family homes.

3. Transfer from Transportation Fund: When the City excise tax was instituted, it was understood that the City at large should contribute to the cost of projects paid for with excise tax funds. The amount the City should pay should be in rough proportions (25%, 50%, 75%) to the amount of use the preexisting City will contribute to the new facility as to what new growth will contribute.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2024 Budget	Total Available
Maintenance of Thoroughfare Routes	0	0	0	\$212,000	\$212,000
Total	0	0	0	\$212,000	\$212,000

PROJECTS



Maintenance of Thoroughfare Routes

Cost (total) : \$212,000

This project involves micro-surfacing collector and arterial roads on a regular six-year cycle. The City's Comprehensive Pavement Management Program recommends that collector and arterial streets receive surface treatments on a regular basis to preserve the integrity of the pavement and increase service life.

Operating Cost: No anticipated operating costs

Excise Tax (37)

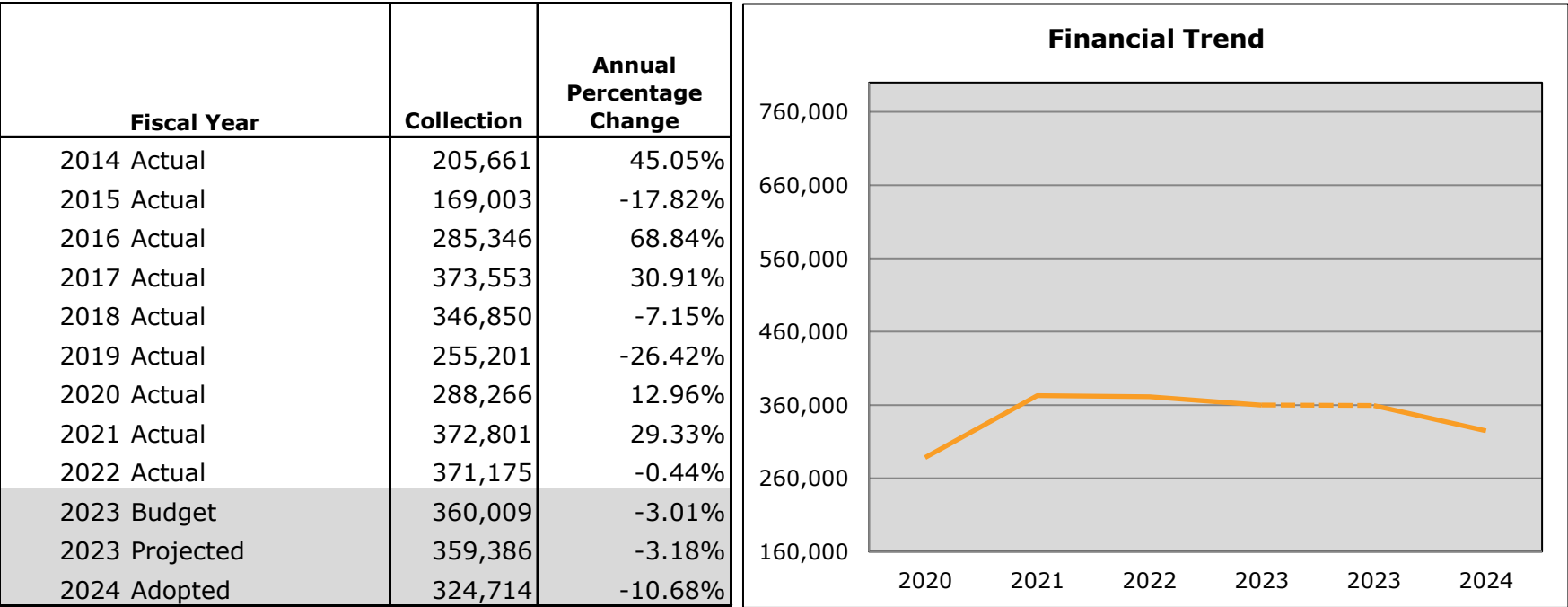
	2019-20	2020-21	2021-22	2022-23	2022-23	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28
Fund Balance Beginning of Year	Actual	Actual	Actual	Budget	Projected	Adopted		Projected	Projected	Projected	Projected
Revenue	1,271,596	827,761	1,050,467	1,456,368	1,507,974	1,697,747		1,834,826	1,121,991	1,107,396	1,092,786
Fees & Permits											
Commercial											
Single Family	5,173	296,540	402,608	0	48,007	8,668		8,690	8,711	8,733	8,755
Multi-Family	288,266	372,801	767,960	360,009	359,386	324,714		235,888	235,888	235,888	235,888
Interest	-			0	0	0		-	-	-	-
Chgs for Services	20,008	3,365	13,707	3,641	65,698	65,698		4,587	2,805	2,768	2,732
Miscellaneous											
Transfer In Transportation Fund	50,000	50,000	50,000	50,000	50,000	50,000		50,000	50,000	50,000	50,000
Transfer In Restricted Fund			50,000								
KC payment for 155th Street	324,916	-	-	-	-	-					
MHTC Governor's Cost Share Program					4,094,666						
Total Revenue	688,364	722,707	1,284,275	413,650	4,617,757	449,080		299,165	297,405	297,390	297,375
Total Fund Bal & Revenues	1,959,959	1,550,467	2,334,743	1,870,017	6,125,732	2,146,826		2,133,991	1,419,396	1,404,786	1,390,161
Expenditures											
Debt Service											
Misc - Reimburse Vantrust Road Extension & 195th Street (MODOT)											
General Fund Transfer											
Capital Improvement Transfer					3,645,985						
Transfer to Transportation Fund				100,000	100,000	100,000		100,000	100,000	100,000	
Capital Projects (Budgeted / reconciled)											
Maintenance of Thoroughfare Routes	192,199	200,000	200,000	212,000	212,000	212,000		212,000	212,000	212,000	212,000
Traffic Study - North Cass Pkwy	65,000										
Turn Lane 58 Hwy to Foxridge	700,000										
Intersection Improvements (58 Hwy & Foxridge)	100,000										
Traffic Study - 58 Hwy & Dean Ave	75,000										
Kurzweil & Ward Rd Emergency Repair		300,000	(2,558)								
North Cass Pkwy/Dean Ave Traffic Signal & Intersection Improvements			(50,673)								
Dean Avenue Access Management			680,000		120,000			500,000			
Median at Kentucky & 58Hwy				350,000	350,000			200,000			
Total Expenditures	1,132,199	500,000	826,768	662,000	4,427,985	312,000		1,012,000	312,000	312,000	212,000
Fund Balance (Gross)	827,761	1,050,467	1,507,974	1,208,017	1,697,747	1,834,826		1,121,991	1,107,396	1,092,786	1,178,161
Less: Reserve Balance ()				-	-	-		-	-	-	-
Available Fund Balance	827,761	1,050,467	1,507,974	1,208,017	1,697,747	1,834,826		1,121,991	1,107,396	1,092,786	1,178,161

Excise Tax

General Ledger Code: 37-00-4152-0000	Legal Authority: Municipal Code: Section 605.0050 - 605.130 State Statute:
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Revenue Description

The Excise Tax was established to help pay for the City's costs in dealing with new development that generates new and additional traffic. This revenue is used for improvement of streets and related improvements throughout the City, including but not limited to the design, construction, reconstruction, maintenance, and improvements to streets, roads and bridges and acquisition of all necessary rights-of-way. The tax is imposed on the basis of the additional vehicle trips generated by any development activity during the afternoon time period (P.M. peak hour) when traffic volume on the adjacent street is highest. The license tax is calculated by multiplying the "trip generation rate" by the "license tax rate". Revenues are budgeted based on the permitting of 138 new homes.

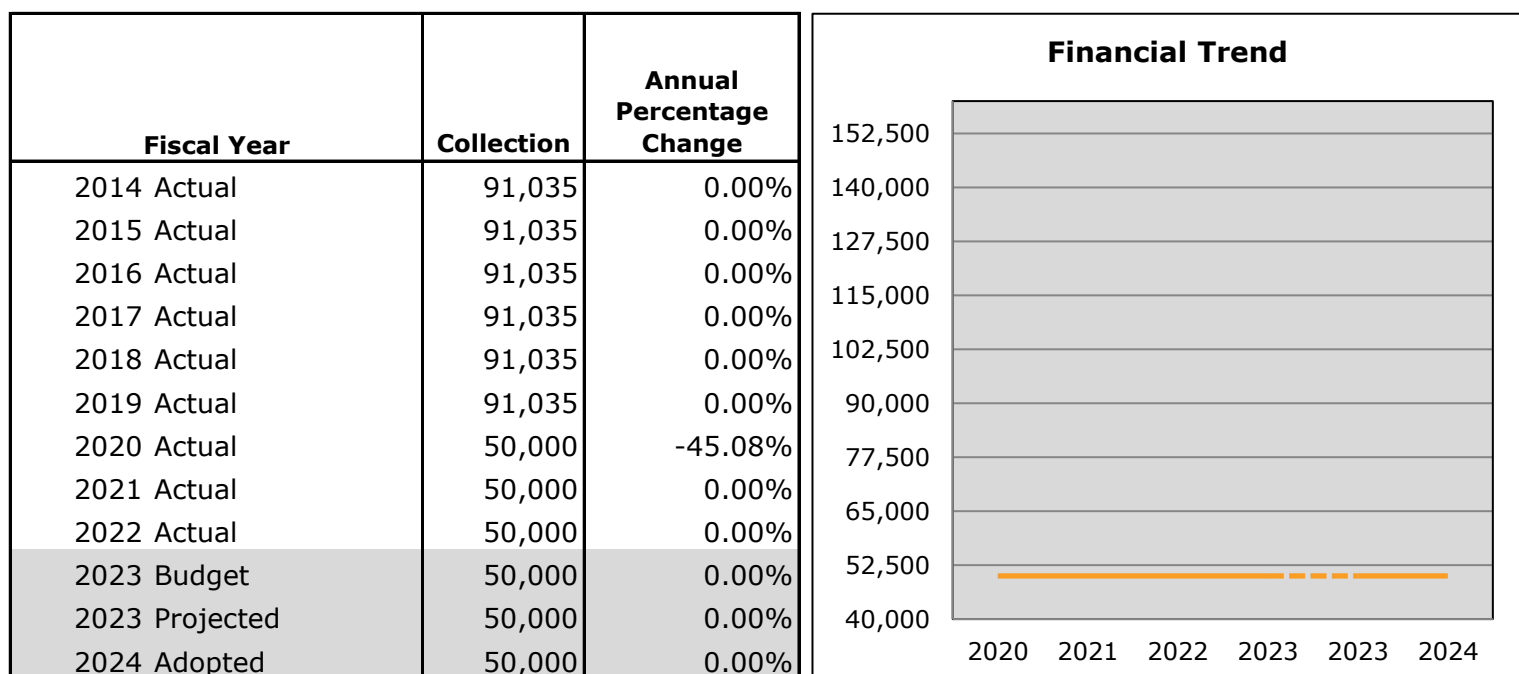


Transfer in From Transportation Fund

General Ledger Codes: 37-00-4936-0000	Legal Authority: Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

Transfer from the Transportation Fund - When the City Excise Tax was instituted, it was understood that the City at large should contribute to the cost of projects paid for with excise tax funds. The amount the City should pay should be in rough proportions (25%, 50%, 75%) to the amount of use the pre-existing City will contribute to the new facility as to what new growth will contribute.





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CAPITAL IMPROVEMENT FUND

The City of Raymore Capital Improvement Fund (45) is established for the purpose of funding the construction and maintenance of capital improvements. Statute defines "Capital Improvements" as any capital or fixed asset having an estimated economic useful life of at least two years, and "Capital Asset" or "Fixed Asset" as assets of a long-term character that are intended to continue to be held or used, including but not limited to land, buildings, machinery, furniture, and other equipment, including computer hardware and software.

REVENUES

The Capital Improvements Sales Tax Fund (45) has as its primary source of revenue a sales tax of one-half percent (.5%). In future budget years the Hubach

Hill Road / North Cass Parkway Transportation Development District (TDD) will begin generating revenue that will offset the TDD Debt Service that the City is committed to backing.

OTHER EXPENDITURES

BERP Fund Transfer: A transfer is made annually to the Building Equipment Replacement (BERP) Fund to support all of the future building repairs and equipment replacements. \$100,000

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2024 Budget	Total Available
Curb Ramp Repair & Replacement	0	0	0	\$132,500	\$132,500
Prairie Lane Reimbursement to Cass County	0	0	0	\$103,950	\$103,950
N Foxridge ADA Ramp Replacement	0	0	0	\$161,671	\$161,671
Madison Street Roundabout Improvements	0	0	0	\$58,300	\$58,300
Recreation Park Parking Lot Islands	0	0	0	\$34,100	\$34,100
Total	0	0	0	\$490,521	\$490,521



Curb Ramp Repair & Replacement

Cost (total): \$132,500

This project provides funding to repair and/or replace curb ramps throughout the City. During the Spring of 2021 Engineering staff conducted a comprehensive condition survey of 1,400 curb ramps within the City. The survey determined that 59% (or 826) ramps were in need of some type of repair ranging from crack sealing to complete removal and replacement in order to comply with ADA requirements.

Operating Cost: None

Prairie Lane Reimbursement to Cass County

Cost (total): \$103,950

Cost share agreement with Cass County for improvements to Prairie Lane.

Operating Cost: None

North Foxridge ADA Ramp Replacement

Cost (total): \$161,671

Replacement of aging ADA ramps along Foxridge Drive between 58 Highway and 155th Street. This project excludes ramps that were replaced during the Foxridge Capital Improvement Program sidewalk project in FY 2020.

Operating Cost: None

North Foxridge ADA Ramp Replacement

Cost (total): \$161,671

Replacement of aging ADA ramps along Foxridge Drive between 58 Highway and 155th Street. This project excludes ramps that were replaced during the Foxridge Capital Improvement Program sidewalk project in FY 2020.

Operating Cost: None



Madison Street Roundabout Improvements

Cost (total): \$58,300

Removal of vegetation and hardscaping in the Madison Street roundabout will create a clean and more maintenance-friendly visual at the Recreation Park entrance.

Operating Cost: None



Recreation Park Parking Lot Islands

Cost (total): \$34,100

Removal of vegetation and addition of weed matting, rock and new trees on parking lot islands will create a clean and more maintenance-friendly visual at Recreation Park.

Operating Cost: None

Capital Improvement Fund (45)

	2020-21	2021-22	2022-23	2022-23	2023-24	2024-25	2025-2026	2026-27	2027-28
	Actual	Actual	Budget	Projected	Adopted	Projected	Projected	Projected	Projected
Fund Balance Beginning of Year	1,198,241	1,338,241	1,295,368	1,215,740	1,218,010	1,287,869	1,021,891	1,424,013	2,073,653
Revenue									
Taxes									
1/2 cent Capital Improvement									
FVS - Mott & 58 Signal	1,468,113	1,496,346	1,537,389	1,571,791	1,591,809	1,607,727	1,623,804	1,640,042	1,656,443
Resident Contribution- Willow Hills NID	18,303	0	0	0	0	0	0	0	0
Reimbursement of undeveloped lots									
Interest	3,107		0	0	0				
Misc	2,215	19,336	3,235	60,096	60,096	3,220	2,555	3,560	5,184
Bond Proceeds									
Bond Premium									
Transfer from General Fund	301,362	16,000	0	656,327					
Transfer from the Restricted Fund									
Total Revenue	1,793,099	1,531,681	1,540,624	2,288,214	1,715,305	1,610,947	1,626,359	1,643,603	1,661,627
Total Fund Bal & Revenues	2,991,340	2,869,922	2,835,992	3,503,954	2,933,315	2,898,816	2,648,250	3,067,616	3,735,281
Expenditures									
D.S. - Special Ob. Bond 2016	548,875	541,313	553,375	553,375	229,063	233,563	232,875		
D.S. - Special Ob. Bond 2019	408,963	408,763	413,163	413,163	411,963	410,363	408,363	410,963	409,463
Hubach Hill TDD D.S. (2009)			-	-					
Misc - Debt service fees	900	950	500	500	500	500	500	500	500
Transfer to Transportation Fund		170,000	200,000	200,000	200,000	200,000	200,000	200,000	
Transfer to Park Sales Tax Fund		100,000	150,000	150,000	150,000	150,000	150,000	150,000	
Transfer to BERP		100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Capital Projects (Budgeted / reconciled)									
Foxridge-Lucy Webb Signal - completed									
Police Firing Range				656,327					
Concession Door Access System		(1,186)							
Sidewalk Gap Program	200,000	(20,454)							
Hawk Ridge Park Security Cameras	10,000	(1,506)							
Baseball Concession Stand Doors Replacement	6,000	(1,707)							
Streelights (2) 163rd & Foxridge Drive	50,000	2,569							
EI - STREETS ATTENUATOR	28,390								
EI - STREETS DUMP BED, PLOW & SPREADER	77,972								
EI - TRAFFIC CALMING STUDY	50,000								
EI - LPR/LPC	45,000								
EI - HAWKRIDGE PARK INCLUSIVE PLAYGROUND	100,000								
Creekmoor Groundwater Investigation	27,000			(5,911)					
Curb Ramp Repair & Replacement			132,500	132,500	132,500	132,500	132,500	132,500	132,500
Prairie Lane Reimbursement to Cass County					103,950				
Ramp Replacement Foxridge - 58 HWY to 155th St					161,671				
OGL Traffic Signal Upgrades									
Sidewalk Gap Program		10,000							
Lucy Webb Road Pedestrian Beacon		100,000							
Centerview Video Equipment Upgrade		12,000							
EI - Pedestrian Beacon Lucy Webb		19,162							
2022 Street Preservation (Bill #3736)		(5,721)							
Mayor's Christmas Tree		170,000							
Centerview Sound System Upgrades			35,990	35,990					
Johnston Parkway Emergency Repair			10,000	10,000					
Madison St. Round-a-Bout Improvements			40,000	40,000					
Recreation Park Parking Lot Islands					58,300				
EI - RADAR SIGNS					34,100				
EI - FLOCK CAMERAS (2)					50,000				
Dean Avenue Access Management					13,400	650,000			
Total Expenditures	1,653,100	1,654,182	1,595,528	2,285,945	1,645,446	1,876,925	1,224,238	993,963	642,463
Fund Balance (Gross)	1,338,241	1,215,740	1,240,464	1,218,010	1,287,869	1,021,891	1,424,012	2,073,653	3,092,818
Less: Reserve Balance ()			-	-	-	-		-	-
Available Fund Balance	1,338,241	1,215,740	1,240,464	1,218,010	1,287,869	1,021,891	1,424,013	2,073,653	3,092,818

Capital Improvements Sales Tax

General Ledger Code:
45-00-4125-0000

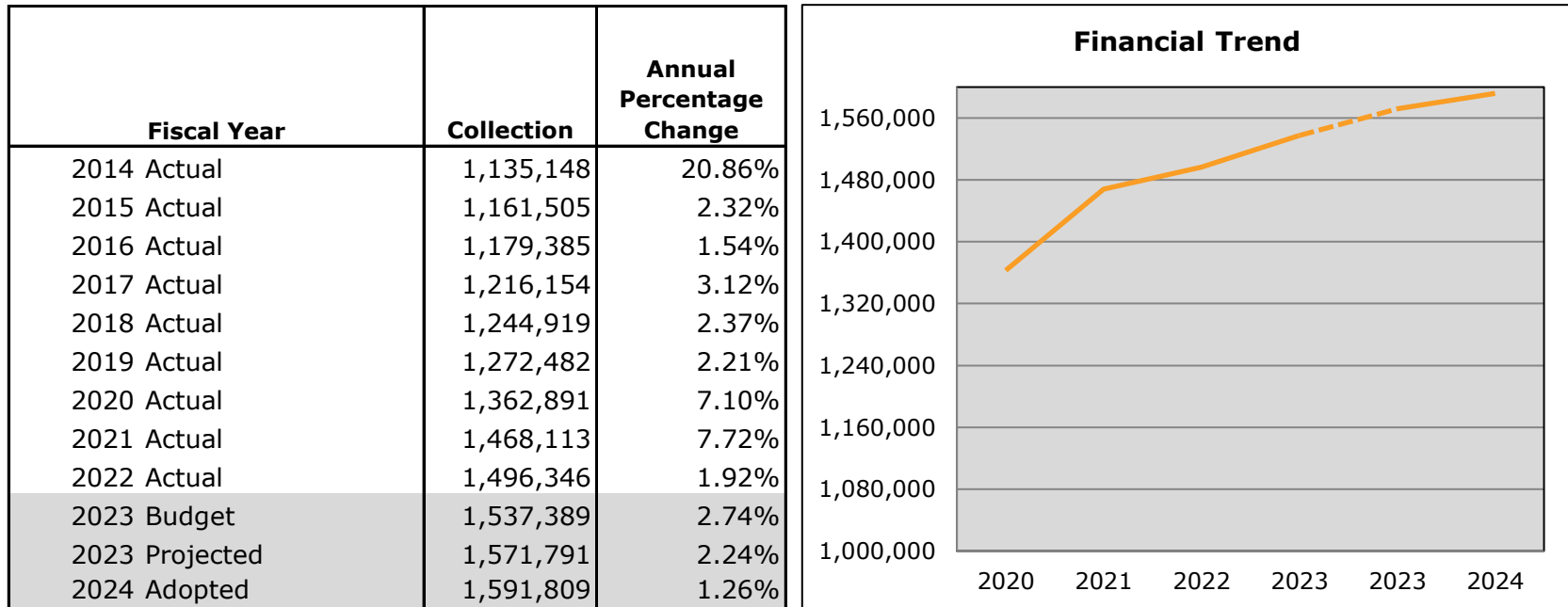
Legal Authority:
Municipal Code: Section 145.030
State Statute: 94.575-94.577 RSMo

Revenue Description

Capital Improvement Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for the funding, operation or maintenance of capital improvements and the repayment of bonds to finance capital improvements. Statutes define a capital improvement as any capital or fixed asset having an estimated economic useful life of at least two years.

In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY23 projected revenues are based on current receipts plus the average collected July through October in the preceeding two years. The FY24 revenue is conservatively based on FY23 projections plus 1% plus new commercial business that will be opening in FY24.



Refunds & Reimbursements

General Ledger Codes:

45-00-4340-0000

Legal Authority:

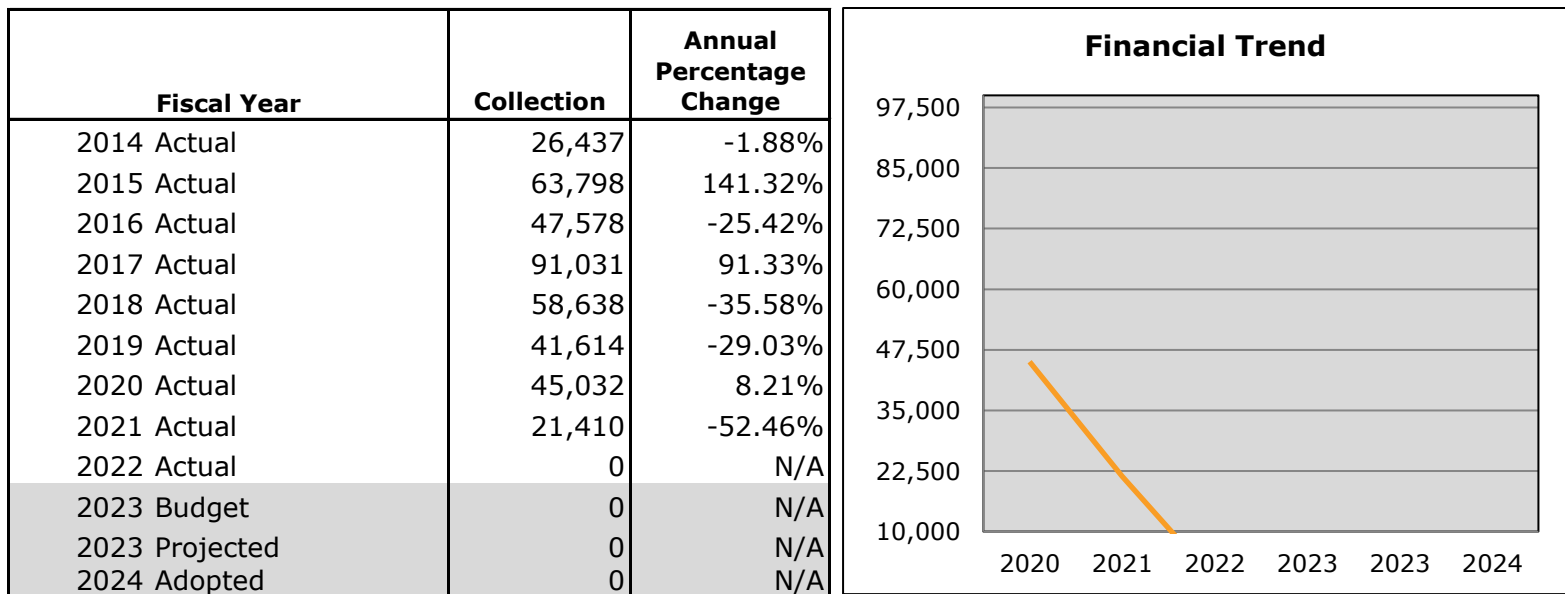
State Statute: Chapter 82

Revenue Description

Refunds & Reimbursements - Reimbursements/refunds to the City, including insurance reimbursements, are recorded in this account. In 2009 the City funded a traffic signal at the intersection of 58 Hwy and Mott Drive, to be reimbursed by revenues from the Foxwood Village Shops TIF District received on a pay-as-you-go basis. Revenues from this source are projected the same as FY14 budget.

During FY2014 the City approved to install sidewalks on certain identified undeveloped lots. Each year owners are given a deadline of installation. The amounts represented here are associated with the sidewalks installed by the City and reimbursed by the lot owner.

This revenue is based solely on the traffic signal at Mott and reimbursement completed in FY21.



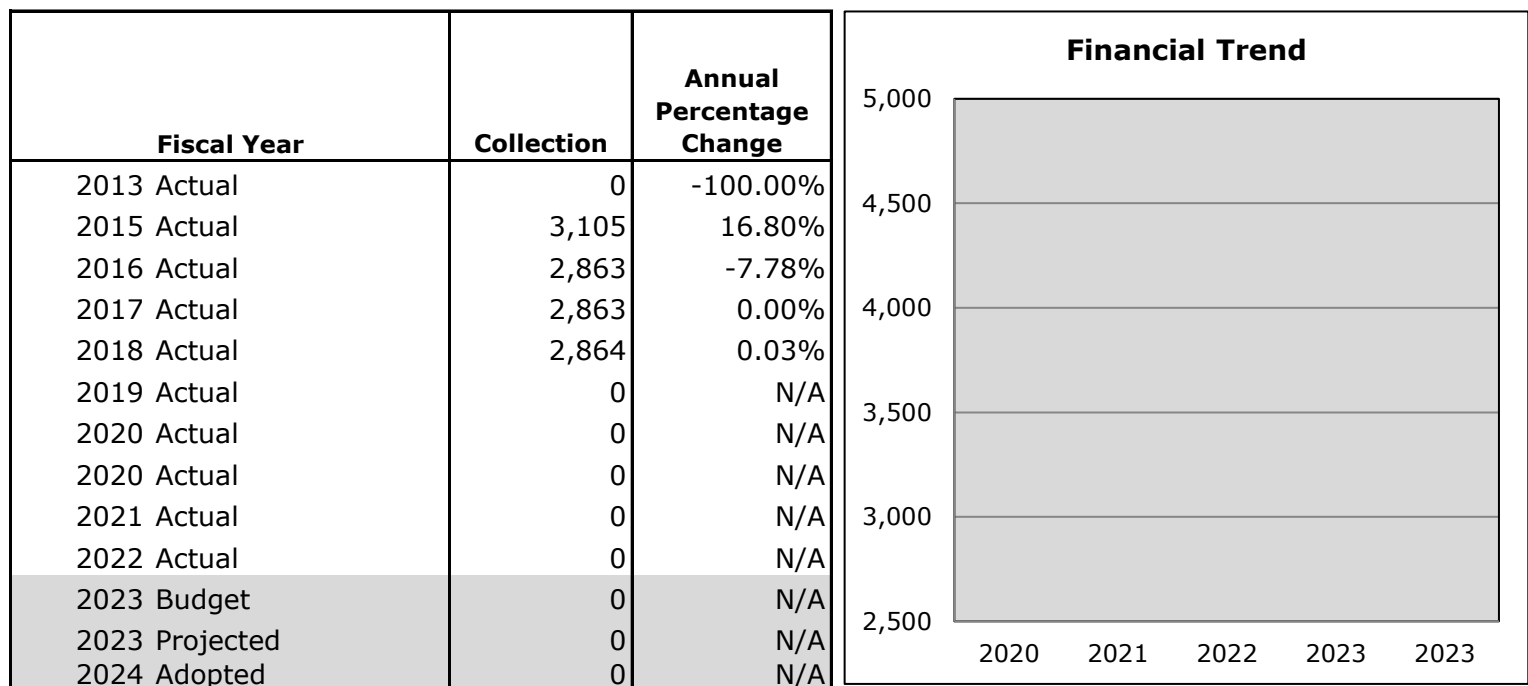
Resident Contribution - Willow Hills NID

General Ledger Codes: 45-00-4800-0000	Legal Authority: Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

Residential Contribution - Willow Hills NID - In 2007, the City worked with Cass County to form a County Neighborhood Improvement District (NID) to improve the roads in the Willow Hills subdivision. Residents, along with Cass County, contributed to the cost of the project. Some residents chose to pay their contribution in one lump sum immediately after the improvement, while others pay an annual assessment to Cass County which is remitted by the County to the City.

The last year of the contract was FY18.



Transfer In from General Fund

General Ledger Codes: 45-00-4901-0000	Legal Authority: Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

In FY12 the Council approved the transfer of \$200,000 from the General Fund to the Capital Improvement Fund for the use for planning, design or construction of a future activity center.

FY21 transfer is for the following project:

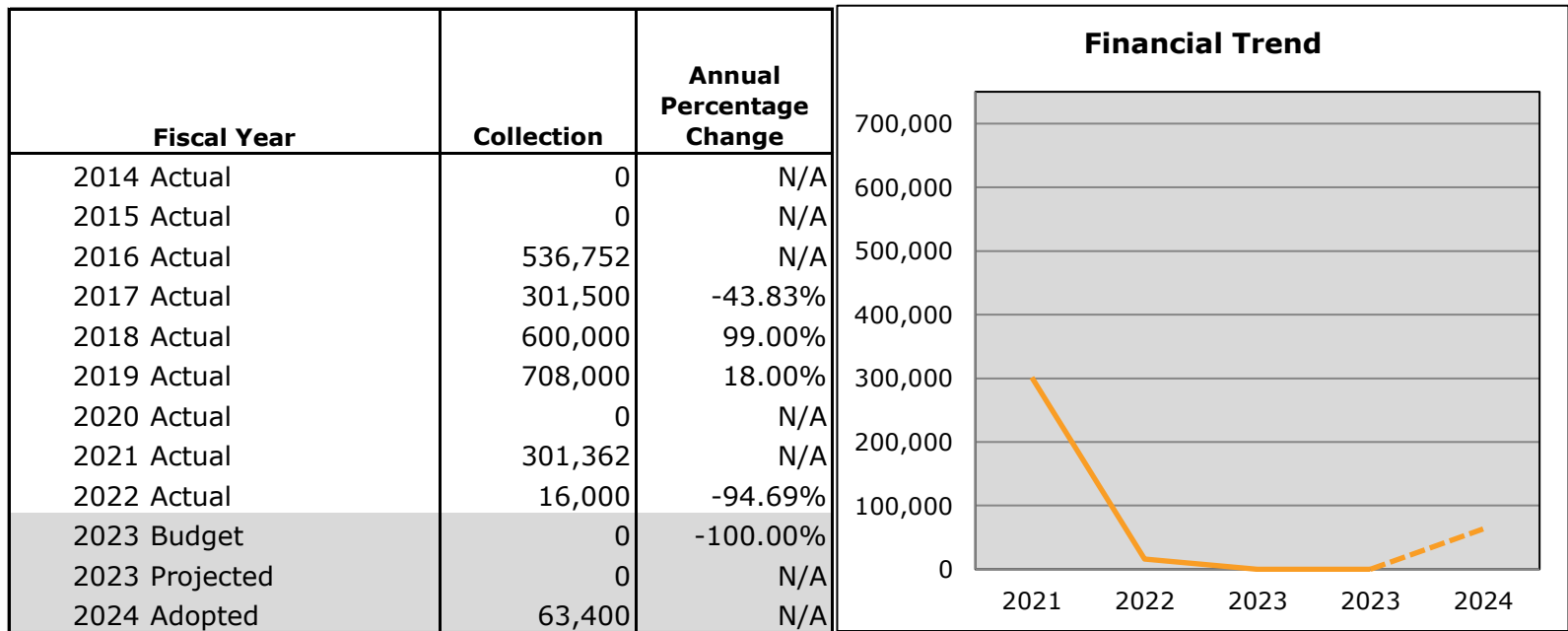
\$28,390 Attenuator, \$77,972 Dump Bed, Plow/Spreader, \$50,000 Traffic Calming Study, \$45,000 LPR/LPC, \$100,000 Hawkridge Park Inclusive Playground contribution

FY22 transfer is for the following project:

Lucy Webb Pedestrian Crossing \$16,000

FY24 transfer is for the following project:

Radar Signs \$50,000
Flock Cameras \$13,400



Transfer In from Restricted Revenue Fund

General Ledger Codes:

45-00-4904-0000

Legal Authority:

Municipal Ordinance: n/a
State Statute: n/a

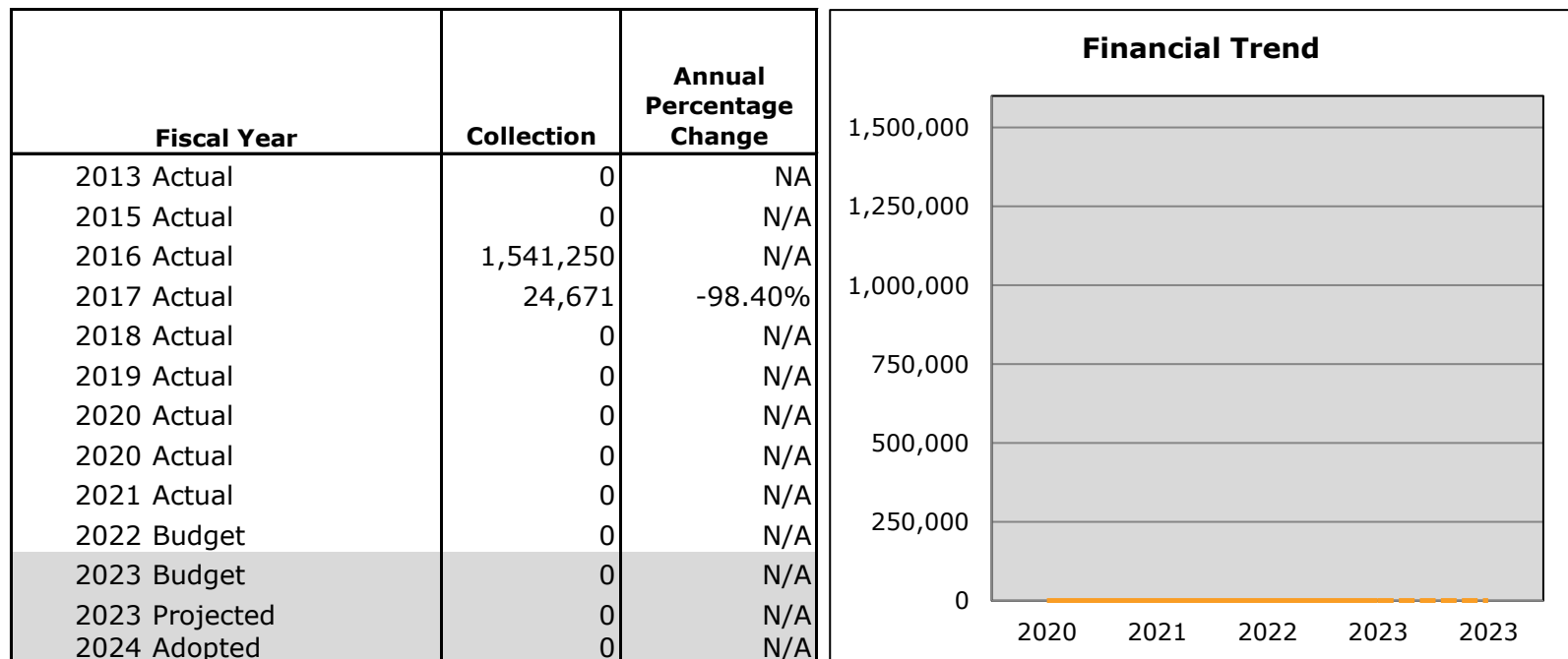
Revenue Description

In FY14 the Council approved the transfer of \$1,000,000 from the General Fund, and \$41,250 from the Parks Sales Tax Fund to the Restricted Revenue Fund to set aside funds to use for planning, design or construction of a future activity center. In FY 2015 the Council approved an additional transfer of \$500,000, accumulating a total balance of \$1,541,250 in the Restricted Revenue Fund to be used for a future center.

The FY 2016 includes a transfer from the Restricted Revenue Fund for the full \$1,541,250 to be used for the Municipal Circle Center.

The FY17 transfer is for the previously paid street light fees associated with the new street light project.

There are no budgeted transfers for FY24.



STORMWATER SALES TAX FUND

The City of Raymore Stormwater Sales Tax Fund (46), established in 1998, is used to fund capital projects associated with the City's storm sewer system.

REVENUES

The City imposes a sales tax of one-half percent (0.5%) for the purpose of providing funding for stormwater control and local parks, with an established formula set for the distribution of monies received. The Stormwater Sales Tax Fund and Parks Sales Tax Fund each receive 40% of the monies received from this tax, and the remaining 20% is subject to the annual budgeting process. For FY 2024 it is budgeted to allocate 10% to the Stormwater Fund between the funds.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2024 Budget	Total Available
2024 Annual Curb Replacement Program	0	0	0	\$212,000	\$212,000
Foxridge Drive Stormwater Culvert Rehabilitation	0	0	0	\$265,000	\$265,000
Total	0	0	0	\$477,000	\$477,000



Annual Curb Replacement Program

Cost (total): \$212,000

The City's Annual Curb Replacement program replaces deteriorated concrete curb and gutter throughout the city. Proposed funding from both the Transportation and Storm Water Funds will provide for removal and replacement of approximately 18,000 feet of curb and gutter at various locations each year.

Engineering staff completed a condition survey of curb and gutter throughout the city in 2020, and the survey was updated in summer and fall of 2022. The cost of the replacement program is being borne by both the Storm Water and Transportation Funds in recognition of the fact that curbs serve both as a road support device and as a storm water conveyance measure.

Operating Cost: None



Foxridge Drive Stormwater Culvert Rehabilitation

Cost (total): \$265,000

Removal and replacement of inlet tops, throats and damaged curb from Granada Drive to 155th Street will prevent further erosion and washout, which contributes to significant pavement undercutting and damage.

Operating Cost: None

Stormwater Sales Tax (46)

	2020-21		2021-22	2022-23		2022-23	2023-24	2024-25		2025-2026	2026-2027	2027-2028
	Actual	Actual	Actual	Budget	Projected	Adopted	Projected	Projected	Projected	Projected	Projected	Projected
Fund Balance												
Beginning of Year	279,848	291,238		306,951	290,939	94,544		114,201	146,967	(811)	30,260	
Revenue												
Taxes												
Sales Tax (40% of 1/2 cent)												
Council Determined												
Refunds & Reimbursements	587,245	598,538		631,430	636,804	644,892		651,341	657,854	664,433	671,077	
Interest	75,044	147,054		157,858	159,201	161,223		162,835	164,464	166,108	167,769	
Transfers In	18,364	19,300		19,300	20,034	20,034		20,034	20,034	20,034	20,034	
	874	4,196		767	12,871	12,871		286	367	-2	76	
	0			0	0	0						
Total Revenue	681,528	769,088		809,355	828,910	839,020		834,496	842,719	850,573	858,956	
Total Fund Bal & Revenues	961,376	1,060,326		1,116,307	1,119,848	933,564		948,697	989,687	849,762	889,216	
Expenditures												
Debt Service												
General Fund Transfer	21,872	21,536		23,184	23,184			-				
Trustee Fees	300,000	306,000		312,120	312,120	318,362		324,730	333,497	342,502	351,749	
Misc Stream Clean ups	-	1,004		-	-	-						
Professional Services (Lake Maintenance)	-	-		-	-	-						
	11,766	19,872		24,000	24,000	24,000						
Capital Projects (Budgeted / reconciled)												
Annual Curb Replacement	200,000	200,000		212,000	212,000	212,000		212,000	212,000	212,000	212,000	
Silvertop Lane Bridge Wing Walls	(2,288)	(2,288)										
Silver Lake Circle groundwater diversion	125,000	(37,736)										
Johnston Lake Storm Drain Repair	11,500											
Country Lane Stormwater Repairs	35,000											
Bridge/Culvert Cleaning & Repairs	76,000											
Stormwater Culvert Rehabilitation	150,000											
Johnston Lake Dam Study				30,000	30,000	265,000		265,000	265,000	265,000		
Hunters Glen Storm Repairs				424,000	424,000				180,000			
Good Parkway Improvements												
Total Expenditures	670,138	769,387		1,025,304	1,025,304	819,362		801,730	990,497	819,502	563,749	
Fund Balance (Gross)	291,238	290,939		91,003	94,544	114,201		146,967	-811	30,260	325,467	
Less: Reserve Balance ()				-	-	-		-	-	-	-	
Available Fund Balance	291,238	290,939		91,003	94,544	114,201		146,967	(811)	30,260	325,467	

Stormwater Sales Tax

General Ledger Code:

46-00-4110-0000
46-00-4115-0000
46-00-4120-0000

Legal Authority:

Municipal Code: Section 145.040
State Statute:

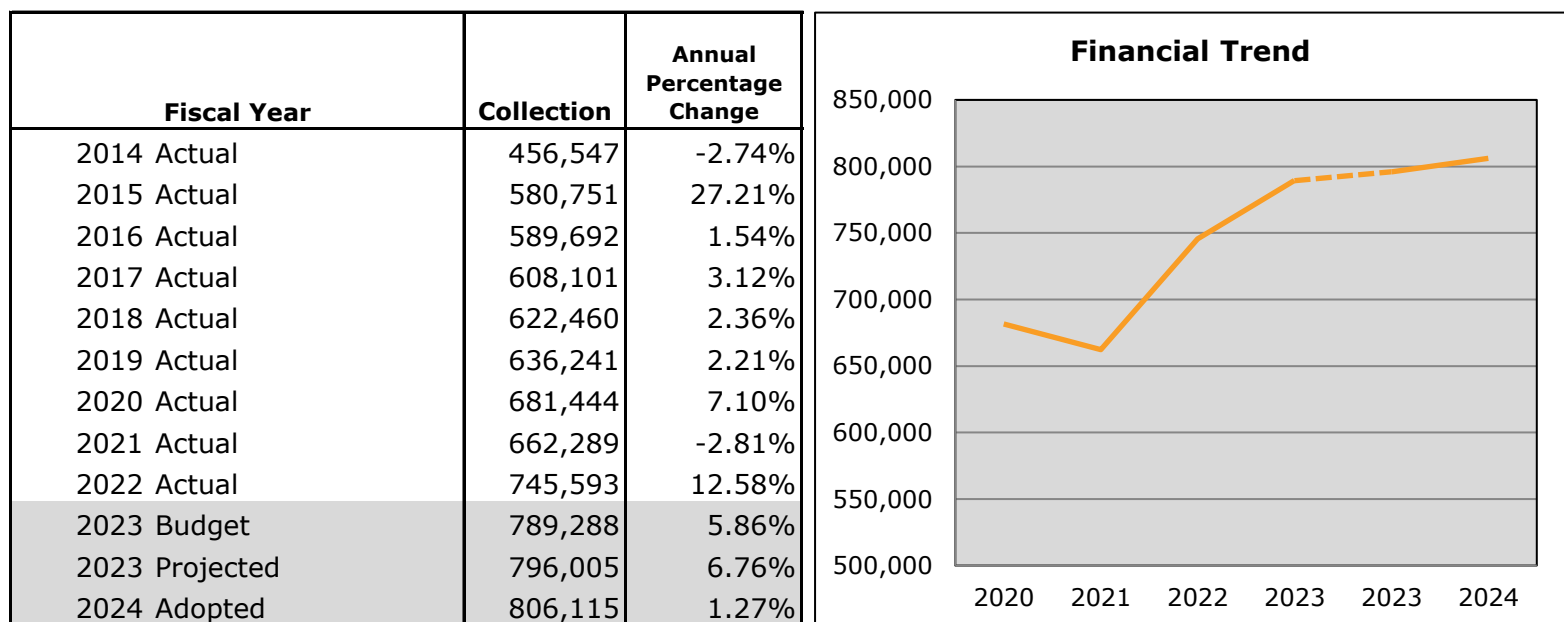
Revenue Description

Stormwater Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for the purpose of providing funding for storm water control and local parks.

In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY23 projected revenues are based on current receipts plus the average collected July through October in the preceeding three years. The FY24 revenue is conservatively based on FY23 projections plus 1.5% as well as additional commercial business that will be opening in FY24.

The City Code provides that the Park Sales Tax Fund and the Stormwater Sales Tax Fund shall each receive 40% of the revenue from this tax, and the remaining 20% shall be distributed to each fund at the discretion of the City Council during the annual budgeting process. For FY 2024, the City Manager proposes that the Stormwater Sales Tax Fund receive 10% of that distribution and the remaining 10% be distributed to the Park Sales Tax Fund.



Transfer from General Fund

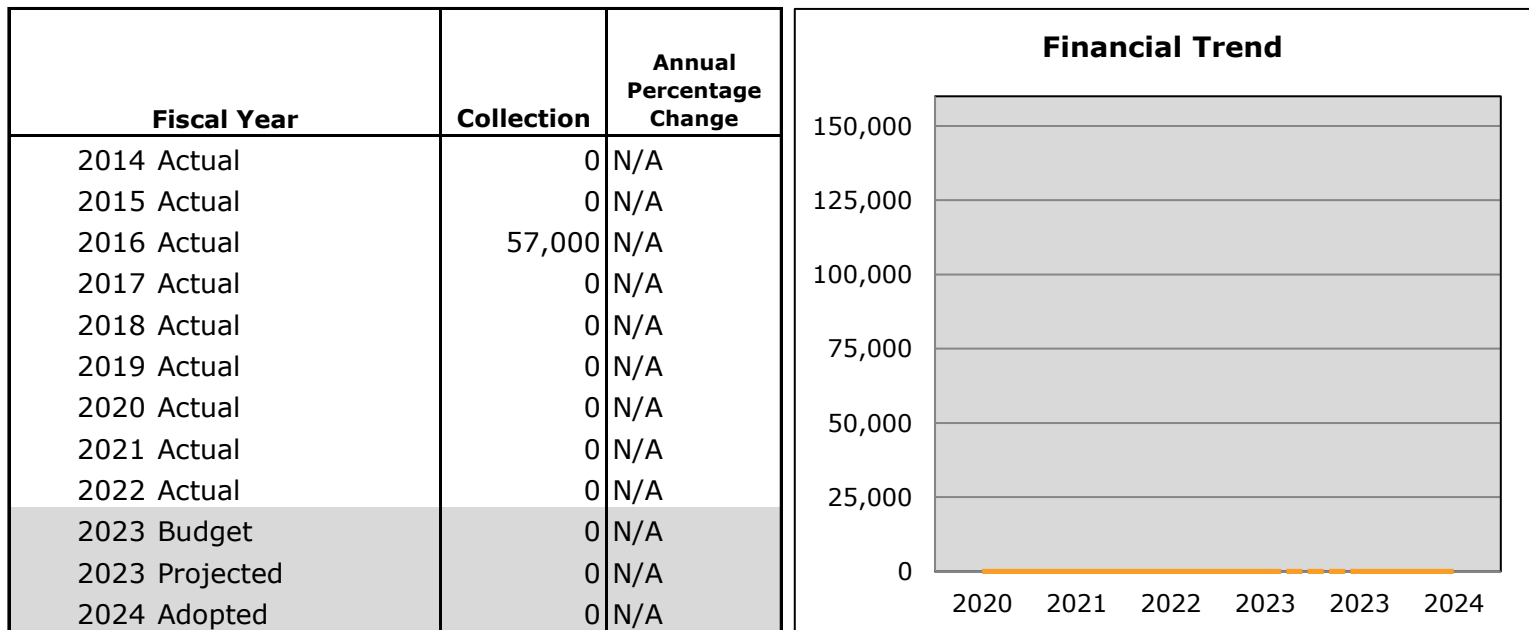
General Ledger Code:
46-00-4901-0000

Legal Authority:
Municipal Code: Section 145.040
State Statute:

Revenue Description

FY 2016 revenues associated with this funding source were transfers from the General Fund directed by the Council for additional funding for the Median Beautification project.

FY24 has no planned transfers.





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PARKS SALES TAX FUND

The City of Raymore Park Sales Tax Fund (47), established in 1998, is used to fund those capital projects associated with the purchase of land and expansion and enhancement of the City's park system.

REVENUES

The City imposes a sales tax of one-half percent (0.5%) for the purpose of providing funding for stormwater control and local parks, with an established formula set for the distribution of monies received. The Stormwater Sales Tax Fund and Parks Sales Tax Fund each receive 40% of the monies received from this tax, and the remaining 20% is subject to the annual budgeting process. For FY 2024 it is budgeted to allocate 10% to the Parks Fund.



FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2024 Budget	Total Available
HRP Outdoor Basketball Court	0	0	0	\$106,000	\$106,000
Hawk Ridge Park Plaza	0	0	0	\$530,000	\$530,000
Recreation Park Pickleball Courts				\$72,080	\$72,080
Trails Maintenance				\$150,000	\$150,000
Total	0	0	0	\$858,080	\$858,080

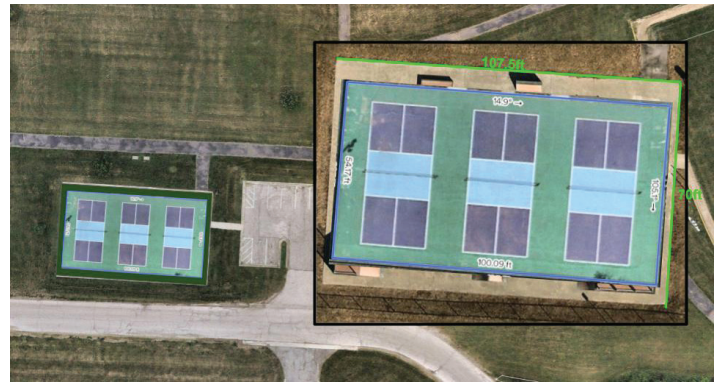


Hawk Ridge Park Outdoor Basketball Court

Cost (total): \$350,000

The Ridge Athletic Area on the west side of Hawk Ridge Park is an ideal location for an outdoor basketball court on the north side of town. Currently, the City's only outdoor basketball court is at Recreation Park on the city's south side. This location offers parking, restrooms, trail access and is set in the heart of residential neighborhoods.

Operating Cost: None



Recreation Park Pickleball Courts

Cost (total): \$72,080

This project includes crack sealing, resurfacing and painting of the concrete pad in the location of the old skate park to install three regulation size outdoor pickleball courts, a 6' tall black vinyl chainlink fence with entrance gates around the fence and court lights.

Pickleball's growing popularity has required staff to overlay lines on the current tennis courts to meet demand, but the dimensions are not the same.

Operating Cost: None

Trails Maintenance

Cost (total): \$150,000

In 2023, Raymore City Council amended the Capital Improvement Sales Tax Fund to include a transfer into the Parks Sales Tax Fund of \$150,00 a year over the course of five years to be used for a trails maintenance program.

Operating Cost: None



Hawk Ridge Park Plaza

Cost (total): \$530,000

The construction of an event plaza on the east side of Hawk Ridge Park will add an additional enhancement to the 2020 No Tax Increase Bond Project approved by voters to build a parking lot and trail connection to the Johnston Lake Loop Trail.

Staff is applying for matching grant funds through the Land Water Conservation Fund federal grant.

Operating Cost: Addition of labor costs for routine trash and maintenance

Park Sales Tax (47)

Fund Balance Beginning of Year	2020-21		2021-22		2022-23		2022-23		2023-24		2024-25		2025-26		2026-27		2027-28	
	Actual	Actual	Actual	Budget	Projected	Projected	Projected	Adopted	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
Revenue	245,718	266,857	103,244															
Taxes																		
Sales Tax (40% of 1/2 cent)																		
Additional - Council Determined																		
Less: TIF EATS Transfer																		
Interest																		
Land Water Conservation Fund Grant																		
Unlimited Play Donation																		
Transfer from Raymore Community Foundation																		
Transfers from General Fund																		
Transfers from Capital Improvement Sales Tax Fund																		
Transfers from Restricted Revenue Fund																		
Total Revenue	906,139	753,985	969,546															
Total Fund Bal & Revenues	1,151,857	1,020,842	1,072,790															
Expenditures																		
Debt Service																		
Misc.																		
Restricted Revenue Transfer - Future Civic Center																		
Transfer to Park Fund for Operations																		
Transfer to Park Fee in Lieu Fund																		
Capital Improvement Transfer																		
Capital Projects (Budgeted / reconciled)																		
Recreation Park Playground Replacement - Age 2-5																		
Skate Park																		
Dog Park																		
Disc Golf Course Relocation																		
Concession Stand Internet Connectivity w/ WIFI																		
Hawk's Nest Playground																		
Recreation Park Score Boards																		
Hawk Ridge Park Outdoor Basketball Court																		
Hawk Ridge Park Plaza																		
Recreation Park Pickleball Courts																		
Trails Maintenance																		
Recreation Park Trail																		
T.B. Hanna Station Phase 2																		
Park Signage																		
Good Parkway Improvements																		
Baseball Concession Stand Renovations																		
Recreation Park Baseball Complex Scoreboards																		
Baseball Shade Structure Replacement																		
Recreation Park Parking Lot Expansion																		
RAC Playground																		
T.B. Hanna Station Site Work																		
T.B. Hanna Chairs/Tables																		
Total Expenditures	885,000	829,232	981,000															
Fund Balance (Gross)	266,857	191,610	91,790															
Less: Restricted Balance ()																		
Available Fund Balance	266,857	191,610	91,790															

Park Sales Tax

General Ledger Code:

47-00-4110-0000
47-00-4120-0000

Legal Authority:

Municipal Code: Section 145.040
State Statute:

Revenue Description

Park Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for the purpose of providing funding for storm water control and local parks.

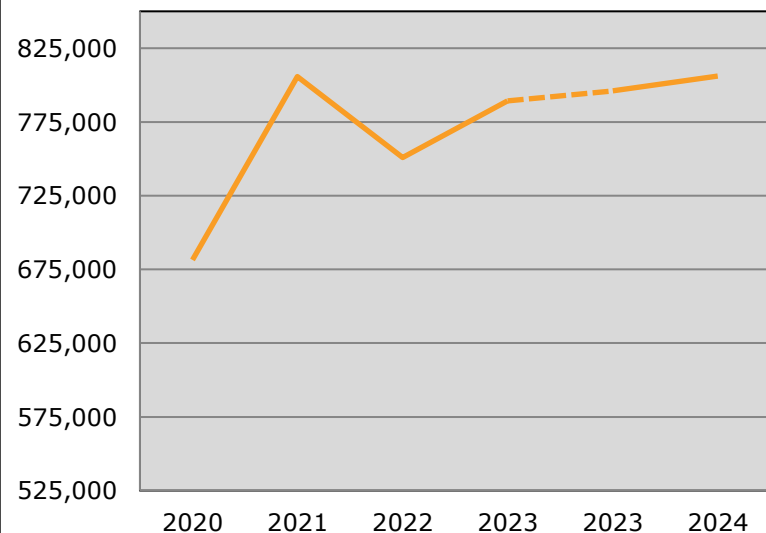
In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY22 projected revenues are based on current receipts plus the average collected July through October in the preceeding three years. The FY23 revenue is conservatively based on FY22 projections plus 1.5% in addition to increased revenue for businesses that will be opening in FY23.

The City Code provides that the Park Sales Tax Fund and the Stormwater Sales Tax Fund shall each receive 40% of the revenue from this tax, and the remaining 20% shall be distributed to each fund at the discretion of the City Council during the annual budgeting process. For FY 2023, the City Manager proposes the Park Sales Tax Fund receive 10% of that distribution and the remaining 10% be distributed to the Stormwater Sales Tax Fund.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	678,599	44.56%
2015 Actual	580,751	-14.42%
2016 Actual	589,692	1.54%
2017 Actual	608,101	3.12%
2018 Actual	622,460	2.36%
2019 Actual	636,241	2.21%
2020 Actual	681,444	7.10%
2021 Actual	805,824	18.25%
2022 Actual	750,763	-6.83%
2023 Budget	789,288	5.13%
2023 Projected	796,005	6.03%
2024 Adopted	806,115	1.27%

Financial Trend



Transfer from General Fund

General Ledger Code:
47-00-4901-0000

Legal Authority:
Municipal Code: Section 145.040
State Statute:

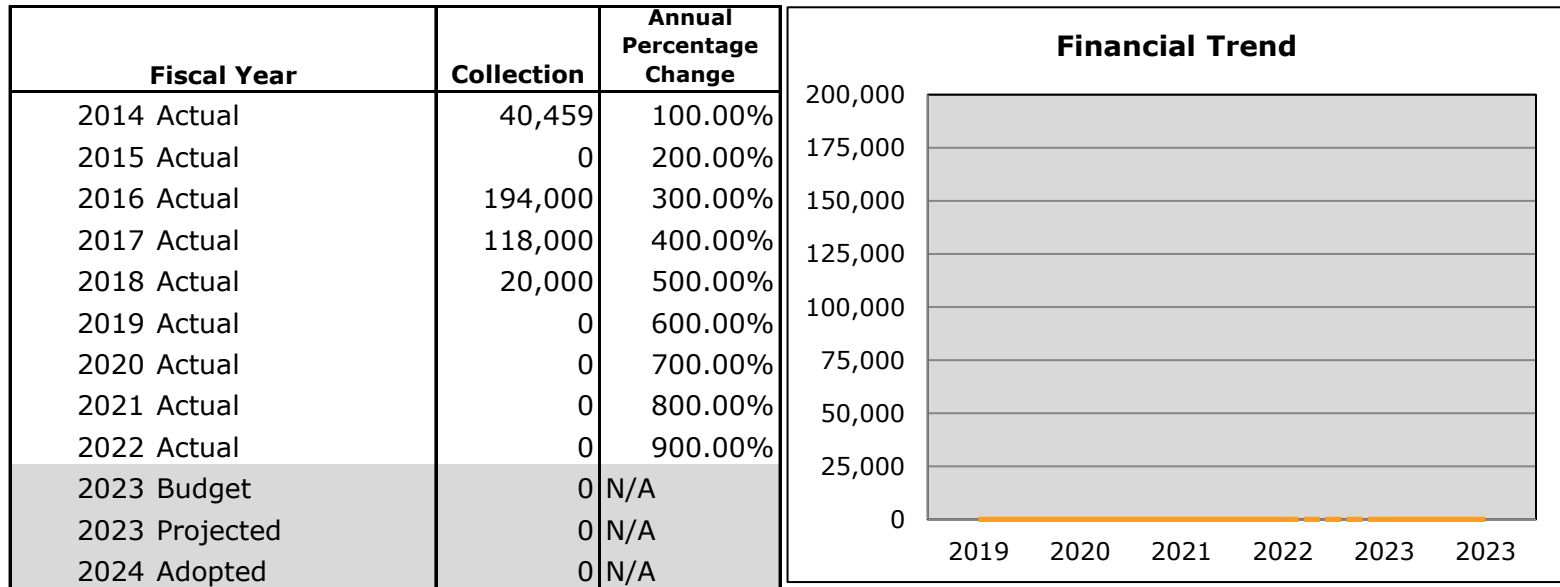
Revenue Description

FY17 transfer were directed by the Council for the following projects:

\$ 92,000 Trail workout equipment
\$ 18,000 Concession Stand Internet Connectivity w/ WIFI
 \$110,000

FY18 transfer was directed by the Council for the following project:

\$20,000 Parks Maintenance Facility Improvements





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PARKS GO BOND FUND

The City of Raymore Parks General Obligation Bond Fund (47.38), established in 2007, is used to fund those capital projects associated with the expansion, enhancement, and major maintenance of the City's park system funded through the use of general obligation bond funds.

Parks GO Bond Funds (47.38)

Parks GO Bond Funds (47.38)																			
Fund Balance Beginning of Year		2019-20		2020-21		2021-22		2022-23		2023-24		2023-24		2024-25		2025-2026		2026-2027	
	Actual		Actual		Actual		Budget		Projected		Adopted		Projected		Projected		Projected		Projected
Revenue	18,487		0		582,776		526,842		565,304		41,751		43,630		43,957		44,506		45,063
			2,222,796																
			4,310,470																
	14,246		1,531		42,528		4,215		147,909		1,879		327		549		556		563
	14,246		6,534,796		42,528		4,215		147,909		1,879		327		549		556		563
Total Fund Bal & Revenues																			
	32,733		6,534,797		625,304		531,057		713,214		43,630		43,957		44,506		45,063		45,626
Expenditures																			
Capital Projects (Budgeted / reconciled)																			
Total Expenditures																			
Fund Balance (Gross)																			
Less: Restricted Balance ()																			
Available Fund Balance																			

WATER CONNECTION FEE FUND

The City of Raymore Water Connection Fee Fund (52), established in 2002, is used to fund those capital projects associated with the expansion of the city's water supply system as well as to take on enhancements to the existing system to support new development. To a limited degree, this fund may be used for major maintenance projects associated with the existing system. Projects have been identified in the City's Water Master Plan.

REVENUES

The Water Connection Fee Fund has as its primary source of revenue those fees which are charged for the connection of new water service for residential and commercial locations. A second source of revenue for this fund includes both revenue and general obligation bonds which may be approved and issued by the City of Raymore.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2024 Budget	Total Available
None	0	0	0	0	0
Total	0	0	0	0	0

Water Connection Fee Fund (52)

	2020-21		2021-22		2022-23 Budget	2022-23 Projected	2023-24 Adopted	2024-25		2025-2026		2026-2027	
	Actual		Actual					Projected		Projected		Projected	
Fund Balance Beginning of Year	1,827,537		2,053,012		2,388,663	2,356,465	2,741,814	2,984,251		3,130,707		3,278,447	3,515,061
Revenue													
Interest	5,614		29,851		5,972	97,375	97,375	7,461		7,827		8,196	8,788
Connection Fees-Residential	366,937		495,812		203,848	372,437	258,427	252,156		252,786		253,418	254,052
Connection Fees-Commercial	11,394		86,310			13,572	0						
Transfers In from Enterprise Fund													
Total Revenue	383,945		611,973		209,820	483,384	355,802	259,617		260,613		261,615	262,840
Total Fund Bal & Revenues	2,211,482		2,664,985		2,598,483	2,839,849	3,097,617	3,243,868		3,391,320		3,540,061	3,777,901
Expenditures													
Debt Service													
Water District #10 Payment	88,471		88,520		88,485	88,485	88,366	88,162		87,873			
Water payment to Nuuly	70,000		220,000			9,550		25,000		25,000		25,000	25,000
Capital Projects (Budgeted / reconciled)													
Total Expenditures	158,471		308,520		88,485	98,035	113,366	113,162		112,873		25,000	25,000
Fund Balance (Gross)	2,053,012		2,356,465		2,509,998	2,741,814	2,984,251	3,130,707		3,278,447		3,515,061	3,752,901
Less: Reserve Balance ()					-	-	-	-		-		-	-
Available Fund Balance	2,053,012		2,356,465		2,509,998	2,741,814	2,984,251	3,130,707		3,278,447		3,515,061	3,752,901

Water Connection Fees

General Ledger Code:

52-00-4670-0000

52-00-4680-0000

Legal Authority:

Municipal Code: Section 705.030-705.030

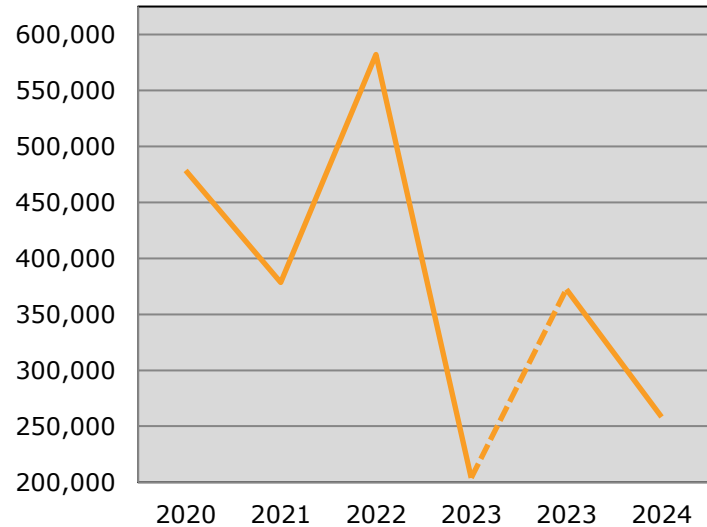
State Statute: n/a

Revenue Description

The City of Raymore imposes a fee for new connections to the City's water system. This fee is payable prior to approval of a new water service connection. Funds collected are used for the purpose of offsetting actual costs incurred by the City in undertaking water facilities projects (including master planning, engineering, legal, administration, construction inspection, construction of facilities, land acquisition and testing) or for financing directly as a pledge against bonds, revenue certificates and other obligations of indebtedness, the costs of water facilities projects. The calculation of the connection fee is according to the City's Schedule of Fees, with a base of \$2,509 per connection. Total FY24 revenue is based on 103 new permits for homes that are not in a water district.

Fiscal Year	Collection	Annual Percentage Change
2014 Actual	240,852	1.29%
2015 Actual	300,259	24.67%
2016 Actual	422,845	40.83%
2017 Actual	499,562	18.14%
2018 Actual	578,145	15.73%
2019 Actual	295,192	-48.94%
2020 Actual	478,410	62.07%
2021 Actual	378,331	17.38%
2022 Actual	582,122	53.87%
2023 Budget	203,848	-29.97%
2023 Projected	372,437	-36.02%
2024 Adopted	258,427	-56.30%

Financial Trend





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SEWER CONNECTION FEE FUND

The City of Raymore Sewer Connection Fee Fund (53), established in 2002, is used to fund those capital projects associated with the expansion of the city's sanitary sewer system as well as to support enhancements to the existing system to support new development. To a limited degree, this fund may be used for major maintenance projects associated with the existing system. Projects have been identified in the City's Sanitary Sewer Master Plan.

REVENUES

The Sewer Connection Fee Fund has as its primary source of revenue those fees which are charged for the connection of new sewer service for residential and commercial locations. A second source of revenue for this fund includes both revenue and general obligation bonds which may be approved and issued by the City of Raymore.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2024 Budget	Total Available
Creekmoor Odor & Corrosion Control	0	0	0	\$20,000	\$20,000
Total	0	0	0	\$20,000	\$20,000

Sewer Connection Fee Fund (53)

	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-2027	2027-2028
Fund Balance Beginning of Year	Actual	Actual	Budget	Projected	Adopted	Projected	Projected	Projected
Revenue	595,758	628,290	925,065	1,107,191	1,535,104	1,600,734	1,631,098	1,663,544
Interest								
Connection Fees-Residential								
Connection Fees-Commercial	237,562	430,559	216,036	173,866	198,996	143,525	145,319	147,136
Intergovernmental - SRF funds	19,126	176,862		14,816				
Misc								
Transfers In								
Total Revenue	256,688	607,421	216,036	188,682	198,996	143,525	145,319	147,136
Total Fund Bal & Revenues	852,446	1,235,711	1,141,101	1,295,873	1,734,100	1,744,260	1,776,417	1,810,680
Expenditures								
Debt Service								
Misc	88,471	88,520	88,485	88,485	88,366	88,162	87,873	
Transfer to General Fund								
Sewer payment to Nuuly					25,000	25,000	25,000	25,000
Capital Projects (Budgeted / reconciled)								
Harold Estates Sanitary Sewer Extension				(23,578)				
Upgrade SCADA System	(14,935)							
Willowwind Sewer Connection	(177,630)							
Johnston Drive Sanitary Sewer	328,250			(304,138)				
Creekmoor Odor & Corrosion Control		40,000			20,000			
Total Expenditures	224,156	128,520	88,485	(239,231)	133,366	113,162	112,873	25,000
Fund Balance (Gross)	628,290	1,107,191	1,052,616	1,535,104	1,600,734	1,631,098	1,663,544	1,785,680
Less: Reserve Balance ()								
Available Fund Balance	628,290	1,107,191	1,052,616	1,535,104	1,600,734	1,631,098	1,663,544	1,785,680
								1,909,655

Sewer Connection Fees

General Ledger Code:

53-00-4650-0000

53-00-4651-0000

Legal Authority:

Municipal Code: Section 710.430

State Statute: n/a

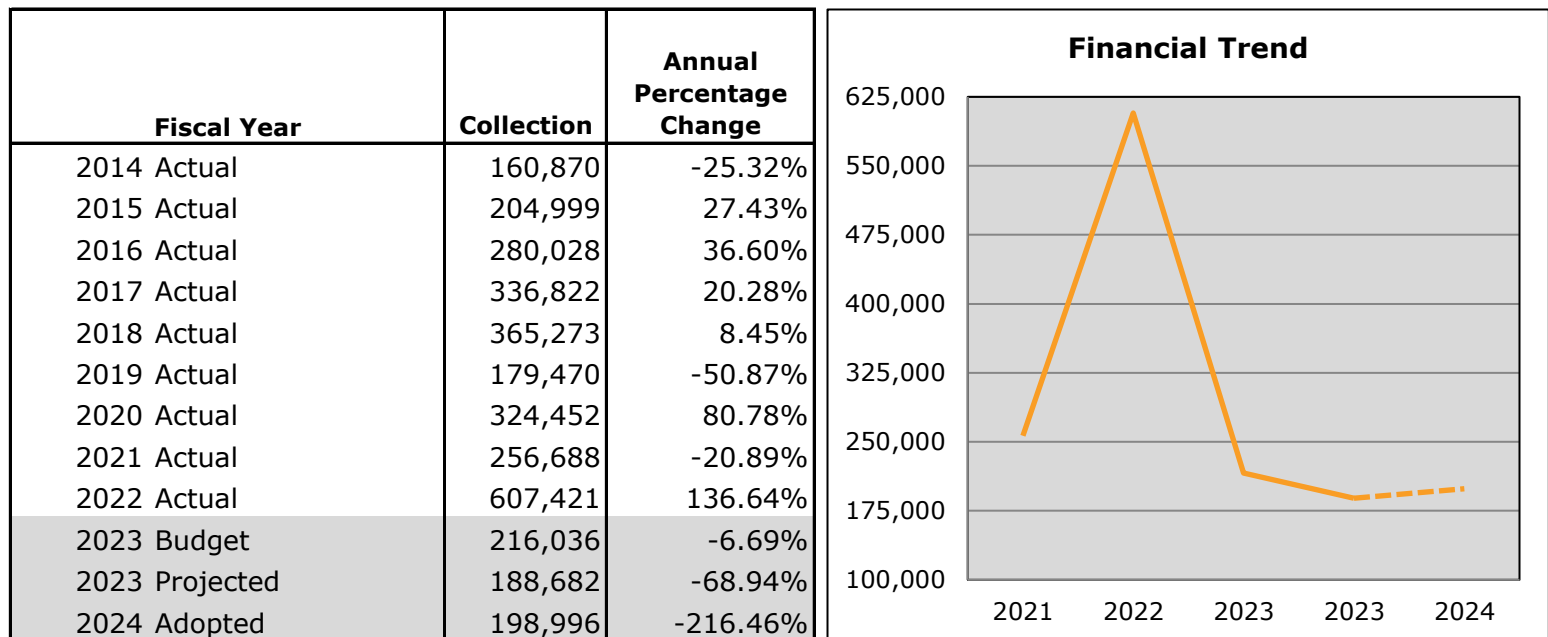
Revenue Description

A sewer connection fee is imposed upon new connections to the City's sewer system. The sewer connection fees shall be charged as follows:

Residential (single-family and multiple-family) sewer connection fees are charged a sewer connection fee of \$53.00 for each trap, with a minimum charge of \$1,442. Multiple drains served by a single faucet shall be considered (1) trap. (Most residential have more than one trap).

Commercial and industrial sewer connection fees are charged a sewer connection fee of \$66 for each trap, with a minimum charge of \$2,449

The Fiscal Year 2024 projected revenue is based on current housing permits and an estimated 138 traps.





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ENTERPRISE CAPITAL MAINTENANCE FUND

The City of Raymore Enterprise Capital Maintenance Fund (54), established in Fiscal Year 2010, is used to fund those capital projects associated with major capital maintenance to the City's existing water and sewer infrastructure.

REVENUES

In Fiscal Year 2011, revenues associated with this fund were the direct results of transfers from the Enterprise Fund (50) for specific projects identified as necessary in the short term. Fiscal Year 2012 began the practice of transferring from the Enterprise Fund (50) in amount equivalent to 1% of the total value of the water and sewer infrastructure of the City. In 2015, the annual amount was reduced to help offset the cost of service for the Enterprise Fund. This amount will be slowly increased over the next ten years to the full 1% contribution.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2024 Budget	Total Available
Inflow and Infiltration Reduction	0	0	0	\$160,273	\$160,273
Hydrant Replacement	0	0	0	\$175,136	\$175,136
Original Town Valve Installation Program	0	0	0	\$74,200	\$74,200
Owen Good Pump Replacement	0	0	0	\$400,000	\$400,000
Original Town Waterline Replacement	0	0	0	\$265,000	\$265,000
Total	0	0	0	\$1,074,610	\$1,074,610

Sanitary Sewer Inflow & Infiltration Reduction

Cost (total) \$160,273

This project involves relining of sewer mains, sealing of manholes and other actions to eliminate the infiltration of clean water entering the sanitary sewer system.

Clean water entering the sanitary sewer system results in increased costs due to the need to have larger pump stations and having pumps run more often than necessary, thereby increasing utility costs. In addition, the increased inflow/infiltration increases treatment costs for treatment by the Little Blue Valley Sewer District (LBVSD). The City has committed to LBVSD to make substantial efforts to reduce inflow and infiltration. The 2004 Sanitary Sewer Master Plan identified areas of significant inflow and infiltration throughout the city. This project will continue the City's longstanding annual program to alleviate inflow and infiltration in identified areas..

Operating Cost: Estimated additional annual savings of \$30,000. This maintains an overall systematic approach to maximize our maintenance dollars, as well as provide a clean safe sanitary system.



Original Town Valve Installation Program

Cost (total): \$74,200

The project will insert additional valves around Original Town in an ongoing effort to limit the number of service disruptions that residents in this part of town experience. Many of the valves in Original Town are broken or buried. Adding additional valves allows for City crews to shut water off to fewer residents during maintenance operations.

Operating Cost: None



Hydrant Replacement

Cost (total) \$175,136

This project involves the replacement of 15 water hydrants at various locations throughout the city. During routine hydrant flushing and maintenance, these hydrants were found to be in need of replacement.

Operating Cost: None





Owen Good Pump Replacement

Cost (total): \$400,000

The project involves the purchase and installation of three new submersible pumps with upgraded controls at the Owen Good Lift Station. Replacement controls for the current pumps, which are approaching 20 years of service, are obsolete and repair kits take 4-6 months for delivery and installation.

Operating Cost: None



Original Town Waterline Replacement

Cost (total): \$265,000

The project will replace the existing 4" waterline with a 6" waterline, as well as associated infrastructure on Washington Street from Elm Street to Lucy Webb Road. This project is part of an ongoing effort to bring the aging infrastructure in Original Town up to the same standards as the rest of Raymore.

Operating Cost: None

Enterprise Capital Maintenance Fund (54)

	2020-21		2021-22	2022-23		2022-23	2023-24	2024-25		2025-26	2026-27	2027-28
	Actual	Actual	Actual	Budget	Projected	Adopted		Projected	Projected	Projected	Projected	Projected
Fund Balance Beginning of Year	666,004	780,754		899,788	909,039	1,051,361		621,655	806,090	983,306	1,227,311	
Revenue												
Interest	1,885	11,253		2,249	44,904	44,904		1,554	2,015	2,458	3,068	
Transfers In from Enterprise Fund	600,000	600,000		600,000	600,000	600,000		600,000	600,000	600,000	600,000	
Total Revenue	601,885	611,253		602,249	644,904	644,904		601,554	602,015	602,458	603,068	
Total Fund Bal & Revenues	1,267,889	1,392,008		1,502,038	1,553,943	1,696,265		1,223,209	1,408,105	1,585,764	1,830,380	
Expenditures												
Misc		25,000										
Capital Projects (Budgeted / reconciled)												
Inflow and Infiltration Reduction - current and future	132,458	135,769		147,514	147,627	160,273		164,280	168,387	172,597	176,912	
Hydrant Replacement	144,677	122,200		161,983	164,983	175,136		178,639	182,212	185,856	189,573	
Owen Good Force Condition Analysis	95,000											
Owen Good Lift Station Improvements	70,000											
Owen Good Door Access & Security Cameras	30,000											
Owen Good Security Gate	15,000				2,100							
Mazuma Force Main Replacement		200,000			(2,589)							
Mayberry Court Waterline Replacement				100,700	100,700							
Original Town Valve Installation Program				74,200	74,200	74,200		74,200	74,200			
Owen Good Pump Replacement						400,000						
Original Town Waterline Replacement						265,000						
Total Expenditures	487,135	482,969		484,397	502,582	1,074,610		417,119	424,799	358,453	366,485	
Fund Balance (Gross)	780,754	909,039		1,017,641	1,051,361	621,655		806,090	983,306	1,227,311	1,463,895	
Less: Reserve Balance ()				-	-	-		-	-	-	-	
Available Fund Balance	780,754	909,039		1,017,641	1,051,361	621,655		806,090	983,306	1,227,311	1,463,895	

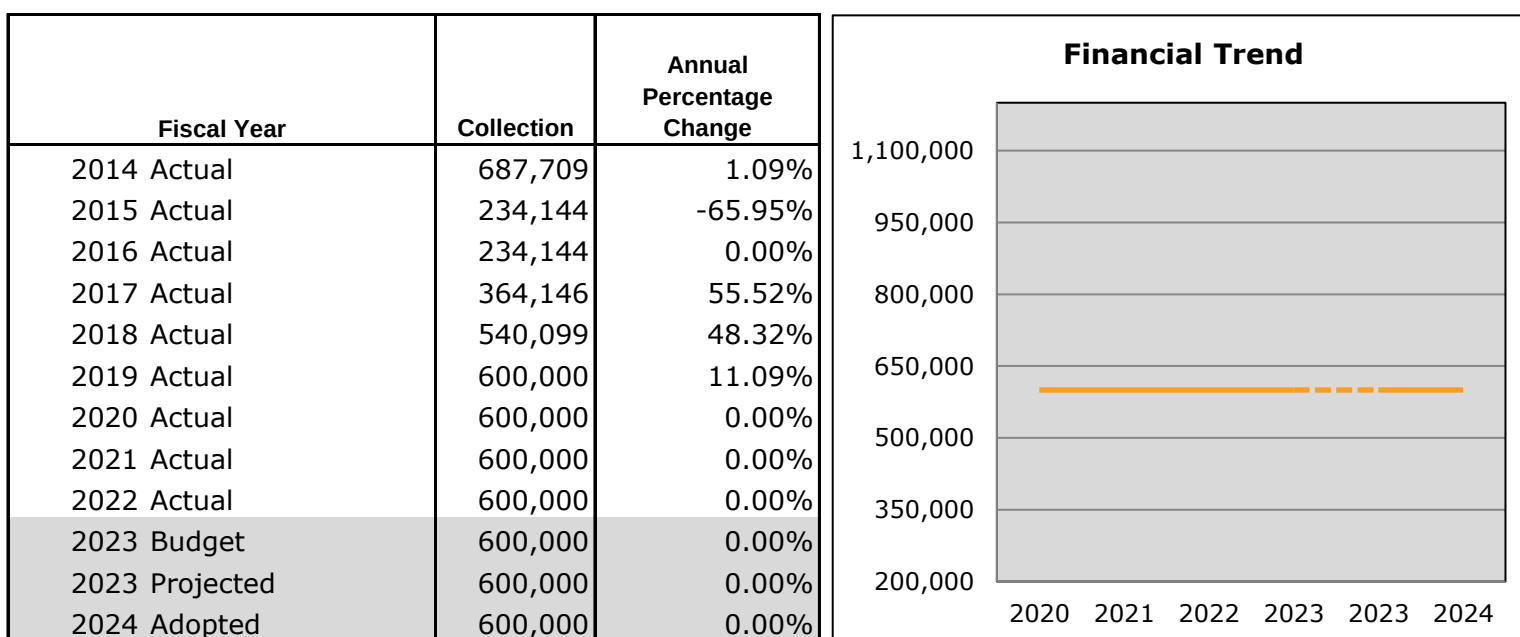
Transfer from Enterprise Fund

General Ledger Code: 54-00-4950-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description

Fiscal Year 2012 began the practice of transferring from the Enterprise Fund (50) an amount equivalent to 1% of the total value of the water and sewer infrastructure of the City. The fund has built up a sizable balance, therefore the transfer has been reduced until larger maintenance items are needed and allowing the funds to remain in the Enterprise Fund to address more immediate needs in that area.

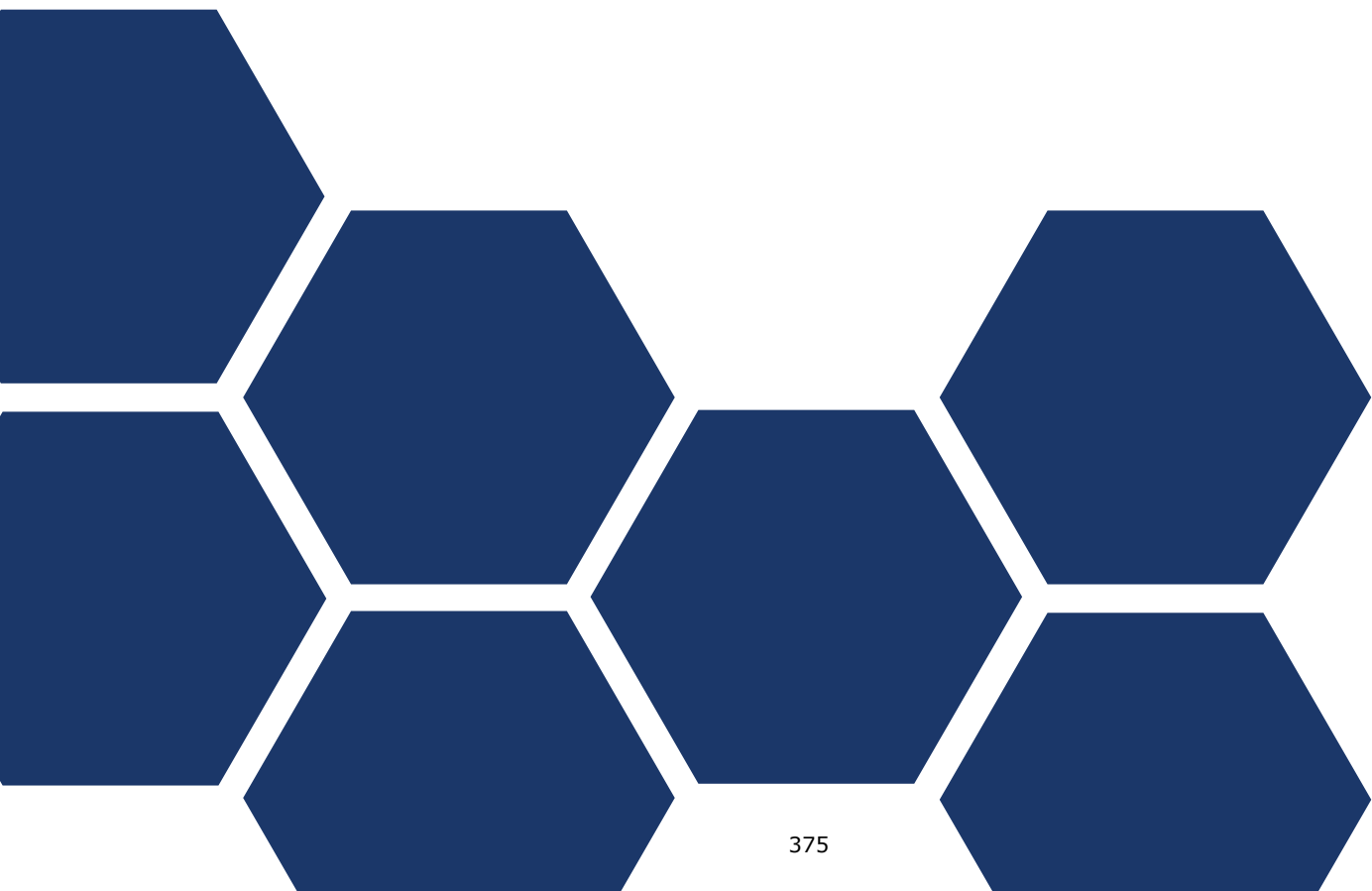
In 2015 the annual amount was reduced to help offset the cost of service for the Enterprise Fund. In 2019, an annual \$600,000 transfer was established.





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APPENDIX





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COMBINED 4 YEAR - STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - CASH BASIS

BUDGET YEAR	FY 2020-21 Actual	FY 2021-22 Actual	FY 2022-23 Budget	FY 2023-24 Adopted
Property Taxes	4,854,463	5,136,036	5,270,685	6,058,839
Franchise Taxes	2,062,798	2,284,808	2,297,549	2,539,711
Sales Taxes	9,419,125	10,164,512	9,690,999	10,543,798
Intergovernmental	398,081	466,508	-	-
Fees and Permits	1,542,742	2,244,176	1,043,453	1,002,538
Licenses	123,770	125,547	122,477	128,292
Municipal Court	255,812	204,262	254,355	276,067
Program / Service Fees	9,827,529	10,180,031	8,575,707	9,273,673
Centerview	53,982	63,469	80,275	88,810
Raymore Activity Center	206,150	215,843	247,640	240,755
Penalties	131,436	144,261	138,376	143,074
Miscellaneous	712,510	1,032,016	626,158	1,760,633
Bond Proceeds & Interest	19,863,415	97,836	-	-
Bond Proceeds - estimated			5,515,000	5,515,000
Other Sources / Transfers	6,984,135	6,400,502	5,224,165	5,603,998
COVID-19	-			
Revenues	56,435,948	38,759,804	39,086,838	43,175,187
Administration	1,362,848	1,374,210	1,450,179	1,433,703
Integrated Technology Systems	616,597	642,062	799,844	768,889
Economic Development	120,087	119,848	156,102	168,601
Development Services	720,365	732,002	783,785	845,428
Engineering	388,030	436,522	488,249	494,016
Streets	807,022	823,330	897,577	897,094
Stormwater	340,759	329,521	346,652	367,466
Buildings and Grounds	280,519	268,002	381,246	408,592
Municipal Court	133,591	121,669	141,289	173,948
Finance	681,786	754,064	837,024	900,307
Communications	179,780	200,916	223,207	238,283
Prosecuting Attorney	24,000	24,000	24,400	24,400
Police	4,071,234	4,097,147	4,668,706	4,873,348
Emergency Management	124,528	99,407	134,046	136,470
COVID-19	30,721	-		
Parks	848,742	876,317	962,497	1,101,449
Recreation	378,606	392,745	375,079	380,002
Centerview	55,268	83,034	102,771	141,135
Raymore Activity Center	214,599	289,223	263,628	301,165
Water & Sewer	7,686,697	9,193,928	4,669,481	7,044,019
Miscellaneous	409,565	269,444	155,870	457,410
Debt Service	3,481,663	4,313,519	4,510,560	3,446,732
Fees	1,650	99,137	2,000	2,000
911 Exp/Communications		-	-	-
Capital Outlay	650,550	178,001	738,787	370,162
Capital Projects	3,466,088	4,476,476	4,984,319	6,750,987
Capital Projects - GO Bond	18,236,899	1,104,079	5,205,000	5,205,000
Transfers Out	4,580,164	3,716,940	4,484,339	4,210,297
Total Expenditures	49,892,358	35,015,543	37,786,636	41,140,901
TTD Expenditures				-
Net Changes in Fund Balance	6,543,590	3,744,261	1,300,202	2,034,286
Percentage change in PY Revenue	47.81%	-31.32%	0.84%	10.46%
Percentage change in PY Expenditures	41.21%	-29.82%	7.91%	8.88%
Percentage change in PY change of Fund Balance	129.62%	-42.78%	-65.27%	56.46%

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - CASH BASIS

BUDGET YEAR 2023-24	General Fund	Parks Fund	Enterprise Fund	Debt Service Fund	Internal Service Fund	Capital Project Funds	Combined Total Presentation
Fund Balance CASH Beginning of the Year	5,101,842	371,132	3,352,470	2,981,800	8,144,677	10,559,929	30,511,850
Property Taxes	1,990,046	544,255		3,524,538			6,058,839
Franchise Taxes	2,539,711						2,539,711
Sales Taxes	4,707,890	450,000				5,385,907	10,543,798
Intergovernmental					-		-
Fees and Permits	645,896					356,642	1,002,538
Licenses	128,292						128,292
Municipal Court	272,575				3,492		276,067
Program / Service Fees		386,360	8,429,890			457,423	9,273,673
Centerview		88,810					88,810
Raymore Activity Center		240,755					240,755
Penalties			125,452	17,623			143,074
Miscellaneous	737,376	32,896	162,301	128,770	267,062	432,229	1,760,633
2022 Bond Proceeds - estimated						5,515,000	5,515,000
Other Sources / Transfers	2,093,891	200,000	-	-	645,147	2,664,960	5,603,998
Revenues	13,115,677	1,943,075	8,717,642	3,670,931	915,701	14,812,161	43,175,187
Administration	1,433,703						1,433,703
Integrated Technology Systems	768,889						768,889
Economic Development	168,601						168,601
Development Services	845,428						845,428
Engineering	494,016						494,016
Streets	897,094						897,094
Stormwater	367,466						367,466
Buildings and Grounds	408,592						408,592
Municipal Court	173,948						173,948
Finance	900,307						900,307
Communications	238,283						238,283
Prosecuting Attorney	24,400						24,400
Police	4,868,348				5,000		4,873,348
Emergency Management	136,470						136,470
Parks		1,101,449					1,101,449
Recreation		380,002					380,002
Centerview		141,135					141,135
Raymore Activity Center		301,165					301,165
Water & Sewer			7,044,019				7,044,019
Miscellaneous					382,910	74,500	457,410
Debt Service			-	2,628,975		817,757	3,446,732
Fees				2,000			2,000
911 Exp/Communications					-		-
Capital Outlay		-			370,162		370,162
Capital Projects	-	3,000	-			11,952,987	11,955,987
Transfers Out	373,400		1,948,534		200,000	1,688,362	4,210,297
Total Expenditures	12,098,945	1,926,750	8,992,553	2,630,975	958,072	14,533,606	41,140,901
TTD Expenditures							-
Net Changes in Fund Balance	1,016,732	16,325	(274,911)	1,039,956	(42,371)	278,555	2,034,286
% of change	20%	4%	-8%	35%	-1%	3%	7%
Less: Restricted Balances	-	-	-			-	-
Less: Reserved Balance 20% of Exp	(2,345,109)	(385,350)	(1,678,511)	-	-	-	(4,408,969)
Available Fund Balance - End of Year	3,773,465	2,107	1,399,049	4,021,756	8,102,306	10,838,484	28,137,167

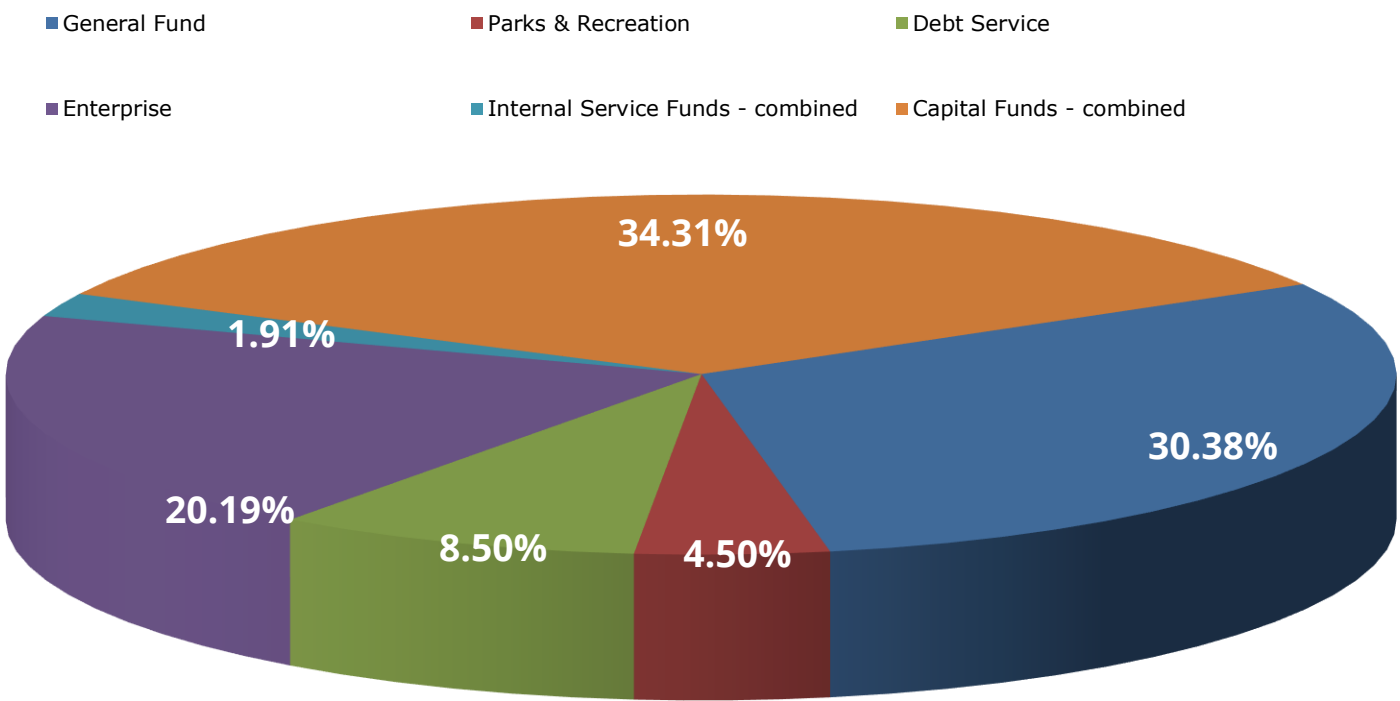
Capital Funds Combined Statement of Changes in Fund Balance (cash basis)

	05 - BERP Fund	27-Park Fee in Lieu	36- Transportation Fund	36.38-GO Transportation Fund	37-Excise Tax Fund	45-Capital Improvement Fund	46- Stormwater Sales Tax	47-Parks Sales Tax	47.38-GO Parks	52-Water Connection Fees	53-Sewer Connection Fees	54-Ent. Capital Maintenance	Total Combined
Fund Balance - Beginning of Year	953,909	130,945	649,259	252,210	1,697,747	1,218,010	94,544	193,276	41,751	2,741,814	1,535,104	1,051,361	10,559,929
Revenues													
Sales Taxes													
1/2 cent Capital Improvement Sales Tax (40% of 1/2 cent) *						1,591,809							1,591,809
Additional - Council Determined							644,892	644,892					1,289,784
Transportation Sales Tax			1,591,809				161,223	161,223					322,446
Cass R&B Sales Tax			364,637										1,591,809
Cass R&B Property Tax			225,422										364,637
Fees and Permits													225,422
Park Fee in Lieu		23,260											23,260
Commercial													8,668
Single Family													324,714
Multi-Family													-
Tap Fees -Residential													258,427
Tap Fees -Commercial										258,427			-
Interest	22,661	6,377	40,496	50,437	65,698	60,096	12,871	10,119	1,160	97,375	-	44,904	412,195
Refunds & Reimbursements						-	20,034						20,034
Resident Contribution													-
Sale of Real & Personal Property													-
Connection Fees-Residential													198,996
Connection Fees-Commercial											198,996		-
GO Bond Proceeds & Earnings				5,515,000									5,515,000
Other Sources / Transfers	251,560	-	1,300,000		50,000	63,400		400,000				600,000	2,664,960
Total Revenues	274,221	29,637	3,522,364	5,565,437	449,080	1,715,305	839,020	1,216,234	1,160	355,802	198,996	644,904	14,812,161
Expenditures													
Debt Service													817,757
Misc						641,025	-			88,366	88,366	-	50,500
Transfers out													
General Fund Transfer			320,000			-	318,362			-			638,362
Misc Stream Clean ups							-						-
Professional Services (Lake Maintenance)													24,000
Park Sales Tax Transfer						150,000	24,000	450,000					600,000
Excise Tax Transfer			50,000										50,000
Capital Improvement Transfer													-
Enterprise Fund (50) Transfer													-
BERP Transfer													-
Transportation Transfer					100,000	100,000							100,000
Restricted Revenue Fund Transfer						200,000							300,000
Capital Projects Budgeted													-
Server Replacement Program	15,000												15,000
IP Phone System Replacement	8,547												8,547
City Hall Upper Level Parking PTZ Camera	5,829												5,829
PD Switch Replacement	13,000		-										13,000
Depreciated Camera Replacement	21,000		-										21,000
Hawk Ridge Park Outdoor Basketball Court		106,000											106,000
Annual Curb Replacement			886,000										886,000
Street Preservation			1,098,000										1,098,000
Right of Way Infrastructure Repairs			159,000										159,000
Ward Road			800,000										800,000
Falcon & Condor Cul-de-sacs			65,000										65,000
Roadside Trail Maintenance			25,000										25,000
Madison Street Trail Replacement			350,000										350,000
Kurzweil Road				1,103,000									1,103,000
149/58Hwy				3,000,000									3,000,000
Street Lights				1,102,000									1,102,000
Maintenance of Thoroughfare Routes					212,000								212,000
Curb Ramp Repair & Replacement						132,500							132,500
Prairie Lane Reimbursement to Cass County						103,950							103,950
Ramp Replacement Foxridge - 58 HWY to 155th St						161,671							161,671
Madison St. Round-a-Bout Improvements						58,300							58,300
Recreation Park Parking Lot Islands						34,100							34,100
EI - Radar Signs						50,000							50,000
EI - Flock Cameras (2)						13,400							13,400
Annual Curb Replacement							212,000						212,000
Stormwater Culvert Rehabilitation							265,000						265,000
Hawk Ridge Park Outdoor Basketball Court								106,000					106,000
Hawk Ridge Park Plaza								72,080					72,080
Recreation Park Pickleball Courts								150,000					150,000
Parks Maintenance Facility Improvements													20,000
Creekmoor Odor & Corrosion Control											20,000		160,273
Inflow and Infiltration Reduction - current and future													175,136
Hydrant Replacement													74,200
Original Town Valve Installation Program													400,000
Owen Good Pump Replacement													265,000
Original Town 4" Waterline Replacement													-
Total Expenditures	63,376	106,000	3,753,000	5,205,000	312,000	1,645,446	819,362	1,308,080	-	113,366	133,366	1,074,610	14,533,606
Net Changes in Fund Balance	210,845	(76,363)	(230,636)	360,437	137,080	69,859	19,657	(91,846)	1,160	242,437	65,630	(429,706)	278,555
Available Fund Balance End of Year	1,164,754	54,582	418,623	612,647	1,834,826	1,287,869	114,201	101,430	42,911	2,984,251	1,600,734	621,655	10,838,484

Combined Revenues by Fund

(Includes interfund transfers and interfund billings)

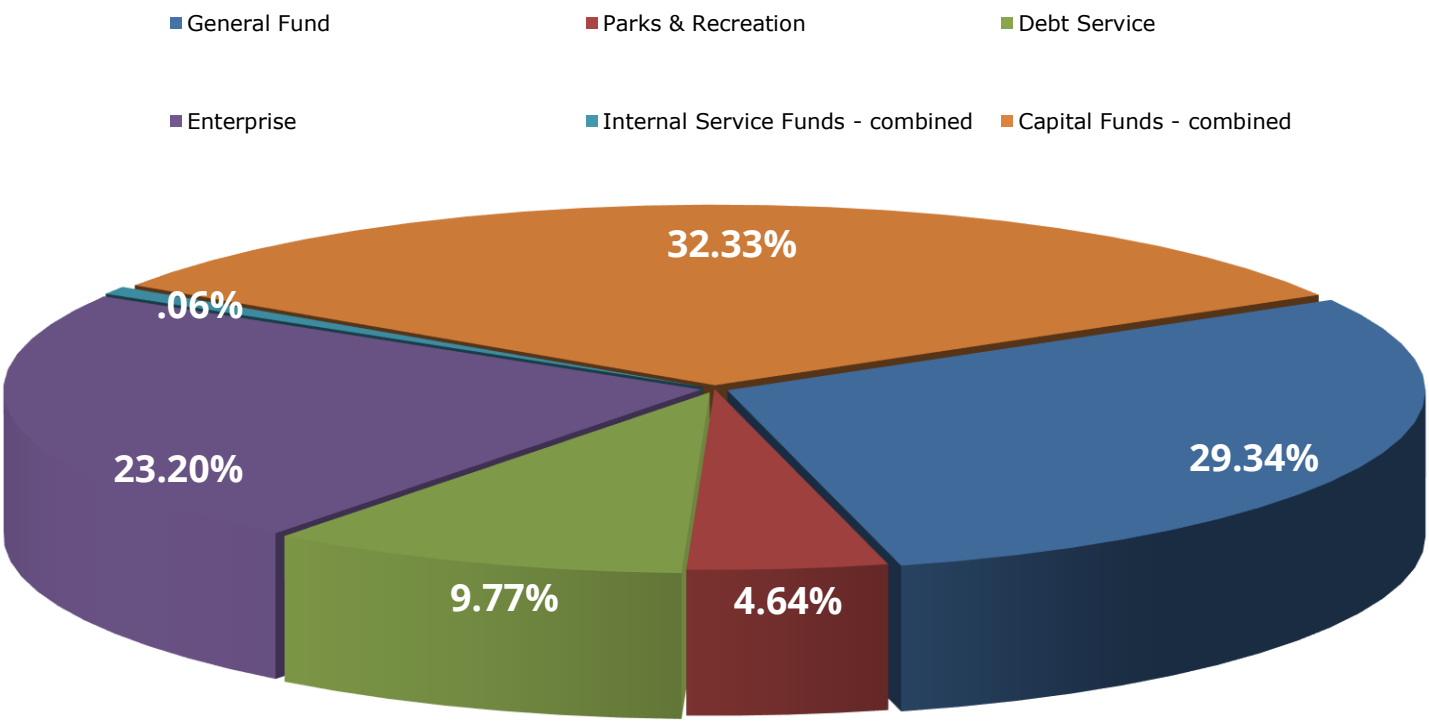
Summary		
	Budget	% of Budget
General Fund	\$ 13,115,677	30.38%
Parks & Recreation	1,943,075	4.50%
Debt Service	3,670,931	8.50%
Enterprise	8,717,642	20.19%
Internal Service Funds - combined	915,701	2.12%
Capital Funds - combined	14,812,161	34.31%
Total Combined Revenues	\$ 43,175,187	100.00%



Combined Revenues by Fund

(Does not include interfund transfers and interfund billings)

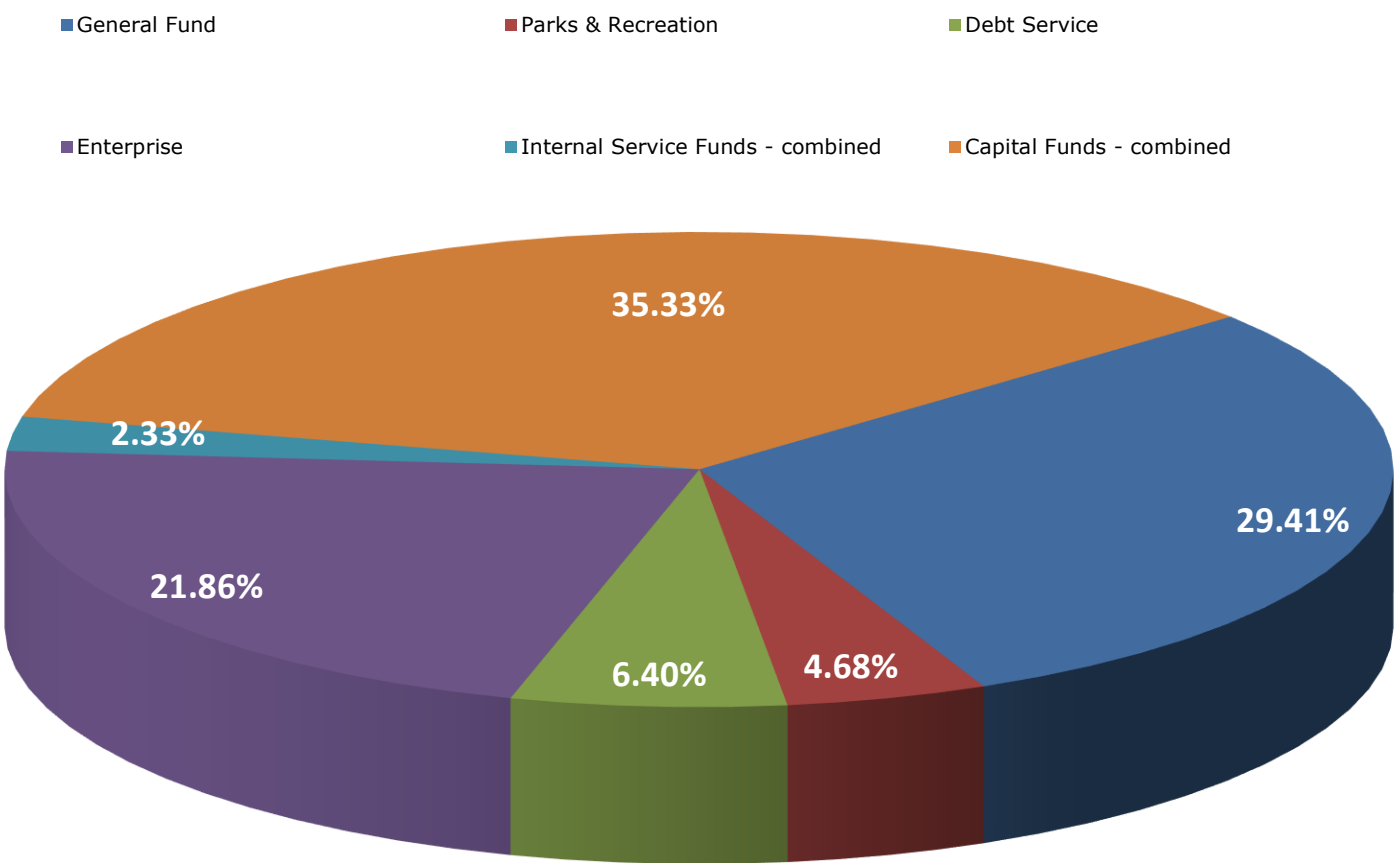
Summary		
	<u>Budget</u>	<u>% of Budget</u>
General Fund	\$ 11,021,786	29.34%
Parks & Recreation	1,743,075	4.64%
Debt Service	3,670,931	9.77%
Enterprise	8,717,642	23.20%
Internal Service Funds - combined	270,554	0.72%
Capital Funds - combined	12,147,201	32.33%
Total Combined Revenues	\$ 37,571,189	100.00%



Combined Expenditures by Fund

(Includes interfund transfers and interfund billings)

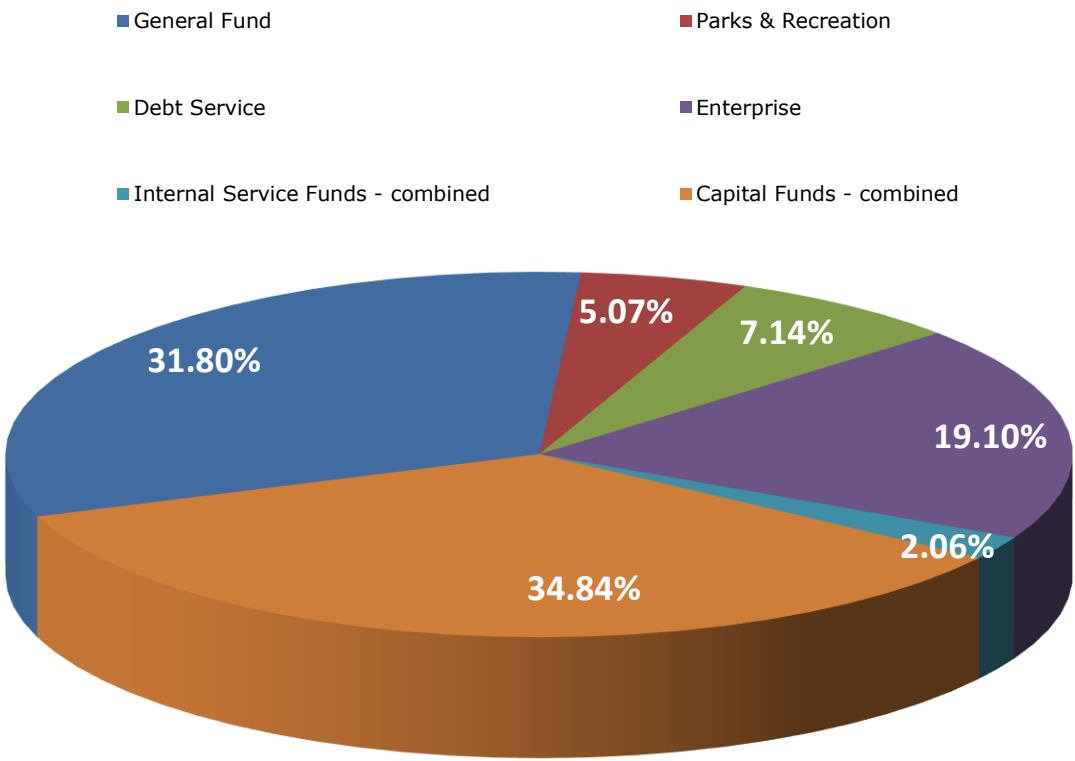
Summary			
		<u>Budget</u>	<u>% of Budget</u>
General Fund	\$	12,098,945	29.41%
Parks & Recreation		1,926,751	4.68%
Debt Service		2,630,975	6.40%
Enterprise		8,992,553	21.86%
Internal Service Funds - combined		958,071	2.33%
Capital Funds - combined		14,533,606	35.33%
Total Combined Expenditures	\$	41,140,901	100.00%



Combined Expenditures by Fund

(Does not include interfund transfers and interfund billings)

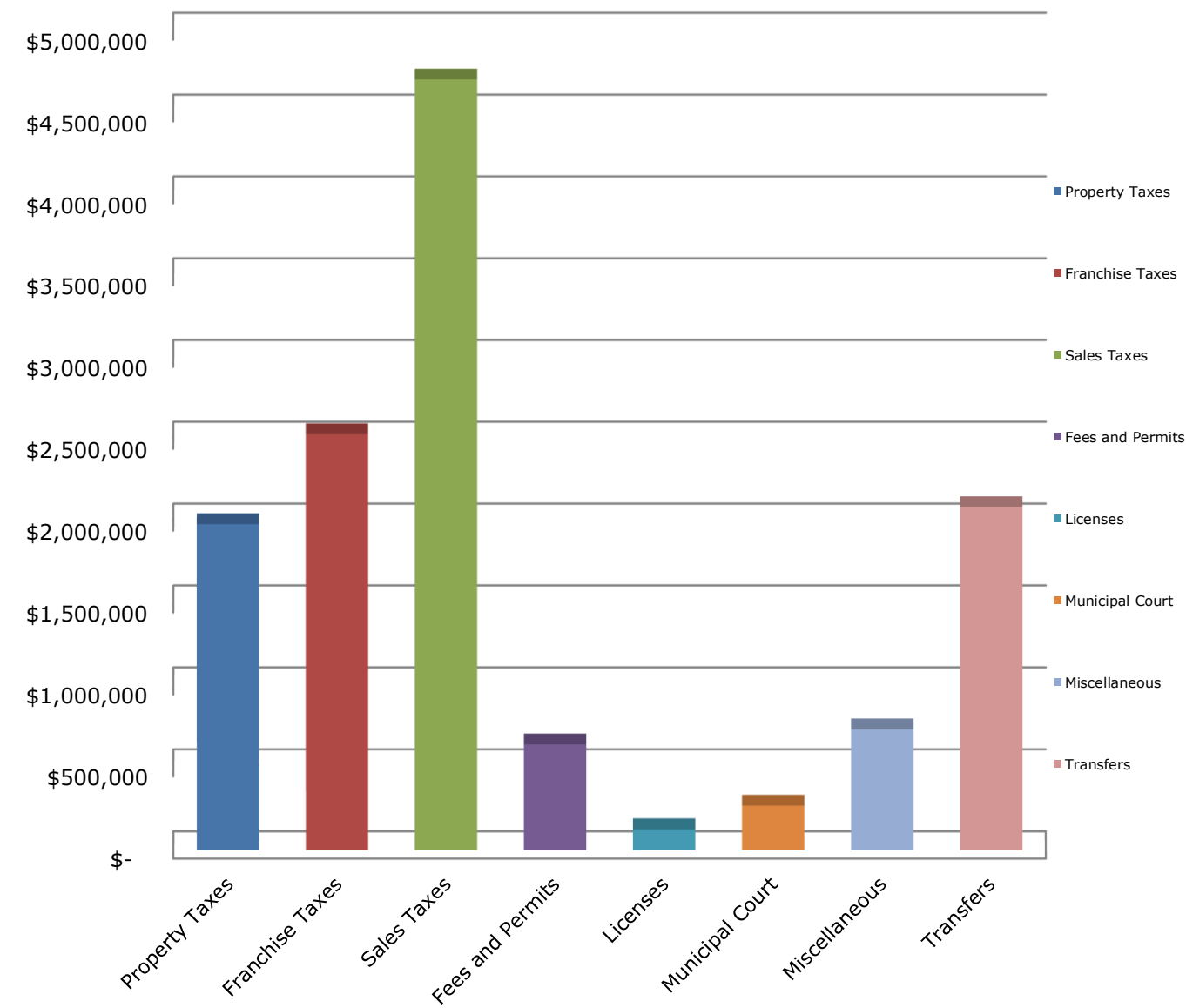
Summary			
		<u>Budget</u>	<u>% of Budget</u>
General Fund	\$	11,725,545	31.80%
Parks & Recreation		1,868,898	5.07%
Debt Service		2,630,975	7.14%
Enterprise		7,044,019	19.10%
Internal Service Funds - combined		758,071	2.06%
Capital Funds - combined		12,845,244	34.84%
Total Combined Expenditures	\$	36,872,752	100.00%



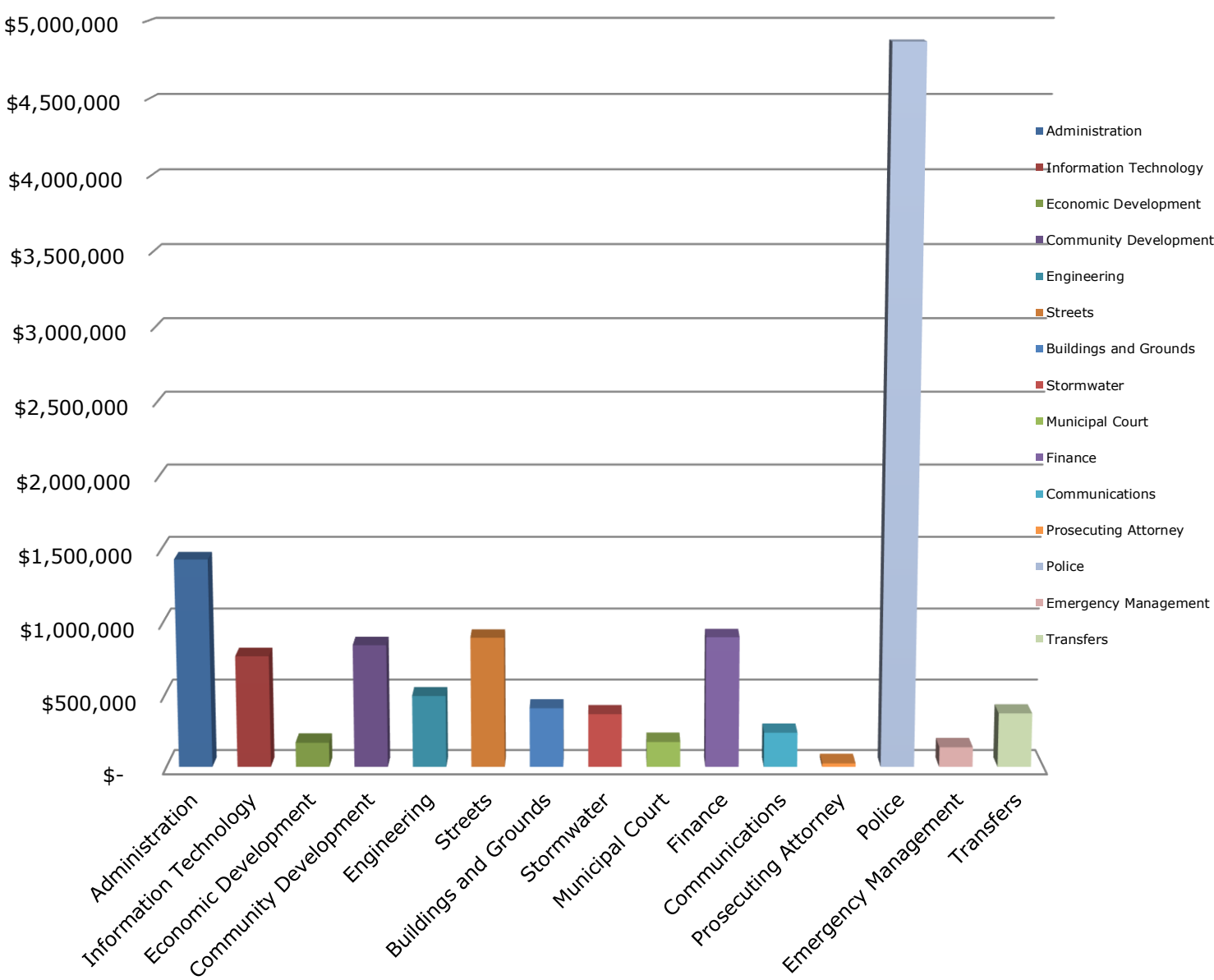
General Fund Budget Comparison

Revenue Budget Comparison				
	2023		2024	% +/-
Property Taxes	\$	1,768,168	\$ 1,990,046	12.5%
Franchise Taxes	\$	2,297,549	\$ 2,539,711	10.5%
Sales Taxes	\$	4,171,136	\$ 4,707,890	12.9%
Fees and Permits	\$	657,655	\$ 645,896	-1.8%
Licenses	\$	122,477	\$ 128,292	4.7%
Municipal Court	\$	251,228	\$ 272,575	8.5%
Miscellaneous	\$	533,958	\$ 737,376	38.1%
Transfers	\$	1,878,303	\$ 2,093,891	11.5%
Total	\$	11,680,474	\$ 13,115,677	12.3%

2024 General Fund Revenue By Category



2024 General Fund Expense By Category

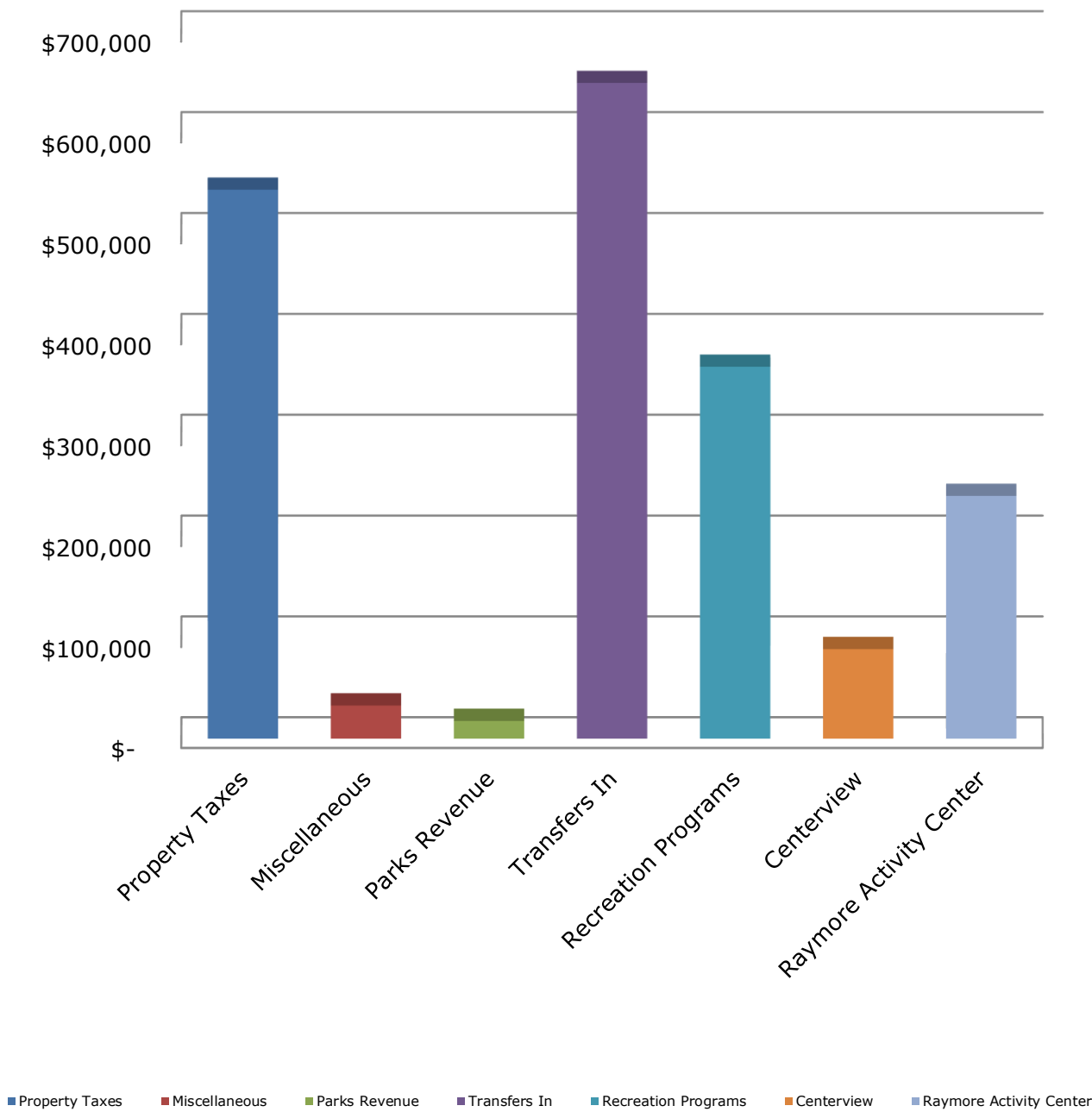


Expense Budget Comparison				
	2023		2024	% +/-
Administration	\$	1,450,179	\$ 1,433,703	-1.1%
Information Technology	\$	799,844	\$ 768,889	-3.9%
Economic Development	\$	156,102	\$ 168,601	8.0%
Community Development	\$	783,785	\$ 845,428	7.9%
Engineering	\$	488,249	\$ 494,016	1.2%
Streets	\$	897,577	\$ 897,094	-0.1%
Buildings and Grounds	\$	381,246	\$ 408,592	7.2%
Stormwater	\$	346,652	\$ 367,466	6.0%
Municipal Court	\$	141,289	\$ 173,948	23.1%
Finance	\$	837,024	\$ 900,307	7.6%
Communications	\$	223,207	\$ 238,283	NA
Prosecuting Attorney	\$	24,400	\$ 24,400	NA
Police	\$	4,663,706	\$ 4,868,348	4.4%
Emergency Management	\$	134,046	\$ 136,470	1.8%
Transfers	\$	1,305,000	\$ 373,400	-71.4%
Total	\$	12,632,306	\$ 12,098,945	-4.2%

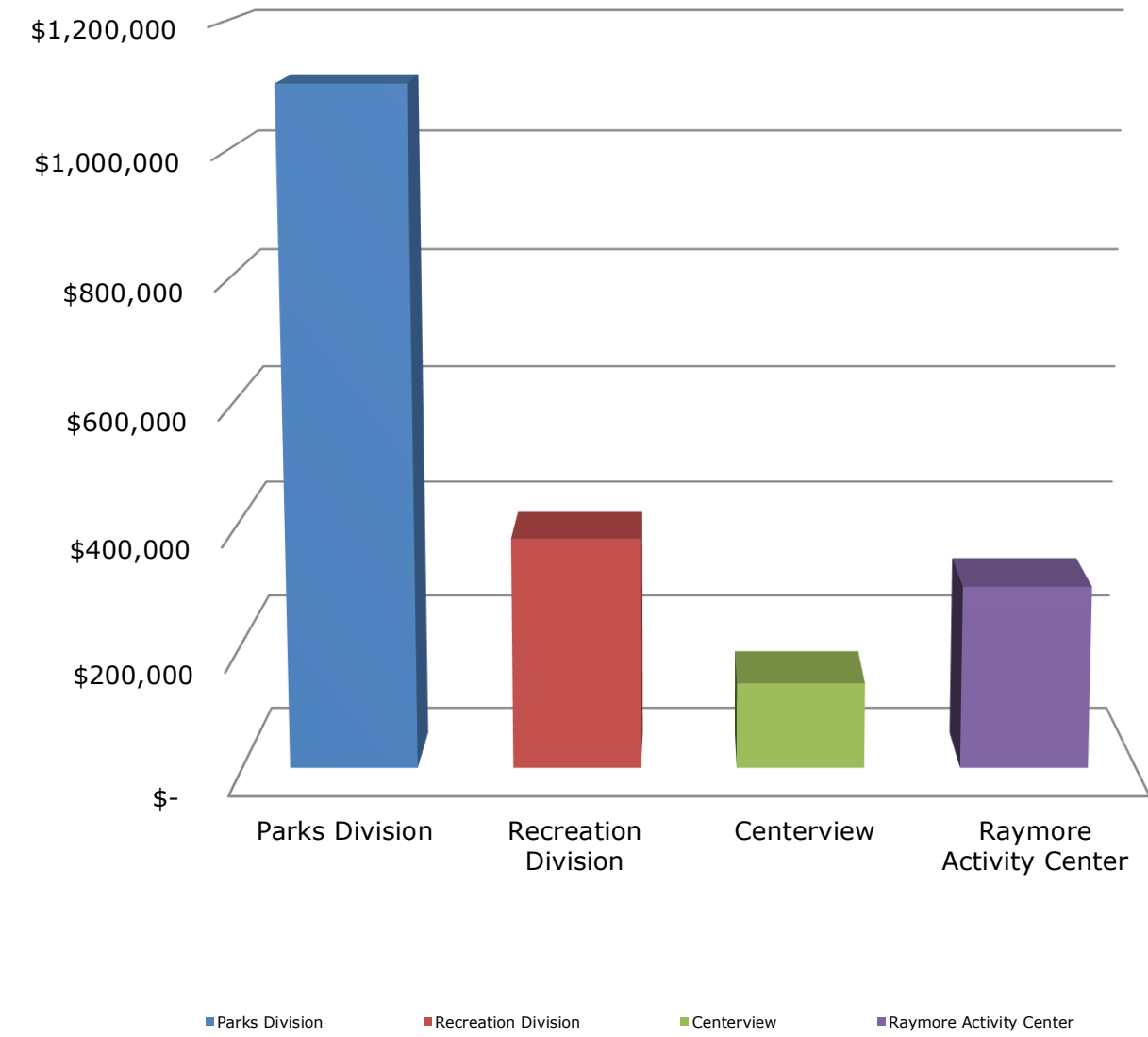
Park Fund Budget Comparison

Revenue Budget Comparison				
	2023		2024	
				% +/-
Property Taxes	\$	474,916	\$	544,255
Miscellaneous	\$	2,470	\$	32,896
Parks Revenue	\$	13,075	\$	17,575
Transfers In	\$	550,000	\$	650,000
Recreation Programs	\$	348,775	\$	368,785
Centerview	\$	80,275	\$	88,810
Raymore Activity Center	\$	247,640	\$	240,755
Total	\$	1,717,151	\$	1,943,075

2024 Park Fund Revenue By Category



2024 Park Fund Expense By Category

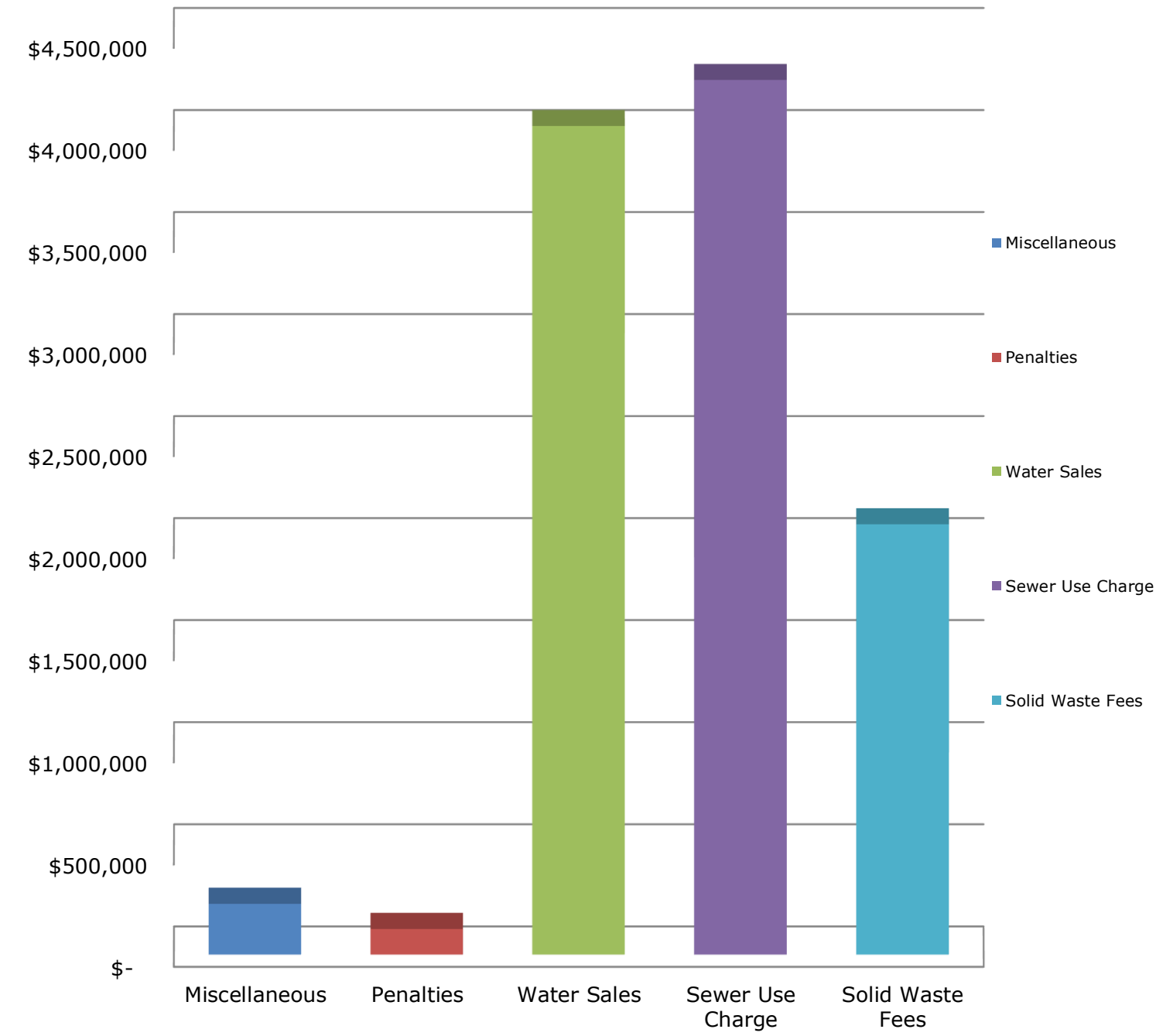


Expense Budget Comparison				
	2023		2024	
				% +/-
Parks Division	\$	962,497	\$	1,104,449
Recreation Division	\$	375,079	\$	380,002
Centerview	\$	102,771	\$	141,135
Raymore Activity Center	\$	263,628	\$	301,165
Total	\$	1,703,975	\$	1,926,750

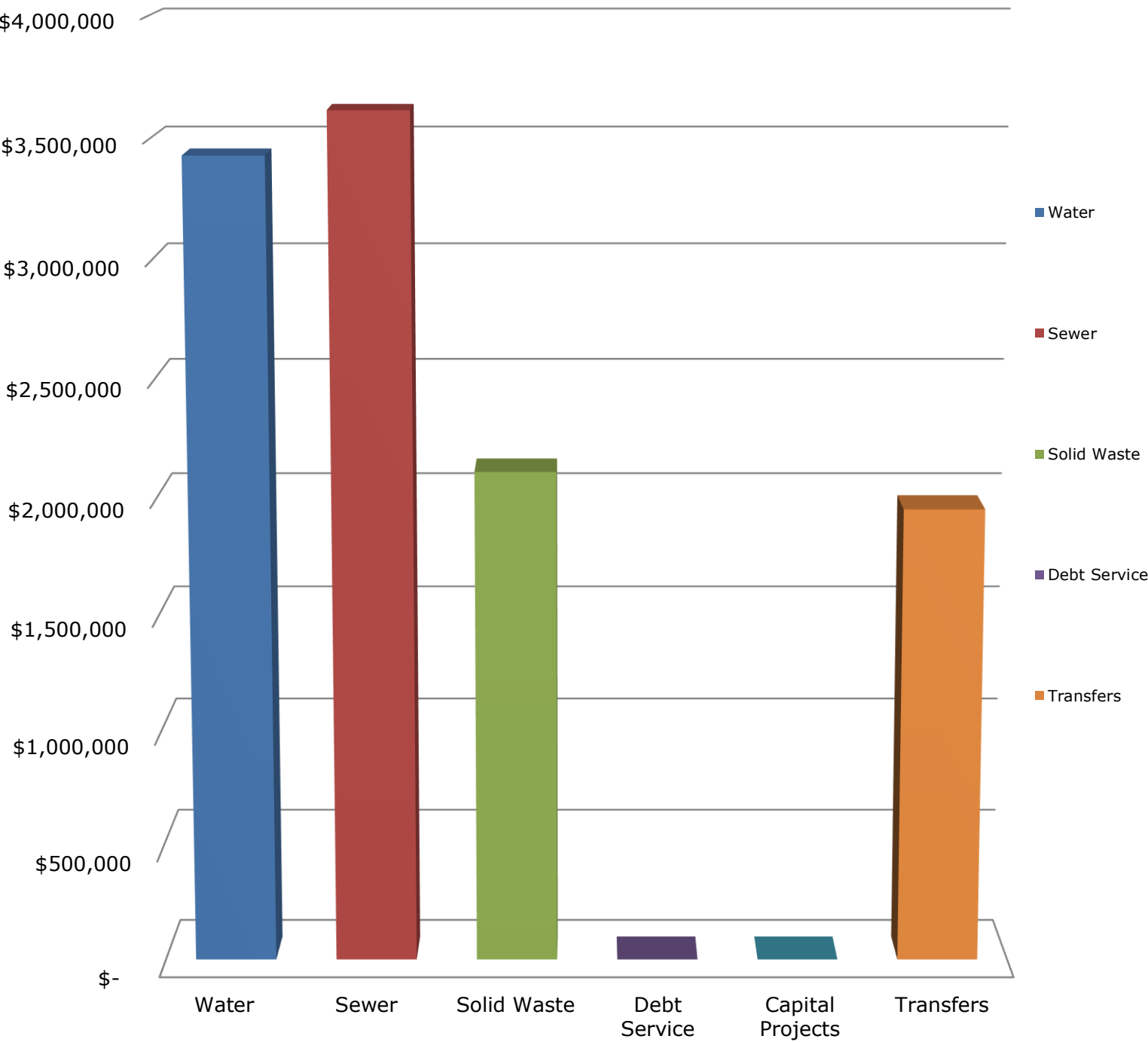
Enterprise Fund Budget Comparison

Revenue Budget Comparison					
	2023		2024		% +/-
Miscellaneous	\$	108,060	\$	248,551	130.0%
Penalties	\$	123,238	\$	125,452	1.8%
Water Sales	\$	3,677,227	\$	4,059,002	10.4%
Sewer Use Charge	\$	4,032,596	\$	4,284,638	6.3%
Solid Waste Fees	\$	1,992,431	\$	2,107,197	5.8%
Total	\$	9,933,552	\$	10,824,839	9.0%

2024 Enterprise Fund Revenue By Category



2024 Enterprise Fund Expense By Category



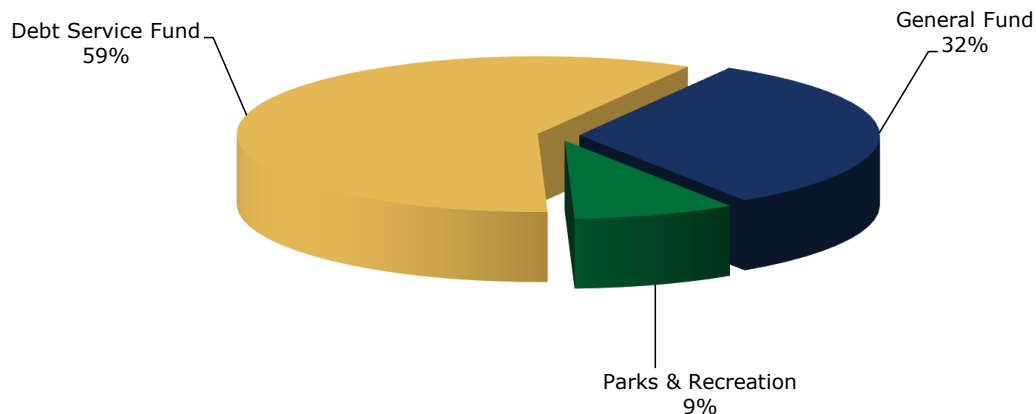
Expense Budget Comparison					
	2023		2024		% +/-
Water	\$	3,115,297	\$	3,428,583	10.1%
Sewer	\$	3,397,089	\$	3,615,436	6.4%
Solid Waste	\$	1,992,431	\$	2,107,197	5.8%
Debt Service	\$	-	\$	-	0.0%
Capital Projects	\$	-	\$	-	0.0%
Transfers	\$	1,833,218	\$	1,948,534	6.3%
Total	\$	10,338,035	\$	11,099,750	7.4%

City of Raymore

Property Tax Levy Distribution

General Fund	\$ 0.3949
Parks & Recreation	\$ 0.1063
Debt Service Fund	\$ 0.7170
Total Tax Levy	<u>\$ 1.2182</u>

Tax Levy Distribution



Assessed property values are determined by taking the market value, as determined by the County Assessor, times the assessment ratio. Assessment ratios are: commercial at 32%, residential at 19% and agricultural at 12%. Tax is paid on each \$100 of assessed value. Property values are re-assessed biennially by the County Assessor and the County Collector receives and distributes the taxes to the various taxing authorities.

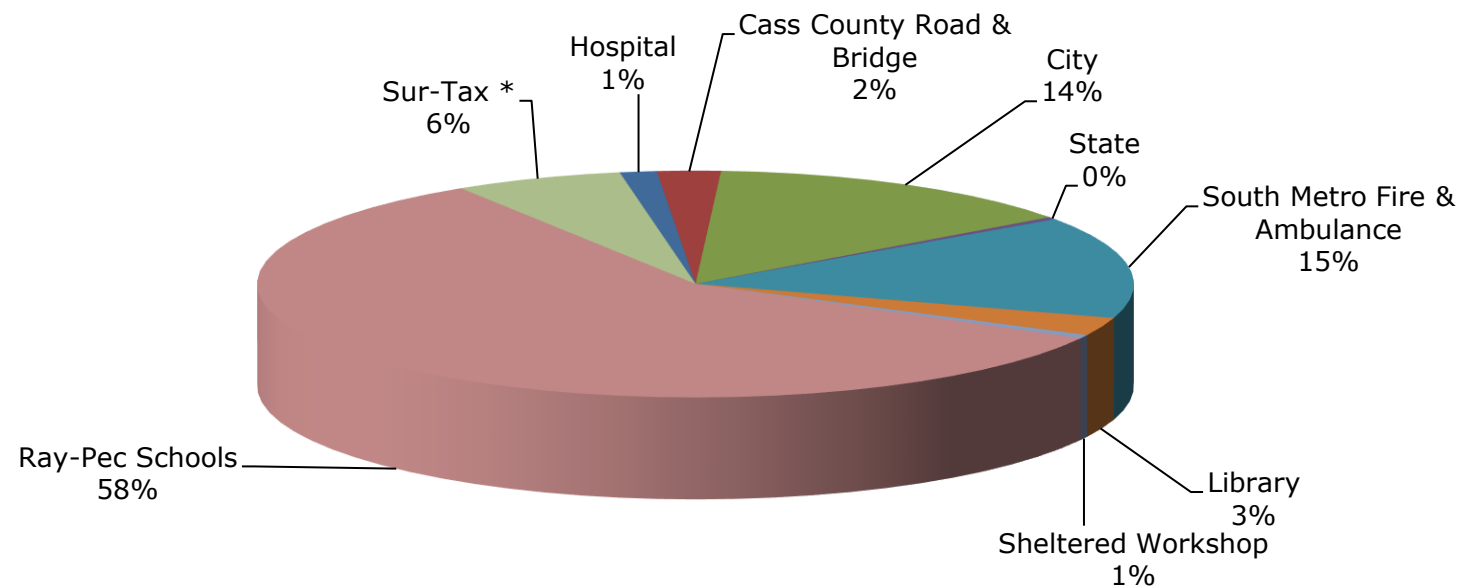
Property Tax Levy - Raymore

FY 2023-2024

Levies	Rate	% of Total
Hospital	0.1181	1.36%
Cass County Road & Bridge	0.2033	2.35%
City	1.2182	14.06%
State	0.0300	0.35%
South Metro Fire & Ambulance	1.2603	14.54%
Library	0.2240	2.58%
Sheltered Workshop	0.0432	0.50%
Ray-Pec Schools	5.0302	58.04%
Sur-Tax *	0.5400	6.23%
	8.6673	100.00%

Total Tax Levy for Raymore Residential 8.1273 per \$100 of assessed value

Total Tax Levy for Raymore Commercial * 8.6673 per \$100 of assessed value

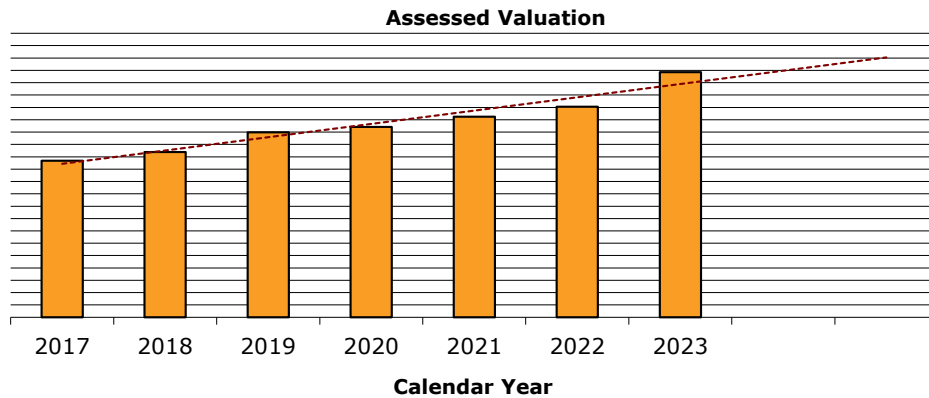


* Sur-Tax is applied to commercially assessed real estate in place in 1984, then it is redistributed to all the taxing entities entitled to receive.

Also note the above listed property taxes do not include any Community Improvement Districts located within the City.

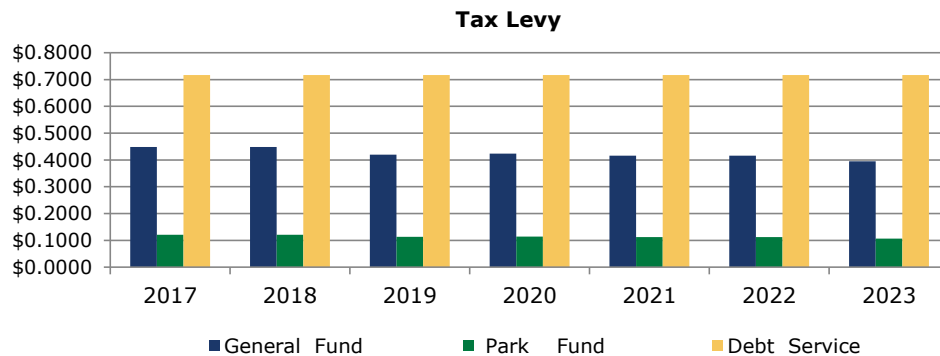
History of Property Valuation and City Tax Levy

Tax Year	Assessed Valuation	Change from Prior Year
2017	\$316,915,279	8.94%
2018	\$334,754,591	5.63%
2019	\$374,624,196	11.91%
2020	\$385,650,641	2.94%
2021	\$405,954,493	5.26%
2022	\$426,524,898	5.07%
2023	\$496,532,741	16.41%



Tax Year	General Fund	Park Fund	Debt Service	Total Levy
2017	\$0.4480	\$0.1206	\$0.7170	\$1.2856
2018	\$0.4480	\$0.1206	\$0.7170	\$1.2856
2019	\$0.4197	\$0.1130	\$0.7170	\$1.2497
2020	\$0.4231	\$0.1139	\$0.7170	\$1.2540
2021	\$0.4158	\$0.1119	\$0.7170	\$1.2447
2022	\$0.4158	\$0.1119	\$0.7170	\$1.2447
2023	\$0.3949	\$0.1063	\$0.7170	\$1.2182

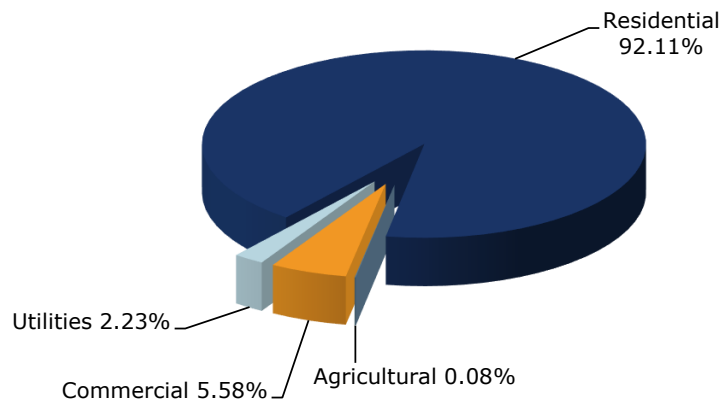
Avg % of total Levy 32.42% 8.73% 58.86%



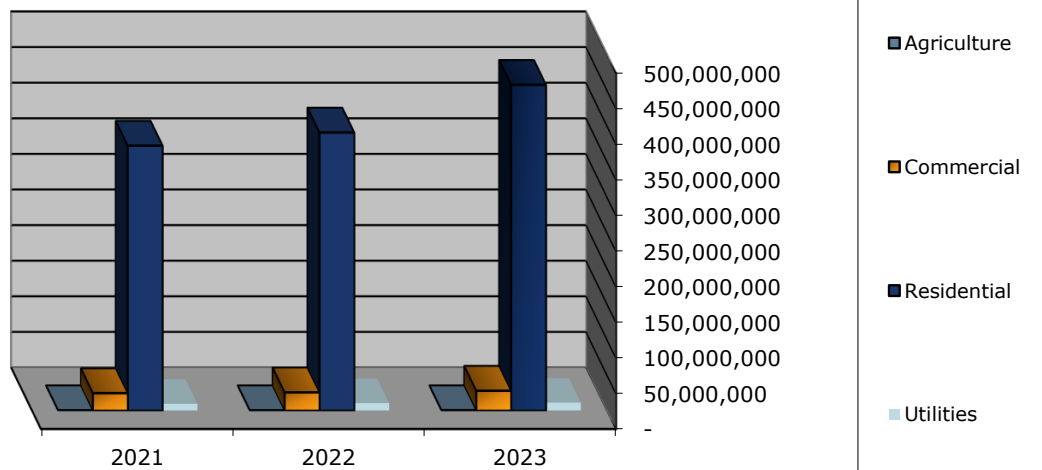
Property Tax Assessed Valuations By Classification

	2021	2022	2023
Agricultural	363,450	353,630	396,160
Commercial	24,361,725	25,467,440	27,721,680
Utilities	9,376,412	10,325,619	11,060,178
Residential	371,852,906	390,378,209	457,354,723
	405,954,493	426,524,898	496,532,741

2023 Assessed Valuations Breakdown



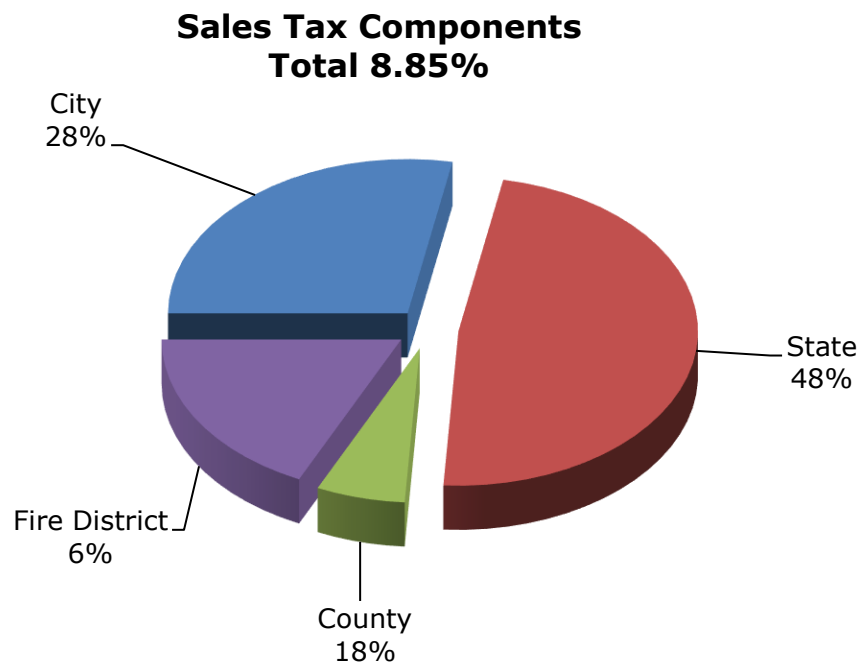
Three-Year Comparison



Sales Tax Breakdown

City of Raymore 2023-24

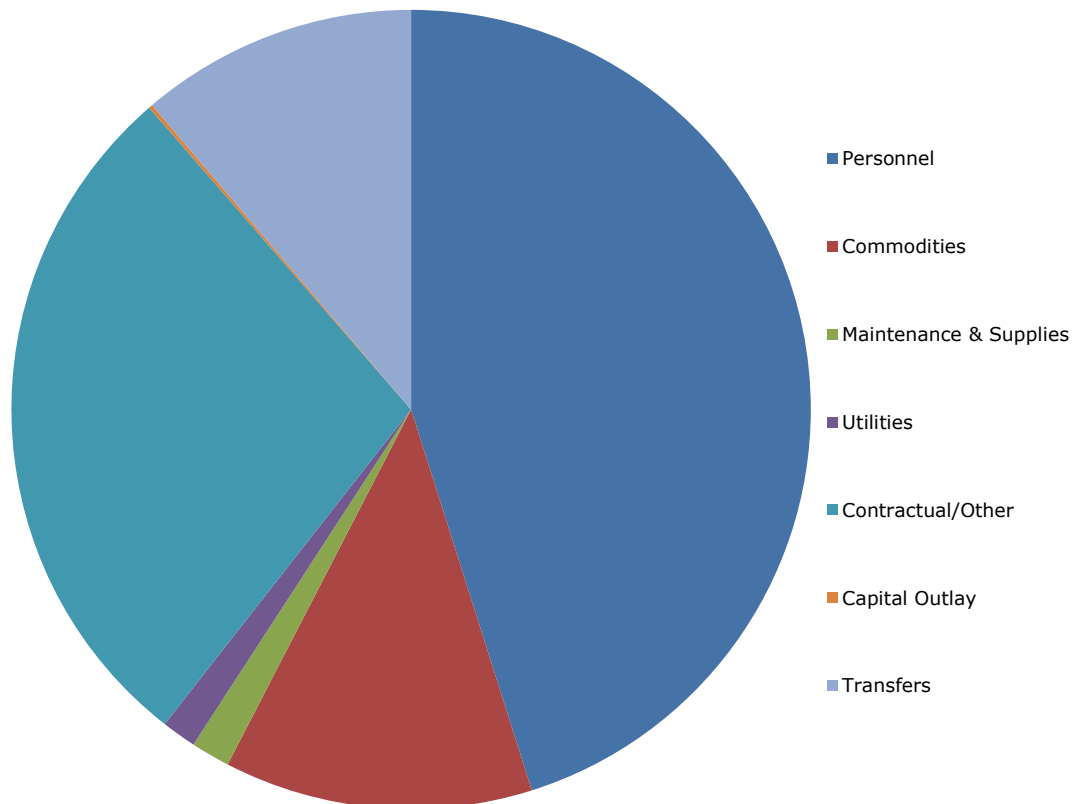
City	Sales	1.000	
	Transportation	0.500	
	Capt. Improvement	0.500	
	Park/Stormwater	0.500	
	Total City		2.500
State	Sales	3.000	
	Conservation	0.125	
	Education	1.000	
	Parks & Soils	0.100	
	Total State		4.225
County	Sales	0.500	
	Road & Bridge	0.250	
	Law Enforcement	0.500	
	Justice Center	0.250	
	911 Tax	0.125	
	Total County		1.625
Fire District	South Metro Fire	0.500	
	Total Fire District		0.500



Combined Expenditures

Operational Funds by Function

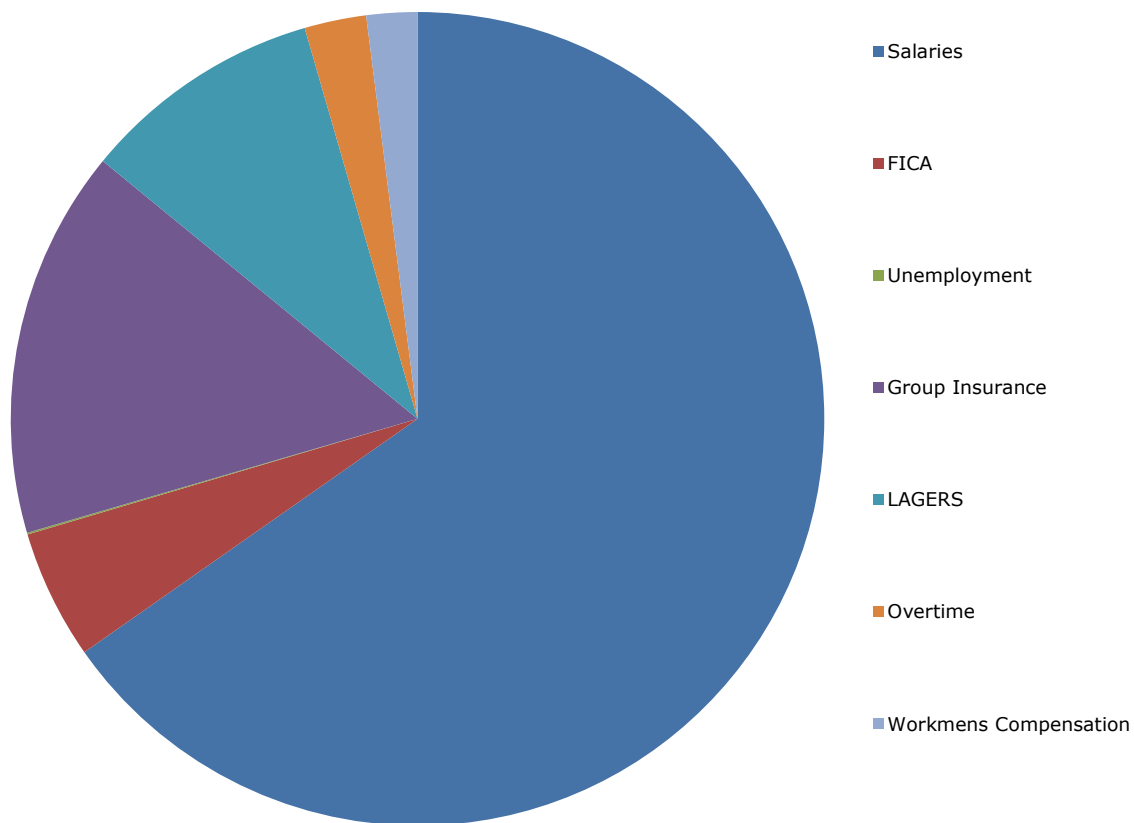
Summary		
	Budget	% of Budget
Personnel	\$ 11,335,451	45.12%
Commodities	3,134,284	12.47%
Maintenance & Supplies	\$ 396,208	1.58%
Utilities	353,498	1.41%
Contractual/Other	\$ 7,047,651	28.05%
Capital Outlay	38,300	0.15%
Transfers	\$ 2,820,057	11.22%
Total Combined Expenditures	\$ 25,125,447	100.00%



Personnel Expenditures

Operational Funds by Type

Summary			
		Budget	% of Budget
Salaries	\$	7,396,998	65.28%
FICA		581,997	5.14%
Unemployment	\$	7,616	0.07%
Group Insurance		1,750,003	15.44%
LAGERS	\$	1,088,247	9.60%
Overtime		278,274	2.46%
Workmens Compensation	\$	228,759	2.02%
Total Combined Expenditures	\$	11,331,895	100.00%



Position Control Roster

By Department and Fund	2021-22 Actual	2022-23 Actual	2023-24 Adopted	Variance FY24 vs FY23
Administration ¹	7.00	6.00	5.50	(0.50)
Integrated Technology Systems	3.00	3.00	3.00	-
Economic Development	1.00	1.00	1.00	-
Development Services	7.00	7.00	7.00	-
Engineering	4.05	4.05	4.05	-
Streets ²	3.68	3.93	3.93	-
Stormwater ²	3.40	3.65	3.65	-
Building & Grounds	2.00	2.00	2.00	-
Court	1.60	1.60	1.60	-
Finance	5.00	5.00	5.00	-
Communications	1.00	1.00	1.00	-
Prosecuting Attorney	-	-	-	-
Police ³	43.75	44.75	44.75	-
Emergency Management	1.00	1.00	1.00	-
Total All Positions				
General Fund	83.48	83.98	83.48	(0.50)
Parks ⁴	7.50	7.50	7.83	0.33
Recreation	2.00	2.00	2.00	-
Centerview ⁴	0.50	0.50	0.84	0.34
Recreation Activity Center ⁴	1.00	1.00	1.33	0.33
Total All Positions				
Park Fund *	11.00	11.00	12.00	1.00
Water ²	6.44	6.69	6.69	-
Sewer ²	6.44	6.69	6.69	-
Total All Positions				
Enterprise Fund	12.88	13.38	13.38	-
Total All Positions	107.36	108.36	108.86	0.50

See department section for full department roster

¹ FY23 - 1 FTE Administrative Assistant position was eliminated

¹ FY24 - Administrative Assistant position was reduced to .50

² FY23 - 1 FTE Public Works Worker I added

³ FY23 - 1 FTE Police Officer added

⁴ FY24 - 1 FTE Business Development Coordinator added

City of Raymore

Fiscal Year 2023-24 Adopted Salary Range Chart

Range	Minimum	Midpoint	Maximum	Title
1	\$15.44	\$18.81	\$22.91 Hourly	Currently no positions in this range
2	\$16.26	\$19.82	\$24.14 Hourly	Animal Shelter Attendant** Assistant Building Technician Office Assistant
3	\$17.09	\$20.83	\$25.38 Hourly	Building Maintenance Technician Municipal Court Clerk Parks Maintenance Worker I Police Records Clerk Public Works Maintenance Worker I
4	\$17.92	\$21.84	\$26.61 Hourly	Accounting Technician Permit Technician
5	\$18.75	\$22.85	\$27.84 Hourly	Parks Maintenance Worker II Public Works Maintenance Worker II
6	\$19.59	\$23.87	\$29.08 Hourly	Currently no positions in this range
7	\$20.41	\$24.87	\$30.30 Hourly	Administrative Assistant Animal Control Officer Communications Officer Police Records Clerk & Crime Analyst Property & Evidence Technician Public Works Maintenance Worker III
8	\$21.24	\$25.88	\$31.53 Hourly	Code Enforcement Officer Crew Leader, Parks Maintenance
9	\$22.07	\$26.89	\$32.76 Hourly	Crew Leader, Public Works
10	\$22.91	\$27.91	\$34.01 Hourly	Benefits Specialist Payroll & Purchasing Specialist Utility Billing & Customer Service Specialist
11	\$23.73	\$28.91	\$36.10 Hourly	Athletic Coordinator Building Inspector Business Development Coordinator Engineering Technician ITS Technician Police Officer* Recreation Coordinator Storm Water Specialist
Range	Minimum	Midpoint	Maximum	Title
12	\$24.57	\$29.93	\$37.38 Hourly	Master Police Officer* Police Detective

Public Works Field Supervisor					
13	\$25.41	\$30.96	\$38.66	Hourly	Chief Communications Officer GIS Coordinator
14	\$2,172.64	\$2,647.16	\$3,305.93	Bi-Weekly	City Clerk Emergency Management Director ITS Senior Network Technician Municipal Court Administrator
15	\$28.30	\$34.48	\$43.07	Hourly	Police Sergeant *
16	\$2,396.94	\$2,920.44	\$3,647.22	Bi-Weekly	Assistant City Engineer Senior Accountant Building Official City Planner
17	\$2,529.79	\$3,082.30	\$3,849.37	Bi-Weekly	Police Lieutenant Development Services Superintendent Recreation Superintendent Superintendent, Parks Operations
18	\$2,795.39	\$3,405.91	\$4,253.51	Bi-Weekly	Assistant Director, Public Works - Operations Director, Integrated Technology Systems Manager, Communications Director, Human Resources
19	\$2,928.24	\$3,567.77	\$4,455.66	Bi-Weekly	Assistant Director, Public Works - Engineering Director, Economic Development Police Captain
20	\$3,393.11	\$4,237.53	\$5,292.09	Bi-Weekly	Director, Development Services Director, Finance Director, Parks & Recreation
21	\$3,658.71	\$4,683.46	\$5,706.34	Bi-Weekly	Chief of Police Director, Public Works & Engineering
22	\$3,924.36	\$4,900.99	\$6,120.66	Bi-Weekly	Assistant City Manager

Notes

Annual salaries are based on 2080 per year at straight time unless otherwise noted

*Position works 2184 hours per year at straight time

**Part-Time position

Fiscal Year 2023-24 Adopted Step Chart

397

BILL 3853**ORDINANCE 2023-078****"AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE FISCAL YEAR 2024 BUDGET."****BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:**

Section 1. The annual budget of the City of Raymore, Missouri, for the Fiscal Year beginning on November 1, 2023, and ending October 31, 2024, is hereby approved, adopted and appropriated by fund and the maximum amounts to be expended are as follows:

	FY 2023-2024
General Fund (01)	
Administration	1,433,703
Information Technology	768,889
Economic Development	168,601
Development Services	845,428
Engineering	494,016
Streets	897,094
Buildings & Grounds	408,592
Stormwater	367,466
Municipal Court	173,948
Finance	900,307
Communications	238,283
Prosecuting Attorney	24,400
Police	4,868,348
Emergency Management	136,470
Total Expenditures	\$11,725,545
Transfer to Park Fund	200,000
Transfer to Restricted Revenue Fund	173,400
Total General Fund	\$12,098,945
Park Fund (25)	\$1,926,752
General Obligation Debt (40)	\$2,630,975
Vehicle Replacement (03)	\$370,161
Restricted Revenue (04)	\$587,910
Enterprise Fund (50)	
Water & Sewer Departments	7,044,019
Solid Waste	2,107,197
Total Expenditures	\$9,151,216
Transfer to General Fund	1,217,802
Transfer to VERP Fund	130,732

Transfer to Ent. Cap Maint Fund	600,000
Total Transfers	\$1,948,534
Total Enterprise Fund	\$11,099,750
Capital Funds	
<i>(includes projects, debt service, and other operating expenditures)</i>	
05 Building Equipment Replacement	63,376
27 Park Fee In Lieu	106,000
36 Transportation	3,753,000
36.38 GO Bond Transportation	5,205,000
37 Excise Tax	312,000
45 Capital Sales Tax	1,582,046
46 Stormwater Sales Tax	819,362
47 Parks Sales Tax	1,308,080
52 Water Connection	113,366
53 Sewer Connection	133,366
54 Enterprise Capital Maintenance	1,074,610
Total Capital Funds	\$14,470,206

Section 2. The funds necessary for expenditure in the budget of the City of Raymore for the Fiscal Year beginning November 1, 2023, as summarized in Section 1, are hereby appropriated and set aside for the maintenance and operation of the various departments of the government of the City of Raymore, Missouri, together with the various activities and improvements set forth in said budget.

Section 3. The amount apportioned for each department as shown in the budget shall not be increased except by motion of the City Council duly made and adopted, but the objects of the expense comprising the total appropriation for any department may be increased or decreased at the discretion of the City Manager, providing that said adjustment shall not increase the total appropriation for the department.

Section 4. All portions of the final Fiscal Year 2023-24 budget book document prepared and submitted to the Mayor and City Council for consideration, as amended by the City Council prior to the adoption of this ordinance, are hereby adopted by reference, including all organizational charts, salary range charts, policies and procedures, and are made a part of this ordinance.

Section 5. All revenue of the City of Raymore not appropriated by this Ordinance and any amount appropriated by this Ordinance and not disbursed shall be expended or kept as directed by the City Council.

Section 6. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate,

distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

DULY READ THE FIRST TIME THIS 9TH DAY OF OCTOBER, 2023.

BE IT REMEMBERED THAT THE ABOVE ORDINANCE WAS APPROVED AND ADOPTED THIS 23RD DAY OF OCTOBER, 2023, BY THE FOLLOWING VOTE:

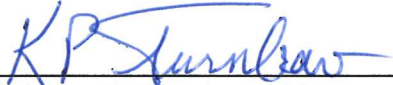
Councilmember Abdelgawad	Aye
Councilmember Baker	Aye
Councilmember Barber	Aye
Councilmember Burke III	Aye
Councilmember Engert	Aye
Councilmember Forster	Aye
Councilmember Holman	Aye
Councilmember Townsend	Aye

ATTEST:



Erica Hill, City Clerk

APPROVE:



Kristofer P. Turnbow, Mayor

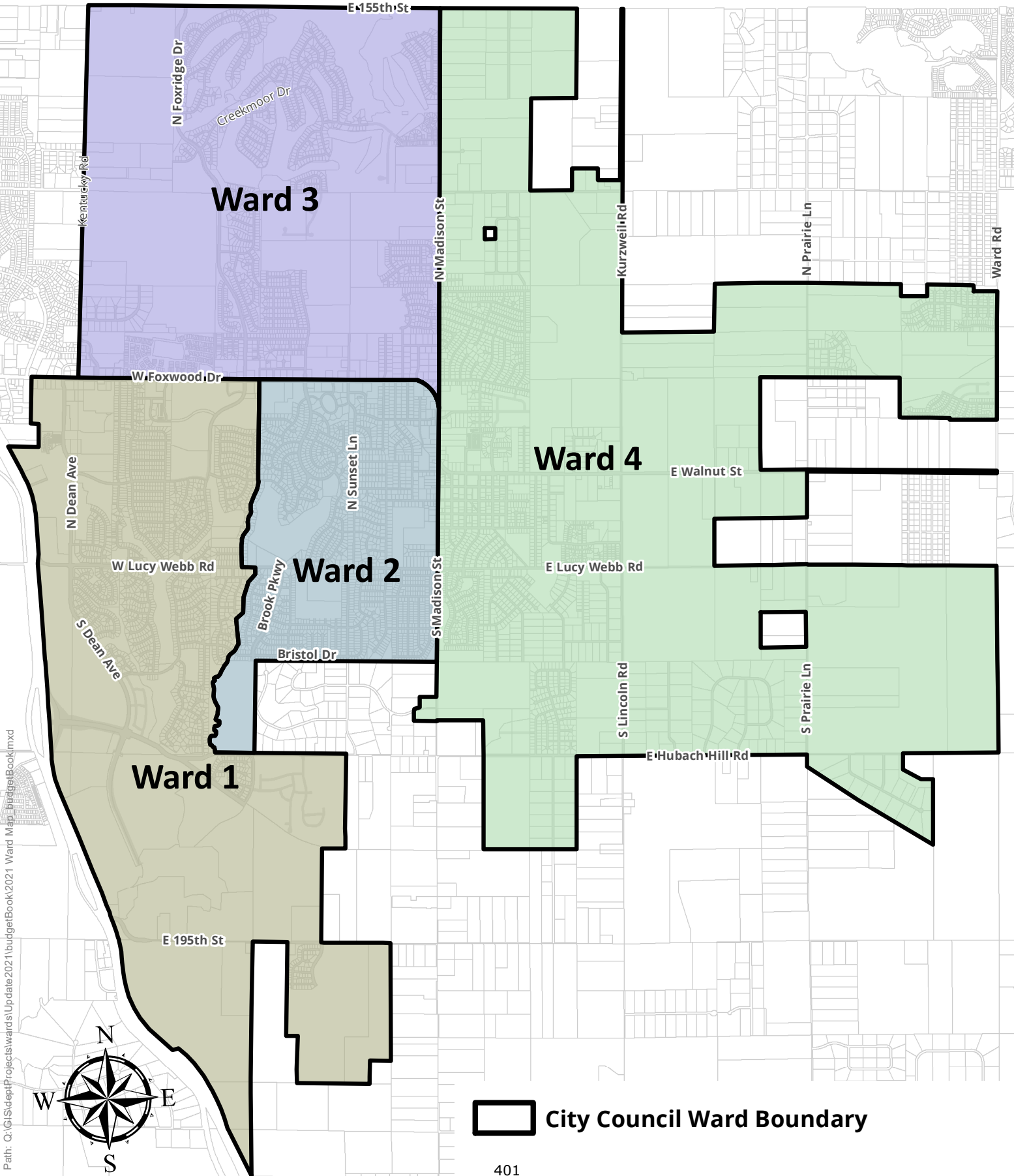


Date of Signature

Raymore, Missouri

City Council Ward Boundaries

Publication Date: 12/3/2021





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CITY OF RAYMORE'S STRATEGIC PLAN

In early 2016, the City of Raymore began an in-depth strategic planning process to develop a plan for the City for the next 5-10 years. Rather than write a plan and wait for public comment, City leadership decided to put our residents first and invited them to a series of interactive Community Conversations where we asked residents to reimagine Raymore. Partnering with the University of Kansas Public Management Center and CoVision, a company specializing in creating interactive meetings, we invited residents, not only to come up with new ideas and initiatives to include in the strategic plan, but also to vote on the ideas and areas of focus they saw as a priority for Raymore in real time. Under the guidance of trained meeting facilitators, Raymore received an incredible number of ideas and input

from more than 350 residents who helped build a foundation for a strategic plan that will guide the growth and prosperity of our community. Not only will this input strengthen the strategic plan itself, along with our bi-annual citizen survey, but it also created community-wide buy-in and a new level of excitement in the process that is necessary to see the plan succeed in future years.

The following report details the goals outlined by residents and is being used as the foundation for the City's new strategic plan, which is still being developed as of the publication of this budget.





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CITY OF RAYMORE, MISSOURI

STRATEGIC PLAN



A MESSAGE FROM THE CITY MANAGER

When our City was established in the late 1800s, there is no way our City's founders could have envisioned the kind of community we would have today. It was their careful planning — and the planning of the community leaders after them — that laid the foundation for our community.

Now, as community prepares to undertake more growth and expansion, it is time that we outline a plan to guide our City and ensure that we are meeting the needs and expectations of our residents.

This strategic plan serves as a blueprint for the growth of our community in the coming decade and is supported by input from our own residents.

As our staff worked to compile the data and developed the measurable objectives behind the overarching goals, we knew this plan still had to be a true, useful reflection of what we aspire to be as a community. That is why the voice of our residents can be heard throughout this document.

We did not undertake this multi-year process thinking this plan it would sit on a shelf. Raymore's strategic plan had to be something that anyone could follow and fully understand the vision mapped out in its pages.

Because it is a vision we all share for our community.

A handwritten signature in black ink, appearing to read "Jim Feuerborn". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Jim Feuerborn, City Manager

VISION, MISSION & VALUES

VISION

The City of Raymore is dedicated to being a
QUALITY COMMUNITY in which to:



LIVE



WORK



PLAY

MISSION

*In order to achieve this vision, the City will
develop and deliver programs, policies,
and services that enhance the lives of our
citizens, employees and visitors.*

VALUES

HONESTY - We deal openly and honestly with citizens and all others with whom we meet and work.

RECEPTIVE AND RESPONSIVE - We remain receptive to our customers and respond to their needs.

INTEGRITY - We do what we say and we mean what we do. We follow through.

RESPONSIBILITY - We manage our resources prudently and efficiently.

SENSE OF COMMUNITY - We are a community serving one another and promoting family values.

LEADERSHIP - It is our responsibility to set direction and plan for the future of our community.

PARTNERSHIP - We work cooperatively with those who affect the Raymore quality of life.

STRATEGIC PLANNING PROCESS



In the summer of 2015, the Raymore City Council held a retreat intended get members thinking about broad council goals and the future of our community. Led by John Nalbandian, a highly regarded professor in the University of Kansas's School of Public Affairs and Administration, the council's discussion revealed that each member had a slightly different view of what would make our community a success in the coming years.

The conversation among Council members also revealed that there were a number of focus areas that only our residents could answer.

Those focus areas explored the future of our parks and public spaces; public safety; community identity; business development; and infrastructure. Although these are common topics for many cities, the direction our residents would help us chart for the next 5-10 years would be uniquely Raymore.

Rather than write a plan and wait for public comment, City leadership decided to put our residents first and invited them to a series of interactive Community Conversations where we asked residents to reimagine Raymore.

Partnering with the University of Kansas Public Management Center and CoVision, a company specializing in creating interactive meetings, we invited residents, not only to come up with new ideas and initiatives to include in the strategic plan, but also to vote on the ideas and focus areas they saw as a priority for Raymore.

Under the guidance of trained meeting facilitators, Raymore received an incredible number of ideas and input from more than 350 residents who helped build a foundation for a strategic plan that will guide the growth and prosperity of our community.

This input strengthened the strategic plan itself along with our bi-annual citizen survey. It created community-wide support and excitement in our planning process that is necessary to see the plan succeed in future years.

Using the data from those public meetings, as well as several other sources, staff began to refine the goals and created strategic initiatives and action steps to support the overall strategic plan. This year-long process developed the following plan and will serve as our City strategic plan for the coming years.

COMMUNITY IDENTITY & CONNECTIONS

STRATEGIC FOCUS AREA #1

GENERAL RATIONALE FOR STRATEGIC THEME:

The community in which someone chooses to live speaks volumes about both the city and the individual. Even the way we design our city should be a defined reflection of who we are as a community. We want to foster a relationship with all of our residents that says, unequivocally, we are a strong community with tangible goals and aspirations while respecting and valuing new ideas from all corners.

GOAL 1.1

DEVELOP A COMPELLING COMMUNITY IDENTITY AND BRAND.

The City's brand and identity is more than just a logo and colors. It is how we define our community in a single sentence. It is what our residents feel when we talk about our community to someone from another town. Tapping into what that brand and identity represents to our residents will guide our growth and give residents a sense of ownership of the community as a whole.

Strategies

- 1.1.1 Determine the desired image of Raymore
- 1.1.2 Implement and promote the Raymore brand
- 1.1.3 Create opportunities for residents to personally engage with the City's brand
- 1.1.4 Promote and develop signature events and amenities

GOAL 1.2

ENHANCE FIRST IMPRESSIONS OF THE COMMUNITY.

We must set the right tone for our community when being introduced, not only to future residents, but prospective businesses and visitors to our community. We want to make sure people feel welcome from the moment they arrive and offer ways for them to feel connected to the broader community. We also must ensure that people know where Raymore is, that they can identify when they have arrived and leave with a positive impression every time.

Strategies

- 1.2.1 Create a physical environment that inspires a sense of pride
- 1.2.2 Manage external impressions to position Raymore as a top community in the Kansas City metropolitan region
- 1.2.3 Provide exceptional service by implementing processes that allow those who contact us to receive the information they need on the first try.

GOAL 1.3

FOSTER OPPORTUNITIES FOR ALL CITIZENS TO FEEL VALUED AND CONNECTED WITHIN THE RAYMORE COMMUNITY.

Our greatest strength is the involvement of our residents. We should provide as many opportunities as possible for them to provide feedback and offer ideas to a wide variety of initiatives and projects. At the same time, City staff should be able to provide seamless customer service not just at City Hall, but anywhere in the community.

Strategies

- 1.3.1 Communicate with residents in a way that is purposeful and expected
- 1.3.2 Develop programs and amenities that meet the diverse needs of the present and future community
- 1.3.3 Provide opportunities for residents to regularly be involved in and provide input about City functions
- 1.3.4 Enhance internal communication and employee engagement

SAFE, WELL-DESIGNED & BEAUTIFUL PLACES

STRATEGIC FOCUS AREA #2

GENERAL RATIONALE FOR STRATEGIC THEME:

For our residents, their home should be more than just the four walls of a house. We should strive to make our residents feel welcome, safe and at home no matter where they are in the community.

GOAL 2.1

SET THE STANDARD FOR A SAFE AND SECURE COMMUNITY.

A safe and secure community is essential to the quality of life and economic success of Raymore. The City is committed to a high level of public safety and working in partnership with the community to maintain a safe and secure city. We also recognize that our police force alone cannot be the only ones to protect our community and keep it safe. We must design community areas and other amenities that ensure safety and promote the general well being of all who use our public spaces.

Strategies

- 2.1.1 Maintain a high-caliber and community-oriented Police Department through citizen engagement and outreach
- 2.1.2 Enhance & strengthen emergency preparedness response and recovery plans across the organization in collaboration with other community & regional efforts
- 2.1.3 Engage in community involvement, education and regional partnerships that make our community safer and stronger
- 2.1.4 Review and expand strategies that promote and enforce building safety and code requirements

GOAL 2.2

CREATE A PHYSICAL ENVIRONMENT THAT INSPIRES A SENSE OF PRIDE IN PUBLIC SPACES.

From the moment a visitor comes to Raymore, they should unquestionably know where they have arrived. Our buildings, neighborhoods and public spaces should uniformly reflect the pride we take in our community. Our physical presence will make our visitors feel welcomed and wanting to return while also providing residents with a tangible feeling of being home.

Strategies

- 2.2.1 Develop plans and guidelines that communicate and encourage high standards
- 2.2.2 Create and maintain a well-connected transportation network
- 2.2.3 Value and protect natural resources and green spaces

GOAL 2.3

IMPROVE SAFETY FOR ALL MODES OF TRAVEL THROUGHOUT THE COMMUNITY.

Strategies

- 2.3.1 Incorporate new technology and practices to develop safer pedestrian walkways and trails
- 2.3.2 Increase community-wide participation in driving/ pedestrian safety programs
- 2.3.3 Strengthen development and maintenance of streets, trails and pedestrian pathways

ECONOMIC VITALITY

STRATEGIC FOCUS AREA #3

GENERAL RATIONALE FOR STRATEGIC THEME:

Our city has outgrown its status as a bedroom community. Our residents now demand the kinds of services and amenities that many other communities have and the ability to both live and work in Raymore. We want to foster a sense of pride and purpose when we encourage residents to shop local and have the needed retail, restaurant and services available to make that possible.

GOAL 3.1

CREATE A HEALTHY AND SUSTAINABLE ECONOMY.

Our ability to provide high-quality services and amenities depends on our local economy thriving year after year. We must be responsive and open to the changing needs of our residents when it comes to housing, retail and other private amenities.

Strategies

- 3.1.1 Expand the commercial tax base
- 3.1.2 Focus development strategies on opportunities that align with community priorities

GOAL 3.2

ENABLE RAYMORE RESIDENTS TO LIVE AND WORK IN THE COMMUNITY.

As our community continues to grow, our residents seek new opportunities to live and work in their own city. We need to ensure that we have a variety of workforce options and can provide educational tools to residents. We must also have the cultural amenities that make Raymore an attractive place to locate.

Strategies

- 3.2.1 Align workforce development efforts to match the skill needs of targeted industries and businesses
- 3.2.2 Pursue businesses and amenities that reinforce Raymore's positioning as a community for all ages
- 3.2.3 Create a culturally vibrant community
- 3.2.4 Provide quality, diverse housing options that meet the needs of our current and future community

GOAL 3.3

CULTIVATE A CLIMATE FOR PROSPEROUS BUSINESS GROWTH AND DEVELOPMENT.

It is important that our businesses feel as supported and connected as our residents do on a daily basis. As we begin to attract new development and commercial interest, we want to position Raymore as a community that is willing to be innovative and creative to ensure the needs of our residents and the business community are met.

Strategies

- 3.3.1 Market and promote Raymore as a community that is viable for development
- 3.3.2 Provide support to existing local businesses
- 3.3.3 Deliver streamlined customer service to the business community
- 3.3.4 Ensure capital improvements, City plans and City regulations support economic development priorities

HIGH-PERFORMING ORGANIZATION

STRATEGIC FOCUS AREA #4

GENERAL RATIONALE FOR STRATEGIC THEME:

To provide high-quality services and amenities to our residents, we must also provide the people working at City Hall with high-quality support and training to ensure they have the tools to do their jobs. We will prioritize quality customer service and strive to build a positive relationship with all residents who interact with our staff.

GOAL 4.1

PROVIDE EXCEPTIONAL SERVICE.

In order to uphold the trust and confidence placed in us by the citizens of Raymore, it is our responsibility to serve the interests of all people and provide the best service possible at all levels of our organization.

Strategies

- 4.1.1 Implement processes that allow those who contact the City to receive the information they need on the first try
- 4.1.2 Optimize the use of technology to improve services, efficiency and productivity
- 4.1.3 Continuously improve the City's governance processes

GOAL 4.2

DEVELOP A HIGH-QUALITY CITY WORKFORCE.

Retaining employees through training, recognition, and transparent career development will not be just a cost-effective strategy for maintaining a highly motivated city staff, but will also make people want to work for the City of Raymore.

Strategies

- 4.2.1 Position Raymore as an employer of choice in the region
- 4.2.2 Strengthen our environment of placing a priority on retaining employees
- 4.2.3 Enhance internal communication and employee engagement

GOAL 4.3

ENSURE FISCAL DISCIPLINE AND GOOD STEWARDSHIP OF PUBLIC RESOURCES.

It is important that we make the the right financial decisions to ensure that our budget is not just balanced each year - as it is - but that we are using taxpayer dollars responsibly and ethically. As part of this process we must do everything we can to demystify the budget and create a culture of open and transparent government.

Strategies

- 4.3.1 Develop and implement long-term funding strategies to support City operations and needs
- 4.3.2 Establish a strong connection between the budget and strategic plan
- 4.3.3 Demonstrate our dedication to ethical behavior and transparency to maintain the public trust

Continued on next page.

HIGH-PERFORMING ORGANIZATION (CONT.)

STRATEGIC FOCUS AREA #4 (CONT.)

GOAL 4.4

DEVELOP AND EXECUTE A COMMUNICATIONS PROGRAM FOR THE STRATEGIC PLAN.

The success of the Reimagine Raymore community conversations - and level of enthusiastic participation in the sessions - came from the fact that residents were able to provide input directly and were given instant feedback on their ideas. For the strategic plan to remain relevant to our residents, it will be important that we continue that spirit of open, honest and transparent community dialogue and communications.

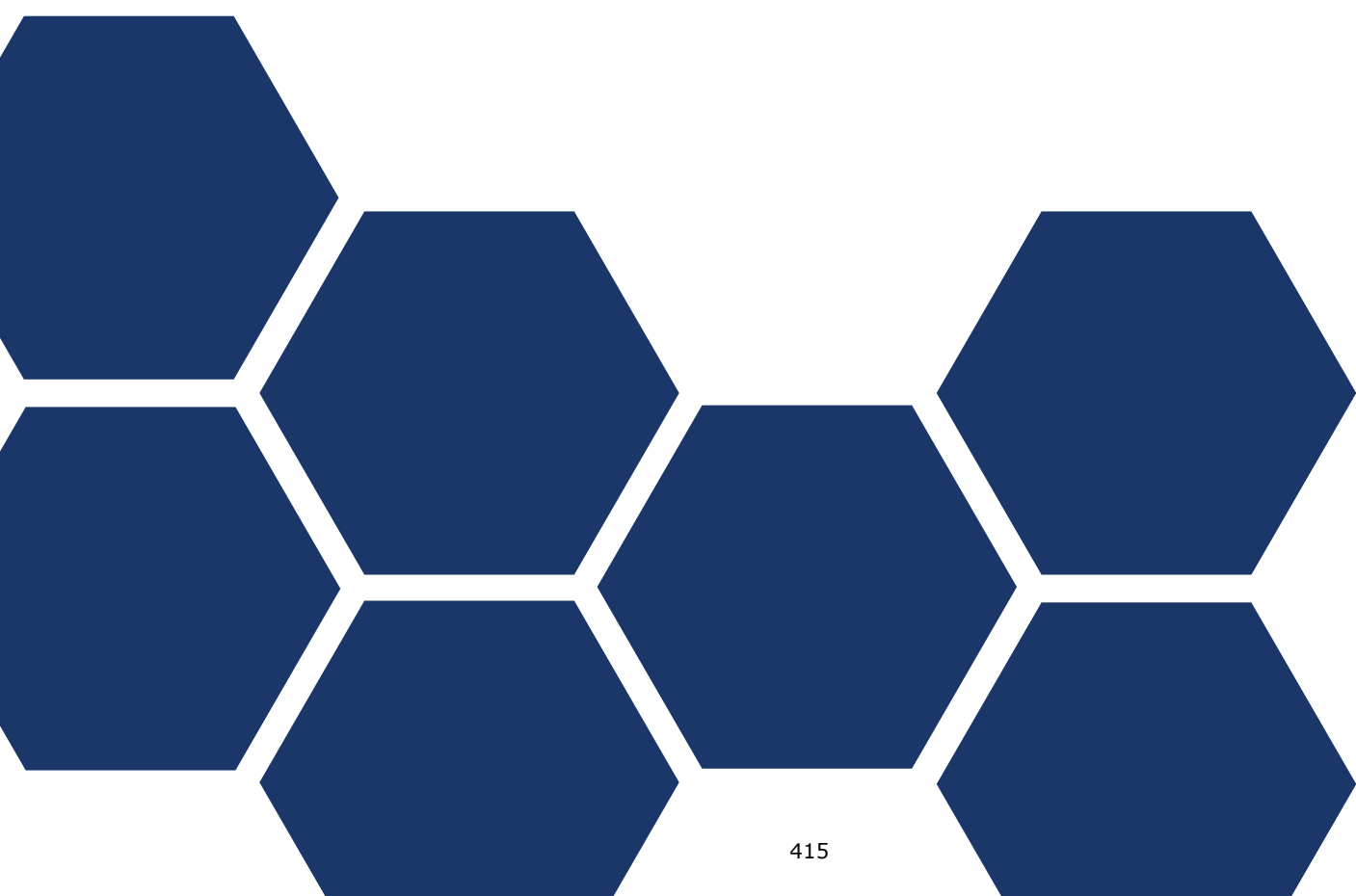
Strategies

4.4.1 Establish regular, consistent venues of communications and community feedback on plan progress



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BUDGET GLOSSARY





ACCOUNT NUMBER - A system of numbering or otherwise designating accounts, entries, invoices, vouchers, etc., in such a manner that the symbol used quickly reveals certain required information.

ACCRUAL BASIS ACCOUNTING - A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the accounting period in which they are incurred.

ACTIVITY - Departmental efforts that contribute to the achievement of a specific set of program objectives; this is the smallest unit of the program budget.

ADVANCED REFUNDING - A bond issuance used to pay off another outstanding bond. The new bond will often be issued at a lower rate than the older outstanding bond. A bond issuance in which new bonds are sold at a lower rate than outstanding ones. The proceeds are then invested, and when the older bonds become callable they are paid off with the invested proceeds. Advance refunding is most often used by governments seeking to postpone their debt payments to the future instead of having to pay off a large amount of debt in the present. Municipal bonds are traditionally exempt from federal tax, but if a municipal bond is issued in an advance refunding it is no longer tax exempt. This is because municipal bonds tend to have lower rates, and municipalities could potentially use advance refunding to issue unlimited amounts of debt at low rates and invest in higher rate investments.

ADVERSE OPINION – term used when an auditor

reports that the financial statements do not present fairly the financial position, results of operations, or changes in financial position or are not in conformity with GAAP. The auditor must provide the reasons for the adverse opinion in the audit report.

AD VALOREM - Latin term meaning “value of”. Refers to the tax assessed against real property (land and buildings) and personal property (equipment, vehicles, & furniture).

ALLOT - To divide an appropriation into specific line item amounts that can be encumbered or expended during a budget period.

AMORTIZATION OF DEBT - The annual reduction of principal through the use of serial bonds or term bonds with a sinking fund.

ANNUALIZE - Budget technique whereby expenditures for part of a year are projected forward for a full year for the purpose of preparing an annual budget.

APPRAISED VALUE - An estimate of the property value for the purposes of taxation. The Cass County Assessor establishes appraised values for all taxable property.

APPROPRIATION - An authorization made by the City Council that permits the City to incur obligations and to make expenditures of resources.

APWA – The American Public Works Association exists to develop and support the people, agencies, and organizations that plan, build, maintain, and improve our communities. Working together, APWA and its membership contribute to a higher and sustainable quality of life.

ARCIMS – Arc Internet Map Server

ARRA MONEY – American Recovery and Reinvestment Act Money – Stimulus funding for economic recovery passed February 13, 2009 and implemented during the Obama administration.

ARBITRAGE - The interest rate differential that exists when proceeds from a municipal bond - which is tax-free and carries a lower yield - are invested in taxable securities with a yield that is higher. The 1986 Tax Reform Act made this practice by municipalities illegal solely as a borrowing tactic, except under certain safe-harbor conditions..

ASSESSED VALUE - The value of property for tax levy purposes. The assessed value is set by the Cass County Assessor, who is charged with determining the taxable value of property according to a formula set by the State of Missouri.

ASSESSMENT RATIO - The ratio at which the tax rate is applied to the tax base.

ASSET - Resources held or owned by a government which have on-going value - that is, they benefit more than one accounting period.

AUTHORIZED POSITIONS - The number of employee positions authorized in the budget, some of which may be filled during the course of the budget year.

AVAILABLE (UNDESIGNATED) FUND BALANCES - The funds remaining from prior years activity that are available for appropriation in the current budget year.

BALANCED BUDGET – A budget in which the expenditures incurred during a given period are matched by revenues. A budget is balanced when current expenditures are equal to receipts. The City of Raymore follows city code Section 11.3 The budget shall provide a complete financial plan of all City funds and activities for the ensuing fiscal year and, except as required by law or this Charter, shall be in such form as the City Manager deems desirable or the Council may require. In no event shall the total proposed expenditures exceed the estimated revenues to be received plus any unencumbered cash reserves estimated to be on hand at the beginning of the ensuing fiscal year.

BASE BUDGET - The cost of continuing the existing level of services in the current budget year.

BASIS POINT - A unit that is equal to 1/100th of 1%, and is used to denote the change in a financial instrument. The basis point is commonly used for calculating changes in interest rates, equity indexes and the yield of a fixed-income security. The relationship between percentage changes and basis points can be summarized as follows: 1% change = 100 basis points, and 0.01% = 1 basis point.

BERP – Building and Equipment Replacement Program. A method by which monies are set aside in the budgetary process for the replacement of capital building and equipment replacement.

BOND - A written promise to pay a specified sum of money (the face or principal value of the bond), at a specified date or dates in the future (the maturity date), along with interest at a specified rate.

BOND COUNSEL - A lawyer who writes an opinion on the bond or note as to its tax exempt status and the authenticity of its issuance. In theory their opinion is meant to assure the bond investor, but they are paid by the issuer so it is not clear who their real client is.

BONDED DEBT - That portion of City debt represented by outstanding bonds.

BOND DISCOUNT – The amount below face value at which a bond is issued, generally when the interest rate on the bond is below the prevailing market interest rate, and/or the bond has a long maturity period.

BOND PREMIUM – The amount in excess of face value (maturity value) at which a bond is issued, generally when the interest rate on the bond exceeds the market rate or has a short maturity period.

BOND RATING – The calculation of the probability that a bond issue will go into default, by measuring risk and therefore impacts the interest rate the bond is issued at.

BOND REFINANCING - The payoff of old bonds and the re-issuance of new bonds in order to obtain better interest rates and/or better bond conditions.

BUDGET – A financial plan, for a specified period of operations that matches all planned revenues and expenditures with the services to be provided by the City. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

BUDGET ADJUSTMENT - Changes to the current budget on a departmental level that will not change the overall fund budget. These changes do not require council approval

BUDGET AMENDMENT - Changes to the current budget on any level that will change the overall fund budget. These changes require council approval.

BUDGET BASIS - The basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: accrual, cash, or modified accrual.

BUDGET CALENDAR - The schedule of key dates that the City follows in the preparation and adoption of the budget.

BUDGET DOCUMENT - The written instrument used by City to present a comprehensive financial plan of operations to the City Council.

BUDGET MESSAGE - The opening section of the budget presented by the City Administrator, Finance Director or Budget Director, which presents the City Council and the Citizens of Raymore with highlights of the most important aspects of the budget.

BUDGET ORDINANCE - The official enactment by the City Council to approve the budget as presented that authorizes staff to obligate and spend revenues.

BUDGETARY CONTROL - The control or management of the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

CAD – Computer Aided Design.

CAPITAL ASSETS - Assets of significant value and having a useful life of several years. Capital Assets are also called fixed assets.

CAPITAL BUDGET - The appropriation of resources for the acquisition and construction of capital assets. It is also a plan of proposed acquisitions and replacements of long-term assets and their financing and is generally developed using one of several techniques such as the payback method, net present value method or the internal rate of return method.

CAPITAL EXPENDITURE – An outlay charged to a long-term asset account that either adds a fixed asset unit or increases the value of an existing fixed asset.

CAPITAL IMPROVEMENTS - Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant; also referred to as infrastructure. Note: the City of Raymore generally uses this term to include real property, improvements to real property and infrastructure.

CAPITAL IMPROVEMENTS PROGRAM - A plan for capital improvements to be incurred each year over a set number of years to meet long term capital needs of the government.

CAPITAL OUTLAY – Expenditures for the acquisition of capital assets which have a value of more than \$5000 and have a useful economic life of more than one year. (see CAPITAL EXPENDITURE) Note: the City of Raymore generally uses this term to include tangible personal property such as vehicles and equipment.

CAPITAL PROJECTS FUND - A fund created to account for the financial resources to be used for the acquisition or construction of major capital facilities or equipment.

CASH BASIS ACCOUNTING – The method of accounting under which revenues are recorded when received and expenditures are recorded when paid.

CCA – Certified Court Administrator.

CERTIFICATE OF DEPOSIT (CD) – A negotiable or nonnegotiable receipt for moneys deposited in a bank or other financial institution for a specified period at a specified rate of interest.

CERTIFICATE OF PARTICIPATION (COPS) - A certificate showing participation through ownership of a "share" of lease payments or lease-purchase agreement. Usually made between a municipality and an equipment vendor. While these certificates are similar to bonds, they are secured solely by the lease or rental revenues accruing to the municipality/ agency issuing the certificates have maturities and are paid in a manner parallel to the process involved in the execution and administration of bonds.

CEU – Continuing Education Unit.

CFE – Certified Fraud Examiner.

CHARGES FOR SERVICES - Revenue derived by charging a fee only to the specific user of the service.

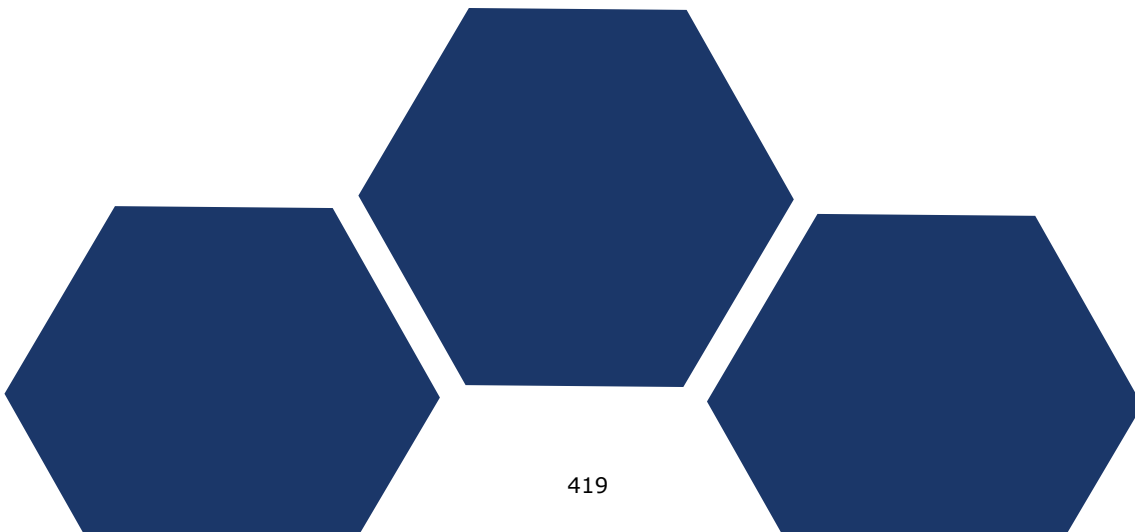
CID (COMMUNITY IMPROVEMENT DISTRICT)
- A Community Improvement District may be either a political subdivision or a not-for-profit corporation. CID's are organized for the purpose of financing a wide range of public-use facilities and establishing and managing policies and public services relative to the needs of the district.

CITY COUNCIL – The governing body elected by the citizens of a municipality to provide policy direction for the operations of the city. Currently, for the City of Raymore, this consists of a Mayor who is elected at large and 8 Council Members who are elected from four wards – two Council Members per wards.

COMMODITIES - Expendable items that are consumable or have a short life span. Examples include office supplies, gasoline, and asphalt.

COMPETITIVE BID – The used of a sealed bid process where the bid contains the price and terms offered by the vendor for the good or service sought by the purchaser who awards the bid based on the best qualifications, price and terms.

CONSTANT (OR REAL) DOLLARS - The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain point of time in the past.



CONSUMER PRICE INDEX (CPI) - A statistical description of price levels provided by the U.S. Department of Labor. This index is used as a measure of the increase in the cost of living (economic inflation).

CONTINGENCY RESERVE - A budgetary reserve set-aside for emergencies or unforeseen expenditures not included in the budget.

CONTRACTUAL SERVICES - Contractual services are professional fees for legal counsel, advertising, auditing, testing, service and equipment rentals, education, training and travel expenses.

COVENANT - A legally binding commitment by the issuer of municipal bonds to the bondholder. An impairment of a covenant can lead to a Technical Default. With respect to municipal bonds, covenants are generally stated in the bond contract.

COVID - COVID-19 is the mild to severe respiratory disease caused by SARS-CoV-2, the coronavirus that emerged in December 2019. COVID-19 has caused millions of deaths around the world as well as long lasting health problems in some who have survived the illness.

CPA - Certified Public Accountant

CPE - Continuing Professional Education.

CSR - Code of State Regulations. The regulations derived from state statute used to operate the various departments and offices of state government. The State's policy and procedures manual.

CURRENT TAXES - Taxes levied and due within a one-year period, in relation to real and personal property taxes.

DARE - Drug Abuse Resistance Education

DEBT RATIO - The ratio of the issuer's general obligation debt to a measure of value, such as real

property valuations, personal income, general fund resources, or population.

DEBT SERVICE - Required payments for principal and interest.

DEBT SERVICE FUND - A fund established to account for the accumulation of resources for, and the payment of long term debt principal and interest.

DEBT SERVICE RESERVE FUND - A bank trustee account established by the trust indenture and used as a backup security for an issuer's bonds. It usually amounts to one year's debt service, and can be drawn on by the Trustee in the event of an impairment of the Trust indenture.

DEDICATED TAX - Taxes that are levied to support a specific government program or purpose. For example, a 1% sales tax for park maintenance can only be used to cover the expenses to maintain an entity's parks.

DEFEASANCE - Termination of the rights and interests of the bondholders and of their lien on the pledged revenues in accordance with the terms of the bond contract for the prior issue of bonds. Defeasance usually occurs in connection with the refunding of an outstanding issue before the final payment, or provision for future payment, of principal and interest on a prior issue.

DELINQUENT TAXES - Taxes that remain unpaid after the due date and which have penalty and interest attached. In Missouri, tax statements are mailed in November and are due by December 31.

DEMAND DEPOSIT - Accounts with financial institutions or cash management pools where cash may be deposited or withdrawn at any time without prior notice or penalty.

DEPARTMENT - A major administrative organization unit of the City that includes management responsibility for one or more operating divisions.

DEPRECIATION - The process of recognizing the

physical deterioration of assets over a period of time. All assets are assigned an estimated life when purchased and a portion of the purchase price is charged off each year in recognition of wear and tear. Depreciation is recorded only in enterprise funds for the purpose of calculating net income for such funds.

DEVELOPMENT FEES - Those fees generated by building, development and growth in a community. Included are building permits, site plan review fees, zoning, planning, and subdivision fees.

DISCOUNT - The amount of dollars by which market value of a bond is less than par value or face value.

DISCOUNT BONDS - Bonds which sell at a dollar price below par in which case the yield would exceed the coupon rate. The difference between the discount price and the maturity price is subject to federal capital gains tax except in the case of Original Issue Discount Bonds, which are tax exempt.

DISCOUNT NOTE - Non-interest-bearing note sold at a discount and maturing at par. A U.S. Treasury Bill is a discount note.

DISBURSEMENT - The expenditures of money from an account.

DIVISION - An organization unit of the City that indicates management responsibility for a specific activity.

DOR - Department of Revenue. The department responsible for the collection, audit and distribution of taxes, titling and registering motor vehicles and licensing drivers.

DRC - Development Review Committee.

EATS - Economic Activity Taxes. The increase in economic activity taxes or sales taxes generated by the redeveloped within a TIF area. The difference between the original sales tax revenues of the area and the new sales tax revenues after redevelopment is EATS and is proportionately used to pay on

the TIF Bonds used for the redevelopment of the area. Generally, in the State of Missouri, 50% of the difference is designated for repayment.

EMPLOYEE (OR FRINGE) BENEFITS -

Contributions made by a government to meet commitments or obligations for employee benefits. Included is the government's share of Social Security and various pension, life, and medical plans.

ENCUMBRANCE - The commitment of funds to purchase an item or service. To encumber funds means to set aside funds to pay future cash expenditures.

ENTERPRISE FUND ACCOUNTING - Accounting used for government operations that are financed and operated in a manner similar to business enterprises and for which preparation of an income statement is desirable.

ESCROW FUND - A fund that contains monies that only can be used to pay debt service.

EXPENDITURES - A decrease in the net financial resources of the City due to the acquisition of goods or services.

EXPENSE - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest and other charges.

FASB - Financial Accounting Standards Board. A nongovernmental body with the authority to promulgate Generally Accepted Accounting Principles (GAAP) and reporting practices. These are published in the form of FASB Statements. Practicing CPAs are required to follow the FASB pronouncements in the accounting and financial reporting functions. The FASB is independent of other companies and professional organizations.

FEASIBILITY STUDY - A report of the financial practicality of a proposed project and financing thereof, which may include estimates of revenues that will be generated and a revenue of the physical operating, economic or engineering aspects of the proposed project.

FEDERAL HOME LOAN MORTGAGE CORPORATION (FHLMC)

– publicly chartered agency that buys qualifying residential mortgages from lenders, packages them into new securities backed by those pooled mortgages, provides certain guarantees, and then resells the securities on the open market. The corporation's stock is owned by savings institutions across the U.S. and is held in trust by the Federal Home Loan Bank System. Nicknamed "Freddie Mac," it has created an enormous secondary market, which provides more funds for mortgage lending and allows investors to buy high yielding securities backed by federal guarantees.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA)

– publicly owned, government-sponsored corporation chartered in 1938 to purchase mortgages from lenders and resell them to investors. Nicknamed "Fannie Mae," the corporation mostly packages mortgages backed by the Federal Housing Administration, but also sells some non-governmentally backed mortgages. These blocks are bought and sold by investors.

FEMA – Federal Emergency Management Agency

FIDUCIARY FUNDS – Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds and agency funds. [SGAS 34]

FINANCIAL ADVISOR – A professional advisor offering financial counsel. The advisor can either earn commissions on the products they sell or they charge fees for their services and sell no products. Generally a bank, investment-banking company or independent consulting firm that advises the issuer on all financial matters pertaining to a proposed issue and is not part of the underwriting syndicate.

FINANCIAL ACCOUNTING FOUNDATION (FAF)

– The institution that funds the FASB and appoints its members. Founded in 1972, the FAF is composed of nine trustees chosen by the board of directors of the American Institute of Certified Public Accountants(AICPA).

FISCAL AGENT - Also known as the Paying Agent, the bank, designated by the issuer, to pay interest and principal to the bondholder.

FINES & FORFEITURES - Revenues generated from fines and penalties levied for commission of statutory offenses and violations of City Ordinances.

FISCAL POLICY - A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

FISCAL YEAR - A 12-month period to which the annual operating budget applies. The City of Raymore operates on a fiscal calendar year basis of November 1 through October 31.

FRANCHISE FEE - A fee paid by public service utilities for use of public right-of-way to deliver their services. The City currently has franchise agreements in place for Electric, Natural Gas, Telephone, and Cable services.

FULL FAITH AND CREDIT - A pledge of a government's taxing power to repay debt obligations.

The pledge of "the full faith and credit and taxing power without limitation as to rate or amount." A phrase used primarily in conjunction with General Obligation bonds to convey the pledge of utilizing all taxing powers and resources, if necessary, to pay the bondholders.

FULL-TIME EQUIVALENT POSITION (FTE) - A way to measure an employee's productivity or involvement in an activity or project. It is generally calculated as how a part-time position in an activity or project is converted to the decimal equivalent of a full-time position based on 2,080 hours of work per year. For example, a part-time clerk working 20 hours per week would be the equivalent to .5 of a full time position.

FUND - An accounting entity with a self-balancing

set of accounts that record financial transactions for specific activities or government functions.

FUND BALANCES - The excess of assets over liabilities and reserves.

GAAP - Generally accepted accounting principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles. In the audit report, the CPA must indicate that the client has followed GAAP on a consistent basis.

GAAS – Generally Accepted Auditing Standards. Rules and guidelines promulgated by the AICPA's Auditing Standards Board which are followed by CPAs in the preparation and performances of financial statement audits. A CPA who does not conduct an examination in accordance with GAAS can be held in violation of the AICPA's Code of Professional Ethics and face legal action by affected parties.

GAO – General Accounting Office. An agency established to assist Congress in its oversight of the executive branch and to serve as the independent legislative auditor of the federal government.

GASB - Government Accounting Standards Board. The organization that formulates accounting standards for governmental units.

GASB 34 – The comprehensive changes in state and local government financial reporting issued by GASB in June, 1999. It required significant changes in an entity's reporting of Financial Statements and in Management's Discussion and Analysis for State and Local Governments. It requires that governmental entities present 1) government wide financial statements that are based on the accrual accounting basis and the flow of all economic resources and 2) governmental funds financial statements continue to be presented based on the modified accrual accounting basis and the flow of current financial resources.

GENERAL FUND - The fund used to account for all financial resources of the City except those required

to be accounted for in a separate fund.

GENERAL OBLIGATION BOND – Municipal bonds backed by the full faith and credit (which includes the taxing and further borrowing power) of a municipality. It is repaid with the general revenue of the municipality, such as property taxes and sales taxes.

GFOA - Government Finance Officers Association. Professional organization of governmental financial personnel and associated interested individuals that provide assistance, training and guidance to governments in the areas of accounting, audit, cash management, internal controls, debt management and general finance.

GIS – Geographic Information Systems. A technology that is used to view and analyze data from a geographic perspective and is considered a piece of an organization's overall information system framework. GIS links location to information (such as people to addresses, buildings to parcels, or streets within a network) and layers that information to give you a better understanding of how it all interrelates.

GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) – the organization that formulates accounting standards for governmental units. It is under the auspices of the Financial Accounting Foundation.

GOVERNMENTAL FUNDS – Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue fund, debt service fund, capital projects funds, and permanent funds.

GPS – The Global Positioning System (GPS) is a satellite-based navigation system made up of a network of 24 satellites placed into orbit by the U.S. Department of Defense.

GRANT - A contribution by a government or other organization to

support a specific function or operation.

HVAC – (Heating, Ventilation, and Air Conditioning) refers to technology of indoor or automotive environmental comfort. HVAC system design is a major subdiscipline of mechanical engineering, based on the principles of thermodynamics, fluid mechanics, and heat transfer.

INDUSTRIAL DEVELOPMENT BONDS - (IDBs) also called Industrial Revenue Bonds (IRBs). Used to finance facilities for private enterprises, water and air pollution control, ports, airports, resource-recovery plants, and housing, among others. The bonds are backed by the credit of the private corporation borrower rather than by the credit of the issuer. Also known as Conduit Bonds. Private purpose bonds are limited by federal law to \$50 times the state's population on an annual basis.

INTERFUND TRANSFERS - Transfer of resources between two funds of the same governmental unit.

INTEREST EARNINGS - Revenue derived from the investment of cash on hand during the year in securities as specified by the City investment policy.

INTERGOVERNMENTAL REVENUE - Revenue received from Federal, State or local government bodies. Includes payment from other taxing authorities such as a School District.

INTERNAL CONTROL – an integral component of an organization's management that provides reasonable assurance that the following objectives are being achieved: 1) effectiveness and efficiency of operations; 2) reliability of financial reporting and 3) compliance with the applicable laws and regulations.

ITS – Integrated Technology Services.

LAPSING APPROPRIATION - An appropriation that expires after a set period of time, generally for the term of the budget year. At the end of the specified period, any unencumbered or unexpended balance lapses.

LEGAL OPINION - A written opinion from bond

counsel that an issue of bonds was duly authorized and issued. The opinion usually includes the statement, "interest received thereon is exempt from federal taxes and, in certain circumstances, from state and local taxes."

LETTER OF CREDIT - A form of supplement or, in some cases, direct security for a municipal bond under which a commercial bank or private corporation guarantees payment on the bond under certain specified conditions.

LEVEL DEBT SERVICE - Principal and interest payments that, together, represent more or less equal annual payments over the life of the loan. Principal may be serial maturities or sinking fund installments.

LEVY - The imposition or collection of an assessment of a specified amount for the support of government activities. The Levy amount for the City of Raymore is \$0.4685 for the General Fund, \$0.1261 for the Park Fund and \$0.7170 for the Debt Service Fund.

LICENSES, PERMITS, & FEES - Revenues collected by the City from individuals or business concerns for rights or privileges granted by the City.

LINE ITEM BUDGET - Budget that is prepared on the basis of individual accounts of what is to be spent such as office supplies, paper supplies, or equipment maintenance.

LONG TERM DEBT - Debt that is repaid over a period of time longer than one year.

MAINTENANCE - All materials or contract expenditures used for repair and upkeep of City buildings, equipment, systems, or land

MACA – Missouri Association of Court Administrators.

MARC – Mid-America Regional Council. Serves as the association of city and county governments and the metropolitan planning organization for the bi-state Kansas City region.

MARCIT - Mid-America Regional Council Insurance Trust. Provides insurance and loss prevention services to members of MARC.

MATERIALS & SUPPLIES - Expendable operating supplies necessary to conduct daily departmental activity.

MERP - (MIS Equipment Replacement Program) A planning tool used to set aside funds to maintain and replace machinery and information system equipment.

MISERY INDEX - The misery index is meant to measure the degree of economic distress felt by everyday people, due to the risk of (or actual) joblessness combined with an increasing cost of living. The misery index is calculated by adding the unemployment rate to the inflation rate.

MODIFIED ACCRUAL ACCOUNTING - A basis of accounting in which revenues are recognized in the period in which they become both available and measurable. Expenditures are recognized in the period in which a liability is incurred.

MUNICIPAL BOND - Bonds issued by any of the 50 states, the territories and their subdivisions, counties, cities, towns, villages and school districts, agencies, such as authorities and special districts created by the states, and certain federally sponsored agencies such as local housing authorities. Historically, the interest paid on these bonds has been exempt from federal income taxes and is generally exempt from state and local taxes in the state of issuance. There are approximately \$1.3 trillion municipal bonds outstanding and they generate about \$50 billion tax-free interest income each year.

MUTCD - The Manual on Uniform Traffic Control Devices, or MUTCD defines the standards used by road managers nationwide to install and maintain traffic control devices on all public streets, highways, bikeways, and private roads open to public traffic. The MUTCD is published by the Federal Highway Administration (FHWA) under 23 Code of Federal Regulations (CFR), Part 655, Subpart F.

NACM - National Association of Court Management.

NPDES - National Pollutant Discharge Elimination System. Part of the EPA (Environmental Protection Agency) Act that requires state and federal permitting and oversight of the City's storm sewer system.

NET ASSET VALUE (NAV) - The market value of all the bonds in a mutual fund portfolio divided by all the outstanding shares.

NET BONDED DEBT - Gross general obligation debt less self-supporting general obligation debt, housing bonds, water revenue bonds, etc..

NET INTEREST COST (NIC) - Generally speaking, issuers award competitive bond sales to the underwriter bidding the lowest NIC. It represents the average coupon rate weighted to reflect the time until repayment of principal and adjusted for the premium or discount.

NET REVENUE AVAILABLE FOR DEBT SERVICE - Usually, gross operating revenues of an enterprise less operating and maintenance expenses but exclusive of depreciation and bond principal and interest. Net revenue as thus defined is used to determine coverage on revenue bond issues.

NID - Neighborhood Improvement District, A Neighborhood Improvement District (NID) may be created in an area desiring certain public-use improvements that are paid for by special tax assessments to property owners in the area in which the improvements are made. The kinds of projects that can be financed through an NID must be for facilities used by the public, and must confer a benefit on property within the NID.

OFFICIAL STATEMENT (OS) - A document (prospectus) circulated for an issuer prior to a bond sale with salient facts regarding the proposed financing. There are two OSs, the first known as the preliminary, or "red herring" - so named not because it smells but because some of the type on its cover is printed in red - and it is supposed to be available to the investor before the sale. The final OS must be sent to the purchaser before delivery of the bonds.

OPERATING BUDGET - That portion of the annual budget that provides a financial plan for the daily operations of government. Excluded from the operating budget are capital project expenditures that are accounted for in the Capital Projects Budget portion of the annual budget.

OPERATING EXPENSES - The cost for personnel, materials and equipment required for a department to function,

OPERATING TRANSFER - A transfer of resources from one fund to another.

ORDINANCE - A formal legislative enactment by the governing body of a municipality. An ordinance has full force and effect of law within the boundaries of the municipality. All revenue raising measures such as the imposition of taxes, special assessments, or service charges require an ordinance.

ORIGINAL ISSUE DISCOUNT - Some maturities of a new bond issue that have an offering price substantially below par; the appreciation from the original price to par over the life of the bonds is treated as tax-exempt income and is not subject to capital gains tax. See also Zero Coupon Bond.

PAR VALUE - The face value or principal amount of a bond, usually \$5,000 due the holder at maturity. It has no relation to the market value. For pricing purposes it is considered 100.

PARITY BONDS - Revenue bonds that have an equal lien on the revenues of the issuer.

PAYING AGENT - Also Fiscal Agent. Generally a bank that performs the function of paying interest and principal for the issuing body.

PREMIUM - The amount, if any, by which the price exceeds the principal amount (par value) of a bond. Its current yield will be less than its coupon rate.

PRICE TO CALL - The yield of a bond priced to the first call date rather than maturity.

PRIMARY MARKET - The new issue market. Generally has the best yield rates for the issues available.

PRINCIPAL - The face value of a bond, exclusive of interest.

PROPRIETARY FUNDS - Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

PUT BOND - A bond that can be redeemed on a date or dates prior to the stated maturity date by the bondholder. Also known as an option tender bond.

PAY-AS-YOU-GO BASIS - A financial policy whereby capital outlays are funded from currently available resources rather than from debt.

PERSONAL SERVICES - The costs associated with compensating employees for their labor, including salaries and fringe benefits.

PERFORMANCE MEASUREMENT - The quantification of an entity's efficiency or effectiveness in conducting operations for the period in review. Measurement criteria can be qualitative or quantitative in nature.

PILOTS - Payments in Lieu of Taxes or the incremental property taxes generated by the redevelopment of an area under a TIF program. The difference between the original property tax of the area and the new property tax after redevelopment is PILOTS and is used to pay on the TIF Bonds used for the redevelopment of the area.

PRIOR YEAR ENCUMBRANCES - Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriations is reserved. They cease to be encumbrances when the obligations are paid or are otherwise terminated.

PROGRAM - An organized set of activities directed toward a common purpose or goal that an entity undertakes or proposes, to carry out its responsibilities. It can be an activity or set of activities that provides a particular service to the Citizens.

PROGRAM BUDGET - A method of budgeting that allocates money to the functions or activities of a government rather than to specific line items of cost.

PROGRAM MEASUREMENTS - Specific quantitative measures of work performed within a program. Measures quantity the efficiency and effectiveness of a given program.

PROPERTY TAXES - Revenues derived from the levying of taxes on real and personal property located within the City limits. Property taxes are levied according to the property's assessed value.

PROPERTY TAX RATE - The amount per \$100 of value that will be levied against all property within the City limits. The tax rate must be adopted by the City Council annually and consists of two components: The General Operating Rate and the Parks Fund Rate and the Debt Service Rate. For 2008 the rates are \$.4647 for General Operating and \$.1251 for Parks Fund and .7170 for Debt Service, or a total rate of \$1.3068. The City's maximum tax rate for general operations is \$ 1.15 per hundred dollar of value. Any rate above this requires a vote of the Citizens of Raymore. This rate was set in 1985 as part of the statewide reassessment program.

PUBLIC HEARING - That portion of City Council meetings where the Citizens may present evidence and provide information on both sides of an issue.

QUALIFIED LEGAL OPINION - Conditional affirmation of the legal basis for the bond or note issue. The average investor should avoid any but the strongest opinion by the most recognized bond approving attorneys.

RATINGS - Various alphabetical and numerical designations used by institutional investors, Wall Street underwriters, and commercial rating companies to give relative indications of bond and note creditworthiness. Standard & Poor's and Fitch

Investors Service Inc. use the same system, starting with their highest rating of AAA, AA, A, BBB, BB, B, CCC, CC, C, and D for default. Moody's Investors Services uses Aaa, Aa, A, Baa, Ba, B, Caa, Ca, C, and D . Each of the services use + or - or +1 to indicate half steps in between. The top four grades are considered Investment Grade Ratings

RAYMAC - (Raymore Municipal Assistance Corporation) a corporation established to facilitate the purchase of land and facilities by the City.

REDEVELOPMENT AGENCY (REDEV.) - A legislatively established subdivision of government established to revitalize blighted and economically depressed areas of a community and to promote economic growth. Tax Allocation Bonds are issued to pay the cost of land and building acquisition and their redevelopment and are repaid by the incremental increase in tax revenues produced by the increased assessed value of the area after redevelopment. Redev. Agencies may also sell Housing Mortgage Revenue Bonds to finance housing units within the area, a fixed percentage of which must be for low-cost housing.

REFUNDING BOND - The issuance of a new bond for the purpose of retiring an already outstanding bond issue.

REGISTERED BOND - A non-negotiable instrument in the name of the holder either registered as to principal or as to principal and interest.

REPO - A financial transaction in which one party "purchases" securities (primarily U.S. Government bonds) for cash and simultaneously the other party agrees to "buy" them back at some future time according to specified terms. Municipal bond and note issuers have used repos to manage cash on a short term basis. (Known formally as repurchase agreements.)

RESERVE - An account used to indicate that a portion of a fund balance is restricted to a specific purpose.

RESOLUTION - Official action of the City Council

directing a specific action be taken. Resolutions are less formal than an Ordinance and have less weight of law.

RESOURCES - Total amounts available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

REVENUE - Funds received by a government as a part of daily operations.

REVENUE BONDS - Bonds issued to finance public works projects, such as water and sewage systems that are paid from the revenues of the projects. These bonds do not have the full faith and credit of the municipality. A municipal bond whose debt service is payable solely from the revenues derived from operating the facilities acquired or constructed with the proceeds of the bonds.

RFB – Request for Bid.

RFP – Request for Proposal.

RFQ – Request for Qualifications.

ROW – Right of Way. The permitted right to pass over or through land owned by another. Generally, the strip of land in which facilities such as highways, railroads, utilities or other infrastructure are installed and maintained.

RSMO – Revised Statutes of the State of Missouri

SALES TAX - A tax placed on the value of goods sold within the City limits. The rate is set by a majority of the voters within the City. The tax is collected by the State of Missouri and remitted to the City each month.

SERIAL BOND - A bond of an issue that features maturities every year, annually or semiannually over a period of years, as opposed to a Term Bond, which is a large block of bonds maturing in a single year.

SECONDARY MARKET - The trading market for

outstanding bonds and notes. This is an O.T.C. market, a free form negotiated method of buying and selling, usually conducted by telephone or computer. Traders buy and sell for their own inventory. As many as \$2 billion of issues trade each day.

SINKING FUND – money accumulated on a regular basis in a separate custodial account that is used to redeem debt securities.

SINKING FUND SCHEDULE - A schedule of payments required under the original revenue bond resolutions to be placed each year into a special fund, called the sinking fund, and to be used for retiring a specified portion of a term bond issue prior to maturity.

SPECIAL ASSESSMENT BOND - A bond secured by a compulsory levy of special assessments, as opposed to property taxes, made by a local unit of government on certain properties to defray the cost of local improvements and/or services that represents the specific benefit to the property owner derived from the improvement. In California these are usually 1915 Act or 1911 Act Bonds.

SOURCE OF REVENUE - Classification system whereby revenues are recorded according to the source they came from - that is, taxes, permits, interest, or other.

SRF FUND - The Missouri SRF leveraged loan program is a revolving fund established pursuant to the federal Clean Water Act of 1987. It was developed by the EIARA and the Missouri Department of Natural Resources in cooperation with the Missouri Clean Water Commission, and provides subsidized low interest rate loans to qualifying applicants to issue General Obligation and/or Revenue Bonds to secure the debt used to acquire, by purchase or construction, the needed infrastructure.

SUPPLEMENTAL APPROPRIATION - An appropriation of resources made by the City Council after the budget has been formally adopted.

SWAP - The exchange of one bond for another. Generally, the act of selling a bond to establish an

income tax loss and replacing the bond with a new item of comparable value.

TAX ANTICIPATION NOTE (TAN) - A short-term obligation of a state or municipal government to finance current expenditures pending receipt of expected tax payments. TAN debt evens out the cash flow and is retired once tax revenues are received.

TAXES - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of all the people.

TAX BASE - The total value of all real and personal property within the City limits as of January 1 of each year. The assessed value of assets, investment or income streams that are subject to taxation.

TAX-EXEMPT BOND - Bonds exempt from federal income, state income, or state tax and local personal property taxes. This tax exemption results from the theory of reciprocal immunity: States do not tax instruments of the federal government and the federal government does not tax interest of securities of state and local governments.

T.I.F. (TAX INCREMENT FINANCING) - An economic tool used to finance real estate development costs within a specific area of the City. Additional property taxes generated by development within the T.I.F. area are used to finance the cost of real estate and infrastructure improvements.

TELECOMMUNICATIONS FRANCHISE TAX - A tax levied on telecommunications companies for the privilege of operating within the city limits. This tax is similar to a business license in purpose, but is calculated on the specified gross receipts of the company's activities.

TERM BOND - A large block of bonds of long maturity. They may be part of a serial Bond issue; there may be more than one term bond in an issue or a single maturity. Some are subject to a sinking fund redemption.

TDD (TRANSPORTATION DEVELOPMENT DISTRICT) - A Transportation Development District may be created to act as the entity responsible for developing, improving, maintaining, or operating one or more "projects" relative to the transportation needs of the area in which the District is located. A TDD may be created by request petition filed in the circuit court of any county partially or totally within the proposed district. There are specific rules that provide filing procedures and content requirements of TDD creating petitions.

TRUSTEE - A bank designated as the custodian of funds and official representative of bondholders. Trustees are appointed to insure compliance with the trust indenture and represents bondholders to enforce their contract with the issuer.

UNDERLYING DEBT - The general obligation bonds of smaller units of local government within a given issuer's jurisdiction.

UNDERWRITER - An agreement to purchase an issuer's unsold securities at a set price, thereby guaranteeing the issuer proceeds and a fixed borrowing cost.

UNRESERVED FUND BALANCES - That portion of a fund's balance that is not restricted to be used for a specific purpose and that is available for appropriation.

UNQUALIFIED OPINION - term used when in the auditor's judgment, that they have no reservation as to the fairness of presentation of financial statements and their conformity with GAAP.

USE TAX - Use tax is a tax on the purchase of a taxable item on which no sales tax has been paid. Use tax is applied to purchases made outside of one's state of residence. It is a complementary tax to the sales tax and does not apply if sales tax was charged.

USER FEES - The payment of a charge or fee for direct receipt of a service by the party benefiting from the service.

UTILITIES - Utilities expenditures are those incurred for gas, electric, phone, water and sewer.

VARIABLE RATE BOND - A bond whose yield is not fixed but is adjusted periodically according to a prescribed formula.

VERP – Vehicle and Equipment Replacement Program. A method by which monies are set aside in the budgetary process for the replacement of capital equipment.

YELLOW BOOK – Publication issued by the United States General Accounting Office (GAO) on governmental auditing standards. It is revised periodically to ensure current GAAP, GASB, GAAS, FASB and SAS pronouncements and standards are included.

YIELD-TO-MATURITY (YTM) - Return available taking into account the interest rate, length of time to maturity, and price paid. It is assumed that the coupon reinvestment rate for the life of the bonds will be the same as the yield-to-maturity.

ZERO-COUPON BONDS - A deep discount municipal bond on which no current interest is paid. Instead, at bond maturity, the investor receives compounded interest at a specified rate. The difference between the discount price at purchase and the accreted value at maturity is not taxed as a capital gain but is considered tax-exempt interest. Widely used for college savings bonds.